



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

October 6, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services\$2,959.75
On April 17, 2025, Vehicle #51 was damaged during winter storm. Request was to cover repair costs.

This represents full and final payment; \$336.00 will be reverted and this allocation closed.

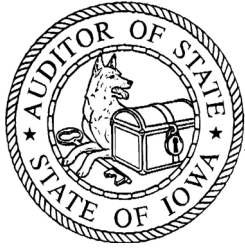
EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4053
TOS Job # 2879



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

September 11, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Damages to Vehicle #51 During Winter Storm on April 17, 2025
Department of Administrative Services
Claim dated April 22, 2025
AOS Claim ID: 4053

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$ 2,959.75
Executive Council Allocation		\$ 3,295.75
Less:		
Previous payments	\$ 0.00	
This payment	<u>2,959.75</u>	
Total		<u>\$ 2,959.75</u>
Remaining Executive Council allocation		<u>\$ 336.00</u>

We recommend reimbursement be made in the amount of \$2,959.75. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: July 30, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4053
Vehicle / Event	#51 / Hail
Event Date	April 17, 2025
Summary	Vehicle 51 sustained hail damage (Claim 305067)
Amount Requested	\$2,959.75 Total

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100



Bank Account



▶

0100

Check / EFT

000002000070245

Issue Date

05/29/2025

Status

Paid

Record Date

05/29/2025

Amount

\$2,959.75

Transaction Code

EFT

Transaction Dept

005

Transaction ID

AD005292500000355780

Disbursement Type

EFT

All Makes Collision Center**Invoice****No: 3112**

524 23rd Ave
Council Bluffs, IA 51501
Phone (712) 256-3195

Scheduled In Date: 5/19/2025
Completed Date: 5/20/2025
Service Rep: Kortnie Getzschman
Page 1
PO No:

Name

state of iowa

Service Item

23 Chevrolet Tahoe Commercial 4 DR Wago
Lic: Unit#
VIN: 1GNSKLED2PR288956 Color:
Mileage In: Mileage Out:
Paint Code : _____

Insurance Information

Claim No:
Policy No:
Date of Loss:
Deductible: 0.0000

Insurance Company

Ext:

Insured

Claim# 305067
Ext:

Adjuster

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Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
BL	Body Labor	5.0	55.00	275.00	7.00%	0.00	275.00
NP	NonTaxable Part			3.50	0.00%	0.00	3.50
NS	NonTaxable Sublet			2,681.25	0.00%	0.00	2,681.25
ESTIMATE TOTALS				\$2,959.75		\$0.00	\$2,959.75
Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
BL	Body Labor	5.0	55.00	275.00	7.00%	0.00	275.00
NP	NonTaxable Part			3.50	0.00%	0.00	3.50
NS	NonTaxable Sublet			2,681.25	0.00%	0.00	2,681.25
INVOICE TOTALS				\$2,959.75		\$0.00	\$2,959.75

An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of costs incurred by in collecting amounts owed for repairs on the above vehicle. I also hereby make, constitute and appoint you and/or your employees as my true lawful attorney for me and in my name, place, and stead to ask, demand, collect, sign for and receive all such sums of money which are or shall be due owing, payable and belonging to me, or detained from me, related to the vehicle herein described. This includes full power and authority to sign my name to all checks, drafts, and/or negotiable instruments related to or arising out of work done by you and/or your employees on the above mentioned vehicle.

Signature: _____

Date: _____

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OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

Rob Sand
Auditor of State

July 29, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Vehicle #51 During Winter Storm on April 17, 2025
Department of Administrative Services
Claim dated April 22, 2025
AOS Claim ID: 4053

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,295.75 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management