

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

December 4, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$4,884.30, subject to the audit of actual invoices. On September 21, 2023, Vehicle #1342 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3597
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

November 14, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1342 on September 21, 2023
Department of Administrative Services
Claim dated October 12, 2023
AOS Claim ID: 3597

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,884.30, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: October 12, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1342/Deer
Event Date	September 21, 2023
Summary	Vehicle 1342 struck a deer. (266657)
Amount Requested	\$4,884.30 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Thu, Sep 21, 2023 at 8:29 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1342 struck a deer on 9/21/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



DAS Fleet Services, Risk
Iowa Department of Administrative Services
Division of Business and Property Services
Office: 515-725-2243
Das.Risk@iowa.gov
<https://das.iowa.gov>

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
9/21/2023	8:10AM	1
County	State	
Howard	Iowa	

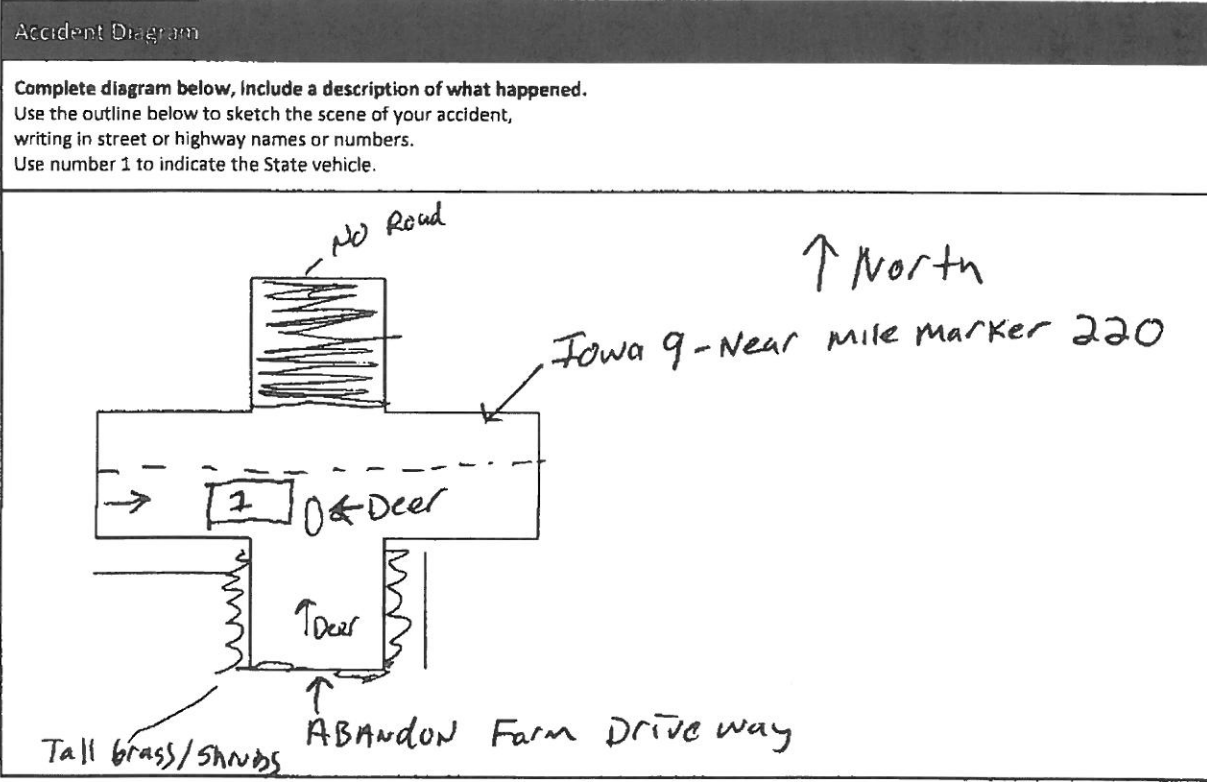
Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Kenneth Howe		1181 Noble Avenue	
Driver's License No./State		City, State, Zip	
402AF4373		Floyd, IA 50435	
Date of Birth	Department	Work Phone	Home Phone
7/11/1974	DNR	319.240.3553	
License Plate No.	VIN	Year, Make, Model	
1342	1FMSK8BB5LGA94142	2020, Ford, Explorer	
Estimate (\$) of Damage		Description of Damage	
\$8,000		Front grill, bumper and radiator. Front license plate is missing. No injuries	

Vehicle 2 (other vehicle) if more than two vehicles use additional forms

Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc.)	
Owner's Name, Address and Phone	Description of Property Damaged
N/A	N/A
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
None	None
Vehicle No. 2/ Name and Address	Describe Injuries
N/A	
Witness	
Name	Address/Phone
N/A	
Name	Address/Phone



QUALITY CLAIMS SOLUTIONS

105 N Krohn Place
SIOUX FALLS, SD 57103
Phone: (877) 237-3727, FAX:(605) 800-8591
qcs@qcsdirect.com

Workfile ID: bdfec3f

For:

QUALITY CLAIMS SOLUTIONS

DAS Fleet Services

Estimate of Record

**Owner: IOWA DEPARTMENT OF NATURAL RESOURCE, IOWA
DEPARTMENT OF NATURAL RESOURCE**

Job Number:

Written By: Jon Gustafson

Insured: IOWA DEPARTMENT OF NATURAL RESOURCE,
NATURAL RESOURCE,
IOWA DEPARTMENT OF NATURAL RESOURCE
Policy #: UNKNOWN
Claim #: APDSOI0266657-001

Type of Loss: Collision
Date of Loss: 9/28/2023 12:00 PM
Days to Repair: 0
Point of Impact: 12 Front

Owner: IOWA DEPARTMENT OF NATURAL RESOURCE,
IOWA DEPARTMENT OF NATURAL RESOURCE
MITCHELL, IA 50461
Inspection Location: OSAGE AUTO BODY
2021 HWY 9
OSAGE, IA 50461
Other
(641) 732-5766 Evening
Repair Facility:

VEHICLE

2020 FORD Explorer 4WD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

VIN: 1FMSK8BB5LGA94142
Production Date: 12/2019
Interior Color:
License: Odometer: 110,020
Exterior Color:
State: Condition:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Intermittent Wipers

Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Climate Control
Dual Air Condition

Stereo

Search/Seek
Auxiliary Audio Connection
Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control

SEATS

Cloth Seats
Reclining/Lounge Seats
Power Third Seat
Retractable Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler

Estimate of Record

Owner: IOWA DEPARTMENT OF NATURAL RESOURCE, IOWA
DEPARTMENT OF NATURAL RESOURCE

Job Number:

2020 FORD Explorer 4WD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

Dual Mirrors
Privacy Glass
Console/Storage
Overhead Console
CONVENIENCE
Air Conditioning

Backup Camera
Parking Sensors
Remote Starter
RADIO
AM Radio
FM Radio

Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device
Xenon or L.E.D. Headlamps
Blind Spot Detection
Lane Departure Warning

California Emissions
TRUCK
Power Trunk/Liftgate

Estimate of Record

**Owner: IOWA DEPARTMENT OF NATURAL RESOURCE, IOWA
DEPARTMENT OF NATURAL RESOURCE**

Job Number:

2020 FORD Explorer 4WD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2		O/H front bumper				4.5	
3	Repl	Bumper cover w/o auto park	LB5Z17D957SCPTM	1	531.22	Incl.	2.4
4		Add for Clear Coat					1.0
5	Repl	License bracket w/deluxe holder w/o ST	LB5Z17A385BA	1	31.55	0.2	
6	Repl	License bracket rivet	W704342S300	1	6.50		
7	**	Repl <u>A/M Lower cover BASE CAPA</u> Note: KEYSTONE LB5Z17D957AB	LB5Z17D957AB	1	<u>259.00</u>	Incl.	
8		GRILLE					
9	**	Repl <u>A/M Grille BASE CAPA</u> Note: KEYSTONE FO1200641C	LB5Z8200AB	1	<u>781.00</u>	Incl.	
10	Repl	Emblem w/o INTERCEPTOR	JT4Z8213A	1	57.70	Incl.	
11	Repl	Grille bolt	W505424S450B	4	20.00		
12	Repl	Emblem nut	W708203S450	2	7.50		
13		RADIATOR SUPPORT					
14	Repl	Radiator support w/o active shutter	L1MZ16138J	1	665.93	3.5	
15	**	Repl <u>A/M Air deflector w/o INTERCEPTOR CAPA</u> Note: KEYSTONE FO1218140C	LB5Z8312A	1	<u>88.00</u>	0.2	
16		COOLING					
17	Repl	Radiator	L1MZ8005D	1	361.12 m	2.7	
18		AIR CONDITIONER & HEATER					
19	Repl	Condenser	L1MZ19712A	1	398.18 m	Incl.	
20		AC Service evacuate & recharge				m	1.4
21		AC Service refrigerant recovery				m	0.4
22	#	Pre Scan		1	50.00		
23	#	Post Scan		1	50.00		
24	#	Flex Agent		1	5.00		
25	#	Coolant		1	35.00		
26	#	Freon-- open for invoice		1			
27	#	Compressor Oil		1	6.50		
28	#	O Rings		2	18.50		
29	#	Pressure Test		1		0.5 M	
30	#	Tow Bill		1	135.00 X		
SUBTOTALS					3,507.70	13.4	3.4

Estimate of Record

**Owner: IOWA DEPARTMENT OF NATURAL RESOURCE, IOWA
DEPARTMENT OF NATURAL RESOURCE**

Job Number:

2020 FORD Explorer 4WD (Fleet) 4D UTV 6-3.3L Flex Fuel Gasoline Direct Injection

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,372.70
Body Labor	12.9 hrs @	\$ 72.00 /hr	928.80
Paint Labor	3.4 hrs @	\$ 72.00 /hr	244.80
Mechanical Labor	0.5 hrs @	\$ 100.00 /hr	50.00
Paint Supplies	3.4 hrs @	\$ 45.00 /hr	153.00
Miscellaneous			135.00
Subtotal			4,884.30
Total Cost of Repairs			4,884.30
Deductible			0.00
Total Adjustments			0.00
Net Cost of Repairs			4,884.30

THIS IS NOT AN AUTHORIZATION TO BEGIN REPAIRS.

SUPPLEMENTS - Please be advised that the INSURANCE COMPANY requires notice of any supplements prior to the work being performed. Failure to notify INSURANCE COMPANY and allow INSURANCE COMPANY to review the supplemental charges may result in non-payment of the supplemental items.

ESTIMATE AUDIT - THIS DOCUMENT IS NOT AN APPRAISAL. INQUIRIES SHOULD BE DIRECTED TO THE INSURANCE COMPANY LISTED AT THE TOP OF THIS DOCUMENT.

REPAIR SHOPS CAN CONTACT QCS AUDITOR FOR ANY REPAIR RELATED INQUIRIES AT 1-877-237-3727.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.