

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

December 4, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,551.24, subject to the audit of actual invoices. On October 6, 2023, Vehicle #1461 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Joel Lunde, Department of Management

AOS Claim # 3609  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

November 14, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #1461 on October 6, 2023  
Department of Administrative Services  
Claim dated October 12, 2023  
AOS Claim ID: 3609

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,551.24, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Joel Lunde, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: October 12, 2023

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

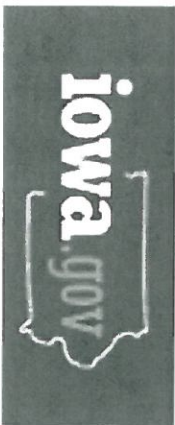
**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#1461/Deer
Event Date	October 6, 2023
Summary	Vehicle 1461 struck a deer. (267495)
Amount Requested	\$5,551.24 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager  
DAS Fleet Services  
[Mariah.Fucaloro@iowa.gov](mailto:Mariah.Fucaloro@iowa.gov)  
515-414-6582



**Risk, DAS** <das.risk@iowa.gov>

**29CC20**

Fri, Oct 6, 2023 at 11:30 AM

**Risk, DAS** <das.risk@iowa.gov>  
Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1461 struck a deer on 10/6/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



**DAS Fleet Services, Risk**  
Iowa Department of Administrative Services  
Division of Business and Property Services  
Office: 515-725-2243  
Das.Risk@iowa.gov  
<https://das.iowa.gov>

State of Iowa - Department of Administrative Services, DAS Fleet - Risk Management

**VEHICLE ACCIDENT REPORT**

**TIME AND LOCATION OF ACCIDENT**

Accident Date (Mo/Day/Year) 10/5/23	Day of Week: Thurs	Time: 11:00 pm	No. of Vehicles 1
County Appanoose	State IA		

**NO. 1 (STATE VEHICLE)**

Driver's Name Mark Flammang		Work Street Address 15053 Hatchery Place	
Driver's License No. / State 848228712		City, State, Zip Moravia, IA <del>52573</del> 52571	
Date of Birth 9/5/69	Department DNR	Work Phone 641-895-2327	Home Phone 641-799-4601
License Plate No. 1461	VIN	Year, Make, Model	
Description of Damage: <del>Left Front</del> Left Front damage to bumper & headlight			

**No. 2 (OTHER VEHICLE) If more than two vehicles - use additional forms.**

Driver's Name		Street Address	
Driver's License No. / State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
VIN	Year, Make, Model		
Owner's Name, Address (if Different)		Insurance Company Name / Agent's Name / Address and Phone	
Description of Damage:			

**PROPERTY DAMAGE OTHER THAN VEHICLE (Fence, Utility Pole, ect)**

Owner's Name, Address and Phone	Property Damaged
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**INJURED PERSONS (Attach additional sheets if necessary)**

Vehicle no. 1 / Name and Address	Describe Injuries
Vehicle no. 2 / Name and Address	Describe Injuries

**WITNESS**

Name	Address and Phone
Name	Address and Phone

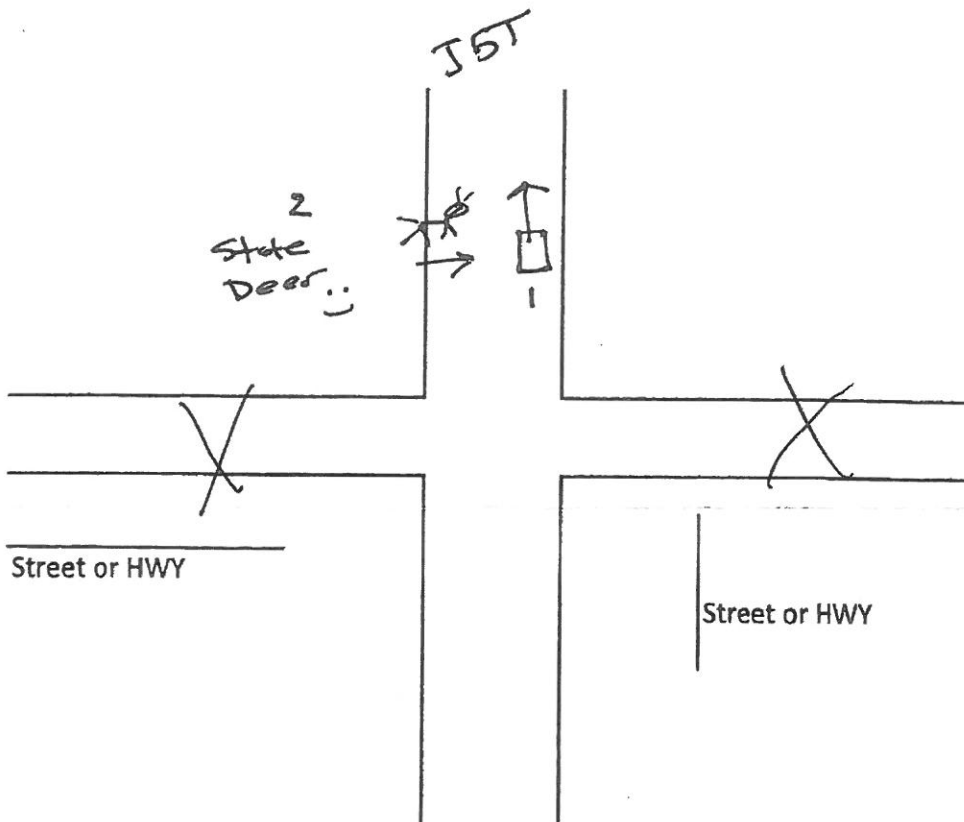
ACCIDENT DIAGRAM

Description of Accident:

Deer Crossed Hwy J5T Moving left to right. Deer was Struck head on.

Complete Diagram Below.

Use number 1 to indicate State vehicle.



**ADAMS AUTOBODY CO INC.  
(R41409)**

1823 Hwy 137 N, ALBIA, IA 52531  
Phone: (641) 932-2515  
FAX: (641) 932-2445

Workfile ID: e0e01745  
PartsShare: 7BdGSb  
Federal ID: 42-1363647

**Preliminary Estimate**

**Customer: Dnr, State of Iowa**

**Job Number:**

Written By: Aimee Adams

Insured: Dnr, State of Iowa  
Type of Loss:  
Point of Impact: 12 Front

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
Dnr, State of Iowa

**Inspection Location:**  
ADAMS AUTOBODY CO INC. (R41409)  
1823 Hwy 137 N  
ALBIA, IA 52531  
Repair Facility  
(641) 932-2515 Business

**Insurance Company:**

**VEHICLE**

2021 FORD F-150 XL SuperCrew 4WD w/5.5' Box 4D SHORT 8-5.0L Flex Fuel Port/Direct Injection WHITE

VIN: 1FTFW1E57MFA42610 Interior Color: Mileage In: 39,213 Vehicle Out:  
License: 1461 Exterior Color: WHITE Mileage Out:  
State: IA Production Date: 12/2020 Condition: Job #:

**TRANSMISSION**

Automatic Transmission  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors

**DECOR**

Dual Mirrors  
Tinted Glass  
Overhead Console

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Keyless Entry  
Alarm  
Steering Wheel Touch Controls  
Telescopic Wheel  
Backup Camera  
Remote Starter

**RADIO**

AM Radio  
FM Radio

Stereo

Search/Seek  
Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

Lane Departure Warning

**SEATS**

Cloth Seats  
Bucket Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**TRUCK**

Rear Step Bumper

**Preliminary Estimate**

**Customer: Dnr, State of Iowa**

**Job Number:**

2021 FORD F-150 XL SuperCrew 4WD w/5.5' Box 4D SHORT 8-5.0L Flex Fuel Port/Direct Injection WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER</b>					
2		O/H front bumper				4.2	
3	Repl	Upper molding	ML3Z17D957CAPTM	1	518.62	Incl.	1.4
4		Add for Clear Coat					0.3
5	Repl	Bumper w/o front park aid primed	ML3Z17757BPTM	1	670.45	Incl.	2.1
6		Add for Clear Coat					0.8
7	Repl	RT Outer cover w/o TREMOR	ML3Z17E810AA	1	30.18	Incl.	
8	Repl	LT Outer cover w/o TREMOR	ML3Z17E811AA	1	30.18	Incl.	
9	Repl	Center cover w/o engine htr 3.3, 5.0 liter	ML3Z17B968AB	1	52.95	Incl.	
10	Repl	LT Valance outer	ML3Z17626C	1	29.33	Incl.	
11	R&I	RT Valance outer				Incl.	
12	R&I	License bracket 3.3, 5.0 liter				0.2	
13		<b>GRILLE</b>					
14	Repl	Grille carbon black	ML3Z8200AA	1	420.18	Incl.	
15	* R&I	Emblem w/o front camera				<u>0.1</u>	
16		<b>FRONT LAMPS</b>					
17	Repl	LT Headlamp assy	ML3Z13008K	1	1,070.87	0.9	
18		Aim headlamps				0.5	
19		<b>RADIATOR SUPPORT</b>					
20	Repl	Shutter upper	ML3Z8475D	1	581.28 m	0.6 M	
21		<b>FENDER</b>					
22	Repl	LT Fender liner XL, SSV	ML3Z16103J	1	74.10	0.5	
23	* Rpr	LT Fender (ALU)				<u>4.0</u>	2.2
24		Add for Clear Coat					0.9
25		<b>WHEELS</b>					
26	* Rpr	<u>LT/Front Wheel CLEAN OUT</u> <u>DEER HAIR</u>				<u>0.5</u> M	
27	#	Disassembly required		1			
28	#	Subl Hazardous waste removal		1	T		
29	#	Repl Cover Car		1	T		
30	#	Repl Corrosion protection primer		1	T		
31	#	Pre Scan		1	85.00 T	0.5 M	
32	#	Post Scan		1	85.00 T	0.5 M	
<b>SUBTOTALS</b>					<b>3,648.14</b>	<b>12.5</b>	<b>7.7</b>



## Preliminary Estimate

**Customer: Dnr, State of Iowa**

**Job Number:**

2021 FORD F-150 XL SuperCrew 4WD w/5.5' Box 4D SHORT 8-5.0L Flex Fuel Port/Direct Injection WHITE

### ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,478.14
Body Labor	10.4 hrs @	\$ 72.00 /hr	748.80
Paint Labor	7.7 hrs @	\$ 124.00 /hr	954.80
Mechanical Labor	2.1 hrs @	\$ 95.00 /hr	199.50
Miscellaneous			170.00
Subtotal			5,551.24
<b>Grand Total</b>			<b>5,551.24</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>5,551.24</b>