

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

December 4, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,280.04, subject to the audit of actual invoices. On August 19, 2023, Vehicle #1835 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Joel Lunde, Department of Management

AOS Claim # 3585  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

November 14, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #1835 on August 19, 2023  
Department of Administrative Services  
Claim dated August 30, 2023  
AOS Claim ID: 3585

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,280.04, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services  
Joel Lunde, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: August 30, 2023

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#1835/Deer
Event Date	August 19, 2023
Summary	Vehicle 1835 struck a deer. (264449)
Amount Requested	\$3,280.04 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager  
DAS Fleet Services  
[Mariah.Fucaloro@iowa.gov](mailto:Mariah.Fucaloro@iowa.gov)  
515-414-6582



**Risk, DAS <das.risk@iowa.gov>**

**29C20**

**Risk, DAS <das.risk@iowa.gov>**

Mon, Aug 21, 2023 at 8:15 AM

Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1835 struck a deer on 8/19/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

**DAS Fleet Services, Risk**  
Iowa Department of Administrative Services  
Division of Business and Property Services  
Office: 515-725-2243  
Das.Risk@iowa.gov  
<https://das.iowa.gov>



## Vehicle Accident Report

Time and location of accident			
Accident Date (Mo/Day/Year)	Time	No. of Vehicles	
8/19/23	20:36	1835	
County	State		
Lucas	Iowa		
Vehicle 1 (State vehicle)			
Driver's Name		Work Street Address	
Riley Henry		24550 US HWY 34	
Driver's License No./State		City, State, Zip	
758AJ1134 /IA		Chariton, IA, 50049	
Date of Birth	Department	Work Phone	Home Phone
11/18/1999	DNR	641-203-2734	319-483-6575
License Plate No.	VIN	Year, Make, Model	
1835	1GCRYAEFXMZ102197	2021, Chevrolet, Silverado 1500	
Estimate (\$) of Damage		Description of Damage	
\$3,277.54		Passenger front quarter panel	
Vehicle 2 (other vehicle) if more than two vehicles-use additional forms			
Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Name	Address/Phone

**Accident Diagram**

Complete diagram below, include a description of what happened.  
 Use the outline below to sketch the scene of your accident,  
 writing in street or highway names or numbers.  
 Use number 1 to indicate the State vehicle.

The diagram shows a rectangular road labeled '467th Trail' with 'W' on the left and 'E' on the right. A truck is drawn on the road, moving from West to East. Above the road is a 'Field' and below is another 'Field'. To the right of the road is a 'Ditch'. A deer is shown running from the ditch towards the truck. A note says 'Deer running Full Speed'. The cardinal directions N, S, W, and E are marked.

While driving <sup>west</sup> eastbound on 467th trail just as it was getting dark I noticed a deer out of my peripheral in a full sprint coming through the ditch on the passenger side of the truck. I was driving at approximately 30-35MPH and began breaking hard to slow down in an attempt not to hit the deer. I then slid due to the gravel of the roadway. I then hit the deer with the passenger front quarter panel of the truck. The deer then got underneath the front of the truck slightly as I came to a final stop. After coming to a stop the deer got up and ran off and I went to check the damage of the vehicle at 20:36.

**QUALITY CLAIMS SOLUTIONS**

Workfile ID: 4ee97293

105 N Krohn Place  
SIOUX FALLS, SD 57103  
Phone: (877) 237-3727, FAX:(866) 371-2844  
qcs@qcsdirect.com

For:

**QUALITY CLAIMS SOLUTIONS**

DAS Fleet Services

**Estimate of Record**

**Owner: STATE OF IOWA**

**Job Number:**

Written By: Wayne Malsam

Insured: STATE OF IOWA  
Type of Loss: Collision  
Point of Impact: 01 Right Front

Policy #: UNK  
Date of Loss: 8/24/2023 12:00 PM

Claim #: APDSOI0264449-001  
Days to Repair: 0

**Owner:**  
STATE OF IOWA  
ALBIA, IA 52531

**Inspection Location:**  
ADAMS A/B CO. INC.  
1823 HWY 137 BOX 635  
ALBIA, IA 52531  
Other  
(641) 932-2515 Evening

**Repair Facility:**

**VEHICLE**

2021 CHEV Silverado 1500 Work Truck Double Cab 147" WB 4WD 4D P/U 8-5.3L Gasoline Direct Injection

VIN: 1GCRYAEFXMZ102197  
License:  
State:

Production Date:  
Odometer: 23,859  
Condition:

Interior Color:  
Exterior Color:

**TRANSMISSION**

Automatic Transmission  
Overdrive  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks

**DECOR**

Dual Mirrors  
Tinted Glass

**CONVENIENCE**

Air Conditioning  
Tilt Wheel  
Message Center  
Telescopic Wheel  
Backup Camera

**RADIO**

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control

Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**TRUCK**

Rear Step Bumper



**Estimate of Record**

**Owner: STATE OF IOWA**

**Job Number:**

2021 CHEV Silverado 1500 Work Truck Double Cab 147" WB 4WD 4D P/U 8-5.3L Gasoline Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER</b>					
2		O/H bumper assy				3.0	
3	Repl	Front bumper w/o park assist paint to mtch	84588804	1	847.17	Incl.	2.5
4		Add for Clear Coat					1.0
5	Repl	RT Side bracket	84219066	1	96.32	Incl.	
6	Repl	RT Guide	84624944	1	10.57	0.2	
7	Repl	RT Filler panel US built	84658018	1	103.17	Incl.	1.1
8		Add for Clear Coat					0.4
9	Repl	RT Outer molding	84588811	1	61.55	Incl.	
10	R&I	Lower cover w/o skid plate, w/o tow hooks 4.3, 5.3 liter				Incl.	
11		<b>GRILLE</b>					
12	R&I	Grille Work Truck				Incl.	
13		<b>FRONT LAMPS</b>					
14	Repl	RT Headlamp assy	84621849	1	1,062.68	0.5	
15		Aim headlamps				0.5	
16		<b>FENDER</b>					
17	*	Algn RT Fender				<u>1.0</u>	
18	Repl	RT Lower bracket	23393858	1	19.18	0.1	
19	#	Hazardous Waste		1			
20		<b>VEHICLE DIAGNOSTICS</b>					
21	*	Repl Pre-repair scan		1	<u>85.00</u> m	<u>0.5</u>	
22	*	Repl Post-repair scan		1	<u>85.00</u> m	<u>0.5</u> M	
<b>SUBTOTALS</b>					<b>2,370.64</b>	<b>6.3</b>	<b>5.0</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			2,370.64
Body Labor	5.8 hrs @	\$ 68.00 /hr	394.40
Paint Labor	5.0 hrs @	\$ 95.00 /hr	475.00
Mechanical Labor	0.5 hrs @	\$ 80.00 /hr	40.00
Subtotal			3,280.04
<b>Total Cost of Repairs</b>			<b>3,280.04</b>
Deductible			0.00
<b>Total Adjustments</b>			<b>0.00</b>
<b>Net Cost of Repairs</b>			<b>3,280.04</b>

**MyPriceLink Estimate ID / Quote ID:**

1123981557330092033 / 128470276