

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

December 4, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$10,547.70, subject to the audit of actual invoices. On September 29, 2023, Vehicle #2323 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3612
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

November 14, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #2323 on September 29, 2023
Department of Administrative Services
Claim dated October 12, 2023
AOS Claim ID: 3612

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$10,547.70, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: October 12, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

| | |
|--------------------------|---|
| Vehicle / Event | #196/Hail |
| Event Date | September 23, 2023 |
| Summary | Vehicle 2323 sustained hail damage. (266821) |
| Amount Requested | \$4,174.00 - Estimate |
| Supporting Documentation | 29C20 Email Notification, Accident Report, Repair Estimate(s), Photos |

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink that reads "mfucaloro".

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Thu, Sep 28, 2023 at 9:49 AM

Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

I noticed we weren't included in Jeannie's initial notification, I just wanted to make sure you received this. Please accept this email as initial 24 hr notification for AON, vehicle 196 received hail damage on 9/23/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



DAS Fleet Services, Risk
Iowa Department of Administrative Services
Division of Business and Property Services
Office: 515-725-2243
Das.Risk@iowa.gov
<https://das.iowa.gov>

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2023024734

| | | | |
|---|---|---|------------|
| Date: (Month/Day/Year) | 09/23/2023 | Time: (Time plus a.m./p.m.) | 11:30 a.m. |
| Vehicle Plate #: | 196 | Vehicle Mileage: | 105,965 |
| Vehicle Description: (Yr/Make/Model/ & Vin#) | 2020 Dodge Charger 2C3CDXKT2LH115057 | | |
| Assigned To: | Trp. Adrian Long | Badge # | 196 |
| Driven By: | Trp. Adrian Long | Badge # | 196 |
| Driver's Lic #: | | Damage: | \$4,362 |
| Vehicle Towed: (Yes / No) | N/A | Towed By: | |
| Towed To: | | Towing Cost: | \$ |
| Seat Belt: (Yes / No) | | Type of Vehicle: (Marked/Semi /Unmarked) | Marked |
| Injured/Injuries: | N/A | | |
| Occupants: (Other than driver) | 0 | | |

VEHICLE #2:

| | | | |
|-------------------|--|--------|--|
| DL #: | | State: | |
| Vehicle Lic. # | | State: | |
| Driver's Name: | | | |
| Driver's Address: | | | |
| Owner's Name: | | | |
| Owner's Address: | | | |

| | | | |
|---|----|--------------------------|--|
| Owner's Phone: | | | |
| Insurance Info: (Carrier/Policy #/Phone) | | | |
| Veh Description: (Yr/Make/Model & Vin#) | | | |
| Damage: | \$ | Seat Belt: (Yes / No) | |
| Injured/Injuries: | | | |
| Occupants: (Other than driver) | | | |
| Occupant(s) Wearing Seat Belt: (Yes/No) | | | |

OTHER INFORMATION:

| | | | |
|--|--------------------|--|--|
| Witnesses: | | | |
| Accident Location: (Street/Hwy) | I-29 Monona County | | |
| County: | | | |
| Weather/Road Conditions: | Rain/Storms- Hail | | |
| ** Please Include narrative of events here** | | | |
| Trooper Long was working in Monona County on Interstate 29 when a hail storm damaged his patrol car. | | | |
| Property Damage other than Vehicles: | None | | |
| Cost: | \$ | | |
| Citations Issued To: (List Charge(s) and Statute Code(s)) | | | |

| | |
|------------------------|------------------------|
| Investigating Officer: | Sgt. Brent Meadows #68 |
|------------------------|------------------------|

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

| | | | |
|-------------------|--|--------|--|
| DL #: | | State: | |
| Vehicle Lic. # | | State: | |
| Driver's Name: | | | |
| Driver's Address: | | | |
| Owner's Name: | | | |

| | | | |
|---|----|--------------------------|--|
| Owner's Address: | | | |
| Owner's Phone: | | | |
| Insurance Info: (Carrier/Policy #/Phone) | | | |
| Veh Description: (Yr/Make/Model & Vin#) | | | |
| Damage: | \$ | Seat Belt: (Yes / No) | |
| Injured/Injuries: | | | |
| Occupants: (Other than driver) | | | |
| Occupant(s) Wearing Seat Belt: (Yes/No) | | | |

QUALITY CLAIMS SOLUTIONS

105 N Krohn Place
SIOUX FALLS, SD 57103
Phone: (877) 237-3727, FAX:(605) 800-8591
qcs@qcsdirect.com

Workfile ID: 23f6834c

For:

QUALITY CLAIMS SOLUTIONS

DAS Fleet Services

Supplement of Record 1 with Summary

Owner: STATE OF IOWA

Job Number:

Written By: Wayne Malsam

Insured: STATE OF IOWA Policy #: UNK Claim #: APDSOI0266821-001
Type of Loss: Comprehensive Date of Loss: 10/3/2023 12:00 PM Days to Repair: 0
Point of Impact: 27 Hail

Owner: STATE OF IOWA
COUNCIL BLUFFS, IA 51501
Inspection Location: All Makes Collision Ctr
524 23rd Avenue
Council Bluffs, IA 51501
Other
(712) 256-3195 Evening
Repair Facility:

VEHICLE

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT2LH115057 Production Date: Interior Color:
License: Odometer: 106,000 Exterior Color:
State: Condition:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions
Power Trunk/Liftgate

Supplement of Record 1 with Summary

Owner: STATE OF IOWA

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

| Line | Oper | Description | Part Number | Qty | Extended Price \$ | Labor | Paint |
|------------------|------|--|-------------|-----|-------------------|------------|------------|
| 1 | | HOOD | | | | | |
| 2 | ** | Repl A/M Hood (ALU) Note: keystone City: OMAHA State: NE Phone: 402-553-0230 | 68265445AB | 1 | <u>1,113.00</u> | 1.5 | 3.0 |
| 3 | | Add for Clear Coat | | | | | 1.2 |
| 4 | | Add for Underside(Complete) | | | | | 1.5 |
| 5 | | FENDER | | | | | |
| 6 | | Blnd RT Fender w/o wide body | | | | | 1.0 |
| 7 | | Blnd LT Fender w/o wide body | | | | | 1.0 |
| 8 | * | Subl <u>RT Fender pdr</u> | | 1 | <u>90.00</u> X | | |
| 9 | | ROOF | | | | | |
| 10 | * | Subl Roof panel w/o sunroof | | 1 | <u>965.00</u> X | | |
| 11 | | R&I R&I headliner | | | | 3.4 | |
| 12 | | FRONT DOOR | | | | | |
| 13 | * | Subl RT Door shell (HSS) | | 1 | <u>125.00</u> X | | |
| 14 | | REAR DOOR | | | | | |
| 15 | * | Subl RT Door shell w/o wide body (HSS) | | 1 | <u>190.00</u> X | | |
| 16 | | QUARTER PANEL | | | | | |
| 17 | * | Subl RT Quarter panel | | 1 | <u>225.00</u> X | | |
| 18 | | TRUNK LID | | | | | |
| 19 | * | Subl Trunk lid w/police w/camera | | 1 | <u>410.00</u> X | | |
| 20 | | REAR LAMPS | | | | | |
| 21 | | R&I RT Tail lamp assy | | | | 0.3 | |
| SUBTOTALS | | | | | 3,118.00 | 5.2 | 7.7 |

ESTIMATE TOTALS

| Category | Basis | Rate | Cost \$ |
|------------------------------|-----------|---------------|-----------------|
| Parts | | | 1,113.00 |
| Body Labor | 5.2 hrs @ | \$ 55.00 /hr | 286.00 |
| Paint Labor | 7.7 hrs @ | \$ 100.00 /hr | 770.00 |
| Miscellaneous | | | 2,005.00 |
| Subtotal | | | 4,174.00 |
| Total Cost of Repairs | | | 4,174.00 |
| Deductible | | | 0.00 |
| Total Adjustments | | | 0.00 |
| Net Cost of Repairs | | | 4,174.00 |

Supplement of Record 1 with Summary

Owner: STATE OF IOWA

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

RATE CHANGES

| | | | | | | | | | |
|-------------|-------|---------|---|--------------|---------|----|----------|---|-------|
| Body Labor | (Est) | 5.2 hrs | @ | \$ 5.00 /hr | (50.00 | to | 55.00) | = | 26.00 |
| Paint Labor | (Est) | 7.7 hrs | @ | \$ 10.00 /hr | (90.00 | to | 100.00) | = | 77.00 |

CHANGES TO ADJUSTMENTS

TOTALS SUMMARY

| Category | Basis | Rate | Cost \$ |
|--------------------------------|--------------|-------------|----------------|
| Parts | | | 0.00 |
| Additional Supplement Labor | | | 103.00 |
| Subtotal | | | 103.00 |
| Total Supplement Amount | | | 103.00 |
| NET COST OF SUPPLEMENT | | | 103.00 |

CUMULATIVE EFFECTS OF SUPPLEMENT(S)

| | | |
|-----------------------------|--------------------|--------------|
| Estimate | 4,071.00 | Wayne Malsam |
| Supplement S01 | 103.00 | Wayne Malsam |
| Workfile Total: | \$ 4,174.00 | |
| NET COST OF REPAIRS: | \$ 4,174.00 | |

THIS IS NOT AN AUTHORIZATION TO BEGIN REPAIRS.

SUPPLEMENTS - Please be advised that the INSURANCE COMPANY requires notice of any supplements prior to the work being performed. Failure to notify INSURANCE COMPANY and allow INSURANCE COMPANY to review the supplemental charges may result in non-payment of the supplemental items.

ESTIMATE AUDIT - THIS DOCUMENT IS NOT AN APPRAISAL. INQUIRIES SHOULD BE DIRECTED TO THE INSURANCE COMPANY LISTED AT THE TOP OF THIS DOCUMENT.

REPAIR SHOPS CAN CONTACT QCS AUDITOR FOR ANY REPAIR RELATED INQUIRIES AT 1-877-237-3727.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.