

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

July 10, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Department of Natural Resources' request for a supplemental emergency allocation in the amount of \$14,945.52. This brings to total allocation to \$66,290.52. On March 19, 2019, a flood caused damages to wildlife areas in Keokuk County. Request was to cover repair costs not covered by FEMA.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources  
Monica Thelen, Wildlife Bureau, Department of Natural Resources  
Kara Bryant, Federal Aid Coordinator, Department of Natural Resources  
Joel Lunde, Department of Management  
Linda Leto, Department of Management

AOS Claim # 1732  
TOS Job # 2164



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 242-6134

May 31, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Flood Damages at Wildlife Areas in Keokuk County on March 19, 2019  
FEMA Declared Disaster DR4421  
Department of Natural Resources  
Claim dated October 27, 2020  
AOS Claim ID: 1732

The Department's request included a supplemental allocation request of \$14,945.52 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$14,945.52, which increases the allocation to \$66,290.52. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		<u>\$ 66,290.52</u>
Executive Council allocation (Revised)		\$ 66,290.52
Less:		
Previous payments	\$ 0.00	
This payment	<u>66,290.52</u>	
Total		<u>\$ 66,290.52</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend that reimbursement be made in the amount of \$66,290.52. This represents full and final payment on this allocation.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Kayla Lyon, Director, Department of Natural Resources  
Monica Thelen, Wildlife Bureau, Department of Natural Resources  
Kara Bryant, Accounting, Department of Natural Resources



April 6, 2023

Victoria Newton  
Executive Secretary  
Executive Council of Iowa  
Capitol Building, Room 114  
Des Moines, Iowa 50319

Dear Ms. Newton:

The Iowa DNR is seeking our 1<sup>st</sup> and final reimbursement in the amount of \$66,290.52 for our costs associated with the March 19, 2019 flood damage at wildlife areas in Keokuk County. An allocation was approved by the Executive Council in the amount of \$51,345.00 at the February 15, 2021 meeting. Actual costs were higher than estimated when the allocation request was submitted therefore we are requesting an additional \$14,945.52. I have enclosed copies of the accounting documents paid by the DNR for this billing. I have also attached an IET document to transfer the funds to our agency. I can be reached at 515.587.7409 should you have questions.

Sincerely,

**Kara Bryant**

Digitally signed by Kara  
Bryant  
Date: 2023.04.06  
11:30:55 -05'00'

Kara Bryant  
Federal Aid Coordinator

CC: Tammy Hollingsworth, Office of Auditor of State

# STATE OF IOWA

**IET**

<b>BUDGET FY</b>  <b>2023</b>				<b>INTERNAL VOUCHER</b>						<b>DOCUMENT NUMBER</b>			
				DATE		ACCTG PERIOD (mm/yy)		TYPE*					
ACTION <b>E</b>	SELLING AGENCY NAME			SELLING AGENCY INVOICE NUMBER				BUYING AGENCY NAME					
<b>TO: SELLER'S INFORMATION</b>													
OFFSET REC/CASH ACCT				OFFSET LIAB/CASH ACCT				DOCUMENT TOTAL					
								<b>66,290.52</b>					
FUND	AGCY	ORG	SUB Org	APPROP UNIT	ACTV	FUNC	RSRC	SUB RSRC	JOB		REP CAT		
<b>0233</b>	<b>542</b>	<b>0092</b>	<b>9A</b>				<b>0301</b>						
<b>FROM: BUYER'S INFORMATION</b>													
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT	
<b>01</b>													
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT			
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT	
<b>02</b>													
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT			
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT	
<b>03</b>													
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT			
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT	
<b>04</b>													
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT			
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT	
<b>05</b>													
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT			
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT	
<b>06</b>													
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT			
<b>DOCUMENT TOTAL</b>										<b>-</b>			
EXPLANATION <b>5/19/2019 flood damage wildlife areas in Keokuk County. Allocation approved at the 2/15/2021 meeting.</b>								AGENCY CERTIFICATION I HEREBY CERTIFY THAT THE ABOVE EXPENSES WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY: CODE OR CHAPTER SECTION(S)					
PREPARED BY <b>Kara Bryant</b>				PHONE <b>515.587.7409</b>		DATE <b>04/06/23</b>		AUTHORIZED SIGNATURE					
<b>AUDITED BY</b>						<b>PAID DATE</b>							

Vendor Customer Name	Vendor Customer	Doc CD	Doc ID	Object Name	Account Code	Cycle Date	Check Number	Amount	Bureau	PW
Boyle Built Enterprises LLC	00003076633	GAX	11060921381	Land Improvement	2021-0598-542-C900-19-901-9110-	06/15/21	71361403	234,803.96	WL	1283
Boyle Built Enterprises LLC	00003076633	GAX	11080921426	Land Improvement	2022-0598-542-C900-19-901-9110-	08/13/21	71461507	17,100.00	WL	1283
Boyle Built Enterprises LLC	00003076633	GAX	11090821701	Land Improvement	2022-0598-542-C900-19-901-9110-	09/10/21	71508027	13,258.10	WL	1283
Total								265,162.06		

25% EC Request \$66,290.52

Est. No. 1 Progress

IOWA DEPARTMENT OF NATURAL RESOURCES  
ENGINEERING and REALTY SERVICES BUREAU

PAYMENT REQUEST  
Capital Improvement Contract

Project No. 21-05-54-01 Request Date: 5/29/2021  
Contract Date: 4/8/2021  
Specified Completion Date: 8/31/2021  
Work Performed From: 4/26/2021 to 5/28/2021

Project Description & Location:  
Hayesville Bend & Hwy 21 Access Flood Damage Repairs  
Sugema Wildlife Unit, KEOKUK, Iowa

Payable to: Boyle Buitt Enterprises LLC  
Address: 33837 142nd St  
Selma, IA 52588

Item No.	Fund	Description	Unit of Meas.	Unit Price	QUANTITIES			AMOUNTS		
					Contract	Actual	Overrun	Contract	Actual	Overrun
1	EXEC	Sediment, Removal and Disposal	C Y	\$12.00	151.75	151.75		\$1,821.00	\$1,821.00	
1	FEMAI	Sediment, Removal and Disposal	C Y	\$12.00	455.25	455.25		\$5,463.00	\$5,463.00	
2	EXEC	Revetment, Class C	Tons	\$32.80	861.25	876.645	15.395	\$28,249.00	\$28,753.96	\$504.96
2	FEMAI	Revetment, Class C	Tons	\$32.80	2,583.75	2,629.935	46.185	\$84,747.00	\$86,261.87	\$1,514.87
3	EXEC	Revetment, Class E	Tons	\$43.00	462.00	462.92	0.92	\$19,866.00	\$19,906.56	\$39.56
3	FEMAI	Revetment, Class E	Tons	\$43.00	1,386.00	1,388.76	2.76	\$59,598.00	\$59,716.68	\$118.68
4	EXEC	Earthwork, Fill Hauled and Placed	C Y	\$21.00	408.00	408.00		\$8,568.00	\$8,568.00	
4	FEMAI	Earthwork, Fill Hauled and Placed	C Y	\$21.00	1,224.00	1,224.00		\$25,704.00	\$25,704.00	
5	EXEC	Native Prairie Seeding	Acres	\$13,846.15	0.325	0.00		\$4,500.00	\$0.00	
5	FEMAI	Native Prairie Seeding	Acres	\$13,846.15	0.975	0.00		\$13,500.00	\$0.00	
6	EXEC	Engineering Fabric	S Y	\$4.00	466.75	466.75		\$1,867.00	\$1,867.00	
6	FEMAI	Engineering Fabric	S Y	\$4.00	1,400.25	1,400.25		\$5,601.00	\$5,601.00	
7	EXEC	Mobilization	L S	\$3,500.00	0.25	0.25		\$875.00	\$875.00	
7	FEMAI	Mobilization	L S	\$3,500.00	0.75	0.75		\$2,625.00	\$2,625.00	
* Denotes A Final Quantity										
TOTALS					\$262,984.00	\$247,162.06	\$2,178.06			\$0.00

Contract Change Orders	No	Date	Amount	Estimates Previously Approved			Original Contract Amount
				No	Date	Amount	
Total Change Orders			\$0.00				\$262,984.00
Total Previous Estimates			\$0.00				\$2,179.06
Sub-Total							\$0.00
Total Approved Change Orders							\$265,162.06
Net Contract Value of Work							\$247,162.06
Value of Completed Work							\$0.00
Materials Stored On-Site							\$12,358.10
Total Retained Percent (5%) (-)							\$234,803.96
Amount Due Incl This Estimate							\$0.00
Total Previously Approved Estimates							\$234,803.96
Net Amount Due This Estimate							\$234,803.96

Contract No. FEMAI=Federal; FEMA 1

I hereby agree that the items appearing hereon for payment are correct and that no part of this voucher has been paid.

Contractor: *[Signature]* Date: *MAY 28 2021*

Recommended for Payment: *[Signature]* Date: *5-28-21*

Inspector: *[Signature]* Title: \_\_\_\_\_

Approved for Payment: Travis Baker  
Digitally signed by Travis Baker  
Date: 2021.06.01 14:14:09 -0500

Checked by: *[Signature]* Date: \_\_\_\_\_

Contract Change Orders: *DL4421*  
*PM 1283*

Original Contract Amount: *234,803.96*

Net Amount Due This Estimate: *234,803.96*

OS98-542-C900-19-9110  
C9001901  
6/13/21

**IOWA DEPARTMENT OF NATURAL RESOURCES**  
ENGINEERING and REALTY SERVICES BUREAU

Project No. 21-05-SAL Request Date: 8/3/2021  
 Contract Date: 4/8/2021  
 Specified Completion Date: 8/31/2021  
 Work performed from: 7/1/2021 to 8/2/2021

Project Description & Location:  
 Hayesville Road & Hwy 21 Access Flood Damage Repairs  
 Suggs Wildlife Unit, KE OKUK, Iowa

**PAYMENT REQUEST**  
 (Paper Improvement Contact)

Payable to: **Boyle Earth Enterprises LLC**  
 Address: 33637 142nd St  
 Solon, IA 52088

Item No.	Fund	Description	Unit of Meas.	Unit Price	QUANTITIES			AMOUNTS			
					Contract	Actual	Overrun	Contract	Actual	Overrun	
1	EXEC	Sediment Removal and Disposal	C Y	\$12.00	151.75	151.75		\$1,821.00	\$1,821.00		
2	EXEC	Sediment Removal and Disposal	C Y	\$12.00	455.25	455.25		\$5,463.00	\$5,463.00		
2	EXEC	Revelment, Class C	Tons	\$32.80	861.25	876.645	15.395	\$28,249.00	\$28,753.96	\$504.96	
3	EXEC	Revelment, Class C	Tons	\$32.80	2,583.75	2,629.935	46.185	\$84,747.00	\$86,261.67	\$1,514.67	
3	EXEC	Revelment, Class E	Tons	\$43.00	462.00	462.92	0.92	\$19,866.00	\$19,905.56	\$39.56	
4	EXEC	Revelment, Class E	Tons	\$43.00	1,386.00	1,388.76	2.76	\$59,598.00	\$59,716.68	\$118.68	
4	EXEC	Revelment, Class E	Tons	\$43.00	408.00	408.00		\$17,424.00	\$17,424.00		
5	EXEC	Native Prairie Seeding	Acres	\$13,846.15	0.325	0.325		\$4,500.00	\$4,500.00		
6	EXEC	Native Prairie Seeding	Acres	\$13,846.15	0.975	0.975		\$13,500.00	\$13,500.00		
6	EXEC	Engineering Fabric	S.Y.	\$4.00	466.75	466.75		\$1,867.00	\$1,867.00		
7	EXEC	Mobilization	S.Y.	\$4.00	1,400.25	1,400.25		\$5,601.00	\$5,601.00		
7	EXEC	Mobilization	L.S.	\$3,500.00	0.25	0.25		\$875.00	\$875.00		
7	EXEC	Mobilization	L.S.	\$3,500.00	0.75	0.75		\$2,625.00	\$2,625.00		
7	EXEC	Mobilization	Tons	\$38.50	111.00	120.58	9.58	\$4,273.50	\$4,642.33	\$368.83	
EXEC=Executive Council FEMA1=Federal-FEMA 1 FS-1=Funding Source 1					<b>TOTALS</b>			\$267,257.50	\$269,804.39	\$2,546.89	\$0.00

I hereby agree that the items appearing hereon for payment are correct and that no part of this voucher has been paid

*[Signature]* Date: 8/31/21

Recommended for Payment

*[Signature]* Date: 8-4-21

Approved for Payment

**Travis Baker** Digitally signed by Travis Baker  
 Date: 2021.08.04 16:31:33 -05'00'

Contract Change Orders		Estimates Previously Approved	
No.	Date	Amount	Estimate No.
1	07/09/2021	\$4,273.50	05/28/2021
<b>Total Change Orders</b>		<b>\$4,273.50</b>	<b>Total Previous Estimates</b>
			<b>\$234,803.96</b>

Original Contract Amount	\$252,984.00
Allowable Quantity Overruns (+)	\$2,546.89
Quantity Underruns (-)	\$0.00
Sub-Total	\$255,530.89
Total Approved Change Orders (+)	\$4,273.50
Net Contract Value of Work	\$259,804.39
Value of Completed Work	\$269,804.39
Materials Stored On-Site	\$0.00
Total Retained Percent (5%) (-)	\$13,490.22
Amount Due Incl. This Estimate	\$256,314.17
Total Previously Approved Estimates	\$234,803.96
Net Amount Due This Estimate	\$21,510.21

17100 - OSR8 SAL C900-19-9110 C900910C

4410.21 QUN SAL-R500-SB 9110 2

8/5/21

Est. No. 3 Final

IOWA DEPARTMENT OF NATURAL RESOURCES  
ENGINEERING and REALTY SERVICES BUREAU

*Handwritten initials*

Project No. 21-05-54-01 Request Date: 8/3/2021  
Contract Date: 8/2/2021  
Specified Completion Date: 8/31/2021  
Work Performed From: 7/1/2021 to 8/2/2021

Project Description & Location:  
Hayesville Bond & Hwy 21 Access Flood Damage Repair  
Sugama Wildlife Unit, KEOKUK, Iowa

Payable to: Boy's Life Enterprises LLC  
Address: 2037 140th St  
Des Moines, IA 50325

PAVING PROJECT  
Contract Agreement (Contract)

Item No.	Fund	Description	Unit of Meas.	Unit Price	QUANTITIES			AMOUNTS			
					Contract	Actual	Overrun	Contract	Actual	Overrun	Underrun
1	EXEC	Sediment Removal and Disposal	C Y	\$12.00	151.75	151.75		\$1,821.00	\$1,821.00		
1	FEM A1	Sediment Removal and Disposal	C Y	\$12.00	455.25	455.25		\$5,463.00	\$5,463.00		
2	EXEC	Revelment, Class C	Tons	\$32.80	861.25	876.645	15.395	\$28,249.00	\$28,753.98	\$504.98	
2	FEM A1	Revelment, Class C	Tons	\$32.80	2,593.75	2,629.935	46.185	\$84,747.00	\$86,261.87	\$1,514.87	
3	EXEC	Revelment, Class E	Tons	\$43.00	462.00	462.92	0.92	\$19,866.00	\$19,905.56	\$39.56	
3	FEM A1	Revelment, Class E	Tons	\$43.00	1,386.75	1,386.75		\$59,598.00	\$59,716.68	\$118.68	
4	EXEC	Earthenwork, Fill Hauled and Placed	C Y	\$21.00	408.00	408.00		\$8,568.00	\$8,568.00		
4	FEM A1	Earthenwork, Fill Hauled and Placed	C Y	\$21.00	1,224.00	1,224.00		\$25,704.00	\$25,704.00		
5	EXEC	Native Prairie Seeding	Acres	\$13,846.15	0.325	0.325		\$4,500.00	\$4,500.00		
5	FEM A1	Native Prairie Seeding	Acres	\$13,846.15	0.975	0.975		\$13,500.00	\$13,500.00		
6	EXEC	Engineering Fabric	S Y	\$4.00	466.75	466.75		\$1,867.00	\$1,867.00		
6	FEM A1	Engineering Fabric	S Y	\$4.00	1,400.25	1,400.25		\$5,601.00	\$5,601.00		
7	EXEC	Mobilization	L S	\$3,500.00	0.25	0.25		\$875.00	\$875.00		
7	FEM A1	Mobilization	L S	\$3,500.00	0.75	0.75		\$2,625.00	\$2,625.00		
CO1a	FS-1	1-1/4" roadstone - Road LMA	Tons	\$38.50	111.00	120.58	9.58	\$4,273.50	\$4,642.33	\$368.83	
* F Danochs A Final Quantity					TOTALS			\$267,257.50	\$269,804.39	\$2,546.89	\$0.00

EXEC=Executive Council FEM A1=Federal-FEM A 1 FS-1=Funding Source 1

I hereby agree that the items appearing hereon for payment are correct and that no part of this voucher has been paid

Contractor: *[Signature]* Date: 8/3/21

Recommended for Payment: *[Signature]* Date: 8-4-21

Approved for Payment: *[Signature]* Date: 8-4-21

Travis Baker  
Digitally signed by Travis Baker  
Date: 2021.08.04 16:32:08 -0500

Checked by: \_\_\_\_\_ Date: \_\_\_\_\_

Contract Change Orders		
No.	Date	Amount
1	07/09/2021	\$4,273.50
Total Change Orders		\$4,273.50

Estimates Previously Approved		
No.	Date	Amount
1	05/28/2021	\$234,803.96
2	08/03/2021	\$21,510.21
Total Previous Estimates		\$256,314.17

Original Contract Amount		AMOUNTS	
Allowable Quantity Overruns (+)	Quantity Underruns (-)	Contract	Actual
\$2,546.89	\$0.00	\$267,257.50	\$269,804.39
Sub-Total		\$267,257.50	\$269,804.39
Total Approved Change Orders (+)		\$269,804.39	\$269,804.39
Net Contract Value of Work		\$269,804.39	\$269,804.39
Value of Completed Work		\$269,804.39	\$269,804.39
Materials Stored On-Site		\$0.00	\$0.00
Total Retained Percent (0%)		\$0.00	\$0.00
Amount Due Incl. This Estimate		\$269,804.39	\$269,804.39
Total Previously Approved Estimates		\$256,314.17	\$256,314.17
Net Amount Due This Estimate		\$13,490.22	\$13,490.22

*Handwritten notes:*  
OK until 8/11/21  
232.12  
13 258.10  
0598442-040-14,9110  
2147-542-R505-SB-9110  
2