

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 10, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$6,735.31, subject to the audit of actual invoices. On March 10, 2023, Vehicle #1274 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3460
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

May 31, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1274 on March 10, 2023
Department of Administrative Services
Claim dated: April 18, 2023
AOS Claim ID: 3460

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,735.31, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: April 18, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1274/Deer
Event Date	March 10, 2023
Summary	Vehicle #1274 struck a deer. (254053)
Amount Requested	\$6,735.31 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Mar 13, 2023 at 12:40 PM

To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1254 struck a deer on 3/10/23. I will forward all information as soon as it is received.

1274

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



DAS Fleet Services, Risk
Iowa Department of Administrative Services
Division of Business and Property Services
Office: 515-725-2243
Das.Risk@iowa.gov
<https://das.iowa.gov>

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
03/10/2023	6:40 PM	1
County	State	
Lee	Iowa	

Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Hunter McAninch		602 Ave F	
Driver's License No./State		City, State, Zip	
554AG3236		Fort Madison, Iowa 52627	
Date of Birth	Department	Work Phone	Home Phone
09/13/1997	DNR	319-470-0788	N/A
License Plate No.	VIN	Year, Make, Model	
T254 1214	1GCUYAED3NZ211708	2022, Chevrolet, Silverado	
Estimate (\$) of Damage		Description of Damage	
Estimate not currently available. Estimate will be obtained during next scheduled work day.		Deer collision damage on front drivers side bumper, vehicle is still drivable.	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Name	Address/Phone

Accident Diagram	
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>	
	<p>I was traveling eastbound on 255th street and collided with a deer. This occurred west of the intersection of 255th Street and 235th Avenue in Lee County Iowa</p>

QUALITY CLAIMS SOLUTIONS

Workfile ID: 356e6f49

105 N Krohn Place
SIOUX FALLS, SD 57103
Phone: (877) 237-3727, FAX:(866) 371-2844
qcs@qcsdirect.com

For:

QUALITY CLAIMS SOLUTIONS

DAS Fleet Services

Supplement of Record 1 with Summary

Owner: STATE OF IOWA, STATE OF IOWA

Job Number:

Written By: Jon Gustafson

Insured: STATE OF IOWA, STATE OF IOWA Policy #: UNKNOWN Claim #: APDSOI0254053-001
Type of Loss: Collision Date of Loss: 3/29/2023 12:00 PM Days to Repair: 0
Point of Impact: 11 Left Front

Owner:
STATE OF IOWA, STATE OF IOWA
550 S GEAR ST
WEST BURLINGTON, IA 52655

Inspection Location:
MIKE CAMPBELL'S BODY SHOP
223 ANGULAR STREET
BURLINGTON, IA 52601
Other
(319) 752-5225 Evening

Repair Facility:

VEHICLE

2022 CHEV Silverado 1500 LTD Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

VIN: 1GCUYAED3NZ211708 Production Date: 5/2022 Interior Color:
License: Odometer: 22,951 Exterior Color:
State: Condition:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks

DECOR

Dual Mirrors

Tinted Glass

CONVENIENCE

Air Conditioning
Tilt Wheel
Message Center
Telescopic Wheel

Backup Camera

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control

Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper

Supplement of Record 1 with Summary

Owner: STATE OF IOWA, STATE OF IOWA

Job Number:

2022 CHEV Silverado 1500 LTD Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2		O/H front bumper				3.0	
3	Repl	Front bumper w/o park assist chrome	84588809	1	863.45	Incl.	
4	Repl	RT Bumper bracket	84219064	1	94.90	Incl.	
5	Repl	LT Side bracket	84219065	1	94.90	Incl.	
6	Repl	LT Support brace	23388664	1	27.60	Incl.	
7	Repl	LT Guide	84624943	1	10.42	0.2	
8	Repl	LT Filler panel US built	84658017	1	101.65	Incl.	1.1
9		Add for Clear Coat					0.4
10	R&I	RT Filler panel US built				Incl.	
11	Repl	Lower cover w/o skid plate, w/o tow hooks 4.3, 5.3 liter	84219070	1	407.13	Incl.	
12	Repl	LT Outer molding	84588810	1	60.63	Incl.	
13	R&I	License bracket				0.2	
14	S01 Repl	LT Inner bracket	23388668	1	35.67	Incl.	
15	S01 Repl	RT Side bracket	84219066	1	94.90	Incl.	
16	S01 Repl	Upper molding	84219090	1	71.52	Incl.	
17	S01 Repl	Outer molding clip	11547341	4	34.08		
18	S01 Repl	LT Bumper bracket	84219063	1	94.90	Incl.	
19		GRILLE					
20	Repl	Grille Work Truck	84401129	1	818.00	Incl.	
21	#	Strobe Lights		1		2.5	
22		FRONT LAMPS					
23	Repl	LT Headlamp assy	84621848	1	1,046.98	0.5	
24		Aim headlamps				0.5	
25		FENDER					
26	*	Align LT Fender w/o ZR2				<u>0.5</u>	
27	Repl	LT Fender liner Limited	84533746	1	195.98	0.5	
28	* S01 Repl	LT Bracket Limited	84455535	1	46.60	<u>0.1</u>	
29	S01 Repl	LT Fender liner bracket w/o ZR2	84260332	1	27.75	Incl.	
30		FRAME					
31	Repl	LT Tow hook black	84338710	1	61.17	0.2	
32	Repl	LT Access cover	84606315	1	36.83		
33	* S01 Rpr	LT Bumper bracket				<u>1.5</u>	
34		RESTRAINT SYSTEMS					
35	Repl	Diagnostic unit Limited	13524234	1	634.32 m	0.3	
36	Repl	RT Outer belt assy black, Limited w/o High Country	84936967	1	183.25	0.3	
37	Repl	LT Outer belt assy black, Limited w/o High Country	84512905	1	199.92	0.3	
38	Repl	RT Tensioner black	84937710	1	116.58	0.3	
39	Repl	LT Tensioner black	84937705	1	116.58	0.3	

Supplement of Record 1 with Summary

Owner: STATE OF IOWA, STATE OF IOWA

Job Number:

2022 CHEV Silverado 1500 LTD Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

SEATS & TRACKS										
41		R&I	RT R&I front seat						0.5	
42		R&I	LT R&I front seat						0.5	
43	#		Pre Scan			1			0.5	M
44	#	S01	Post Scan			1	250.00		0.5	M
45	#		Hazardous Waste			1	3.00			
46	#		Flex Agent			1	5.00			
47	#	S01	Rpr Transfer Strobe Lights						1.0	
FRONT PANELS										
49		S01	Repl Shutter Limited	84652494		1	427.20	m	0.5	
RADIATOR SUPPORT										
51	*	S01	Rpr Radiator support w/o fender structure (HSS)						1.0	0.5
52	#	S01	Clips/Fasteners			1	12.69			
SUBTOTALS							6,173.60		15.7	2.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			6,173.60
Parts Discount	\$ 5,902.91	-10.0 %	-590.29
Body Labor	14.7 hrs @	\$ 60.00 /hr	882.00
Paint Labor	2.0 hrs @	\$ 100.00 /hr	200.00
Mechanical Labor	1.0 hrs @	\$ 70.00 /hr	70.00
Subtotal			6,735.31
Total Cost of Repairs			6,735.31
Deductible			0.00
Total Adjustments			0.00
Net Cost of Repairs			6,735.31

MyPriceLink Estimate ID / Quote ID:

1070337575274684416 / 121168623

Supplement of Record 1 with Summary

Owner: STATE OF IOWA, STATE OF IOWA

Job Number:

2022 CHEV Silverado 1500 LTD Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

SUPPLEMENT SUMMARY

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
Changed Items							
36	#	Post Scan		1	-169.00	-0.5	M
44	#	Post Scan	S01	1	250.00	0.5	M
Added Items							
14		Repl LT Inner bracket	23388668	1	35.67	Incl.	
15		Repl RT Side bracket	84219066	1	94.90	Incl.	
16		Repl Upper molding	84219090	1	71.52	Incl.	
17		Repl Outer molding clip	11547341	4	34.08		
18		Repl LT Bumper bracket	84219063	1	94.90	Incl.	
28	*	Repl LT Bracket Limited	84455535	1	46.60	<u>0.1</u>	
29		Repl LT Fender liner bracket w/o ZR2	84260332	1	27.75	Incl.	
33	*	Rpr LT Bumper bracket				<u>1.5</u>	
47	#	Rpr Transfer Strobe Lights				1.0	
48	FRONT PANELS						
49		Repl Shutter Limited	84652494	1	427.20	m	0.5
50	RADIATOR SUPPORT						
51	*	Rpr Radiator support w/o fender structure (HSS)				s	<u>1.0</u> <u>0.5</u>
52	#	Clips/Fasteners		1	12.69		
SUBTOTALS					926.31	4.1	0.5

CHANGES TO ADJUSTMENTS

TOTALS SUMMARY

Category	Basis	Rate	Cost \$
Parts			926.31
Parts Discount	\$ 832.62	-10.0 %	-83.26
Body Labor	4.1 hrs @	\$ 60.00 /hr	246.00
Paint Labor	0.5 hrs @	\$ 100.00 /hr	50.00
Subtotal			1,139.05
Total Supplement Amount			1,139.05
NET COST OF SUPPLEMENT			1,139.05

MyPriceLink Estimate ID / Quote ID:

1070337575274684416 / 121168623

Supplement of Record 1 with Summary

Owner: STATE OF IOWA, STATE OF IOWA

Job Number:

2022 CHEV Silverado 1500 LTD Work Truck Crew Cab 147" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

CUMULATIVE EFFECTS OF SUPPLEMENT(S)

Estimate		5,596.26	Jon Gustafson
Supplement S01		1,139.05	Jon Gustafson
Workfile Total:	\$	6,735.31	
NET COST OF REPAIRS:	\$	6,735.31	

THIS IS NOT AN AUTHORIZATION TO BEGIN REPAIRS.

SUPPLEMENTS - Please be advised that the INSURANCE COMPANY requires notice of any supplements prior to the work being performed. Failure to notify INSURANCE COMPANY and allow INSURANCE COMPANY to review the supplemental charges may result in non-payment of the supplemental items.

ESTIMATE AUDIT - THIS DOCUMENT IS NOT AN APPRAISAL. INQUIRIES SHOULD BE DIRECTED TO THE INSURANCE COMPANY LISTED AT THE TOP OF THIS DOCUMENT.

REPAIR SHOPS CAN CONTACT QCS AUDITOR FOR ANY REPAIR RELATED INQUIRIES AT 1-877-237-3727.