

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

June 2, 2025

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12th Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$2,700.83, subject to an audit of actual invoices. On April 18, 2025, Vehicle #62 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 4044  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

May 27, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damages to Vehicle #62 on April 18, 2025  
Department of Administrative Services  
Claim dated April 22, 2025  
AOS Claim ID: 4044

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,700.83, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: April 22, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#62 / Hail
Event Date	April 18, 2025
Summary	Vehicle 62 - sustained hail damage (Claim # 305019)
Amount Requested	\$2,700.83 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

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**Fwd: Trooper Magana #62 Vehicle Damage Report 4-18-2025**

1 message

**Risk, DAS** <das.risk@iowa.gov>

Fri, Apr 18, 2025 at 3:04 PM

To: Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Please accept this email as initial 24 hr notification for AON, vehicle 62 sustained hail damage on 4/18/2025. I will forward all information as soon as it is received.

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>**Department of  
Administrative Services**

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: **Albrecht Nicholas** <[albrecht@dps.state.ia.us](mailto:albrecht@dps.state.ia.us)>

Date: Fri, Apr 18, 2025 at 1:57 PM

Subject: Trooper Magana #62 Vehicle Damage Report 4-18-2025

To: vehicledamage <[vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us)>, DAS.Risk ([DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)) <[DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)>Cc: Haack Kyle <[khaack@dps.state.ia.us](mailto:khaack@dps.state.ia.us)>, Selk Luke <[selk@dps.state.ia.us](mailto:selk@dps.state.ia.us)>, Harpenau Kara <[harpenau@dps.state.ia.us](mailto:harpenau@dps.state.ia.us)>

Good afternoon,

Attached is Trooper Magana #62 vehicle damage report, memo, and photos. His patrol vehicle received hail damage during last night's storm. His preliminary estimate will be sent in once received.

Respectfully,

Nick

**Lieutenant Nick Albrecht ★71★**

**District Commander**

**Iowa State Patrol | District 5**

**5116 Highway 3**

**Cherokee, IA 51012**

**Office: (712)-225-5119**

**Fax: (712)-225-6304**

**Radio: (712)-732-1341**

**[albrecht@dps.state.ia.us](mailto:albrecht@dps.state.ia.us)**

<https://dps.iowa.gov/>

<https://dpscareers.com/>



**Department of  
Public Safety**

----- Forwarded message -----

From: Magana Cisneros Samuel <[magana@dps.state.ia.us](mailto:magana@dps.state.ia.us)>

To: Albrecht Nicholas <[albrecht@dps.state.ia.us](mailto:albrecht@dps.state.ia.us)>

Cc:

Bcc:

Date: Fri, 18 Apr 2025 18:45:56 +0000

Subject: 62 hail damage

Good afternoon Lt,

Today 04/18/2025 at approximately 0200 hours my squad car received a little hail damage. A couple "dings" on the hood of the car, one on the roof, and one on the roof, and one on the passenger side quarter panel. I attached three pictures showing the damage.

Thank you,

**Trooper Sam Magana ★62★**

**Iowa State Patrol**

**District 5**

**5116 Hwy 3**



Cherokee, IA 51012

Office: (712)- 225- 5119

Fax: (712)- 225- 6304

Radio: (712)-732-1341

[Magana@dps.state.ia.us](mailto:Magana@dps.state.ia.us)

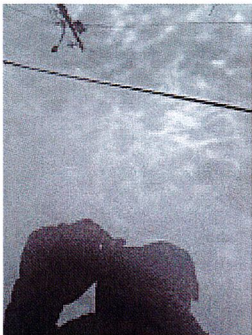
**\*NOTICE\*** This e-mail message (including any file attachment transmitted with it) is for the sole use of the intended recipient(s) and may contain confidential and legally privileged information. Any unauthorized use or disclosure of this e-mail by an unintended recipient is prohibited. If you have received this e-mail in error, please notify the sender by return e-mail and destroy all copies of the original message. No representation is made that this e-mail or any attachments are free of viruses. Virus scanning is recommended and is the responsibility of the recipient.

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8 attachments



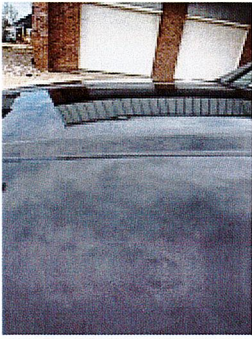
**hail damage 1.jpg**  
80K



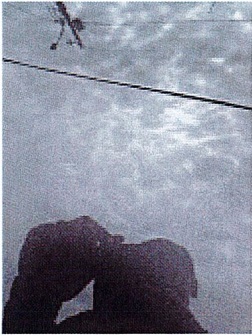
**hail damage 2.jpg**  
90K



**hail damage 3.jpg**  
59K



**#62 Pic 1.jpg**  
80K



**#62 Pic 2.jpg**  
90K



**#62 Pic 3.jpg**  
59K



**#62 State Vehicle Damage Report 4-18-2025.doc**  
96K



**62 hail damage.eml**  
324K

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: **DPS – Vehicle Damage; DAS – Risk**

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

**STATE VEHICLE: (Mark if Act of Nature ☒ ) CASE #: 2025009650**

Date: <small>(Month/Day/Year)</small>	4/18/2025	Time: <small>(Time plus a.m./p.m.)</small>	2:00 a.m.
Vehicle Plate #:	62	Vehicle Mileage:	67,671
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2021 / Dodge / Charger / VIN# 2C3CDXKG0MH644687		
Assigned To:	Sam Magana	Badge #	62
Driven By:	Sam Magana	Badge #	62
Driver's Lic #:	591AT3817	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			



Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

### OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	LeMars, Iowa		
County:	Plymouth		
Weather/Road Conditions:	Sever Thunderstorm with Hail		
Narrative: On Friday April 18, 2025, at approximately 0200 hours, a sever thunderstorm moved through northwest Iowa, producing large amounts of hail. Trooper Magana's patrol vehicle received body damage from the hail.			
Property Damage other than Vehicles:			
Cost:	\$Estimate Pending		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Lt. Nick Albrecht #71
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### VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)		Yes	



## American Collision

2222 6th Street, Sioux City, IA 51101  
Phone: (712) 255-1895

Workfile ID: e1c57b7e  
Federal ID: 46-1606758  
State ID: IA

### Preliminary Estimate

#### Customer: Iowa State Patrol

Written By: Drake Craft

Insured: Iowa State Patrol  
Type of Loss:  
Point of Impact:

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
Iowa State Patrol

**Inspection Location:**  
American Collision  
2222 6th Street  
Sioux City, IA 51101  
Repair Facility  
(712) 255-1895 Business

**Insurance Company:**

### VEHICLE

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN: 2C3CDXKGMH644687  
License:  
State: IA

Interior Color:  
Exterior Color:  
Production Date:

Mileage In:  
Mileage Out:  
Condition:

Vehicle Out:  
Job #:

#### TRANSMISSION

Automatic Transmission  
4 Wheel Drive

#### POWER

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Power Driver Seat

#### DECOR

Dual Mirrors  
Tinted Glass  
Overhead Console

#### CONVENIENCE

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel

Climate Control  
Backup Camera  
Parking Sensors

#### RADIO

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

#### SAFETY

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

#### SEATS

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

#### WHEELS

Styled Steel Wheels

#### PAINT

Clear Coat Paint

#### OTHER

Traction Control  
Stability Control  
California Emissions

# Preliminary Estimate

## Customer: Iowa State Patrol

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	<b>HOOD</b>						
2	R&I	R&I hood assy				0.6	
3	#	Refn De Nib and Finesse (.5 per panel)					0.5
4	*	PDR Hood (ALU) Note: PDR 6 quarter		1	<u>250.00</u> T		
5	R&I	Insulator				0.3	
6	<b>ROOF</b>						
7	*	PDR Roof panel w/o sunroof Note: PDR 10 quarter		1	<u>350.00</u> T		
8	#	Refn De Nib and Finesse (.5 per panel)					0.5
9	R&I	R&I headliner				3.4	
10	#	R&I lights and extra antennas				4.0	
11	<b>QUARTER PANEL</b>						
12	#	Refn De Nib and Finesse (.5 per panel)					0.5
13	*	Rpr RT Quarter panel w/o wide body				<u>2.0</u>	2.6
14		Add for Clear Coat					1.0
15	<b>TRUNK LID</b>						
16	*	PDR Trunk lid all Note: PDR 5 quarter		1	<u>150.00</u> T		
17	R&I	R&I trunk lid				0.8	
18	#	Refn De Nib and Finesse (.5 per panel)					0.5
19	#	R&I Antennas				2.0	
20	<b>REAR LAMPS</b>						
21	R&I	RT Tail lamp assy				0.3	
22	R&I	LT Tail lamp assy				0.3	
23	<b>REAR BUMPER</b>						
24	R&I	R&I bumper cover				1.2	
25	**	Subl A/M Hazardous waste removal		1	10.00 T		
26	**	Repl A/M Corrosion protection primer		1	50.00 T		0.8
27	**	Repl A/M Cavity wax		1	51.83 T	0.4	
28	#	VEHICLE#62		1			
<b>SUBTOTALS</b>					<b>861.83</b>	<b>15.3</b>	<b>6.4</b>



## Preliminary Estimate

### Customer: Iowa State Patrol

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

#### ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				0.00
Body Labor	15.3 hrs	@	\$ 70.00 /hr	1,071.00
Paint Labor	6.4 hrs	@	\$ 70.00 /hr	448.00
Paint Supplies	6.4 hrs	@	\$ 50.00 /hr	320.00
Miscellaneous				111.83
PDR				750.00
Subtotal				2,700.83
<b>Grand Total</b>				<b>2,700.83</b>
Deductible				0.00
<b>CUSTOMER PAY</b>				<b>0.00</b>
<b>INSURANCE PAY</b>				<b>2,700.83</b>

#### REPAIR AUTHORIZATION- DIRECTION TO PAY- WARRANTY

PART PRICES SUBJECT TO INVOICE-----AUTHORIZED AND ACCEPTED: You are hereby authorized to make repairs. In understand that payment in full will be due upon release of vehicle, including additional supplemental damage charges and hereby grant up and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. I accept responsibility for any attorney or collection fees related to the collection of unpaid balances. You will not be held responsible for loss or damage to vehicle to secure the amount of repairs thereto. You will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, accident, or any other cause beyond your control. Old parts removed from vehicle will be junked unless otherwise instructed! I authorize any and all supplements payable direct to you. I authorize you to act as power of attorney to sign insurance checks to pay for damages to the vehicle.

Authorized by\_\_\_\_\_ Date:\_\_\_\_\_

#### WARRANTY

Craft Auto Body, Inc. will warranty the workmanship of it's employees on the repairs to your vehicle for as long as you own the vehicle. We use PPG paint, which carries a life of the vehicle warranty. There is NO Warranty on rust repair.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.



**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 04/16/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.