

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

June 2, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$6,086.83, subject to an audit of actual invoices. On April 18, 2025, Vehicle #483 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4041
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

May 27, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damages to Vehicle #483 on April 18, 2025
Department of Administrative Services
Claim dated April 25, 2025
AOS Claim ID: 4041

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,086.83, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: April 25, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#483 / Hail
Event Date	April 18, 2025
Summary	Vehicle 483 - hail damage (Claim # 305225)
Amount Requested	\$6,086.83 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Trooper Pratt #483 Vehicle Damage Report 4-18-2025

1 message

Risk, DAS <das.risk@iowa.gov>

Fri, Apr 18, 2025 at 1:52 PM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 483 sustained hail damage on 4/18/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>

#4041

**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Albrecht Nicholas** <albrecht@dps.state.ia.us>

Date: Fri, Apr 18, 2025 at 1:28 PM

Subject: Trooper Pratt #483 Vehicle Damage Report 4-18-2025

To: vehicledamage <vehicledamage@dps.state.ia.us>, DAS.Risk (DAS.Risk@iowa.gov) <DAS.Risk@iowa.gov>Cc: Haack Kyle <khaack@dps.state.ia.us>, Selk Luke <selk@dps.state.ia.us>, Harpenau Kara<harpenau@dps.state.ia.us>

Good afternoon,

Attached is Trooper Pratt #483 vehicle damage report and photos. His patrol vehicle received hail damage during last nights storm. His memo and preliminary estimate will be sent in once received.

Respectfully,

Nick

Lieutenant Nick Albrecht ★71★

District Commander

Iowa State Patrol | District 5

5116 Highway 3

Cherokee, IA 51012

Office: (712)-225-5119

Fax: (712)-225-6304

Radio: (712)-732-1341

albrecht@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



**Department of
Public Safety**

5 attachments



#483 Pic 1.jpg
3125K



#483 Pic 2.jpg
2384K



#483 Pic 3.jpg
2568K



#483 Pic 4.jpg
2932K



#483 Vehicle Damage Report 4-18-2025.doc
97K

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: **DPS – Vehicle Damage; DAS – Risk**

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature ☒) CASE #: 2025009649

Date: <small>(Month/Day/Year)</small>	4-18-2025	Time: <small>(Time plus a.m./p.m.)</small>	2:00 a.m.
Vehicle Plate #:	483	Vehicle Mileage:	32,995
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2023 / Dodge / Charger / VIN# 2C3CDXKG1PH624033		
Assigned To:	Taylor Pratt	Badge #	483
Driven By:	Taylor Pratt	Badge #	483
Driver's Lic #:	248AD8990	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	Not Towed
Towed To:	Not Towed	Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>		Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Unmarked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:	State:
Vehicle Lic. #	State:
Driver's Name:	
Driver's Address:	
Owner's Name:	
Owner's Address:	

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt:	(Yes/No)	Yes	

OTHER INFORMATION:

Witnesses:	NONE
Accident Location: (Street/Hwy)	LeMars, Iowa
County:	Plymouth County
Weather/Road Conditions:	Sever Thunderstorm with Hail
<p>Narrative: On Friday April 18, 2025, at approximately 0200 hours, a sever thunderstorm moved through northwest Iowa, producing large amounts of hail. Trooper Pratt's patrol vehicle received body damage from the hail.</p>	
Property Damage other than Vehicles:	NONE
Cost:	\$Estimate Pending
Citations Issued To: (List Charge(s) and Statute Code(s))	NONE

Investigating Officer:	Lt. Nick Albrecht #71
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)		Yes	



Memorandum

TO: Lieutenant Albrecht
FROM: Trooper Pratt
DATE: April 18, 2025
SUBJECT: Vehicle Damage Due To Weather

On April 18, 2025 at approximately 0200 hours a severe weather system moved across Western Iowa. I had just finished my shift and parked my patrol vehicle outside of my residence, in my driveway. Before exiting my patrol vehicle, I heard and observed hail beginning to fall. I inspected my patrol vehicle later that morning and observed several dents caused from the hail. At the beginning of my night shift on April 18 I brought my car to American Collision in Sioux City for an estimate. Drake from American Collision inspected my patrol vehicle and will be sending an estimate directly to you.



American Collision

2222 6th Street, Sioux City, IA 51101
Phone: (712) 255-1895

Workfile ID: d927319b
Federal ID: 46-1606758
State ID: IA

Preliminary Estimate

Customer: Iowa State P

Written By: Drake Craft

Insured: Iowa State P
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Iowa State P

Inspection Location:
American Collision
2222 6th Street
Sioux City, IA 51101
Repair Facility
(712) 255-1895 Business

Insurance Company:

VEHICLE

2023 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN: 2C3CDXKG1PH624033
License:
State: IA

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:
Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel

Climate Control
Backup Camera
Parking Sensors

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Three Stage Paint

OTHER

Traction Control
Stability Control
Xenon or L.E.D. Headlamps
California Emissions

Preliminary Estimate

Customer: Iowa State P

2023 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Vehicle#483		1			
2	HOOD						
3	*	Subl Hood (ALU) PDR		1	765.00 T		
4	#	Refn De Nib and Finesse (.5 per panel)					0.5
5		R&I R&I hood assy				0.6	
6		R&I Insulator				0.3	
7	FENDER						
8	**	Repl A/M Cavity wax		1	51.83 T	0.4	
9	*	Subl LT Fender w/o wide body PDR		1	275.00 T		
10	*	Subl RT Fender w/o wide body PDR		1	275.00 T		
11	WINDSHIELD						
12		R&I Windshield Dodge w/o rain sensor, w/o humidity sensor				3.5	
13	#	Remove Urethane from Panel/Glass Windshield		1		1.0 G	
14	ROOF						
15	*	Subl Roof panel w/o sunroof PDR		1	975.00 T		
16	#	Refn De Nib and Finesse (.5 per panel)					0.5
17	*	R&I Headliner w/o sunroof w/o options				3.9	
18	#	R&I Extra antennas				2.5	
19	PILLARS, ROCKER & FLOOR						
20	#	Rpr Feather Prime and Block (.2 per repair hour)					0.2
21	*	Rpr RT Aperture panel w/o wide body				3.0	3.0
22		Add for Three Stage					2.1
23	#	Refn De Nib and Finesse (.5 per panel)					0.5
24	*	Rpr LT Aperture panel w/o wide body				7.0	3.0
25		Overlap Major Non-Adj. Panel					-0.2
26		Add for Three Stage					1.1
27	#	Refn De Nib and Finesse (.5 per panel)					0.5
28	FRONT DOOR						
29	*	Subl RT Door shell (HSS)		1	245.00 T		
30		R&I RT Belt w'strip				0.3	
31	*	R&I RT Power mirror				0.5	
32	#	Refn De Nib and Finesse (.5 per panel)					0.5
33		R&I RT Handle, outside black				0.4	
34	#	Rpr Feather Prime and Block (.2 per repair hour)					0.2
35		R&I RT R&I trim panel				0.5	
36	REAR DOOR						
37	*	Subl RT Door shell w/o wide body (HSS)		1	245.00 T		
38		R&I RT Belt w'strip				0.3	

Preliminary Estimate

Customer: Iowa State P

2023 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

39	R&I	RT Handle, outside black	0.4	
40	#	Refn De Nib and Finesse (.5 per panel)		0.5
41	R&I	RT R&I trim panel	0.5	
SUBTOTALS			2,831.83	25.1
				12.4

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				0.00
Body Labor	24.1 hrs	@	\$ 70.00 /hr	1,687.00
Paint Labor	12.4 hrs	@	\$ 70.00 /hr	868.00
Glass Labor	1.0 hrs	@	\$ 80.00 /hr	80.00
Paint Supplies	12.4 hrs	@	\$ 50.00 /hr	620.00
Miscellaneous				2,831.83
Subtotal				6,086.83
Grand Total				6,086.83
Deductible				0.00
CUSTOMER PAY				0.00
INSURANCE PAY				6,086.83

REPAIR AUTHORIZATION- DIRECTION TO PAY- WARRANTY

PART PRICES SUBJECT TO INVOICE-----AUTHORIZED AND ACCEPTED: You are hereby authorized to make repairs. In understand that payment in full will be due upon release of vehicle, including additional supplemental damage charges and hereby grant up and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. I accept responsibility for any attorney or or collection fees related to the collection of unpaid balances. You will not be held responsible for loss or damage to vehicle to secure the amount of repairs thereto. You will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, accident, or any other cause beyond your control. Old parts removed from vehicle will be junked unless otherwise instructed! I authorize any and all supplements payable direct to you. I authorize you to act as power of attorney to sign insurance checks to pay for damages to the vehicle.

Authorized by _____ Date: _____

WARRANTY

Craft Auto Body, Inc. will warranty the workmanship of it's employees on the repairs to your vehicle for as long as you own the vehicle. We use PPG paint, which carries a life of the vehicle warranty. There is NO Warranty on rust repair.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: Iowa State P

2023 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 04/16/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.