

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

June 2, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$7,051.66, subject to an audit of actual invoices. On April 23, 2025, Vehicle #511 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4059
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

May 27, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damages to Vehicle #511 on April 23, 2025
Department of Administrative Services
Claim dated April 25, 2025
AOS Claim ID: 4059

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$7,051.66, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



**Department of
Administrative Services**

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

#4059

Date: April 25, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#511 / Hail
Event Date	April 23, 2025
Summary	Vehicle 511 - hail damage (Claim # 305448)
Amount Requested	\$7,051.66 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: FW: 511 Hail damage to patrol vehicle. Case #2025010125

1 message

Risk, DAS <das.risk@iowa.gov>

Thu, Apr 24, 2025 at 10:04 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 511 sustained hail damage on 4/23/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>

4059

**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Scott Joseph** <jpscott@dps.state.ia.us>

Date: Thu, Apr 24, 2025 at 9:31 AM

Subject: FW: 511 Hail damage to patrol vehicle. Case #2025010125

To: pcmvucsup <pcmvucsup@dps.state.ia.us>, vehicledamage <vehicledamage@dps.state.ia.us>, DAS.Risk (DAS.Risk@iowa.gov) <das.risk@iowa.gov>

Cc: Winkler Emily <emilywinkler@dps.state.ia.us>

All concerned,

it was brought to my attention that on the original email, the attachment labeled 511 4-23-25 Hail damage memo was blank. It has been corrected,

I apologize for any inconvenience,

Sergeant Joe Scott ★371★

Iowa State Patrol CMVU-C

Assistant Area Commander

215 E. 7th St.

Des Moines, IA 50319

Cell: (515) 601-1307

Office: (641)-424-3625

jpscott@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



From: Scott Joseph

Sent: Thursday, April 24, 2025 9:21 AM

To: vehicledamage <vehicledamage@dps.state.ia.us>; DAS.Risk (DAS.Risk@iowa.gov) <das.risk@iowa.gov>

Cc: pcmvucsup <pcmvucsup@dps.state.ia.us>; Winkler Emily <emilywinkler@dps.state.ia.us>

Subject: 511 Hail damage to patrol vehicle. Case #2025010125

ISP Case # 2025010125

To Whom it may concern,

Trooper Winkler's issued ISP patrol vehicle #511 sustained hail damage in Fort Dodge on 4-23-25 at about 1935 hours. The vehicle was unoccupied parked at her residence as she was off duty. There will be an email to follow with the body shop estimate when it is obtained. This estimate will be sought at a later time on this date and made available to vehicledamage as soon as available. This report is being sent in a timely manner as this damage is caused by an act of nature. Email date 4-24-25, time 0920ish.

Respectfully,

Sergeant Joe Scott ★371★

Iowa State Patrol CMVU-C

Assistant Area Commander

215 E. 7th St.

Des Moines, IA 50319

Cell: (515) 601-1307

Office: (641)-424-3625

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Department of
Public Safety

5 attachments



IMG_0255.jpeg
2532K



IMG_0254.jpeg
2916K



IMG_0253.jpeg
2659K



511 4-23-25 State Vehicle Damage Rpt form_.doc
88K



511 4-23-25 Hail damage memo.docx
19K

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature YES) CASE #: 2025010125

Date: <small>(Month/Day/Year)</small>	4-23-2025	Time: <small>(Time plus a.m./p.m.)</small>	7:35 pm
Vehicle Plate #:	511	Vehicle Mileage:	9446
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2024 Chevrolet Tahoe. VIN: 1GNSKLED2RR251795		
Assigned To:	Emily Winkler	Badge #	511
Driven By:	N/A	Badge #	N/A
Driver's Lic #:	N/A	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	N/A	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Fully Marked
Injured/Injuries:	No		
Occupants: <small>(Other than driver)</small>	None – no driver		

VEHICLE #2:

DL #:	N/A	State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	No
Accident Location: (Street/Hwy)	No accident
County:	
Weather/Road Conditions:	
** Please Include narrative of events here**	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	
------------------------	--

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			



MEMORANDUM

TO: Vehicle damage report

FROM: Sgt. Joseph Scott

DATE: 4-24-25

SUBJECT: Hail Damage to Trooper Winkler's issued patrol vehicle

On 4-24-25, at about 1935 hours, Trooper Emily Winkler's (511) issued 2024 Chevrolet Tahoe patrol vehicle was parked outside her residence in Fort Dodge, IA. At this time and date, a storm produced hail causing hail damage to her patrol vehicle. At the time, Trooper Winkler was off duty and the patrol vehicle was unoccupied.

CARLSON AUTO BODY & REPAIR, LLC
540 HIGH ST, ROCKWELL CITY, IA 50579
Office: (712) 297-5517
Fax: (712) 297-8106
carlsonauto@hotmail.com
Tax ID: 270942183

Estimate ID
22903413
Original

Owner
IOWA STATE PATROL
emilywinkler@dps.state.ia.us

Appraiser
WESTON CARLSON
carlsonauto@hotmail.com

Classification
None

Loss Type
Unknown

Deductible
Unknown

2024 Chevrolet Tahoe Fleet 4 Door Utility 5.3L 8 Cyl Gas Injected Base 4WD

VIN
1GNSKLED2RR251795

Drivable
Unknown

Mitchell Service Code
912300

Options				
4 Wheel Drive	Air Conditioning	Alum/Alloy Wheels	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)
Auto Air Condition	Auxiliary Input	Bluetooth Wireless Connectivity	Cloth Seat	Cruise Control
Daytime Running Lights	Driver Seat With Power Lumbar Support	Driver-Front Air Bag	Dual A/C	Electric Defogger
Electronic Parking Aid	Electronic Stability Control	First Row Split Bench Seat	Front Seats With Power Lumbar Support	Heated Mirror
Keyless Entry System	Left-Curtain Air Bag	Limited Slip Differential	Luggage Rack	MP3 Player
Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Passenger Seat	Power Remote Mirror
Power Steering	Power Windows	Privacy Glass	Rain Sensing Wipers	Rear Bench Seat
Rear Heating, Ventilation & Air Conditioning	Rearview Camera	Running Boards	Second Row Side Airbag With Head Protection	Side Airbags
Smart Key System	Steering Wheel Mounted Audio Control	Telematic Systems	Theft Deterrent Sys.	Third Row Seat
Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic	Trailer Hitch	

IOWA STATE PATROL | 2024 Chevrolet Tahoe Fleet

Parts Profile
N/A

Parts Profile Version
N/A

		LABOR				PART					
Line #	Description		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Front Lamps											
1	202071	R Front Combination Lamp	Remove / Install	Body	0.4#	0.4	Existing				
2	AUTO	Frnt Bumper Cover	Remove / Install	Body	1.2#	1.2					
3	202072	L Front Combination Lamp	Remove / Install	Body	0.4#	0.4	Existing				

		LABOR					PART				
Line #	Description		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Hood											
4	200477	Hood Panel (Alum)	Remove / Replace	Body	2.0	2.0	New	85112715	1	\$1,151.27*	Yes
5	AUTO	Hood Outside	Refinish Only	Refinish	3.0 C	3.0					
6	AUTO	Add For Hood Underside	Refinish Only	Refinish	1.5 C	1.5					
Front Fender											
7	201479	R Fender Panel	Paintless Repair	Body	0.0*#	1.4	Sublet			\$200.00*	
8	201480	L Fender Panel	Paintless Repair	Body	0.0*#	1.4	Sublet			\$200.00*	
Front Door											
9	202229	R Frt Door Shell (Alum)	Paintless Repair	Body	0.0*#	5.4	Sublet			\$187.50	
10	900501	15 Nickel Size Dent(s), Includes: Aluminum Panel									
11	202230	L Frt Door Shell (Alum)	Paintless Repair	Body	0.0*#	5.4	Sublet			\$187.50	
12	900501	15 Nickel Size Dent(s), Includes: Aluminum Panel									
13	203100	R Frt Otr Door Belt Moulding	Remove / Replace	Body	0.2	0.2	New	84844388	1	\$59.65*	Yes
14	203101	L Frt Otr Door Belt Moulding	Remove / Replace	Body	0.2	0.2	New	84844387	1	\$59.65*	Yes
Rear Door											
15	202241	R Rear Door Shell (Alum)	Paintless Repair	Body	0.0*	5.0	Sublet			\$187.50	
16	900501	15 Nickel Size Dent(s), Includes: Aluminum Panel									
17	202242	L Rear Door Shell (Alum)	Paintless Repair	Body	0.0*	5.0	Sublet			\$187.50	
18	900501	15 Nickel Size Dent(s), Includes: Aluminum Panel									
19	203102	R Rear Otr Door Belt Moulding	Remove / Replace	Body	0.2	0.2	New	85590193	1	\$22.47*	Yes
20	203103	L Rear Otr Door Belt Moulding	Remove / Replace	Body	0.2	0.2	New	85590192	1	\$22.47*	Yes
Roof											
21	201086	Roof Panel	Paintless Repair	Body	0.0*#	22.7	Sublet			\$1,593.75	
22	900501	250 Nickel Size Dent(s), Includes: Tall Roof Vehicle									
23	201237	Roof Headliner	Remove / Install	Body	4.3#	4.3	Existing				
Side Body											
24	200917	R Side Body Panel Assembly	Paintless Repair	Body	0.0*#		Sublet			\$225.00	
25	900501	20 Nickel Size Dent(s)									
26	200918	L Side Body Panel Assembly	Paintless Repair	Body	0.0*#		Sublet			\$225.00	
27	900501	20 Nickel Size Dent(s)									
Liftgate											
28	200523	Liftgate Assy	Remove / Install	Body	0.8#	0.8	Existing				

		LABOR						PART			
Line #	Description		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Rear Lamps											
29	200142	R Rear Combination Lamp	Remove / Install	Body	0.4#	0.4	Existing				
30	200143	L Rear Combination Lamp	Remove / Install	Body	0.4#	0.4	Existing				
Rear Bumper											
31	202963	Rear Bumper Cover	Remove / Install	Body	1.0	1.0	Existing				
Additional Operations											
32	AUTO	Clear Coat	Additional Operation	Refinish	1.8	0.0				\$0.00	
Special / Manual Entry											
33	900500	R RAIL	Paintless Repair	Body*	0.0*	0.0	Sublet			\$562.50*	
34	900500	L RAIL	Paintless Repair	Body*	0.0*	0.0	Sublet			\$562.50*	
35	900500	BUMPER GUARD	Remove / Install	Body*	1.0*	0.0	Existing				

* Judgment Item

T Included in Two Tone Calculation

Labor Note Applies

d Discontinued by Manufacturer

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount	Totals
Body Labor	12.7	\$62.00	\$4,318.75		\$5,106.15
Refinish Labor	6.3	\$100.00			\$630.00
Total Labor	19.0		\$4,318.75		\$5,736.15
Taxable					\$5,736.15
Tax 0.0000%					\$0.00
Non-Taxable					\$0.00
Pre-Tax Discount 0.00%					\$0.00
Labor Total					\$5,736.15
Parts	Amount				
Taxable Parts	\$1,315.51				\$1,315.51
Parts Adjustments					\$0.00
Tax 0.0000%					\$0.00
Non-Taxable					\$0.00
Pre-Tax Discount 0.00%					\$0.00
Parts Total					\$1,315.51
Costs	Amount				
Paint Materials	\$0.00				\$0.00
Shop Materials	\$0.00				\$0.00
Other Additional Costs	\$0.00				\$0.00
Taxable					\$0.00
Tax 0.0000%					\$0.00
Non-Taxable					\$0.00
Pre-Tax Discount 0.00%					\$0.00
Costs Total					\$0.00
Gross Totals	Amount				
Gross Total	\$7,051.66				\$7,051.66

Estimate Totals

Taxable	\$7,051.66
Tax	\$0.00
Non-Taxable	\$0.00
Pre-Tax Discount 0.00%	\$0.00
Gross Total	\$7,051.66

Adjustments	Amount
Total Customer Responsibility	\$0.00
Net Estimate Total	\$7,051.66

Estimate Event Log

Job Created	4/24/2025 02:07 PM
Estimate Started	4/24/2025 02:07 PM
Estimate Printed	4/24/2025 02:55 PM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1005702478