

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

June 2, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$2,032.25, subject to an audit of actual invoices. On April 17, 2025, Vehicle #476 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4045
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

May 27, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damages to Vehicle #476 on April 17, 2025
Department of Administrative Services
Claim dated April 22, 2025
AOS Claim ID: 4045

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,032.25 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: April 22, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#476 / Hail
Event Date	April 17, 2025
Summary	Vehicle 476 - sustained hail damage (Claim # 304921)
Amount Requested	\$2,032.25 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Vehicle Damage - Act of Nature - Trooper Brase #476's Vehicle

1 message

Risk, DAS <das.risk@iowa.gov>

Fri, Apr 18, 2025 at 3:18 PM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 476 sustained hail damage on 4/17/2025. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Wiltfang Aadam** <wiltfang@dps.state.ia.us>

Date: Fri, Apr 18, 2025 at 3:14 PM

Subject: Vehicle Damage - Act of Nature - Trooper Brase #476's Vehicle

To: das.risk@iowa.gov <das.risk@iowa.gov>, vehicledamage <vehicledamage@dps.state.ia.us>Cc: Suckow Neil <suckow@dps.state.ia.us>, Dietrich Jeffrey <dietrich@dps.state.ia.us>

See attachments for another act of nature vehicle damage report from the hail on 4/17. Sorry about the delay on this one he thought there was no damage when he looked yesterday but discovered some when he washed it today.

Sergeant Aadam Wiltfang ★383★

Iowa State Patrol CMVU Area D

Iowa Department of Public Safety

5400 16th Avenue SW | Cedar Rapids IA 52404

Office: 319-396-1944

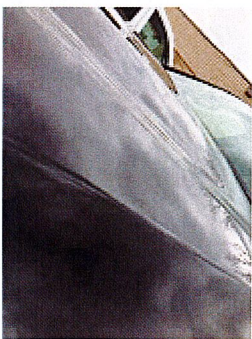
Cell: 515-380-2354

wiltfang@dps.state.ia.us<https://dps.iowa.gov/><https://dpscareers.com/>

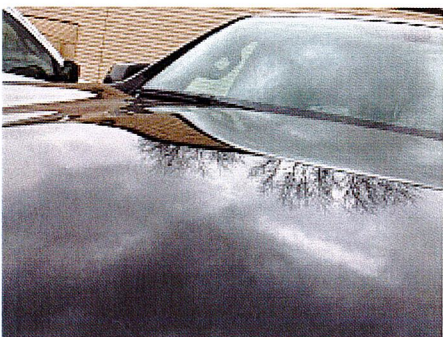
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9 attachments

IMG_1617.JPG
2624K



IMG_1613.JPG
2574K



IMG_1614.JPG
2540K



IMG_1615.JPG
2344K





IMG_1618.JPG
2826K



IMG_1616.JPG
2237K

 **476 Vehicle Damage 4-17-25.docx**
19K

 **4-17-25 #476 Damage Report.pdf**
247K

 **Preliminary_Estimate.pdf**
67K



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

*****Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

STATE VEHICLE: (Mark if Act of Nature ☐) CASE #:

Date: (Month/Day/Year)	04/17/2025	Time: (Time plus a.m./p.m.)	7:55 <input checked="" type="radio"/> a.m. <input type="radio"/> p.m.
Vehicle Plate #:	JIP013	Vehicle Mileage:	631
Vehicle Description: (Yr/Make/Model/ & Vin#)	2024 Chevy Tahoe- 1GNSKLEDXRR338196		
Assigned To:	Austin Brase	Badge #	476
Driven By:	N/A	Badge #	
Driver's Lic #:	463AF5183	Damage:	\$
Vehicle Towed: (Yes / No)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Towed By:	
Towed To:	N/A	Towing Cost:	\$
Seat Belt: (Yes / No)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Type of Vehicle: (Marked/Semi /Unmarked)	Unmarked
Injured/Injuries:	None		
Occupants: (Other than driver)	Unoccupied		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	<input type="radio"/> Yes <input type="radio"/> No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	<input type="radio"/> Yes <input type="radio"/> No		

OTHER INFORMATION:

Witnesses:	N/A
Accident Location: (Street/Hwy)	209 TRAER STREET
County:	Benton
Weather/Road Conditions:	Hail
Narrative: Trooper Brase was off duty when a storm went through Mount Auburn on 04-17-25. His vehicle suffered hail damage from the storm.	
Property Damage other than Vehicles:	
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	N/A
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	<input type="radio"/> Yes <input type="radio"/> No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	<input type="radio"/> Yes <input type="radio"/> No		



MEMORANDUM

TO: SGT Dietrich & SGT Wiltfang

FROM: Trooper Brase

DATE: 04/18/25

SUBJECT: Vehicle Damage

On 4-17-25 I was off duty and my squad car was parked outside of my residence. I was contacted by Sgt. Wiltfang to check my patrol vehicle for hail damage as a storm had gone through, and another patrol vehicle was damaged just East of town. I went and checked my vehicle and observed a couple small dents on the hood. I then went on duty on 04-18-25 and washed my patrol vehicle and observed more small dents on the hood and on the roof. I had hand washed my vehicle 2 times since receiving it last week, and did not observe and dents prior to this. The mileage was 631 miles at the time of the incident and the time was around 7:55 am on 04-17-25.

MARK'S AUTO BODY

danni-0506@hotmail.com
132 E SHORT ST, SOLON, IA 52333
Phone: (319) 624-3553

Workfile ID: d606d108
Federal ID: 421448409

Preliminary Estimate

Customer: IOWA STATE PATROL

Job Number:

Written By: Danielle Hansel

Insured: IOWA STATE PATROL
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
IOWA STATE PATROL
5400 16TH ST SW
CEDAR RAPIDS, IA 52404
(319) 396-1944 Business

Inspection Location:
MARK'S AUTO BODY
132 E SHORT ST
SOLON, IA 52333
Repair Facility
(319) 624-3553 Business

Insurance Company:

VEHICLE

2024 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Black

VIN: 1GNSKLEDXRR338196
License:
State:

Interior Color: Jet Black
Exterior Color: Black
Production Date: 7/2024

Mileage In:
Mileage Out:
Condition:
Vehicle Out:
Job #:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat
Power Passenger Seat

DECOR

Dual Mirrors
Privacy Glass
Console/Storage

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Climate Control
Dual Air Condition
Backup Camera
Parking Sensors
Remote Starter

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Communications System
Hands Free Device

Xenon or L.E.D. Headlamps
Positraction
Lane Departure Warning

ROOF

Luggage/Roof Rack

SEATS

Cloth Seats
3rd Row Seat

WHEELS

20" Or Larger Wheels

PAINT

Clear Coat Paint

TRUCK

Trailer Hitch
Trailer Package
Running Boards/Side Steps

Preliminary Estimate

Customer: IOWA STATE PATROL

Job Number:

2024 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Black

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	HOOD						
2		R&I Insulator				0.3	
3	#	PDR Hood		1	369.75 X		
4	*	R&I R&I hood assy				0.5	
5	ELECTRICAL						
6	*	R&I Antenna assy				0.8	
7	ROOF						
8	*	R&I R&I headliner				4.0	
9	#	R&I Cage				2.0	
10	#	R&I Roof Rack				1.0	
11	#	PDR RT Roof Rail		1	231.25 X		
12	#	PDR LT Roof Rail		1	318.75 X		
13	#	PDR Roof		1	382.50 X		
14	LIFT GATE						
15		R&I R&I liftgate assy				1.4	
SUBTOTALS					1,302.25	10.0	0.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			0.00
Body Labor	10.0 hrs @	\$ 73.00 /hr	730.00
PDR			1,302.25
Subtotal			2,032.25
Grand Total			2,032.25

MyPriceLink Estimate ID / Quote ID:

1342584181128962048 /

Customer: IOWA STATE PATROL

Job Number:

2024 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Black

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GC21, CCC Data Date 04/16/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.