

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

June 2, 2025

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Board of Regents - University of Iowa.....\$5,917.00

On October 2, 2024, a window was broken at the Main Library. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents
Camille Walters Gott, Risk Management Administrator, University of Iowa
Andrea Anania, Board of Regents
Aimee Claeys, Board of Regents
Heather Hackbarth, Department of Management
Matt Bender, Department of Management

AOS Claim ID 3930
TOS Job # 2794



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

May 27, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Broken Window at the Main Library on October 2, 2024
University of Iowa – Board of Regents
Claim dated January 24, 2025
AOS Claim ID: 3930

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$ <u>5,917.00</u>
Executive Council Allocation		\$ 5,917.00
Less:		
Previous payments	\$ 0.00	
This payment	<u>5,917.00</u>	
Total		\$ <u>5,917.00</u>
Remaining Executive Council allocation		\$ <u>0.00</u>

We recommend reimbursement be made in the amount of \$5,917.00. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Camille Walters Gott, Risk Management Claims Manager, University of Iowa
John Nash, Director of Facilities, Board of Regents



Business Services

Risk Management, Insurance and Loss Prevention

University of Iowa
202 Plaza Centre One
Iowa City, Iowa 52242-2501
319-335-0010
Fax 319-353-1893

April 9, 2025

Executive Council of Iowa
Office of Treasurer of State
State Capitol Building
Des Moines, IA 50319

Re: Formal Loss Report - University of Iowa – Main Library Broken Window (10/2/2024) – AOS Claim #3930

Dear Executive Council,

On October 2, 2024, an exterior window above the south entrance broke at the Main Library, located at 125 West Washington Street, Iowa City, Iowa. The original loss notice was provided to the Executive Council, State Auditors and Board of Regents on October 2, 2024, and a Preliminary Loss Report was submitted on January 24, 2025.

The purpose of this letter is to provide the final expense details for this claim which are:

- **Remediation and Replacement of the Broken Window: \$5,917.00.**

Please see the attached summary of claim expenses and copies of all invoices and proof of payments. Based on the information provided herein, The University of Iowa respectfully requests an award of **\$5,917.00** from the State of Iowa Executive Council, pursuant to Chapter 29C:20, Contingent Fund, Code of Iowa.

We appreciate your review and look forward to your response. Please feel free to contact me with any questions.

Sincerely,

Camille Walters Gott
Risk Management Claims Manager

cc: Tammy Hollingsworth
John Nash
Debby Zumbach
Josey Bathke



Business Services

Risk Management, Insurance and Loss Prevention

University of Iowa
202 Plaza Centre One
Iowa City, Iowa 52242-2501
319-335-0010
Fax 319-353-1893

January 24, 2025

Executive Council of Iowa
Office of Treasurer of State
State Capitol Building
Des Moines, IA 50319

Re: University of Iowa – Main Library Broken Window – Preliminary Loss Report (10/2/2024) – AOS Claim #3930

Dear Executive Council,

On October 2, 2024, an exterior window above the south entrance broke at the Main Library, located at 125 West Washington Street, Iowa City, Iowa.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for clean-up and replacement of the broken window. Our estimated damage is approximately **\$5,917.00**. A Formal Loss Report will be provided with supporting invoice and payment documentation.

Please feel free to contact me with any questions or concerns.

Sincerely,

Camille Walters Gott
Risk Management Claims Manager

cc: Tammy Hollingsworth
John Nash
Debby Zumbach
Josey Bathke

From: [Walters Gott, Camille S](#)
To: executivecouncil@tos.iowa.gov; [Tammy Hollingsworth](#); [John Nash \(john.nash@iowaregents.edu\)](mailto:John.Nash@iowaregents.edu)
Cc: [Bathke, Josey](#); [Zumbach, Debby J](#)
Subject: University of Iowa Main Library - Property Loss Notice
Date: Wednesday, October 2, 2024 3:15:08 PM
Attachments: [image001.png](#)
[Univ of Iowa Main Library Broken Window 10-2-2024.pdf](#)

Hello,

Risk Management was notified on 10/2/2024 of an incident at the Main Library, located at 125 West Washington Street, Iowa City, Iowa. On 10/2/2024, an exterior window above the south entrance broke. We are investigating the incident at this time, but the estimated damages could potentially exceed \$5,000. Attached are photos of the broken window.

We will submit a preliminary loss report once we have a detailed damage estimate.

Please feel free to contact me with any questions or concerns.

Thank you,

Camille Walters Gott

Claims Manager, Risk Management Insurance and Loss Prevention

202 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242

Office: 319-335-5357

<https://riskmanagement.fo.uiowa.edu/>

IOWA



Department of Risk Management
Insurance & Loss Prevention
202 Plaza Centre One (PCO)
Iowa City, IA 52242-2500
Phone 319-335-0010
Fax 319-353-1893

General Fund 29C:20 Property Claim Costs - Main Library Broken Window

Building:	Main Library				Date of Loss:		10/2/2024
	Department: Facilities Management				Completed by:		Camille Walters Gott
					UI Claim #:		PR-22450-SUI
					AOS 29C:20 Claim #:		#3930
Category	Reference #		Vendor	PO	Voucher	29C:20 Claim Costs	
Building	1B	MGSI		1003115030	85075819	\$	5,917.00
						Building Total	\$ 5,917.00
Category	Reference #		Vendor	PO	Voucher	29C:20 Claim Costs	
Equipment	None					\$	-
						Equipment Total	\$ -
						GRAND TOTAL	\$ 5,917.00


MGSI Glass

122 Lafayette St
Iowa City, IA 52240
Phone: (319) 351-2261
Fax: () -



*Please let us know how we
did and leave us a review!*

Invoice

Invoice Number
8625
Invoice Date
10/29/2024
Payment Method

Bill To: UI Facilities Management
202 PLAZA CENTRE ONE
FACILITIES MANAGEMENT
IOWA CITY, IA 52242

Re: MAIN LIBRARY - 67713
125 WEST WASHINGTON STREET
Main Library
IOWA CITY, IA 52242

Job No	Customer Job No	Customer PO	Payment Terms	Due Date
67713	PO 1003115030	PO 1003115030	Net 30 Days	11/28/2024
Quantity	Description	U/M	Rate/Unit	Price
1.00	Clean up / BOARD UP / Measure Labor		593.00	593.00
1.00	RT Scissor Rental		564.00	564.00
	- Delivery / Pickup fees included			
1.00	95 3/4 x 90 3/4 x 1/4" Gray Tempered Glass		4,760.00	4,760.00
	Structural silicone + compatible foam glazing tape			
	Tremco Tremsil 400 Perimeter Sealant at Sash System			
	Labor - Saturday work			
	- Erect two sections scaffold at interior			
	- Establish perimeter security lines			
	- Remove and Replace Glass			
	- 4M Required for weight			

Subtotal \$ 5,917.00
Sales Tax (if applicable) \$ 0.00

Total Due \$ 5,917.00

Payment Amount 0.00

Payment Date

Thank you for your business!

AP/PO PeopleSoft Web Applications

Your path: [Home](#) > [Payment](#)

[User options](#) | [Help](#)

Payment details for voucher: 85075819

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
85075819	0000115219	002	MGSI Ltd	\$5,917.00	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH:1097383 Dt: 11/27/2024 Amt: \$41,237.00	8625	10/29/2024	Detail	\$5,917.00

New Payment Search	(WALTERSC) Logoff
AP-PO Web Applications Home Page	
Self-Service	

Accounts Payable / Purchasing is a department in the [Finance and Operations](#) organization.
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Please direct inquires regarding using this application to acntpay@uiowa.edu