



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

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September 12, 2022

Victoria Newton  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #1209 on December 19, 2021  
Department of Administrative Services  
Claim dated March 3, 2022  
AOS Claim ID: 2248

The Department's request included a supplemental allocation request of \$246.40 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$246.40, which increases the allocation to \$3,640.20. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and find the items to be in order as shown below:

Documented request		\$	<u>3,640.20</u>
Executive Council Allocation (Revised)		\$	3,640.20
Less:			
Previous payments	\$	0.00	
This payment		<u>3,640.20</u>	
Total			\$ <u>3,640.20</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend reimbursement be made in the amount of \$3,640.20. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services