

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

September 5, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Natural Resources.....\$53,900.00

On May 2, 2022, a large tree fell due to wind on the Balance Rock Boardwalk Stairs at Maquoketa Caves State Park. Request was to cover repair costs.

This represents full and final payment, \$150.00 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources
Kara Bryant, Federal Aid Coordinator, Department of Natural Resource
Joel Lunde, Department of Management



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

August 3, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Wind Damages/Large Tree Fell on Balance Rock Boardwalk Stairs at Maquoketa
Caves State Park on May 2, 2022
Department of Natural Resources
Claim dated September 19, 2022
AOS Claim ID: 2308

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for partial payment related to the damages and have found the items to be in order as shown below:

Documented request		<u>\$ 53,900.00</u>
Executive Council Allocation		\$ 55,950.00
Less:		
Previous payments	\$ 1,900.00	
This payment	<u>53,900.00</u>	
Total		<u>\$ 55,800.00</u>
Remaining Executive Council allocation		<u>\$ 150.00</u>

We recommend reimbursement be made in the amount of \$53,900.00. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Kayla Lyon, Director, Department of Natural Resources
Kara Bryant, Federal Aid Coordinator, Department of Natural Resources



July 19, 2023

Victoria Newton
Executive Secretary
Executive Council of Iowa
Capitol Building, Room 114
Des Moines, Iowa 50319

Dear Ms. Newton:

The Iowa DNR is seeking our 2nd and final reimbursement in the amount of \$53,900.00 for our costs associated with the May 2, 2022 damage to the Balance Rock Boardwalk stairs at Maquoketa Caves State Park. An allocation was approved by the Executive Council in the amount of \$55,950.00 at the December 12, 2022 meeting. I have enclosed copies of the accounting documents paid by the DNR for this billing. I have also attached an IET document to transfer the funds to our agency. I can be reached at 515.587.7409 should you have questions.

Sincerely,

Kara Bryant

Digitally signed by Kara
Bryant
Date: 2023.07.19 14:16:10
-05'00'

Kara Bryant
Federal Aid Coordinator

CC: Tammy Hollingsworth, Office of Auditor of State

STATE OF IOWA

IET

BUDGET FY 2023	<h2 style="margin: 0;">INTERNAL VOUCHER</h2>	DOCUMENT NUMBER
	<div style="width: 25%;">DATE</div> <div style="width: 25%;">ACCTG PERIOD (mm/yy)</div> <div style="width: 25%;">TYPE*</div>	

ACTION E	SELLING AGENCY NAME	SELLING AGENCY INVOICE NUMBER	BUYING AGENCY NAME
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TO: SELLER'S INFORMATION

OFFSET REC/CASH ACCT				OFFSET LIAB/CASH ACCT				DOCUMENT TOTAL			
								53,900.00			
FUND	AGCY	ORG	SUB Org	APPROP UNIT	ACTV	FUNC	RSRC	SUB RSRC	JOB		REP CAT
0147	542	R500	UQ				0301				

FROM: BUYER'S INFORMATION

LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT
01												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
02												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
03												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
04												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
05												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
06												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		

DOCUMENT TOTAL	-
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EXPLANATION May 2, 2022 damage to the Balance Rock Boardwalk stairs at Maquoketa Caves State Park approved at the December 12, 2022 meeting	AGENCY CERTIFICATION I HEREBY CERTIFY THAT THE ABOVE EXPENSES WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY: CODE OR CHAPTER SECTION(S)
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PREPARED BY	PHONE	DATE	AUTHORIZED SIGNATURE
Kara Bryant	515.587.7409	07/19/23	

AUDITED BY	PAID DATE
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Est. No. 3 Progress

IOWA DEPARTMENT OF NATURAL RESOURCES
ENGINEERING and REALTY SERVICES BUREAU

PAYMENT REQUEST
(Capital Improvement Contract)

Project No. 21-06-49-04 Request Date: 1/3/2023
 Contract Date: 6/8/2022
 Specified Completion Date: 12/31/2022
 Work Performed From: 10/15/2022 to 12/30/2022

Project Description & Location:
 Stair Fabrication and Installation (REBID)
 Maquoketa Caves State Park, JACKSON, Iowa

Payable to: Miller Trucking and Excavating
 Address: 3303 John Deere Road
 Silvas, IL 61282

Item No.	Fund	Description	Unit of Meas.	Unit Price	QUANTITIES				AMOUNTS				
					Contract	Actual	* Overrun	Underrun	Contract	Actual	Overrun	Underrun	
1	OTHER	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.20	0.20	f			\$3,700.00	\$3,700.00		
1	EXEC	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.40	0.40	f			\$7,400.00	\$7,400.00		
1	REAPLM	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.40	0.40	f			\$7,400.00	\$7,400.00		
2	OTHER	Balanced Rock Tree Removal	L.S.	\$2,000.00	1.00	1.00	f			\$2,000.00	\$2,000.00		
3	REAPLM	Middle Dance Hall Stair Install	L.S.	\$15,000.00	1.00	1.00	f			\$15,000.00	\$15,000.00		
4	EXEC	Twin Arches Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00		
5	EXEC	Twin Arches Stair Install	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00		
6	OTHER	Balanced Rock Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00		
7	OTHER	Balanced Rock Stair Installation	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00		
8	OTHER	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.20	0.20	f			\$4,500.00	\$4,500.00		
8	EXEC	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.40	0.40	f			\$9,000.00	\$9,000.00		
8	REAPLM	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.40	0.40	f			\$9,000.00	\$9,000.00		
9	OTHER	Hardware and Accessory Items	L.S.	\$6,500.00	0.20	0.20	f			\$1,300.00	\$1,300.00		
9	EXEC	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00		
9	REAPLM	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00		
10	OTHER	Mobilization	L.S.	\$1,500.00	0.20	0.20	f			\$300.00	\$300.00		
10	EXEC	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00		
10	REAPLM	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00		
CO1a	EXEC	Tree/Brush Removal and Cleanup	L.S.	\$7,196.17	1.00	1.00	f			\$7,196.17	\$7,196.17		
									TOTALS	\$161,196.17	\$161,196.17	\$0.00	\$0.00

* "f" Denotes A Final Quantity
 EXEC=Executive Council OTHER=Other REAPLM=REAP Land Management
 EXEC - Twin Arches (6/2019), OTHER - Balanced Rock (5/2022), REAPLM - Dance Hall Cave

Approvals		Contract Change Orders			Estimates Previously Approved			Original Contract Amount	\$154,000.00
I hereby agree that the items appearing hereon for payment are correct and that no part of this voucher has been paid <i>[Signature]</i> 1/4/2023 Contractor _____ Date _____		No.	Date	Amount	No.	Date	Amount	Allowable Quantity Overruns (+)	\$0.00
		1	12/30/2022	\$7,196.17	1	07/19/2022	\$16,625.00	Quantity Underruns (-)	\$0.00
		Total Change Orders			Total Previous Estimates			Sub-Total	\$154,000.00
								Total Approved Change Orders (+) (-)	\$7,196.17
Recommended for Payment: Michael Dufoe, P.E. <i>[Signature]</i> _____ Inspector _____ Date _____ <small>Digitally signed by Michael Dufoe DN: cn=Michael Dufoe, o=Iowa Department of Natural Resources, ou=Engineering, email=michael.dufoe@dnr.iowa.gov, c=US Date: 2023.01.13 09:45:02 -06'00'</small>								Net Contract Value of Work	\$161,196.17
								Value of Completed Work	\$161,196.17
Approved for Payment: Travis Baker <i>[Signature]</i> _____ Bureau Chief _____ Date _____ <small>Digitally signed by Travis Baker Date: 2023.01.17 11:18:37 -06'00'</small>								Materials Stored On-Site	\$0.00
Checked by: _____ Date _____								Total Retained Percent (5% (-))	\$8,059.81
								Amount Due Incl. This Estimate	\$153,136.36
								Total Previously Approved Estimates	\$78,612.50 ✓
								Net Amount Due This Estimate	\$74,523.86

23413.86 0147-542-R500-UP-95W ^{82e} R110A213 ^{Lin} 2

51,110.00 0147-542-R500-LIQ-95W " 3

1/13/23

[Signature]

Est. No. 4 Pre-final

IOWA DEPARTMENT OF NATURAL RESOURCES
ENGINEERING and REALTY SERVICES BUREAU

PAYMENT REQUEST
(Capital Improvement Contract)

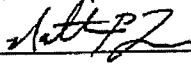
Project No. 21-06-49-04 Request Date: 6/15/2023
Contract Date: 6/8/2022
Specified Completion Date: 12/31/2022
Work Performed From: 12/31/2022 to 5/12/2023

Project Description & Location:
Stair Fabrication and Installation (REBID)
Maquoketa Caves State Park, JACKSON, Iowa

Payable to: Miller Trucking and Excavating
Address: 3303 John Deere Road
Silvas, IL 61282

Item No.	Fund	Description	Unit of Meas.	Unit Price	QUANTITIES				AMOUNTS					
					Contract	Actual	* Overrun	Underrun	Contract	Actual	Overrun	Underrun		
1	OTHER	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.20	0.20	f			\$3,700.00	\$3,700.00			
1	EXEC	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.40	0.40	f			\$7,400.00	\$7,400.00			
1	REAPLM	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.40	0.40	f			\$7,400.00	\$7,400.00			
2	OTHER	Balanced Rock Tree Removal	L.S.	\$2,000.00	1.00	1.00	f			\$2,000.00	\$2,000.00			
3	REAPLM	Middle Dance Hall Stair Install	L.S.	\$15,000.00	1.00	1.00	f			\$15,000.00	\$15,000.00			
4	EXEC	Twin Arches Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00			
5	EXEC	Twin Arches Stair Install	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00			
6	OTHER	Balanced Rock Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00			
7	OTHER	Balanced Rock Stair Installation	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00			
8	OTHER	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.20	0.20	f			\$4,500.00	\$4,500.00			
8	EXEC	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.40	0.40	f			\$9,000.00	\$9,000.00			
8	REAPLM	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.40	0.40	f			\$9,000.00	\$9,000.00			
9	OTHER	Hardware and Accessory Items	L.S.	\$6,500.00	0.20	0.20	f			\$1,300.00	\$1,300.00			
9	EXEC	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00			
9	REAPLM	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00			
10	OTHER	Mobilization	L.S.	\$1,500.00	0.20	0.20	f			\$300.00	\$300.00			
10	EXEC	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00			
10	REAPLM	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00			
CO1a	EXEC	Tree/Brush Removal and Cleanup	L.S.	\$7,196.17	1.00	1.00	f			\$7,196.17	\$7,196.17			
* "f" Denotes A Final Quantity									TOTALS		\$161,196.17	\$161,196.17	\$0.00	\$0.00

EXEC=Executive Council OTHER=Other REAPLM=REAP Land Management
EXEC - Twin Arches (6/2019), OTHER - Balanced Rock (5/2022), REAPLM - Dance Hall Cave

Approvals	
I hereby agree that the items appearing hereon for payment are correct and that no part of this voucher has been paid	
	6/15/2023
Contractor	Date
Recommended for Payment: Michael Dufoe	Digitally signed by Michael Dufoe Date: 2023.06.15 14:39:15 -05'00'
Inspector	Date
Approved for Payment: Travis Baker	Digitally signed by Travis Baker Date: 2023.06.15 15:09:28 -05'00'
Bureau Chief	Date
Checked by:	
	Date

Contract Change Orders			Estimates Previously Approved			Original Contract Amount	\$154,000.00
No.	Date	Amount	No.	Date	Amount		
1	12/30/2022	\$7,196.17	1	07/19/2022	\$16,625.00	Allowable Quantity Overruns (+)	\$0.00
Total Change Orders		\$7,196.17	2	10/14/2022	\$61,987.50	Quantity Underruns (-)	\$0.00
			3	01/03/2023	\$74,523.86	Sub-Total	\$154,000.00
			Total Previous Estimates		\$153,136.36	Total Approved Change Orders (+) (-)	\$7,196.17
						Net Contract Value of Work	\$161,196.17
						Value of Completed Work	\$161,196.17
						Materials Stored On-Site	\$0.00
						Total Retained Percent (5%) (-)	\$8,059.81
						Amount Due Incl. This Estimate	\$153,136.36
						Total Previously Approved Estimates	\$153,136.36
						Net Amount Due This Estimate	\$0.00

Est. No. 5 Final

IOWA DEPARTMENT OF NATURAL RESOURCES
ENGINEERING and REALTY SERVICES BUREAU

23

PAYMENT REQUEST
(Capital Improvement Contract)

Project No. 21-06-49-04 Request Date: 6/15/2023
Contract Date: 6/8/2022
Specified Completion Date: 12/31/2022 Extended Completion Date: 5/12/23
Work Performed From: 12/31/2022 to 6/15/2023

Project Description & Location:
Stair Fabrication and Installation (REBID)
Maquoketa Caves State Park, JACKSON, Iowa

Payable to: Miller Trucking and Excavating
Address: 3303 John Deere Road
Silvas, IL 61282

Item No.	Fund	Description	Unit of Meas.	Unit Price	QUANTITIES				AMOUNTS				
					Contract	Actual	* Overrun	Underrun	Contract	Actual	Overrun	Underrun	
1	OTHER	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.20	0.20	f			\$3,700.00	\$3,700.00		
1	EXEC	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.40	0.40	f			\$7,400.00	\$7,400.00		
1	REAPLM	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.40	0.40	f			\$7,400.00	\$7,400.00		
2	OTHER	Balanced Rock Tree Removal	L.S.	\$2,000.00	1.00	1.00	f			\$2,000.00	\$2,000.00		
3	REAPLM	Middle Dance Hall Stair Install	L.S.	\$15,000.00	1.00	1.00	f			\$15,000.00	\$15,000.00		
4	EXEC	Twin Arches Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00		
5	EXEC	Twin Arches Stair Install	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00		
6	OTHER	Balanced Rock Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00		
7	OTHER	Balanced Rock Stair Installation	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00		
8	OTHER	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.20	0.20	f			\$4,500.00	\$4,500.00		
8	EXEC	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.40	0.40	f			\$9,000.00	\$9,000.00		
8	REAPLM	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.40	0.40	f			\$9,000.00	\$9,000.00		
9	OTHER	Hardware and Accessory Items	L.S.	\$6,500.00	0.20	0.20	f			\$1,300.00	\$1,300.00		
9	EXEC	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00		
9	REAPLM	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00		
10	OTHER	Mobilization	L.S.	\$1,500.00	0.20	0.20	f			\$300.00	\$300.00		
10	EXEC	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00		
10	REAPLM	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00		
CO1a	EXEC	Tree/Brush Removal and Cleanup	L.S.	\$7,196.17	1.00	1.00	f			\$7,196.17	\$7,196.17		
* "f" Denotes A Final Quantity					f				TOTALS				
									\$161,196.17	\$161,196.17	\$0.00	\$0.00	

EXEC=Executive Council OTHER=Other REAPLM=REAP Land Management
EXEC - Twin Arches (6/2019), OTHER - Balanced Rock (5/2022), REAPLM - Dance Hall Cave

Approvals

I hereby agree that the items appearing hereon for payment are correct and that no part of this voucher has been paid

[Signature] 6/15/2023
 Contractor Date

Recommended for Payment: **Michael Dufoe** Digitally signed by Michael Dufoe
 Date: 2023.06.15 14:35:47 -05'00'

Inspector Date

Approved for Payment: **Travis Baker** Digitally signed by Travis Baker
 Date: 2023.06.15 15:09:52 -05'00'

Bureau Chief Date

Checked by: _____

 Date

Contract Change Orders		
No.	Date	Amount
1	12/30/2022	\$7,196.17
Total Change Orders		\$7,196.17

Estimates Previously Approved		
No.	Date	Amount
1	07/19/2022	\$16,625.00
2	10/14/2022	\$61,987.50
3	01/03/2023	\$74,523.86
4	06/15/2023	\$0.00
Total Previous Estimates		\$153,136.36

Original Contract Amount		\$154,000.00
Allowable Quantity Overruns (+)		\$0.00
Quantity Underruns (-)		\$0.00
Sub-Total		\$154,000.00
Total Approved Change Orders (+) (-)		\$7,196.17
Net Contract Value of Work		\$161,196.17
Value of Completed Work		\$161,196.17
Materials Stored On-Site		\$0.00
Total Retained Percent (0%)		\$0.00
Amount Due Incl. This Estimate		\$161,196.17
Total Previously Approved Estimates		\$153,136.36
Net Amount Due This Estimate		\$8,059.81

Sue *Lin*

3539.81 0147-S12-R500-UP-9SW R110A213 2

1730.00 0147-S12-R110-A2-9SW " 1

~~2790.00 0147-S12-R500-UQ-9SW " 3~~

7/6/23
B