MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE. NAIG SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

September 5, 2023

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$14,375.94, subject to the audit of actual invoices. On April 19, 2023, Vehicle #105573 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services DAS Fleet Services, Risk Joel Lunde, Department of Management

> AOS Claim # 3495 TOS Job # ____



OFFICE OF AUDITOR OF STATE

STATE OF IOWA

State Capitol Building Des Moines, Iowa 50319-0004 Telephone (515) 281-5834 Facsimile (515) 281-6518 Rob Sand Auditor of State

August 4, 2023

Victoria Newton Executive Council L O C A L

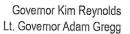
Subject: Hail Damage to Vehicle #105573 on April 19, 2023 Department of Administrative Services Claim dated June 20, 2023 AOS Claim ID: 3495

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$14,375.94, subject to an audit of <u>actual</u> invoices.

Sincerely,

Ernest H. Ruben, Jr., CPA Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services Mariah Flowers, Fleet Services Manager, Department of Administrative Services Joel Lunde, Department of Management



Adam Steen, Director



Date: June 20, 2023

- To: Tammy Hollingsworth, Auditor of State Victoria Newton, Treasurer of State Executive Council
- From: Mariah Flowers, Fleet Manager DAS Fleet Services Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#105573/Hail
Event Date	April 19, 2023
Summary	Vehicle 105573 sustained hail damage. (256153)
Amount Requested	\$14,090.94 - Total Valuation <u>\$ 285.00 - Shop breakdown invoice</u> \$14,375.94 - TOTAL
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you

Mariah Flowers, Fleet Manager DAS Fleet Services <u>Mariah.Flowers@iowa.gov</u> 515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Thu, Apr 20, 2023 at 9:04 AM

Please accept this email as initial 24 hr notification for AON, vehicle 105573 sustained hail damage on 4/19/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



DAS Fleet Services, Risk

Iowa Department of Administrative Services Division of Business and Property Services Office: 515-725-2243 Das.Risk@iowa.gov https://das.iowa.gov

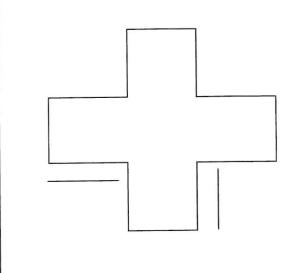
Vehicle Accident Report

Time and location of accide	ent		The state of	
Accident Date (Mo/Day/Year)		Time	No. of Vehicles	
4/1	9/23	6:00 PM	1	
County		State		
М	ills	lov	wa	
Vehicle 1 (State vehicle)				
Driver's Name		Work Street Address		
Amber	Lidgett	705 Line	coln Ave	
Driver's License No./State		City, State, Zip		
716XX8	909/lowa	Malvern,	IA 51551	
Date of Birth	Department	Work Phone	Home Phone	
07/19/1983	DIA	515 777 9453	319 330 5162	
License Plate No.	VIN	Year, Make, Model		
105573	1G1ZC5ST1PF124099	2023 Che	vy Malibu	
Estimate (\$) of Damage		Description of Damage		
Estimate of damage v Appointment is at 3pr	will come seperately. n.	rear window broken out, extensive hail damage throughout the vehicle, front windshield with multiple cracks, wipers broken.		
Vehicle 2 (other vehicle) if r	nore than two vehicles-use a	dditional forms		
Driver's Name		Street Address		
Driver's License No./State		City, State, Zip		
Date of Birth	Work Phone	Home Phone	License Plate No.	
Description of Damage				

Property Damage other than vehicle (fence, utility pole, etc)				
Owner's Name, Address and Phone	Description of Property Damaged			
Injured Persons (attach additional sheets if necessary)				
Vehicle No. 1/ Name and Address	Describe Injuries			
Vehicle No. 2/ Name and Address	Describe Injuries			
Witness				
Name	Address/Phone			
Name	Address/Phone			

Accident Diagram

Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.



DAS Fleet Services ● 109 S.E. 13th St. ● Des Moines, IA 50319 ● 515-281-3162 Website: <u>https://das.iowa.gov/procurement/fleet.services</u> ● Email: das.risk@iowa.gov

DAS - Fleet

Loss/Risk valuation Calculation

Agency		DIA - Dept of Inspections &	Appeals
Vehicle Number		105573	
Vehicle - Yr, Make, Mode		2023 Chevrolet Malibu	
VIN#		1G1ZC5ST1PF124099	and the second
Date of Report		4/20/2023	
Claim Number		256153	
Mileage			
Dealership Price - Off Contract			\$24,700.00
Purchase Price - On Contract			\$18,656.09
NADA - Trade in - Clean Value @ Time of Loss			\$26,762.40
alculations:			
Dealership Price - Off Contract			\$24,700.00
Purchase Price - On Contract			\$18,656.09
	Difference		\$6,043.91
	Percentage Difference		24.47%
NADA Value @ Time of Loss or purchase price,	, which ever is lower		\$18,656.09
Percentage Decrease for Contract Price			24.47%
Loss calculated			14,090.94
			\$14,090.94

NADA Value @ Time of Loss or purchase price, which ever is lower	\$26,762.40
Repair Estimate	\$16,721.74
Damage Disclosure Needed (Over 70%)	62.48%

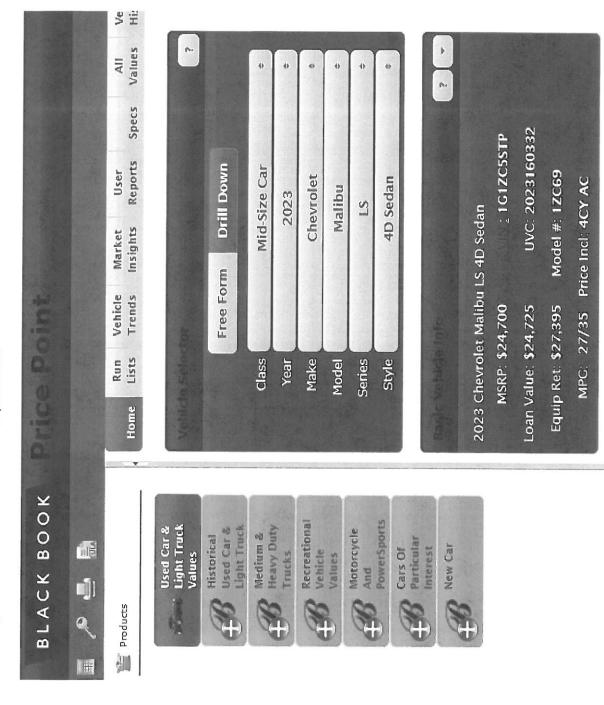
/ehicle Checklist:

1		PHONE (318) 864-6328 TOLL PREE 1-600-622-8264 PAX (818) 354-6040
		11/09/2022
Usi Comme Pill	r 4	()()(2)(2)(2)(2)(2)(2)(2)(2)(2)(2)(2)(2)
	and the second sec	
	2000	⁷⁶¹ (515) 283-4127
POLX	AL	50319 8641
PE	1000.	REVENCE DOLON WELLARE \$100H HD
MALIND		SUNDER WAR 22 8023
Den 325460	EMALL AD	
10001 320000	18656.09	lowe law requires us to give you the following notice:
	10030.03	You understand that liability insurance coverage which
		would protect you under the lows Motor Vehicle and
		Batety Responsibility Act IS NOT INCLUCED in your
		purchase of this motor vehicle. It is customer's responsibility to notify their insurance company of any
		responsibility to notify their insurance company of any
de Australia de la construcción de		changes.
		DOCUMENTARY FEE. A DOCUMENTARY FEE IS
154		NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS
h.1.		NOT REQUIRED BY LAW, BUT MAY BE CHARGED
		TO A BUYER FOR THE PREPARATION OF
		DOCUMENTS AND THE PERFORMANCE OF
		RELATED SERVICES THE MAXIMUM AMOUNT
		THAT MAY BE CHARGED FOR A DOCUMENTARY FEE IS DETERMINED BY IDWA CODE SECTION
		322.19A. THIS NOTICE IS REQUIRED BY LAW.
· · · · · · · · · · · · · · · · · · ·		The vehicle is not being purchased for export or resale
	-	and allows a refund from the customer of any GM
		moneys paid should that customer reset or export a
	<u> </u>	GM vehicle without the dealer's knowledge.
		Government Sales / Comm Flegt We agree that. (1) transactions where multiple cars are purchased by a single purchaser and payment is
		are purchased by a single purchaser and payment is
	<u> </u>	1 delayed (bulk Deterred Iransactors') are not ordinary
	+ 18656.09	course transactions; [2] the Deslership's lender, Aty
	- 10020.09	Bank (along with its attifates, ("Lender")), has not authorized the Dealership to set or otherwise dispose
	* 8/8	of land has not compared to the sale or other
		disposition of vehicles in Bulk Deferred Transactions
		tree of its security interest in the vehicles; (3) the
		purchase of vehicles in Bulk Deferred Transactions
	> R/A	free of the security interest of Lender would violate the terms of the Dealership's financing documents with
2 THE P		Londer and the rights of Lender whild violate the
and the second second second		terms of the Dealership's financing documents with
ACA 0.5 2012		Lender and the rights of Lender in the vehicles; (4) the
and the state of t	» N/A	Purchaser is not a "buyer in ordinary course of
	674	business" as defined in the Uniform Commercial
The second second second second		
		business" as defined in the Uniform Commercial Code; and (5) accordingly, the sale of vehicles by the Dealership to the Purchaser in Bulk Defaced
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DAS Fleet Vehicle Check List

Year: 2023	• •	Make	: Chevrolet			Mode	e]: Malibu	
VIN Number: 1G1ZC5ST1PF1240		099		Color: White				
Dealer: Ka	ri Chevrolet	Odor	neter: 14			Date	Receiv	ed: 11/17/2022
Cars:	Compa	ct	∏ Mid-	size	1	Fullsi	ze	SUV
Vans:	□Mini-V	an	[]Full :	Size 1	Passen	ger		
	Mini Ca	argo	[Full :	Size (Cargo			
Pickup T	ruck:							
□1/4 T	on []1/2	2 Ton	□3/4 T	ſon		Γon	Oth	er
Cab:	Sta	ndard	Crew	v	Ex	tended	Qua	ad
Total	Box Lengt	<u>h:</u>						
Fuel:	Die	esel	E85		√ Uı	nleaded		
Engine:	Size:	1.5	GVW	VR: 3	135	Cyl: 4		
Transmiss	sion: 🗸 Au	tomatio	Manı	ual				
Brakes:	AB	S	Air					
Drive Tra	in: 🖌 From	nt Whe	el Drive	Rear	Whee	Drive]All Wh	eel Drive
Features:	Code	for key	less entry	y:				
Class Hitc	h: III 🗌	IV	V	Dec	als/Pl	ate: No		
Engine He	ater: No	Rea	ar Heat A	4/C: •	No	Snow	Plow:	No
Tow Packa	age: No	Ad	ditional	Featu	ires:			
After Mar	ket Items:							
Vehicle N	umber: 0027	59		A	gency	;		
Acct. Strin	ng: 0664 005 57	80 2130				005		
Class Code	e: 8			Ι	DO#	0052319	5003	
Approval	Signature: \	xH1	MOA	I	Date	11/17/202	22	
Checked in		4	71	Γ	Date	11/17/203	22	
	6	Et	1					

Dealership "Sticker" Price when vehicle was purchased:



COC ON E. MARKET VALUA

REPORT SUMMARY

CLAIM INFORMATION

Iowa State, Unknown Tabor, IA 51653	2023 Chevrolet Malibu LS	05/12/2023	05/18/2023	
Owner	Loss Vehicle	Loss Incident Date	Claim Reported	

INSURANCE INFORMATION

Report Reference Number	111
Claim Reference	AP
Adjuster	00
Odometer	1,8
Last Updated	02/

APDSOI0256153-001 Qcstl, Qcstl 1,853 05/18/2023 04:44 PM

3144013

VALUATION SUMMARY

Base Vehicle Value	\$ 25,488.00
Adjusted Vehicle Value	\$ 25,488.00
Vehicular Tax (5%)	+ \$ 1,274.40
Tax reflects applicable state, county and municipal	
taxes.	

Total \$ 26,762.40

The total may not represent the total of the settlement as other factors (e.g. license and fees) may need to be taken into account.

		otor Company	
	728 Main St	reet, PO Box 83	
		, IA 51653	
		402) 733-4699 Cell: (402) 968-0711 treet@yahoo.com	
	*** PRELIMINA	ARY ESTIMATE ***	
RO# 230603			06/02/2023 03:14 PM
Owner			
	IOWA STATE		(740)000 0040
Address:			(712)629-0042
City State Zip:	Tabor, IA 51653		(402)968-0711 (402)733-4699
Control Information			
Claim # : Company Contact:	105573 FINAL BILL	Insured Policy # :	FINAL BILL
Claim Rep:	final bill		
Inspection			
Inspection Date:	06/02/2023 03:21 PM	Inspection Type:	
Appraiser Name:	Jim Zimmerman	Appraiser License # :	
Address:	P.O Box 83 728 Main St.	Work/Day:	(402)733-4699
City State Zing	Tabaa 14 54050	Home/Evening:	
City State Zip:	Tabor, IA 51653	Work/Day:	(712)629-0042
Repairer			
	TABOR MOTOR CO.	Contact:	Jim Zimmerman
Address:	p.o. box 83 728 main	Work/Day:	(402)733-4699
	T. I. IA 54050	Home/Evening:	
City State Zip:	Tabor, IA 51653	FAX:	(712)629-0042
Vehicle			
OEM Part Price Quote ID:	****		
023 Chevrolet Malibu 1LT 4 DR Se cyl Gasoline Turbo 1.5 ontinuously Variable Tr			
Lic.Plate:	105573	Lic State:	
Lic Expire:	100070		1G1ZC5ST1PF124099
Prod Date:		Mileage:	
Veh Insp# :		Mileage Type:	Actual
Condition:	Two Otana		U2704C
Ext. Refinish:	I wo-Stage	Int. Refinish:	Two-Stage

Options

1st Row LCD Monitor(s)

2nd Row Head Airbags

AM/FM Stereo

06/05/2023 09:28 AM

Page 1 of 3

2023 Chevrolet Malibu 1LT 4 DR Sedan Claim #: 105573 FINAL BILL

Air Conditioning Auto Emergency Braking Bucket Seats Compact Spare Tire Driver Information Sys Elect. Stability Control Floor Mats Head Airbags In-Vehicle WiFi Keyless Entry System LED Daytime Running Lts OnStar System Power Drivers Seat Pwr Driver Lumbar Supp Rear View Camera Side Airbags Strg Wheel Radio Control Tilt & Telescopic Steer Touch Screen Display Velour/Cloth Seats Wireless Phone Connect	Aluminum/Alloy Wheels Auto Headlamp Control Cargo Lamp Corrective Lane Assist Dual Airbags Electric Parking Brake Fwd. Collision Alert Heated Front Seats Inside Rearview Mirror Keyless Ignition System Laminated Glass Pedestrian Detection Sys Power Windows Rear Center Arm Rest Rear Window Defroster SiriusXM Satellite Radio Temperature Gauge(s) Tire Pressure Monitor Traction Control System Voice Activatd Cellphone	Anti-Lock Brakes Automatic High Beam Chrome Grille Cruise Control Dual Zone Auto A/C Engine Stop/Start Halogen Headlights Heated Power Mirrors Interior Lighting Knee Air Bags Lane Departure Alert Power Door Locks Pwr Accessory Outlet(s) Rear Side Airbags Remote Starter Spring Suspension Theft Deterrent System Tool Box USB Audio Input(s)

Damage	s									
Line	Ор	Guide	МС	Description	MFR.Part No.	Price	ADJ%	В%	Hours	R
1	T			admin fee	Sublet Repair	\$285.00*				SM*
2	Р			>> inc glass re storage	moval photos collis Check	ion wrap			0.0*	SM*
2		Items		storage	OLIGOK				0.0	311
Estimate	e Tot	al & Entries	;							
abor				Rate Rer	place Renair Hrs	Total Hrs				
_abor				Rate Rep	blace Repair Hrs Hrs	Total Hrs				
Sheet Me				\$65.00		Total Hrs				
Sheet Me Wech/Elec	c (ME			\$65.00 \$75.00		Total Hrs				
Sheet Me Mech/Elec Frame (FF	c (ME ₹)			\$65.00 \$75.00 \$60.00		Total Hrs				
Sheet Me Mech/Elec Frame (FF	c (ME ₹)			\$65.00 \$75.00		Total Hrs				
Sheet Me Wech/Elec	c (ME R) [RF)	Ξ)		\$65.00 \$75.00 \$60.00		Total Hrs	\$285.00			
Sheet Me Mech/Eleo Frame (FI Refinish (c (ME R) (RF) pairs	Ξ)		\$65.00 \$75.00 \$60.00		Total Hrs	\$285.00	\$	285.00	

OEM Part Prices DT 06/02/2023 03:16 PM EstimateID 1093992646067625984 QuoteID **** Rate Name Default

Audatex Estimating 8.1.519 Update 9 ES 06/05/2023 09:28 AM REL 8.1.519 Update 9 DT 05/01/2023 State Disclosure:NE © 2023 Audatex North America, Inc. THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AUTOMOBILE PARTS NOT MADE BY THE ORIGINAL MANUFACTURER. PARTS USED IN THE REPAIR OF YOUR VEHICLE BY OTHER THAN THE ORIGINAL MANUFACTURER ARE REQUIRED TO BE AT LEAST EQUAL IN LIKE, KIND AND QUALITY IN TERMS OF FIT, QUALITY AND PERFORMANCE TO THE ORIGINAL MANUFACTURER PARTS THEY ARE REPLACING.

Op Codes

UE = Replace OE Surplus EU = Replace Recycled UM= Replace Reman/Rebuilt UC = Replace Reconditioned N = Additional Labor IT = Partial Repair	 * = Labor Matches System Assigned Rates EC = Replace Economy ET = Partial Replace Labor TE = Partial Replace Price _ = Refinish TT = Two-Tone BR = Blend Refinish CG = Chipguard AA = Appearance Allowance 	S E = Replace OEM OE = Replace PXN OE Srpls EP = Replace PXN PM = Replace PXN Reman/Reblt PC = Replace PXN Reconditioned SB = Sublet Repair I = Repair RI = R & I Assembly RP = Related Prior Damage
≑ SCLERA Audate:	third party (other than the insured, clair order to effectuate the claims process)	