MEMBERS OF COUNCIL

HON. KIM REYNOLDS GOVERNOR

HON. PAUL D. PATE SECRETARY OF STATE

HON. ROB SAND AUDITOR OF STATE

HON. ROBY SMITH TREASURER OF STATE

HON. MIKE. NAIG SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

September 5, 2023

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,004.65, subject to the audit of actual invoices. On May 24, 2023, Vehicle #362 was damaged by a fox. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services DAS Fleet Services, Risk Joel Lunde, Department of Management

> AOS Claim # 3544 TOS Job # ____



OFFICE OF AUDITOR OF STATE

STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building Des Moines, Iowa 50319-0004 Telephone (515) 281-5834 Facsimile (515) 281-6518

August 4, 2023

Victoria Newton Executive Council L O C A L

Subject: Damage to Vehicle #362 due to Hitting a Fox on May 24, 2023 Department of Administrative Services Claim dated June 20, 2023 AOS Claim ID: 3544

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,004.65, subject to an audit of <u>actual</u> invoices.

Sincerely,

Ernest H. Ruben, Jr., CPA Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services Mariah Flowers, Fleet Services Manager, Department of Administrative Services Joel Lunde, Department of Management

Governor Kim Reynolds Lt. Governor Adam Gregg

Adam Steen, Director



Date: June 20, 2023

- To: Tammy Hollingsworth, Auditor of State Victoria Newton, Treasurer of State Executive Council
- From: Mariah Flowers, Fleet Manager DAS Fleet Services Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#362/Fox
Event Date	May 24, 2023
Summary	Vehicle 362 struck a fox. (258214)
Amount Requested	\$3,004.65 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager DAS Fleet Services <u>Mariah.Flowers@iowa.gov</u> 515-414-6582

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us; das.risk@iowa.gov

- > One Repair Estimate from Approved State Bid Shop
- > DOT MARS Report (if reportable)
- > Memo from the Driver of the State Vehicle
- > 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICE	c. (n	Mark II ACLOIT	valure) CASE #.	2023013001					
Date:	05/2	24/23	Time:	11:45 PM					
(Month/Day/Year)			(Time plus a.m./p.m.)						
Vehicle Plate #:	362		Vehicle Mileage:	96,297					
Vehicle Description: (Yr/Make/Model/ & Vin#)		9 Dodge Charg : 2C3CDXKT3ł	Charger KT3KH622774						
Assigned To:	Ran	ae Trail	Badge #	362					
Driven By:	Ran	ae Trail	Badge #	362					
Driver's Lic #:	650	XX0430	Damage:	\$					
Vehicle Towed: (Yes / No)	No		Towed By:						
Towed To:			Towing Cost:	\$					
Seat Belt: (Yes / No)	Yes		Type of Vehicle: (Marked/Semi /Unmarked)	Marked					
Injured/Injuries:		None							
Occupants: (Other than driver)									

STATE VEHICLE: (Mark if Act of Nature) CASE # 2023013801

VEHICLE #2:

DL #:	State:	
Vehicle Lic. #	State:	
Driver's Name:		
Driver's Address:		
Owner's Name:		
Owner's Address:		

Owner's Phone:		
Insurance Info: (Carrier/Policy #/Phone)		
Veh Description: (Yr/Make/Model & Vin#)		
Damage:	\$	Seat Belt: (Yes / No)
Injured/Injuries:		
Occupants: (Other than driver)		
Occupant(s) Wearing	ng Seat Belt: (Yes/No)

OTHER INFORMATION:

Witnesses:	
Accident Location: (Street/Hwy)	Douds Rd. South of Libertyville.
County:	Jefferson
Weather/Road Conditions:	Clear/dry
	ON DOUDS ROAD. A FOX RAN FROM TING TO CROSS THE ROAD. UNIT 1
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Sgt Andreasen #161	
------------------------	--------------------	--

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:	State:	
Vehicle Lic. #	State:	
Driver's Name:		
Driver's Address:		
Owner's Name:		

Owner's Address:						
Owner's Phone:						
Insurance Info: (Carrier/Policy #/Phone)						
Veh Description: (Yr/Make/Model & Vin#)						
Damage:	\$		Seat		Yes	
Injured/Injuries:						
Occupants: (Other than driver)						
Occupant(s) Wearing	ng S	eat Belt: (Yes/No)		Yes		

Form 4433003 (11-13)

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Sheet 1 of 3 Law Enforcement Case Number:

2023013801

	ate of Accident Time of Accident County									Accide	nt occu	rred with	nin corpoi	rate limit	s of (ci	ty)	7					
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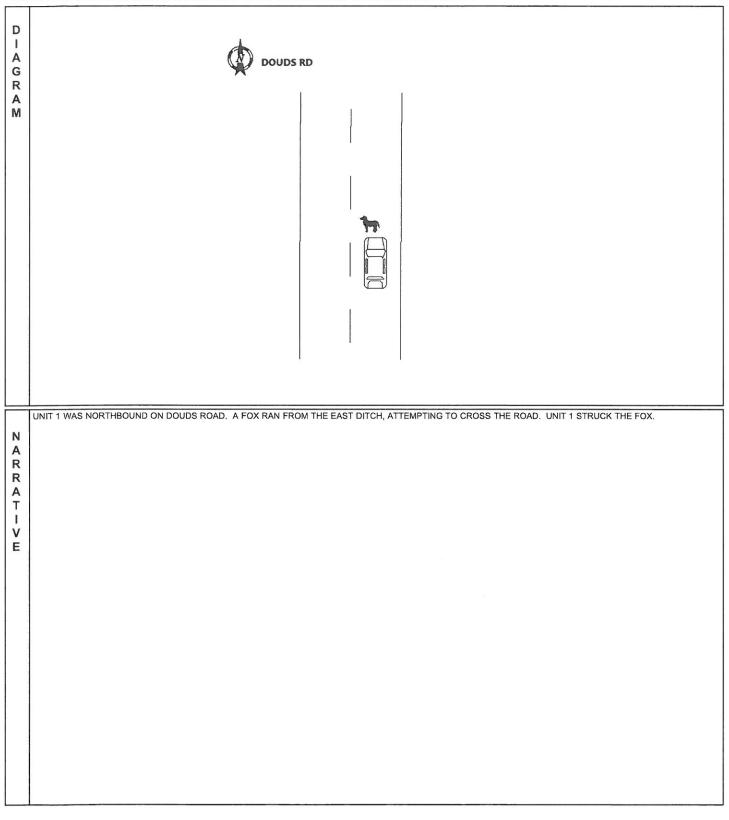
Form 4433003 (11-13)

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet 3 of 3

Law Enforcement Case Number: 2023013801

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204



Coneland	COPELAND AUTO		Workfile ID: PartsShare:	a44b2afe 7nwR5l				
Auto Body	506 E 2nd St, P.O. Box 109, Hedrick, IA 52563 Phone: (641) 653-2140 FAX: (641) 653-4301							
	Preliminary I	Estimate						
Customer: State Of Iowa				Jo	b Number:			
	Written By: Steve	e Copeland						
Insured: State Of Iowa	Policy #:	(laim #:	362_FOX_HIT				
Гуре of Loss:	Date of Loss:	[ays to Repair:	0				
Point of Impact: 12 Front								
Owner:	Inspection Location:	1	nsurance Cor	npany:				
State Of Iowa	COPELAND AUTO BODY, IN	С. С	reative risk					
	506 E 2nd St							
	P.O. Box 109							
	Hedrick, IA 52563							
	Repair Facility							
	(641) 653-2140 Business							
	VEHIC	LE						
2019 DODG Charger Police AWD (Flee	VEHIC et) 4D SED 8-5.7L Gasoline Sequential MI							
/IN: 2C3CDXKT3KH622774			96,714	Vehicle Out:				
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Get live updates at www.carwise.com/e/4wnu7v

Customer: State Of Iowa

Job Number:

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Line	0	per	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	FRONT BUMPER	& G	RILLE					
2			O/H bumper assy				3.4	
3	** R	Repl	A/M CAPA Bumper cover	68267765AC	1	686.00	Incl.	3.4
4			Add for Clear Coat					1.4
5			Add for Two Tone					1.4
6	R	lepl	Lower grille w/o adaptive cruise	68214782AB	1	126.00	Incl.	
7	R	lepl	RT Support outer	68213539AC	1	10.20	Incl.	
8	R	lepl	RT Support inner	68226532AA	1	35.95	Incl.	
9	RADIATOR SUPP	ORT						
10	R	lepl	Front shield w/police	68231862AA	1	285.00	Incl.	
11	# R	lepl	Flex additive		1	6.00 T		
12	AIR CONDITION	ER &	HEATER					
13	R	epl	Condenser assy	68085784AA	1	608.00 m	1.5 M	
14			AC Service evacuate & recharge			m	1.4 M	
15			AC Service refrigerant recovery			m	0.4 M	
16	FENDER							
17	R	8.I	RT Fender liner 3.6, 5.7 liter				0.3	
18	R	8.I	LT Fender liner 3.6, 5.7 liter				0.3	
19	VEHICLE DIAGNO	OSTI	CS					
20	#		In-House Scan Tool		1			
21	* St	ubl	Pre-repair scan		1	<u>50.00</u> m		
22	* Si	ubl	Post-repair scan		1	<u>50.00</u> m		
23	MISCELLANEOUS	S OPE	ERATIONS					
24	* Re	epl	Cover car/bag		1	10.00	0.0	
25	# St	ubl	Hazardous waste removal		1	4.00 T		
26	# Re	epl	Flex additive		1	6.00 T		
				SUBTOTALS		1,877.15	7.3	6.2

Customer: State Of Iowa

Job Number:

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

ESTIMATE TOTALS				
Category	Basis		Rate	Cost \$
Parts				1,861.15
Body Labor	4.0 hrs	@	\$ 65.00 /hr	260.00
Paint Labor	6.2 hrs	@	\$ 100.00 /hr	620.00
Mechanical Labor	3.3 hrs	@	\$ 75.00 /hr	247.50
Miscellaneous				16.00
Subtotal				3,004.65
Grand Total				3,004.65
Deductible				0.00
CUSTOMER PAY		_		0,00
INSURANCE PAY				3,004.65

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.