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HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

September 5, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,071.09, subject to the audit of actual invoices. On June 26, 2023, Vehicle #2567 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3560
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

August 4, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #2567 on June 26, 2023
Department of Administrative Services
Claim dated June 28, 2023
AOS Claim ID: 3560

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,071.09, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: June 28, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#2567/Deer
Event Date	June 26, 2023
Summary	Vehicle 2567 struck a deer. (261029)
Amount Requested	\$5,071.09 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Draft To: TOS Executive Council <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Mon, Jun 26, 2023 at 8:40 AM

Please accept this email as initial 24 hr notification for AON, vehicle 2567 struck a deer on 6/26/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



DAS Fleet Services, Risk
Iowa Department of Administrative Services
Division of Business and Property Services
Office: 515-725-2243
Das.Risk@iowa.gov
<https://das.iowa.gov>

Vehicle Accident Report

Time and location of accident			
Accident Date (Mo/Day/Year)		Time	No. of Vehicles
6/24/2023		10:30 p.m.	1
County		State	
Dubuque		Iowa	
Vehicle 1 (State vehicle)			
Driver's Name		Work Street Address	
Jason Gilmore		24668 Hwy. 52	
Driver's License No./State		City, State, Zip	
682YY7989		Bellevue, IA 52031	
Date of Birth	Department	Work Phone	Home Phone
12/22/1982	DNR	563-590-6952	563-349-0417
License Plate No.	VIN	Year, Make, Model	
2567	1C6RR7XT3JS270620	2018 Dodge Ram1500	
Estimate (\$) of Damage		Description of Damage	
\$5071.09		Front grill and radiator damage	
Vehicle 2 (other vehicle) if more than two vehicles-use additional forms			
Driver's Name		Street Address	
NA			
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Name	Address/Phone

Accident Diagram	
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>	
	<p>I Jason Gilmore was traveling North on Highway 52 at approximately 10:30 p.m. when a deer ran out in front of me. The deer stuck the truck in the grill/radiator area. The visibility was poor at time of the accident (raining and foggy).</p>



Abra - Dubuque

When You're Ready
3400 Center Grove Dr., Dubuque, IA 52003
Phone: (563) 556-0696
FAX: (563) 556-1899

Workfile ID: e412383d
Federal ID: 42-0782245
State ID: IA
Resale Number: 31-007262
Federal EPA: IAR000004861
State EPA: NA
License Number: 433840
BAR: na

Preliminary Estimate

Customer: STATE OF IOWA/DNR

Written By: Chad Hahn

Insured: STATE OF IOWA/DNR
Type of Loss:
Point of Impact: 12 Front

Policy #:
Date of Loss:

Claim #: UNIT-2567
Days to Repair: 6

Owner:
STATE OF IOWA/DNR
(563) 590-6952 Cell

Inspection Location:
Abra - Dubuque
3400 Center Grove Dr.
Dubuque, IA 52003
Repair Facility
(563) 556-0696 Business

Insurance Company:
STATE OF IOWA

VEHICLE

2018 RAM 1500 SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI GREY

VIN: 1C6RR7XT3JS270620
License: C-299
State: IA

Interior Color:
Exterior Color: GREY
Production Date: 4/2018

Mileage In: 96,618
Mileage Out:
Condition: Good
Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR

Dual Mirrors

Privacy Glass

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Keyless Entry
Message Center
Backup Camera

RADIO

AM Radio
FM Radio
Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags

SEATS

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

California Emissions

TRUCK

Rear Step Bumper
Bedliner (Spray On)
Trailer Hitch
Trailer Package

Preliminary Estimate

Customer: STATE OF IOWA/DNR

2018 RAM 1500 SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI GREY

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2		O/H front bumper		0	0.00	3.4	0.0
3	**	Repl A/M Upper cover black molded	68207014AA	1	<u>199.00</u>	Incl.	0.0
4	**	Repl A/M License bracket	68141643AA	1	<u>31.00</u>	0.2	0.0
5	**	Repl <u>A/M CAPA Bumper painted, w/tow hooks w/o prk snsr w/o fog lamp</u>	68160854AB	1	631.00	Incl.	<u>0.0</u>
6		GRILLE					
7	**	Repl A/M CAPA Grille black hexagon, primed surround bars	68197703AA	1	284.00	Incl.	1.5
8		Add for Clear Coat		0	0.00	0.0	0.6
9		Repl RT Closure panel	68197700AB	1	27.60	0.0	0.0
10		Repl LT Closure panel	68197701AB	1	27.60	0.0	0.0
11		Repl Emblem chrome	68140322AA	1	153.00	Incl.	0.0
12		FRONT LAMPS					
13		R&I RT R&I headlamp assy		0	0.00	Incl.	0.0
14		R&I LT R&I headlamp assy		0	0.00	Incl.	0.0
15		RADIATOR SUPPORT					
16	**	Repl A/M Sight shield w/o diesel	55057072AF	1	210.00	Incl.	0.0
17	**	Repl A/M Radiator support w/o diesel	68197334AA	1	869.26	3.6	0.0
18		COOLING					
19	**	Repl A/M Radiator	55056858AE	1	272.41 m	3.3	0.0
20		Deduct for Overlap		0	0.00	-0.8	0.0
21		Repl Reservoir tank	68050749AA	1	63.40 m	Incl.	0.0
22		AIR CONDITIONER & HEATER					
23	**	Repl A/M Condenser 6 speed trans	68535474AA	1	278.47 m	0.8	0.0
24	*	Rpr AC Service evacuate & recharge		0	0.00 m	<u>1.4</u> M	0.0
25	*	Rpr AC Service refrigerant recovery		0	0.00 m	<u>0.4</u> M	0.0
26		HOOD					
27		R&I Insulator w/o diesel		0	0.00	0.3	0.0
28	*	Rpr Hood w/o powr bulge		0	0.00	<u>2.0</u>	<u>2.5</u>
29		Overlap Major Non-Adj. Panel		0	0.00	0.0	-0.2
30		Add for Clear Coat		0	0.00	0.0	0.5
31		FENDER					
32	*	R&I RT R&I fender assy		0	0.00	<u>1.5</u>	0.0
33	*	R&I LT R&I fender assy		0	0.00	<u>1.5</u>	0.0
34		ENGINE					
35		R&I R&I air cleaner assy		0	0.00 m	0.5	0.0
36		WINDSHIELD					
37		R&I RT Washer nozzle		0	0.00	0.2	0.0
38		R&I LT Washer nozzle		0	0.00	0.2	0.0
39		R&I Washer reservoir w/o diesel		0	0.00	Incl.	0.0
40	#	Repl Coolant		1	1.00 T	0.0	0.0

Preliminary Estimate

Customer: STATE OF IOWA/DNR

2018 RAM 1500 SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI GREY

Note: Subject to invoice

41	#		Hazardous waste removal	1	5.00		0.0	0.0
42	#	Repl	Cover Car	1	5.00		0.0	0.0
43	VEHICLE DIAGNOSTICS							
44	*	Subl	Pre-repair scan	1	<u>60.00</u>	T m	0.0	0.0
45	*	Rpr	Pre-repair scan	0	0.00	m	<u>0.5</u>	0.0
46	*	Subl	Post-repair scan	1	<u>129.95</u>	T m	0.0	0.0
47	*	Rpr	Post-repair scan	0	0.00	m	<u>0.5</u>	0.0
SUBTOTALS					3,247.69		19.5	4.9

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,056.74
Body Labor	17.7 hrs @	\$ 66.00 /hr	1,168.20
Paint Labor	4.9 hrs @	\$ 108.00 /hr	529.20
Mechanical Labor	1.8 hrs @	\$ 70.00 /hr	126.00
Miscellaneous			190.95
Subtotal			5,071.09
Grand Total			5,071.09

WARRANTY VALID ONLY WITH ORIGINAL COPY OF YOUR RECEIPT PARTS SUBJECT TO INVOICE NO
 GUARANTEE ON RUST ALL PARTS NEW, UNLESS OTHERWISE NOTED

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A
 SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE
 REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN
 THE MANUFACTURER OF YOUR VEHICLE.

WARRANTY VALID ONLY WITH ORIGINAL COPY OF RECEIPT. PARTS SUBJECT TO INVOICE. NO GUARANTEES
 ON RUST. ALL PARTS NEW, UNLESS OTHERWISE SPECIFIED.

Preliminary Estimate

Customer: STATE OF IOWA/DNR

2018 RAM 1500 SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI GREY

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TM13, CCC Data Date 06/16/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: STATE OF IOWA/DNR

2018 RAM 1500 SSV Crew Cab 4WD w/5'7" Box (Fleet) 4D P/U 8-5.7L Gasoline Sequential MPI GREY

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
5	Keystone-Complete-A-Alexandria 2016 INDUSTRIAL PARK ROAD ALEXANDRIA LA 71303 (800) 737-8686 (318) 445-3669	#CH1002399DSC A/M CAPA Bumper painted, w/tow hooks w/o prk snsr w/o fog lamp	\$ 631.00
7	Keystone-Complete-A-Alexandria 2016 INDUSTRIAL PARK ROAD ALEXANDRIA LA 71303 (800) 737-8686 (318) 445-3669	#CH1200367C A/M CAPA Grille black hexagon, primed surround bars	\$ 284.00
16	Keystone-Complete-A-Alexandria 2016 INDUSTRIAL PARK ROAD ALEXANDRIA LA 71303 (800) 737-8686 (318) 445-3669	#CH1224110 A/M Sight shield w/o diesel	\$ 210.00
17	Meyer Distributing-Jasper 560 E 25TH ST JASPER IN 47546 (800) 345-9487 (866) 337-7930	#SHE332-49AU A/M Radiator support w/o diesel	\$ 869.26
19	Keystone-Complete-A-Alexandria 2016 INDUSTRIAL PARK ROAD ALEXANDRIA LA 71303 (800) 737-8686 (318) 445-3669	#RAD13129 A/M Radiator	\$ 272.41
23	Keystone-Complete-A-Alexandria 2016 INDUSTRIAL PARK ROAD ALEXANDRIA LA 71303 (800) 737-8686 (318) 445-3669	#CND6000 A/M Condenser 6 speed trans	\$ 278.47