

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

September 5, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Department of Natural Resources' request for a supplemental emergency allocation in the amount of \$5,796.17. This brings the total allocation to \$82,986.17. On June 30, 2019, a storm caused damages to Maquoketa Caves State Park. Request was to cover repair costs.

This represents full and final payment, and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources
Kara Bryant, Federal Aid Coordinator, Department of Natural Resources
Joel Lunde, Department of Management

AOS Claim # 1818
TOS Job # 2051



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

August 3, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Storm Damages at Maquoketa Caves State Park on June 30, 2019
Department of Natural Resources
Claim dated January 6, 2020
AOS Claim ID: 1815

The Department's request included a supplemental allocation request of \$5,796.17 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$5,796.17, which increases the allocation to \$82,986.17. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for partial payment related to this damage and have found the items to be in order as shown below:

Documented request			\$	<u>26,953.67</u>
Executive Council Allocation			\$	77,190.00
Less:				
Previous payments	\$	56,032.50		
This payment		<u>26,953.67</u>		
Total			\$	<u>82,986.17</u>
Remaining Executive Council allocation			\$	<u>0.00</u>

We recommend reimbursement be made in the amount of \$26,953.67. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Kayla Lyon, Director, Department of Natural Resources
Kara Bryant, Accounting, Department of Natural Resources



July 19, 2023

Victoria Newton
Executive Secretary
Executive Council of Iowa
Capitol Building, Room 114
Des Moines, Iowa 50319
LOCAL

Dear Ms. Newton:

The Iowa DNR is seeking our 3rd and final reimbursement in the amount of \$26,953.67 for our costs associated with the June 30, 2019 storm damage at Maquoketa Caves State Park. An allocation was approved by the Executive Council in the amount of \$77,190 at the February 17, 2020 meeting. Actual costs were higher than estimated when the allocation request was submitted therefore we are requesting an additional \$5,796.17. I have enclosed copies of the accounting documents paid by the DNR for this billing. I have also attached an IET document to transfer the funds to our agency. I can be reached at 515.587.7409 should you have questions.

Sincerely,

**Kara
Bryant**

Digitally signed by
Kara Bryant
Date: 2023.07.19
15:15:10 -05'00'

Kara Bryant
Federal Aid Coordinator

CC: Tammy Hollingsworth, Office of Auditor of State

STATE OF IOWA

IET

BUDGET FY 2023				INTERNAL VOUCHER					DOCUMENT NUMBER			
DATE		ACCTG PERIOD (mm/yy)			TYPE*							
ACTION E	SELLING AGENCY NAME			SELLING AGENCY INVOICE NUMBER				BUYING AGENCY NAME				
TO: SELLER'S INFORMATION												
OFFSET REC/CASH ACCT				OFFSET LIAB/CASH ACCT				DOCUMENT TOTAL				
								26,953.67				
FUND	AGCY	ORG	SUB Org	APPROP UNIT	ACTV	FUNC	RSRC	SUB RSRC	JOB			REP CAT
0147	542	R500	UP				0301					
FROM: BUYER'S INFORMATION												
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT
01												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT
02												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT
03												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT
04												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT
05												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
LINE	REF DOC TYPE	REFERENCE DOC NUMBER	REF DOC LINE	FUND	AGCY	ORG	SUB ORG	APPROP UNIT	ACTV	FUNC	OBJT	SUB OBJT
06												
JOB		REP CAT	BS ACCT	DESCRIPTION				I/D	P/F	AMOUNT		
DOCUMENT TOTAL											-	
EXPLANATION June 30, 2019 storm Damage at Maquoketa Caves State Park. Approved at the February 17, 2020 meeting									AGENCY CERTIFICATION I HEREBY CERTIFY THAT THE ABOVE EXPENSES WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY: CODE OR CHAPTER SECTION(S)			
PREPARED BY Kara Bryant			PHONE 515-587-7409		DATE 07/19/23			AUTHORIZED SIGNATURE				
AUDITED BY									PAID DATE			

Est. No. 3 Progress

IOWA DEPARTMENT OF NATURAL RESOURCES
ENGINEERING and REALTY SERVICES BUREAU

PAYMENT REQUEST
(Capital Improvement Contract)

Project No. 21-06-49-04 Request Date: 1/3/2023
Contract Date: 6/8/2022
Specified Completion Date: 12/31/2022
Work Performed From: 10/15/2022 to 12/30/2022

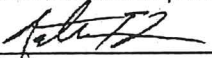
Project Description & Location:
Stair Fabrication and Installation (REBID)
Maquoketa Caves State Park, JACKSON, Iowa

Payable to: Miller Trucking and Excavating
Address: 3303 John Deere Road
Silvas, IL 61282

Item No.	Fund	Description	Unit of Meas.	Unit Price	QUANTITIES				AMOUNTS					
					Contract	Actual	* Overrun	Underrun	Contract	Actual	Overrun	Underrun		
1	OTHER	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.20	0.20	f			\$3,700.00	\$3,700.00			
1	EXEC	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.40	0.40	f			\$7,400.00	\$7,400.00			
1	REAPLM	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.40	0.40	f			\$7,400.00	\$7,400.00			
2	OTHER	Balanced Rock Tree Removal	L.S.	\$2,000.00	1.00	1.00	f			\$2,000.00	\$2,000.00			
3	REAPLM	Middle Dance Hall Stair Install	L.S.	\$15,000.00	1.00	1.00	f			\$15,000.00	\$15,000.00			
4	EXEC	Twin Arches Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00			
5	EXEC	Twin Arches Stair Install	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00			
6	OTHER	Balanced Rock Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00			
7	OTHER	Balanced Rock Stair Installation	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00			
8	OTHER	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.20	0.20	f			\$4,500.00	\$4,500.00			
8	EXEC	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.40	0.40	f			\$9,000.00	\$9,000.00			
8	REAPLM	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.40	0.40	f			\$9,000.00	\$9,000.00			
9	OTHER	Hardware and Accessory Items	L.S.	\$6,500.00	0.20	0.20	f			\$1,300.00	\$1,300.00			
9	EXEC	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00			
9	REAPLM	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00			
10	OTHER	Mobilization	L.S.	\$1,500.00	0.20	0.20	f			\$300.00	\$300.00			
10	EXEC	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00			
10	REAPLM	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00			
CO1a	EXEC	Tree/Brush Removal and Cleanup	L.S.	\$7,196.17	1.00	1.00	f			\$7,196.17	\$7,196.17			
* "f" Denotes A Final Quantity									TOTALS		\$161,196.17	\$161,196.17	\$0.00	\$0.00

EXEC=Executive Council OTHER=Other REAPLM=REAP Land Management
EXEC - Twin Arches (6/2019), OTHER - Balanced Rock (5/2022), REAPLM - Dance Hall Cave

OK

Approvals	
I hereby agree that the items appearing hereon for payment are correct and that no part of this voucher has been paid	
	1/4/2023
Contractor	Date
Recommended for Payment: Michael Dufoe <i>Michael Dufoe, P.E.</i>	<small>Digitally signed by Michael Dufoe DN: cn=Michael Dufoe, o=Iowa Department of Natural Resources, ou=Engineering, email=michael.dufoe@dnr.iowa.gov, c=US Date: 2023.01.13 09:45:02 -06'00'</small>
Inspector	Date
Approved for Payment: Travis Baker	<small>Digitally signed by Travis Baker Date: 2023.01.17 11:18:37 -06'00'</small>
Bureau Chief	Date
Checked by:	Date

Contract Change Orders			Estimates Previously Approved		
No.	Date	Amount	No.	Date	Amount
1	12/30/2022	\$7,196.17	1	07/19/2022	\$16,625.00
Total Change Orders		\$7,196.17	Total Previous Estimates		\$78,612.50

Original Contract Amount	\$154,000.00
Allowable Quantity Overruns (+)	\$0.00
Quantity Underruns (-)	\$0.00
Sub-Total	\$154,000.00
Total Approved Change Orders (+) (-)	\$7,196.17
Net Contract Value of Work	\$161,196.17
Value of Completed Work	\$161,196.17
Materials Stored On-Site	\$0.00
Total Retained Percent (5%) (-)	\$8,059.81
Amount Due Incl. This Estimate	\$153,136.36
Total Previously Approved Estimates	\$78,612.50 ✓
Net Amount Due This Estimate	\$74,523.86

~~23413.86~~ ~~0147-542-R500-UP-95W~~ ^{see} ~~R110A213~~ ^{cm} ~~2~~
 51,110.00 0147-542-R500-LQ-95W " 3

1/13/23



Est. No. 4 Pre-final

IOWA DEPARTMENT OF NATURAL RESOURCES
ENGINEERING and REALTY SERVICES BUREAU

PAYMENT REQUEST
(Capital Improvement Contract)

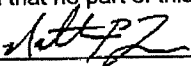
Project No. 21-06-49-04 Request Date: 6/15/2023
Contract Date: 6/8/2022
Specified Completion Date: 12/31/2022
Work Performed From: 12/31/2022 to 5/12/2023

Project Description & Location:
Stair Fabrication and Installation (REBID)
Maquoketa Caves State Park, JACKSON, Iowa

Payable to: Miller Trucking and Excavating
Address: 3303 John Deere Road
Silvas, IL 61282

Item No.	Fund	Description	Unit of Meas.	Unit Price	QUANTITIES				AMOUNTS					
					Contract	Actual	* Overrun	Underrun	Contract	Actual	Overrun	Underrun		
1	OTHER	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.20	0.20	f			\$3,700.00	\$3,700.00			
1	EXEC	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.40	0.40	f			\$7,400.00	\$7,400.00			
1	REAPLM	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.40	0.40	f			\$7,400.00	\$7,400.00			
2	OTHER	Balanced Rock Tree Removal	L.S.	\$2,000.00	1.00	1.00	f			\$2,000.00	\$2,000.00			
3	REAPLM	Middle Dance Hall Stair Install	L.S.	\$15,000.00	1.00	1.00	f			\$15,000.00	\$15,000.00			
4	EXEC	Twin Arches Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00			
5	EXEC	Twin Arches Stair Install	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00			
6	OTHER	Balanced Rock Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00			
7	OTHER	Balanced Rock Stair Installation	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00			
8	OTHER	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.20	0.20	f			\$4,500.00	\$4,500.00			
8	EXEC	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.40	0.40	f			\$9,000.00	\$9,000.00			
8	REAPLM	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.40	0.40	f			\$9,000.00	\$9,000.00			
9	OTHER	Hardware and Accessory Items	L.S.	\$6,500.00	0.20	0.20	f			\$1,300.00	\$1,300.00			
9	EXEC	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00			
9	REAPLM	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00			
10	OTHER	Mobilization	L.S.	\$1,500.00	0.20	0.20	f			\$300.00	\$300.00			
10	EXEC	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00			
10	REAPLM	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00			
CO1a	EXEC	Tree/Brush Removal and Cleanup	L.S.	\$7,196.17	1.00	1.00	f			\$7,196.17	\$7,196.17			
* "f" Denotes A Final Quantity									TOTALS		\$161,196.17	\$161,196.17	\$0.00	\$0.00

EXEC=Executive Council OTHER=Other REAPLM=REAP Land Management
EXEC - Twin Arches (6/2019), OTHER - Balanced Rock (5/2022), REAPLM - Dance Hall Cave

Approvals	
I hereby agree that the items appearing hereon for payment are correct and that no part of this voucher has been paid	
	6/15/2023
Contractor	Date
Recommended for Payment: Michael Dufoe	Digitally signed by Michael Dufoe Date: 2023.06.15 14:39:15 -05'00'
Inspector	Date
Approved for Payment: Travis Baker	Digitally signed by Travis Baker Date: 2023.06.15 15:09:28 -05'00'
Bureau Chief	Date
Checked by:	
	Date

Contract Change Orders			Estimates Previously Approved			Original Contract Amount	
No.	Date	Amount	No.	Date	Amount		\$154,000.00
1	12/30/2022	\$7,196.17	1	07/19/2022	\$16,625.00	Allowable Quantity Overruns (+)	\$0.00
Total Change Orders		\$7,196.17	2	10/14/2022	\$61,987.50	Quantity Underruns (-)	\$0.00
			3	01/03/2023	\$74,523.86	Sub-Total	\$154,000.00
			Total Previous Estimates		\$153,136.36	Total Approved Change Orders (+) (-)	\$7,196.17
						Net Contract Value of Work	\$161,196.17
						Value of Completed Work	\$161,196.17
						Materials Stored On-Site	\$0.00
						Total Retained Percent (5%) (-)	\$8,059.81
						Amount Due Incl. This Estimate	\$153,136.36
						Total Previously Approved Estimates	\$153,136.36
						Net Amount Due This Estimate	\$0.00

Est. No. 5 Final

IOWA DEPARTMENT OF NATURAL RESOURCES
ENGINEERING and REALTY SERVICES BUREAU

23

PAYMENT REQUEST
(Capital Improvement Contract)

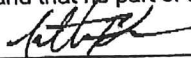
Project No. 21-06-49-04 Request Date: 6/15/2023
 Contract Date: 6/8/2022
 Specified Completion Date: 12/31/2022 Extended Completion Date: 5/12/23
 Work Performed From: 12/31/2022 to 6/15/2023

Project Description & Location:
 Stair Fabrication and Installation (REBID)
 Maquoketa Caves State Park, JACKSON, Iowa

Payable to: Miller Trucking and Excavating
 Address: 3303 John Deere Road
 Silvas, IL 61282

Item No.	Fund	Description	Unit of Meas.	Unit Price	QUANTITIES				AMOUNTS				
					Contract	Actual	Overrun	Underrun	Contract	Actual	Overrun	Underrun	
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1	EXEC	Stair Demolition, Cleaning, and Painting	L.S.	\$18,500.00	0.40	0.40	f			\$7,400.00	\$7,400.00		
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2	OTHER	Balanced Rock Tree Removal	L.S.	\$2,000.00	1.00	1.00	f			\$2,000.00	\$2,000.00		
3	REAPLM	Middle Dance Hall Stair Install	L.S.	\$15,000.00	1.00	1.00	f			\$15,000.00	\$15,000.00		
4	EXEC	Twin Arches Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00		
5	EXEC	Twin Arches Stair Install	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00		
6	OTHER	Balanced Rock Stair Fabrication	L.S.	\$28,500.00	1.00	1.00	f			\$28,500.00	\$28,500.00		
7	OTHER	Balanced Rock Stair Installation	L.S.	\$15,500.00	1.00	1.00	f			\$15,500.00	\$15,500.00		
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8	REAPLM	Treated Posts, Rails, Treads, and Risers	L.S.	\$22,500.00	0.40	0.40	f			\$9,000.00	\$9,000.00		
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9	EXEC	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00		
9	REAPLM	Hardware and Accessory Items	L.S.	\$6,500.00	0.40	0.40	f			\$2,600.00	\$2,600.00		
10	OTHER	Mobilization	L.S.	\$1,500.00	0.20	0.20	f			\$300.00	\$300.00		
10	EXEC	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00		
10	REAPLM	Mobilization	L.S.	\$1,500.00	0.40	0.40	f			\$600.00	\$600.00		
CO1a	EXEC	Tree/Brush Removal and Cleanup	L.S.	\$7,196.17	1.00	1.00	f			\$7,196.17	\$7,196.17		
* "f" Denotes A Final Quantity													
					TOTALS				\$161,196.17	\$161,196.17	\$0.00	\$0.00	

EXEC=Executive Council OTHER=Other REAPLM=REAP Land Management
 EXEC - Twin Arches (6/2019), OTHER - Balanced Rock (5/2022), REAPLM - Dance Hall Cave

Approvals	
I hereby agree that the items appearing hereon for payment are correct and that no part of this voucher has been paid	
	6/15/2023
Contractor	Date
Recommended for Payment: Michael Dufoe	Digitally signed by Michael Dufoe Date: 2023.06.15 14:35:47 -05'00'
Inspector	Date
Approved for Payment: Travis Baker	Digitally signed by Travis Baker Date: 2023.06.15 15:09:52 -05'00'
Bureau Chief	Date
Checked by:	Date

Contract Change Orders		
No.	Date	Amount
1	12/30/2022	\$7,196.17
Total Change Orders		\$7,196.17

Estimates Previously Approved		
No.	Date	Amount
1	07/19/2022	\$16,625.00
2	10/14/2022	\$61,987.50
3	01/03/2023	\$74,523.86
4	06/15/2023	\$0.00
Total Previous Estimates		\$153,136.36

Original Contract Amount	\$154,000.00
Allowable Quantity Overruns (+)	\$0.00
Quantity Underruns (-)	\$0.00
Sub-Total	\$154,000.00
Total Approved Change Orders (+) (-)	\$7,196.17
Net Contract Value of Work	\$161,196.17
Value of Completed Work	\$161,196.17
Materials Stored On-Site	\$0.00
Total Retained Percent (0%)	\$0.00
Amount Due Incl. This Estimate	\$161,196.17
Total Previously Approved Estimates	\$153,136.36
Net Amount Due This Estimate	\$8,059.81

<i>Sul</i>	<i>Lin</i>
R110A213	2
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"	3

3539.81 0147-SUL-R500-UP-9SW

1730.00 0147-SUL-R110-A2-9SW

2790.00 0147-SUL-R500-UQ-9SW

7/6/23

B