

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

September 5, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,434.95, subject to the audit of actual invoices. On May 31, 2023, Vehicle #495 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Joel Lunde, Department of Management

AOS Claim # 3546
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

August 3, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #495 on May 31, 2023
Department of Administrative Services
Claim dated June 20, 2023
AOS Claim ID: 3546

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,434.95, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Flowers, Fleet Services Manager, Department of Administrative Services
Joel Lunde, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: June 20, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#495/Hail
Event Date	May 31, 2023
Summary	Vehicle 495 sustained hail damage during a storm. (257678)
Amount Requested	\$3,434.95 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

1 message

Risk, DAS <das.risk@iowa.gov>

Thu, Jun 1, 2023 at 3:09 PM

To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Please accept this email as initial 24 hr notification for AON, vehicle 495 received hail damage 5/31/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,



DAS Fleet Services, Risk
Iowa Department of Administrative Services
Division of Business and Property Services
Office: 515-725-2243
Das.Risk@iowa.gov
<https://das.iowa.gov>

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2023014166

Date: <small>(Month/Day/Year)</small>	05-31-23	Time: <small>(Time plus a.m./p.m.)</small>	1600 p.m.
Vehicle Plate #:	495	Vehicle Mileage:	88432
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2019 Dodge Charger VIN# 2C3CDXKT2KH755350		
Assigned To:	Vincent Kurtz	Badge #	495
Driven By:	Vincent Kurtz	Badge #	495
Driver's Lic #:	350WW5868	Damage:	\$3,675.40
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	Not Towed
Towed To:	Not Towed	Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:	NONE
Accident Location: (Street/Hwy)	MM 29 on HWY 60
County:	Sioux County
Weather/Road Conditions:	Severe Thunderstorm / Hail
Narrative: My patrol car sustained hail damage from a severe thunderstorm on 5-31-23 at approximately 1600 HRS. I was southbound on HWY 60 near the 29 mile marker at the time. After I made it through the storm it was upgraded to a severe thunderstorm by the NWS.	
Property Damage other than Vehicles:	NONE
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	NONE

Investigating Officer:	Sgt. Chase Hesse #499
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			

Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

QUALITY CLAIMS SOLUTIONS

Workfile ID: 30c6d3ea

105 N Krohn Place
 SIOUX FALLS, SD 57103
 Phone: (877) 237-3727, FAX:(866) 371-2844
 qcs@qcsdirect.com

For:

QUALITY CLAIMS SOLUTIONS

DAS Fleet Services

Estimate of Record**Owner: IOWA STATE PATROL****Job Number:**

Written By: Wayne Malsam

Insured:	IOWA STATE PATROL	Policy #:	UNKNOWN	Claim #:	APDSOI0257678-001
Type of Loss:	Collision	Date of Loss:	6/6/2023 12:00 PM	Days to Repair:	0
Point of Impact:	19 All Over				

Owner:

IOWA STATE PATROL
 ORANGE CITY, IA 51041

Inspection Location:

C & H BODY REPAIR INC.
 707 LINCOLN AVE SE
 ORANGE CITY, IA 51041
 Other
 (712) 737-4095 Evening

Repair Facility:**VEHICLE**

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN:	2C3CDXKT2KH755350	Production Date:		Interior Color:	
License:		Odometer:	0	Exterior Color:	
State:		Condition:			

TRANSMISSION

Automatic Transmission
 4 Wheel Drive

POWER

Power Steering
 Power Brakes
 Power Windows
 Power Locks
 Power Mirrors
 Power Driver Seat

DECOR

Dual Mirrors
 Tinted Glass
 Overhead Console

CONVENIENCE

Air Conditioning
 Intermittent Wipers
 Tilt Wheel
 Cruise Control
 Rear Defogger
 Keyless Entry
 Message Center
 Steering Wheel Touch Controls
 Telescopic Wheel

Climate Control
 Backup Camera
 Parking Sensors

RADIO

AM Radio
 FM Radio
 Stereo
 Search/Seek
 Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
 Passenger Air Bag
 Anti-Lock Brakes (4)
 4 Wheel Disc Brakes
 Front Side Impact Air Bags
 Head/Curtain Air Bags
 Hands Free Device

SEATS

Cloth Seats
 Bucket Seats
 Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
 Stability Control
 California Emissions
 Power Trunk/Liftgate

Estimate of Record

Owner: IOWA STATE PATROL

Job Number:

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		HOOD					
2	R&I	R&I hood assy				0.6	
3	R&I	Insulator				0.3	
4	*	Subl Hood (ALU) +25%		1	<u>968.75</u>		
5		FENDER					
6	*	Subl RT Fender		1	<u>140.00</u>		
7	*	Subl LT Fender		1	<u>140.00</u>		
8		ROOF					
9	*	Subl Roof panel w/o sunroof		1	<u>725.00</u>		
10	R&I	R&I headliner				3.4	
11		PILLARS, ROCKER & FLOOR					
12	*	Subl LT Aperture panel		1	<u>240.00</u>		
13	*	Subl RT Aperture panel		1	<u>140.00</u>		
14		FRONT DOOR					
15	*	Subl LT Door shell (HSS)		1	<u>75.00</u>		
16		REAR DOOR					
17	*	Subl LT Door shell (HSS)		1	<u>140.00</u>		
18		QUARTER PANEL					
19	*	Subl LT Quarter panel		1	<u>140.00</u>		
20	*	Subl RT Quarter panel		1	<u>75.00</u>		
21		TRUNK LID					
22	*	Subl Trunk lid w/police w/camera		1	<u>240.00</u>		
23	R&I	Trunk lid trim				0.3	
24	R&I	R&I trunk lid				0.8	
25		REAR LAMPS					
26	R&I	Backup lamp				0.3	
27	#	Corrosion Protection		1	10.00	0.2	
SUBTOTALS					3,033.75	5.9	0.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,033.75
Body Labor	5.9 hrs @	\$ 68.00 /hr	401.20
Subtotal			3,434.95
Total Cost of Repairs			3,434.95
Deductible			0.00
Total Adjustments			0.00
Net Cost of Repairs			3,434.95