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HON. MIKE. NAIG SECRETARY OF AGRICULTURE



Executive Council of Jowa

CAPITOL BUILDING DES MOINES, IOWA 50319 PHONE: 515 281-5368

September 5, 2023

Accounting Department Office of the Treasurer Lucas Building 321 E 12th Street Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,505.12, subject to the audit of actual invoices. On May 7, 2023, Vehicle #712 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services

DAS Fleet Services, Risk

Joel Lunde, Department of Management

TOR OF STRIFE OF TO THE OF THE

OFFICE OF AUDITOR OF STATE

STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

August 4, 2023

Victoria Newton Executive Council L O C A L

Subject: Hail Damage to Vehicle #712 on May 7, 2023

Department of Administrative Services

Claim dated June 20, 2023

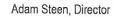
AOS Claim ID: 3523

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,505.12, subject to an audit of actual invoices.

Sincerely,

Ernest H. Ruben, Jr., CPA Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services Mariah Flowers, Fleet Services Manager, Department of Administrative Services Joel Lunde, Department of Management





Date: August 7, 2023

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

Executive Council

From: Mariah Fucaloro, Fleet Manager

DAS Fleet Services

Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Claim #	3530
Vehicle / Event	#712/Hail
Event Date	May 7, 2023
Summary	Vehicle 712 sustained hail damage during a storm. (257145)
Amount Requested	\$2,505.12 - Total

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager

DAS Fleet Services

Mariah.Fucaloro@iowa.gov

515-414-6542+

<u>Menu</u>

1	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
2023	72566445	1	\$348.00	06/28/2023		00003088463
2023	72566445	2	\$2,157.12	06/28/2023		00003088463
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1019 Hwy 30 West P.O. Box 396 Carroll, IA 51401 Phone: (712) 792-9234 Fax (712) 792-4434

> Toll Free: 1-800-792-9234 service@wittrockmotors.com www.wittrockmotors.com

SO # 248057

SERVICE ORDER CUSTOMER COPY

JOEL PIETIG

Page

Customer No

STATE OF IOWA

1305 E WALNUT

Attn: DAS FINANCE

Printed

06/20/2023 1:47:45 PM

20360 Advisor

Shop BS 10 **Priority**

Promised Opened Cashiered

81472

06/06/2023 5:30 PM Tag 06/06/2023 3:11 PM

User

Location PO #

535

DES MOINES, IA 50319

Tax: 1-11-1111111 (515) 281-7702 Bus

(712) 830-3572 Today

License No **JKN676** Year Make

2019

81470 Model **DURANGO**

Odometer In

Model No

InServ Date

Stock No Color

Cell Email

Home

motorpool@iowa.gov

DODGE Vehicle ID No 1C4RDHFG4KC681571

Selling Dealer **Extended Warranty**

Odometer Out

WHITE

(515) 281-7702

Engine Size

Fleet #

Delivery Date

CSR

Request

Description

BODY HAIL DAMAGE PDR

Labor BODY

Description HAIL DAMAGE PDR

HARWA

HOOD INSULATOR PINS

Term CHARGE

Sublet

Description

PDR - DENTBUSTERS

Rate Technician 65.00 535 - JOEL PIETIG Job

535 Original Type **Amount CPBS** 0.00

Status

CBMISCT

42.12 Type CSR **Amount CBSUB** 535 2,463,00 0.00

Labor Total Request Sub-total

2,505.12 0.00 0.00

2,505.12

0.00

42.12

0.00

Parts SALES TAX ON DEDUCTIBLE Misc. Supplies

Sublet/Tow SUB-TOTAL Tax

Parts Total

Labor

TOTAL INVOICE

2,463.00 2,505.12 0.00

2.505.12

Final
Invoice

(laim APDSOIØ257145-ØØ1 Vehicle 712

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

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