

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

September 5, 2023

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for an emergency allocation in the amount of \$3,414.83. subject to an audit of actual invoices. On April 20, 2023, State Patrol Vehicle #356 was damaged by a squirrel. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Executive Secretary

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety  
DAS Fleet Services, Department of Administrative Services  
Joel Lunde, Department of Management

AOS Claim # 3496  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

August 4, 2023

Victoria Newton  
Executive Council  
L O C A L

Subject: Squirrel Damage to Vehicle #356 on April 20, 2023  
Department of Public Safety – Iowa State Patrol  
Claim dated June 20, 2023  
AOS Claim ID: 3496

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Public Safety – Iowa State Patrol is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,414.83, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety  
Mariah Flowers, Fleet Services Manager, Department of Administrative Services  
Joel Lunde, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: June 20, 2023

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#356/Squirrel
Event Date	April 20, 2023
Summary	Vehicle 356 sustained damage from a squirrel. (255413)
Amount Requested	\$3,414.83 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager  
DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
515-414-6582



Risk, DAS &lt;das.risk@iowa.gov&gt;

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**FW: Vehicle Damage - Trooper Swenson #356**

1 message

Adams Jeannie &lt;jadams@dps.state.ia.us&gt;

Fri, Apr 21, 2023 at 8:32 AM

To: "ExecutiveCouncil [TOS]" &lt;ExecutiveCouncil@tos.iowa.gov&gt;, Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;

Cc: "Risk, DAS (das.risk@iowa.gov)" &lt;das.risk@iowa.gov&gt;

356's car received a lot of damage from a squirrel.

Jeannie Adams  
ISP Fleet & Supply, Fleet Asset Manager  
Department of Public Safety  
30 N.E. 48th Place  
Des Moines, Iowa 50313  
Direct #: 515-725-0643  
Cell Phone: 515-204-3019  
Shop: 515-281-3277  
Fax: 515-242-6321  
Email: jadams@dps.state.ia.us<mailto:jadams@dps.state.ia.us>

From: Moses Brian <moses@dps.state.ia.us>  
Sent: Thursday, April 20, 2023 4:57 PM  
To: vehicledamage <vehicledamage@dps.state.ia.us>; das.risk@iowa.gov  
Cc: post1sup <post1sup@dps.state.ia.us>  
Subject: Vehicle Damage - Trooper Swenson #356

All,

Around 2:00 p.m. today, Trooper Swenson started his unmarked vehicle at his residence. An animal had gotten into his engine compartment and caused damage, as well as likely got sucked into the belts when he started the engine. He was able to limp it to Young's Integrity Auto. We'll be waiting for an estimate from Tim for this act of nature damage. Attached is everything but the estimate. Thanks,

Sergeant Brian Moses \*167\*  
Iowa State Patrol - District #1  
260 NW 48th Place  
Des Moines, IA 50313  
Office 515.725.0010  
Cell 515.201.9211  
moses@dps.state.ia.us<mailto:moses@dps.state.ia.us>

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**7 attachments**



**IMG\_7162.jpg**  
2149K



**IMG\_7163.jpg**  
3202K



**IMG\_7164.jpg**  
3294K



**IMG\_7165.jpg**  
4012K



**IMG\_7166.jpg**  
2514K

 **Driver Memo.doc**  
29K

 **State Vehicle Damage Report.doc**  
83K



## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #:**

Date: <small>(Month/Day/Year)</small>	04/20/2023	Time: <small>(Time plus a.m./p.m.)</small>	2:00 p.m.
Vehicle Plate #:	LBN002	Vehicle Mileage:	33,853
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2020 Dodge Charger 2C3CDXKT9LH130459		
Assigned To:	Trp Swenson	Badge #	356
Driven By:	Trp Swenson	Badge #	356
Driver's Lic #:	169VV8679	Damage:	Unknown
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$0
Seat Belt: <small>(Yes / No)</small>	N/A	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Unmarked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

**VEHICLE #2:**

DL #:	State:	IA
Vehicle Lic. #	State:	IA
Driver's Name:		
Owner's Name:		
Owner's Address:		
Owner's Phone:		
Insurance Info:		

(Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:		Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:	None
Accident Location: (Street/Hwy)	2968 NW 76 <sup>th</sup> Ave, Ankeny, IA 50023
County:	Polk
Weather/Road Conditions:	Cloudy/Dry
Trooper Swenson's squad car was parked at his residence on April 20 <sup>th</sup> , 2023. He got in his vehicle to start it, and his shift around 2 p.m. Upon starting the vehicle, it made odd noises, and it was clear something was not right. Numerous warning lights came on. It did not drive well, but he was able to limp it to Young's Integrity Auto not far away. On initial look it was apparent a squirrel or animal had gotten in the engine compartment, chewed up wiring, and was also probably sucked into the belts as the engine was started.	
Property Damage other than Vehicles:	None
Cost:	N/A
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	Sgt. Moses #167
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**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			



Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			



## MEMORANDUM

**TO:** Sgt. Moses  
**FROM:** Trooper Swenson  
**DATE:** 13:59  
**SUBJECT:** Damage to patrol vehicle

On 4/20/2023 at the beginning of my shift, I started my patrol vehicle at my residence. It stalled for a second before the engine began to run. Once the engine started, the entire front end of the vehicle began to shake and vibrate rapidly. Warning lights began to come on in the vehicle dash/display area. I tried to drive forward, but stopped to check under the hood. I opened the hood and observed an animal's nest (branches, hair, and other debris). I called Tim Young (state approved mechanic) and asked him if I could bring it to his shop.

Tim Young inspected the vehicle and immediately said there was most likely a squirrel that had made a nest under the hood. We noticed several wires had been chewed apart. Tim also noticed blood under a belt, stating most likely, when I started the vehicle, the squirrel was under the hood and then was caught in the belts. Tim stated he might locate a dead animal once he is able to start taking apart the components.

I worked the prior night shift and did not have any issues. I informed Sgt. Moses of the damage. Current vehicle mileage is 33,853.

Respectfully submitted,

Trooper Aaron Swenson



**QUALITY CLAIMS SOLUTIONS**

105 N Krohn Place  
SIOUX FALLS, SD 57103  
Phone: (877) 237-3727, FAX:(866) 371-2844  
qcs@qcsdirect.com

Workfile ID: 2aa9b910

For:

**QUALITY CLAIMS SOLUTIONS**

DAS Fleet Services

**Supplement of Record 1 with Summary**

**Owner: STATE OF IOWA**

**Job Number:**

Written By: David Kelley

Insured: STATE OF IOWA Policy #: NOT PROVIDED Claim #: APDSOI0255413-001  
Type of Loss: Collision Date of Loss: 4/27/2023 12:00 PM Days to Repair: 0  
Point of Impact: 14 Unknown

**Owner:** STATE OF IOWA  
ANKENY, IA 50023  
**Inspection Location:** YOUNGS INTEGRITY AUTO  
2265 SW WOODBURY LN  
Ankeny, IA 50023  
Other  
(515) 229-8058 Evening  
**Repair Facility:**

**VEHICLE**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT9LH130459 Production Date: Interior Color:  
License: Odometer: 33,853 Exterior Color:  
State: Condition:

**TRANSMISSION**

Automatic Transmission  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Power Driver Seat

**DECOR**

Dual Mirrors  
Tinted Glass  
Overhead Console

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel  
Climate Control  
Backup Camera  
Parking Sensors

**RADIO**

AM Radio  
FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

**SEATS**

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control  
Stability Control  
California Emissions  
Power Trunk/Liftgate

**Supplement of Record 1 with Summary**

**Owner: STATE OF IOWA**

**Job Number:**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Line		Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Repl	ENGINE WIRING LOOM 68428603-B		1	637.80		
2	#	Repl	LF HEADLIGHT WIRING LOOM 68427002AC		1	811.46		
3	#	Repl	AIR COMPRESSOR CONNECTOR LOOM 68330737AA		1	337.67		
4	#	Repl	RT CONVERTOR OXYGEN SENSOR 5149180AA		1	123.13		
5	#	Repl	LF ABS WIRING HARNESS 68261168AC		1	40.35		
6	#		LABOR CHARGES 13.87 HRS @ \$80.00		1	1,109.60		
7	#	S01						
8	#	S01	Repl NTK 231161 UPSTREAM OXYGEN SENSOR  Note: Upstream NTK 231161 sensor. This was not seen until i had body loom out. had chewed wires at connector. Supplement not on first approval.  Labor This extra labor to replace upstream oxygen sensor on driver side and also repair extra wires at master cylinder wiring loom, had chewed wires as well. Supplement not on first approval.		1	133.82		
9	#	S01	LABOR CHARGES FOR UPSTEAM SENSOR		1	221.00		
<b>SUBTOTALS</b>						<b>3,414.83</b>	<b>0.0</b>	<b>0.0</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			3,414.83
Subtotal			3,414.83
<b>Total Cost of Repairs</b>			<b>3,414.83</b>
Deductible			0.00
<b>Total Adjustments</b>			<b>0.00</b>
<b>Net Cost of Repairs</b>			<b>3,414.83</b>

**Supplement of Record 1 with Summary**

**Owner: STATE OF IOWA**

**Job Number:**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

**SUPPLEMENT SUMMARY**

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint	
<b>Added Items</b>								
7	#	S01						
8	#	S01	Repl NTK 231161 UPSTREAM OXYGEN SENSOR	1	133.82			
			NOTE: Upstream NTK 231161 sensor. This was not seen until i had body loom out. had chewed wires at connector. Supplement not on first approval.					
			Labor This extra labor to replace upstream oxygen sensor on driver side and also repair extra wires at master cylinder wiring loom, had chewed wires as well. Supplement not on first approval.					
9	#	S01	LABOR CHARGES FOR UPSTEAM SENSOR	1	221.00			
<b>SUBTOTALS</b>					<b>354.82</b>	<b>0.0</b>	<b>0.0</b>	

**CHANGES TO ADJUSTMENTS**

**TOTALS SUMMARY**

Category	Basis	Rate	Cost \$
Parts			354.82
Subtotal			354.82
<b>Total Supplement Amount</b>			<b>354.82</b>
<b>NET COST OF SUPPLEMENT</b>			<b>354.82</b>

**CUMULATIVE EFFECTS OF SUPPLEMENT(S)**

Estimate	3,060.01	David Kelley
Supplement S01	354.82	David Kelley
<b>Workfile Total:</b>	<b>\$ 3,414.83</b>	
<b>NET COST OF REPAIRS:</b>	<b>\$ 3,414.83</b>	