

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

August 5, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,664.30, subject to an audit of actual invoices. On May 23, 2024, Vehicle #395 was damaged by a storm. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3788
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

July 24, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Storm Damage to Vehicle #395 on May 23, 2024
Department of Administrative Services
Claim dated June 3, 2024
AOS Claim ID: 3788

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,664.30, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: June 3, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council


From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#395/Weather
Event Date	May 23, 2024
Summary	Vehicle 395 sustained storm damage. (282033)
Amount Requested	\$3,664.30 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,


Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



29C20

Risk, DAS <das.risk@iowa.gov>

Fri, May 24, 2024 at 10:03 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 395 sustained storm damage on 5/23/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

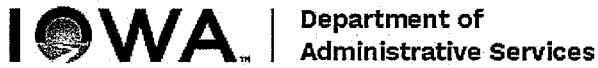
Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2020015292

Date: (Month/Day/Year)	May 25 2024	Time: 03:00 am (Time plus a.m./p.m.)		
Vehicle Plate #:	395	Vehicle Mileage:13066		
Vehicle Description: (Yr/Make/Model/ & Vin#)	2023 Dodge Durango 1c4sdjft2pc676222			
Assigned To:	Trp. T. Clark	Badge #395		
Driven By:	Trp. T. Clark	Badge #395		
Driver's Lic #:	823ZZ3191	Damage:		\$3664.30
Vehicle Towed: (Yes / No)	no	Towed By:		
Towed To:		Towing Cost:		\$
Seat Belt: (Yes / No)	NA	Type of Vehicle: (Marked/Semi Marked/Unmarked)	Marked	
Injured/Injuries:	NONE			
Occupants: (Other than driver)	NA			

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)			
County:	Decatur		
Weather/Road Conditions:	Hailstorm		
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt Allen Anderson
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			

Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

Estimate

RO Number:

Customer:	Insurance:	Adjuster:	Estimator:	Jeff Wynn
Iowa State Patrol(395), .		Phone:	Create Date:	5/30/2024
		Claim:		
		Loss Date:		
		Deductible:		

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

VIN: 1C4SDJFT2PC676222	Interior Color:	Mileage In:	Vehicle Out:
License:	Exterior Color:	Mileage Out:	
State: IA	Production Date:	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		HOOD						
2	E01	PDR	Hood (ALU)(25%ALUMINUIM)	1	625.00	Other			
3	E01	Remove/Install	R&I hood assy				0.8	Body	
4	E01	Remove/Install	Insulator				0.3	Body	
5	E01		FENDER						
6	E01	PDR	RT Fender	1	155.00	Other			
7	E01	PDR	LT Fender	1	155.00	Other			
8	E01	Remove/Install	RT Fender liner all				0.5	Body	
9	E01	Remove/Install	LT Fender liner all				0.5	Body	
10	E01	PDR	R RAIL(25% GLUE PULL)	1	185.00	Other			
11	E01	PDR	3 OVERSIZE @\$50	1	150.00	Other			
12	E01		ELECTRICAL						
13	E01	Remove/Install	Antenna w/o body color w/o satellite				0.3	Body	
14	E01		ROOF						
15	E01	PDR	Roof panel w/o sunroof	1	1,500.00	Other			
16	E01	Remove/Install	R&I headliner				3.5	Body	
17	E01		QUARTER PANEL						
18	E01	PDR	RT Quarter panel	1	155.00	Other			
19	E01		REAR LAMPS						
20	E01	Remove/Install	RT Tail lamp assy				0.3	Body	
21	E01	Remove/Replace	Corrosion protection	1	20.00	Other	0.4	Body	
22	E01	Remove/Install	LIGHT BAR				1.0	Body	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Labor, Body			68.00	7.6	516.80
Miscellaneous		202.50			3,147.50
Subtotal					3,664.30

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Estimate

RO Number:

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Sales Tax	0.00
Grand Total	3,664.30
Net Total	3,664.30

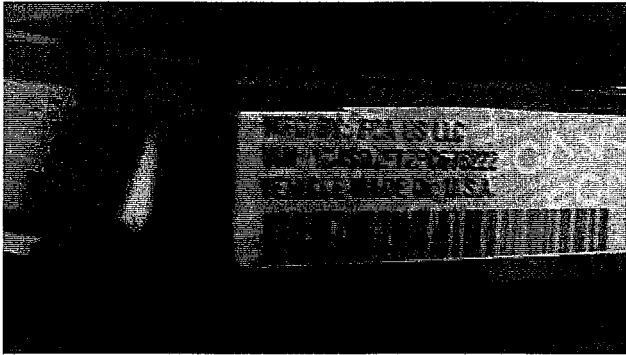
Estimate Version	Total \$
Original	3,664.30

Insurance Total \$:	3,664.30
Received from Insurance \$:	0.00
Balance due from Insurance \$:	3,664.30
Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Image Report

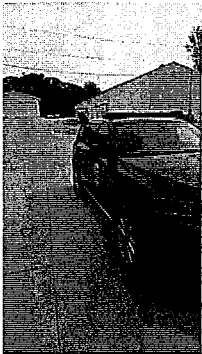
Owner:	Iowa State	Insurance:		Estimator:	Jeff Wynn	Vehicle Out:
RO Number:		Claim Number:				
Year:	2023	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D UTV	State:	IA	Mileage In:
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT2PC676222	Condition:



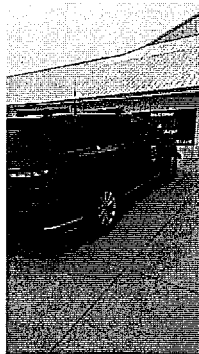
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 Comments:



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 Comments:



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Image Report

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RO Number:		Claim Number:				
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Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT2PC676222	Condition:



5/30/2024
Comments:



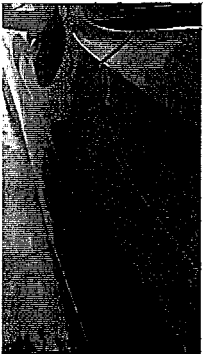
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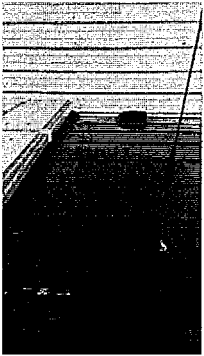
Owner:	Iowa State	Insurance:	Estimator:	Jeff Wynn	Vehicle Out:
RO Number:		Claim Number:			
Year:	2023	Color:	License Plate:		Production Date:
Make:	DODG	Body Style:	4D UTV	State:	IA
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT2PC676222
					Mileage In:
					Condition:



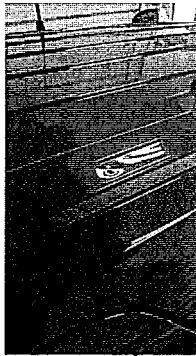
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Comments:



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Comments:



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Comments:



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Comments:

Image Report

Owner: Iowa State	Insurance:	Estimator: Jeff Wynn	Vehicle Out:
RO Number:	Claim Number:		
Year: 2023	Color:	License Plate:	Production Date:
Make: DODG	Body Style: 4D UTV	State: IA	Mileage In:
Model: Durango Pursuit A...	Engine: 8-5.7L Gasoline S...	VIN: 1C4SDJFT2PC676222	Condition:



5/30/2024
Comments:



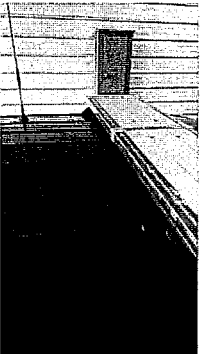
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Comments:



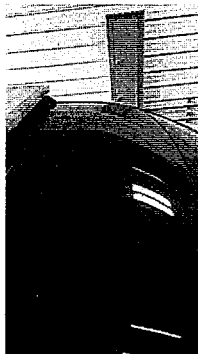
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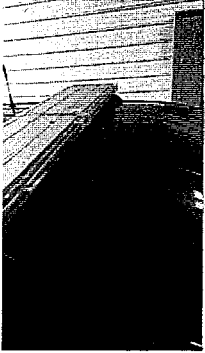


5/30/2024
Comments:

F & M BODY SHOP INC
901 S DIVISION ST, CRESTON, IA 50801
Phone: (641) 782-5115

Image Report

Owner:	Iowa State	Insurance:	Estimator:	Jeff Wynn	Vehicle Out:	
RO Number:		Claim Number:				
Year:	2023	Color:	License Plate:		Production Date:	
Make:	DODG	Body Style:	4D UTV	State:	IA	Mileage In:
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT2PC676222	Condition:



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