

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

August 5, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$13,777.04, subject to an audit of actual invoices. On June 12, 2024, Vehicle #621 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3812
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

July 24, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #621 on June 12, 2024
Department of Administrative Services
Claim dated June 17, 2024
AOS Claim ID: 3812

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$14,741.43; however, the estimate from the vendor includes sales tax of \$964.39. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$13,777.04, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: June 17, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#621/Weather
Event Date	June 12, 2024
Summary	Vehicle 621 sustained hail damage. (283027)
Amount Requested	\$14,741.43 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink, appearing to read "K. Bubser".

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162

Fwd: FW: Vehicle Damage 6/12/24

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Jun 17, 2024 at 8:25 AM

To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

My apologies, I forgot to push send on this email. Please accept this email as initial 24 hr notification for AON, vehicle 621 sustained hail damage 6/12/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

----- Forwarded message -----

From: **Adams Jeannie** <jadams@dps.state.ia.us>

Date: Thu, Jun 13, 2024 at 8:09 AM

Subject: FW: Vehicle Damage 6/12/24

To: Risk, DAS (das.risk@iowa.gov) <das.risk@iowa.gov>, vehicledamage <vehicledamage@dps.state.ia.us>

Jeannie Adams
Fleet Asset Manager
Fleet & Supply
Iowa Department of Public Safety
30 NE 48th Place | Des Moines, Iowa 50313
Office: 515-725-0643
Mobile: 515-204-3019
jadams@dps.state.ia.us
<https://dps.iowa.gov/>
<https://dpscareers.com/>

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From: Halverson Jason <halverso@dps.state.ia.us>

Sent: Thursday, June 13, 2024 7:49 AM

To: Lamp Scott <selamp@dps.state.ia.us>; Allspach Jacob <allspach@dps.state.ia.us>; Adams Jeannie <jadams@dps.state.ia.us>

Cc: VanOtterloo Steven <vanotter@dps.state.ia.us>

Subject: Vehicle Damage 6/12/24

All -

This is the initial notice of damage to my State vehicle. A hail storm went through Onawa yesterday afternoon and caused damage to my State vehicle. I notified SAC VanOtterloo yesterday evening of the damage via text message. A damage report, photos and an estimate will be submitted later today.

Thanks,
Jason

Jason Halverson I-125
Special Agent
Iowa Department of Public Safety
Division of Criminal Investigation - SEOB
111 3rd St. Sioux City, IA 51101
Office: 712-226-7761
Cell: 515-322-9916
Email: halverson@dps.state.ia.us<mailto:halverso@dps.state.ia.us>

[clip_image002]

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4 attachments

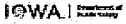


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Department of
Public Safety

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 noname
OK

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024014740

Date: <small>(Month/Day/Year)</small>	6/12/24	Time: <small>(Time plus a.m./p.m.)</small>	7:20 p.m.
Vehicle Plate #:	JVZ 756	Vehicle Mileage:	83095
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2018 Ford Taurus SE 1FAHP2D81JG135142		
Assigned To:	SA Jason Halverson	Badge #	I-125
Driven By:	Vehicle Parked	Badge #	
Driver's Lic #:	549XX1034	Damage:	\$14,741.43
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$0
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Unmarked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None - Vehicle parked		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:	N/A
Accident Location: (Street/Hwy)	1716 15 th St Onawa, IA 51040
County:	Monona
Weather/Road Conditions:	Hail/Rain
Narrative: On 6/12/24, a storm came through Onawa. My patrol car was parked at my residence and sustained hail damage. Vehicle number is 621.	
Property Damage other than Vehicles:	N/A
Cost:	\$0
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	SAC VanOtterloo I-175
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



American Collision

2222 6th Street, Sioux City, IA 51101
Phone: (712) 255-1895

Workfile ID: 7e96d001
PartsShare: 7Z8CST
Federal ID: 46-1606758
State ID: IA

Preliminary Estimate

Customer: State of Iowa

Insured: State of Iowa Policy #: Claim #:
Type of Loss: Date of Loss: Days to Repair: 0
Point of Impact:

Owner: State of Iowa
(515) 322-9916 Business
Inspection Location: American Collision
2222 6th Street
Sioux City, IA 51101
Repair Facility
(712) 255-1895 Business
Insurance Company:

VEHICLE

2018 FORD Taurus SE FWD 4D SED 6-3.5L Flex Fuel Sequential MPI

VIN: 1FAHP2D81JG135142 Interior Color: Mileage In: Vehicle Out:
License: Exterior Color: Mileage Out:
State: Production Date: Condition: Job #:

TRANSMISSION

Automatic Transmission

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat
Power Passenger Seat

DECOR

Dual Mirrors
Tinted Glass

Console/Storage

Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Backup Camera

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
CD Player
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control

Preliminary Estimate

Customer: State of Iowa

2018 FORD Taurus SE FWD 4D SED 6-3.5L Flex Fuel Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2	R&I	R&I bumper cover				1.8	
3		FRONT LAMPS					
4	R&I	RT R&I headlamp assy				0.3	
5	R&I	LT R&I headlamp assy				0.3	
6		HOOD					
7	**	Repl A/M CAPA Hood	DG1Z16612A	1	871.00	1.4	3.0
8		Add for Clear Coat					1.2
9		Add for Underside(Complete)					1.5
10		Add for Clear Coat					0.3
11		FENDER					
12	*	PDR RT Fender Note: PDR 20 half		1	<u>350.00</u> T		
13	*	PDR LT Fender Note: PDR 20 half		1	<u>350.00</u> T		
14	*	R&I RT Nameplate w/o SHO				<u>0.2</u>	
15	*	R&I LT Nameplate w/o SHO				<u>0.2</u>	
16		ROOF					
17		Repl RT Roof molding	EG1Z5451728D	1	295.90	Incl.	
open		Repl Roof panel	AG1Z5450202A	1		18.0	3.0
19		Overlap Major Non-Adj. Panel					-0.2
20		Add for Clear Coat					0.6
21		Repl LT Roof molding	EG1Z5451729D	1	237.05	Incl.	
22	R&I	R&I headliner				Incl.	
23		PILLARS, ROCKER & FLOOR					
24	*	Rpr RT Aperture panel				s 5.0	4.1
25		Overlap Major Non-Adj. Panel					-0.2
26	*	Add for Clear Coat					0.8
27	*	Rpr LT Aperture panel				s 5.0	4.1
28		Overlap Major Non-Adj. Panel					-0.2
29	*	Add for Clear Coat					0.8
30		FRONT DOOR					
31	*	PDR RT Door shell Note: PDR 20 half		1	<u>350.00</u> T		
32	*	PDR LT Door shell Note: PDR 20 half		1	<u>350.00</u> T		
33	R&I	RT Belt w/strip				0.3	
34	R&I	LT Belt w/strip				0.3	
35	R&I	RT R&I mirror				0.3	
36	R&I	LT R&I mirror				0.3	
37	R&I	RT R&I outside handle				0.4	
38	R&I	LT R&I outside handle				0.4	
39	R&I	RT R&I trim panel				0.4	

Preliminary Estimate

Customer: State of Iowa

2018 FORD Taurus SE FWD 4D SED 6-3.5L Flex Fuel Sequential MPI

40	R&I	LT R&I trim panel				0.4	
41	Repl	RT Upper molding	AG1Z5420550B	1	219.62	0.6	
42	Repl	LT Upper molding	AG1Z5420551B	1	199.10	0.6	
43 REAR DOOR							
44	*	PDR RT Door shell		1	350.00	T	
		Note: PDR 20 half					
45	*	PDR LT Door shell		1	350.00	T	
		Note: PDR 20 half					
46	R&I	RT Belt w'strip				0.3	
47	R&I	LT Belt w'strip				0.3	
48	R&I	RT R&I outside handle				0.4	
49	R&I	LT R&I outside handle				0.4	
50	R&I	RT R&I trim panel				0.4	
51	R&I	LT R&I trim panel				0.4	
52	Repl	RT Upper molding	AG1Z54255A60B	1	140.52	0.3	
53	Repl	LT Upper molding	AG1Z54255A61B	1	140.52	0.3	
54 BACK GLASS							
55	R&I	Back glass FORD					Incl.
56 QUARTER PANEL							
57	*	PDR RT Quarter panel		1	475.00	T	
		Note: PDR 50 half					
58	*	PDR LT Quarter panel		1	475.00	T	
		Note: PDR 50 half					
59 TRUNK LID							
60	Repl	Trunk lid all w/o spoiler	DG1Z5440110A	1	1,065.93	1.9	2.3
61		Overlap Major Non-Adj. Panel					-0.2
62	*	Add for Clear Coat					0.4
63		Add for Underside(Complete)					1.2
64		Add for Clear Coat					0.2
65 REAR LAMPS							
66	R&I	RT Tail lamp assy				0.4	
67	R&I	LT Tail lamp assy				0.4	
68 REAR BUMPER							
69	R&I	R&I bumper cover				1.3	
70 VEHICLE DIAGNOSTICS							
71	#	Pre-repair scan		1	119.95	T	0.5 D
72	#	Post-repair scan		1	89.95	T	0.5 D
73 MISCELLANEOUS OPERATIONS							
74	#	Hazardous waste removal		1	5.00	T	
75	#	Car Cover		1	10.00	T	0.3
76	#	Corrosion protection primer		1			3.0
77	#	Feather Edge and Prime		1			1.0
78	#	Urethane Glass Kit		1	27.50	T	
SUBTOTALS					6,472.04	44.3	26.7

Preliminary Estimate

Customer: State of Iowa

2018 FORD Taurus SE FWD 4D SED 6-3.5L Flex Fuel Sequential MPI

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,169.64
Body Labor	43.3 hrs @	\$ 75.00 /hr	3,247.50
Paint Labor	26.7 hrs @	\$ 75.00 /hr	2,002.50
Diagnostic Labor	1.0 hrs @	\$ 90.00 /hr	90.00
Paint Supplies	26.7 hrs @	\$ 55.00 /hr	1,468.50
Body Supplies	33.1 hrs @	\$ 15.00 /hr	496.50
Miscellaneous			252.40
PDR			3,050.00
Subtotal			13,777.04
Sales Tax	\$ 13,777.04 @	7.0000 %	964.39
Grand Total			14,741.43

REPAIR AUTHORIZATION- DIRECTION TO PAY- WARRANTY

PART PRICES SUBJECT TO INVOICE-----AUTHORIZED AND ACCEPTED: You are hereby authorized to make repairs. In understand that payment in full will be due upon release of vehicle, including additional supplemental damage charges and hereby grant up and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. I accept responsibility for any attorney or collection fees related to the collection of unpaid balances. You will not be held responsible for loss or damage to vehicle to secure the amount of repairs thereto. You will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, accident, or any other cause beyond your control. Old parts removed from vehicle will be junked unless otherwise instructed! I authorize any and all supplements payable direct to you. I authorize you to act as power of attorney to sign insurance checks to pay for damages to the vehicle.

Authorized by _____ Date: _____

WARRANTY

Craft Auto Body, Inc. will warranty the workmanship of it's employees on the repairs to your vehicle for as long as you own the vehicle. We use PPG paint, which carries a life of the vehicle warranty. There is NO Warranty on rust repair.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Preliminary Estimate

Customer: State of Iowa

2018 FORD Taurus SE FWD 4D SED 6-3.5L Flex Fuel Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR2JN10, CCC Data Date 06/10/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Aln.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: State of Iowa

2018 FORD Taurus SE FWD 4D SED 6-3.5L Flex Fuel Sequential MPI

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
7	Keystone, Inc 8206 J STREET OMAHA NE 68127 (402) 553-0230	#FO1230328PP A/M CAPA Hood Quote: 2543015368 Expires: 07/28/24	\$ 871.00