

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 5, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,714.37, subject to an audit of actual invoices. On June 12, 2024, Vehicle #611 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3821  
TOS Job # \_\_\_\_\_



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

July 24, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #611 on June 12, 2024  
Department of Administrative Services  
Claim dated June 20, 2024  
AOS Claim ID: 3821

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,714.37, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Date: June 20, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#611/Weather
Event Date	June 12, 2024
Summary	Vehicle 611 sustained hail damage. (283349)
Amount Requested	\$5,714.37 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

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**Hail damage**

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Risk, DAS &lt;das.risk@iowa.gov&gt;

Wed, Jun 19, 2024 at 1:22 PM

Draft To: TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;, Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;

Please accept this email as initial 24 hr notification for AON with the reasoning behind the delay in the email below. Vehicle 611 sustained hail damage on 6/12/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

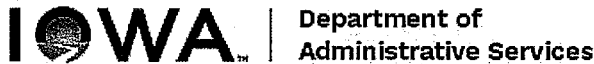
**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>

----- Forwarded message -----

From: **Dales David** <dales@dps.state.ia.us>

Date: Wed, Jun 19, 2024 at 12:47 PM

Subject: Hail damage

To: vehicledamage &lt;vehicledamage@dps.state.ia.us&gt;

Cc: das.risk@iowa.gov &lt;das.risk@iowa.gov&gt;, Allspach Jacob &lt;allspach@dps.state.ia.us&gt;, Salyers Jonathan &lt;salyers@dps.state.ia.us&gt;

This damage occurred on June 12, last Wednesday. I didn't believe the small hail spots was bad enough to require body work, but as I took a closer look after a car wash I could see there was enough to warrant an estimate.

I've attached the estimate.

Note – I will be retiring from DPS next week and this state issued vehicle will be transferred to SA Jon Salyers on Thursday, June 27<sup>th</sup>. So, he will be handling the repairs – which I suggest should wait until this storm season is over. This have been an incredible season of very severe storms that has yet to slow down.

-Dave

**David L Dales****Special Agent in Charge**

Division of Criminal Investigation | Special Enforcement Operations Bureau

Iowa Department of Public Safety

#1 Harrah's Blvd.

Council Bluffs, Iowa 51501

Office: 712-329-6028


Cell: 402-651-5164

[dales@dps.state.ia.us](mailto:dales@dps.state.ia.us)



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 611 Estimate - June 2024.pdf  
1346K

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2024014740**

Date: <small>(Month/Day/Year)</small>	6/12/24	Time: <small>(Time plus a.m./p.m.)</small>	7:45 p.m.
Vehicle Plate #:	LKL 187	Vehicle Mileage:	29930
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2022 Ford Explorer 1FM5K8AB3NGA54806		
Assigned To:	SAC David Dales	Badge #	I-118
Driven By:	Vehicle Parked	Badge #	
Driver's Lic #:	933RR5542	Damage:	\$5,714.37
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$0
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Unmarked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None - Vehicle parked		

**VEHICLE #2:**

DL #:	State:
Vehicle Lic. #	State:
Driver's Name:	
Driver's Address:	
Owner's Name:	
Owner's Address:	
Owner's Phone:	

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**OTHER INFORMATION:**

Witnesses:	N/A
Accident Location: (Street/Hwy)	3301 Middle Ferry Road, Council Bluffs, IA 51501
County:	Pottawattamie
Weather/Road Conditions:	Hail/Rain
Narrative: On 6/12/24, a storm came through Council Bluffs. My patrol car was parked at my residence and sustained hail damage. Vehicle number is 611.	
Property Damage other than Vehicles:	N/A
Cost:	\$0
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	SAC David Dales
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**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



All Makes Collision Center  
524 23rd Ave Council Bluffs, IA 51501  
Phone: (712) 256-3195

\*\*\* PRELIMINARY ESTIMATE \*\*\*

06/19/2024 09:19 AM

**Owner**

Owner: state of iowa

**Control Information**

File # : 611

Accounting # :

**Inspection**

Inspection Date: 06/19/2024 09:26 AM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

**Repairer**

Repairer: ALL MAKES COLLISION  
Address: 524 23rd ave

Contact: KARL GETZSCHMAN  
Work/Day: (712)256-3195  
Cell: (712)355-0860

City State Zip: COUNCIL BLUFFS, IA 51501  
Email: KARL.AAAUTO@LIVE.COM

Work/Day:

Target Complete Date/Time:

Days To Repair: 5

**Vehicle**

OEM Part Price Quote ID: 137413739

2022 Ford Explorer Police Intercptr 4 DR Wagon  
6cyl Gasoline 3.3  
10 Speed Automatic

Lic Expire:  
Veh Insp# :  
Condition:  
Ext. Refinish: Two-Stage

VIN: 1FM5K8AB3NGA54806  
Mileage Type: Actual  
Code: P8483G  
Int. Refinish: Two-Stage

**Options**

1st Row LCD Monitor(s)  
AM/FM Stereo  
Auto Locking Hubs (4WD)  
Bucket Seats  
Carpeting  
Cruise Control  
Dual Exhaust System  
Floor Mats  
Illuminated Visor Mirror  
LED Brakelights  
Overhead Console  
Power Drivers Seat  
Pwr Accessory Outlet(s)

2nd Row Head Airbags  
Anti-Lock Brakes  
Black Grille  
Cargo Lamp  
Color-Keyed Bumper(s)  
Dual Air Conditioning  
Elect. Stability Control  
Head Airbags  
In-Vehicle WiFi  
LED Headlamps  
Passenger Knee Airbag  
Power Mirrors  
Pwr Sliding Rear Window

4-Wheel Drive  
Auto Headlamp Control  
Bodyside Cladding  
Cargo Organizer  
Compact Spare Tire  
Dual Airbags  
Electric Steering  
Heated Wiper Park  
Intermittent Wipers  
MP3 Decoder  
Power Door Locks  
Power Windows  
Rear Liftgate

Rear Lip Spoiler	Rear View Camera	Rear Window Defroster
Side Airbags	Split Folding Rear Seat	Steel Wheels
Strg Wheel Radio Control	Temperature Gauge(s)	Tilt & Telescopic Steer
Tinted Glass	Tire Pressure Monitor	Tow Hooks
Traction Control System	Trailer Hitch	USB Audio Input(s)
Velour/Cloth Seats	Voice Activatd Cellphone	Wireless Phone Connect

**Damages**

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
<b>Front Body And Windshield</b>										
1	E	83		Panel,Hood Aluminum	LB5Z16612A	\$1,017.87			1.5	SM
2	L	83	13	Panel,Hood	Refinish 3.1 Surface 1.3 Edge 0.6 Two-stage setup 0.9 Two-stage				5.9	RF
3	SB	103		Fender,Front LT	Sublet Repair	\$275.00*				SM
4	SB	104		Fender,Front RT	Sublet Repair	\$100.00*				SM
<b>Roof</b>										
5	SB	341		Panel,Roof	Sublet Repair	\$1,875.00*				SM
6	RI	537		Roof Headliner R & I	R & I Assembly				6.8	SM
<b>Front Doors</b>										
7	SB	207		Door Shell,Front LT	Sublet Repair	\$250.00*				SM
<b>Rear Doors</b>										
8	SB	287		Door Shell,Rear LT	Sublet Repair	\$300.00*				SM
<b>Quarter And Rocker Panel</b>										
9	SB	201		Panel,Bodyside Front LT	Sublet Repair	\$325.00*				SM
10	SB	577		Panel,Quarter LT	Sublet Repair	\$525.00*				SM
10	Items									

MC	Message
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

**Estimate Total & Entries**

<b>OEM Parts</b>		\$1,017.87			
<b>Parts &amp; Material Total</b>			\$1,017.87		
<b>Labor</b>	<b>Rate</b>	<b>Replace</b>	<b>Repair Hrs</b>	<b>Total Hrs</b>	
Sheet Metal (SM)	\$55.00	8.3		8.3	\$456.50
Mech/Elec (ME)	\$55.00				
Frame (FR)	\$55.00				
Refinish (RF)	\$100.00	5.9		5.9	\$590.00
<b>Labor Total</b>				14.2 Hours	\$1,046.50
<b>Sublet Repairs</b>					\$3,650.00
<b>Gross Total</b>					\$5,714.37
<b>Net Total</b>					\$5,714.37

Alternate Parts Y/01/00/00/01/01 Cumulative 01/00/00/01/01 Zip Code: 51501 Default  
OEM Part Prices DT 06/19/2024 09:20 AM EstimateID 1232697621202608128 QuoteID 137413739  
Rate Name Default

**Audatex Estimating 8.2.054 ES 06/19/2024 11:02 AM REL 8.2.054 DT 05/01/2024**  
State Disclosure: Not Selected  
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**1.5 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.**

**Op Codes**

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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