

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
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HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

August 5, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,972.13, subject to an audit of actual invoices. On May 21, 2024, Vehicle #112 was damaged by a storm. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3770
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

July 24, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Storm Damage to Vehicle #410 on May 21, 2024
Department of Administrative Services
Claim dated May 28, 2024
AOS Claim ID: 3770

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,972.13, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: May 28, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

| | |
|--------------------------|---|
| Vehicle / Event | #410/Weather |
| Event Date | May 21, 2024 |
| Summary | Vehicle 410 sustained storm damage. (281602) |
| Amount Requested | \$5,972.13 - Estimate |
| Supporting Documentation | 29C20 Email Notification, Accident Report, Repair Estimate(s), Photos |

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



AOS # 3770

Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Wed, May 22, 2024 at 8:18 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 410 sustained storm damage on 5/21/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #:

| | | | |
|---|--|---|--------|
| Date: (Month/Day/Year) | 05-21-2024 | Time: (Time plus a.m./p.m.) | 5:00pm |
| Vehicle Plate #: | 410 | Vehicle Mileage: | 89099 |
| Vehicle Description: (Yr/Make/Model/ & Vin#) | 2020 Chevy Tahoe VIN 1GNSKDEC2LR260646 | | |
| Assigned To: | Danny Nelson | Badge # | 410 |
| Driven By: | | Badge # | |
| Driver's Lic #: | | Damage: | \$ |
| Vehicle Towed: (Yes / No) | | Towed By: | |
| Towed To: | | Towing Cost: | \$ |
| Seat Belt: (Yes / No) | | Type of Vehicle: (Marked/Semi /Unmarked) | |
| Injured/Injuries: | | | |
| Occupants: (Other than driver) | | | |

VEHICLE #2:

| | | | |
|-------------------|--|--------|--|
| DL #: | | State: | |
| Vehicle Lic. # | | State: | |
| Driver's Name: | | | |
| Driver's Address: | | | |
| Owner's Name: | | | |
| Owner's Address: | | | |

| | | | |
|---|----|--------------------------|--|
| Owner's Phone: | | | |
| Insurance Info: (Carrier/Policy #/Phone) | | | |
| Veh Description: (Yr/Make/Model & Vin#) | | | |
| Damage: | \$ | Seat Belt: (Yes / No) | |
| Injured/Injuries: | | | |
| Occupants: (Other than driver) | | | |
| Occupant(s) Wearing Seat Belt: (Yes/No) | | | |

OTHER INFORMATION:

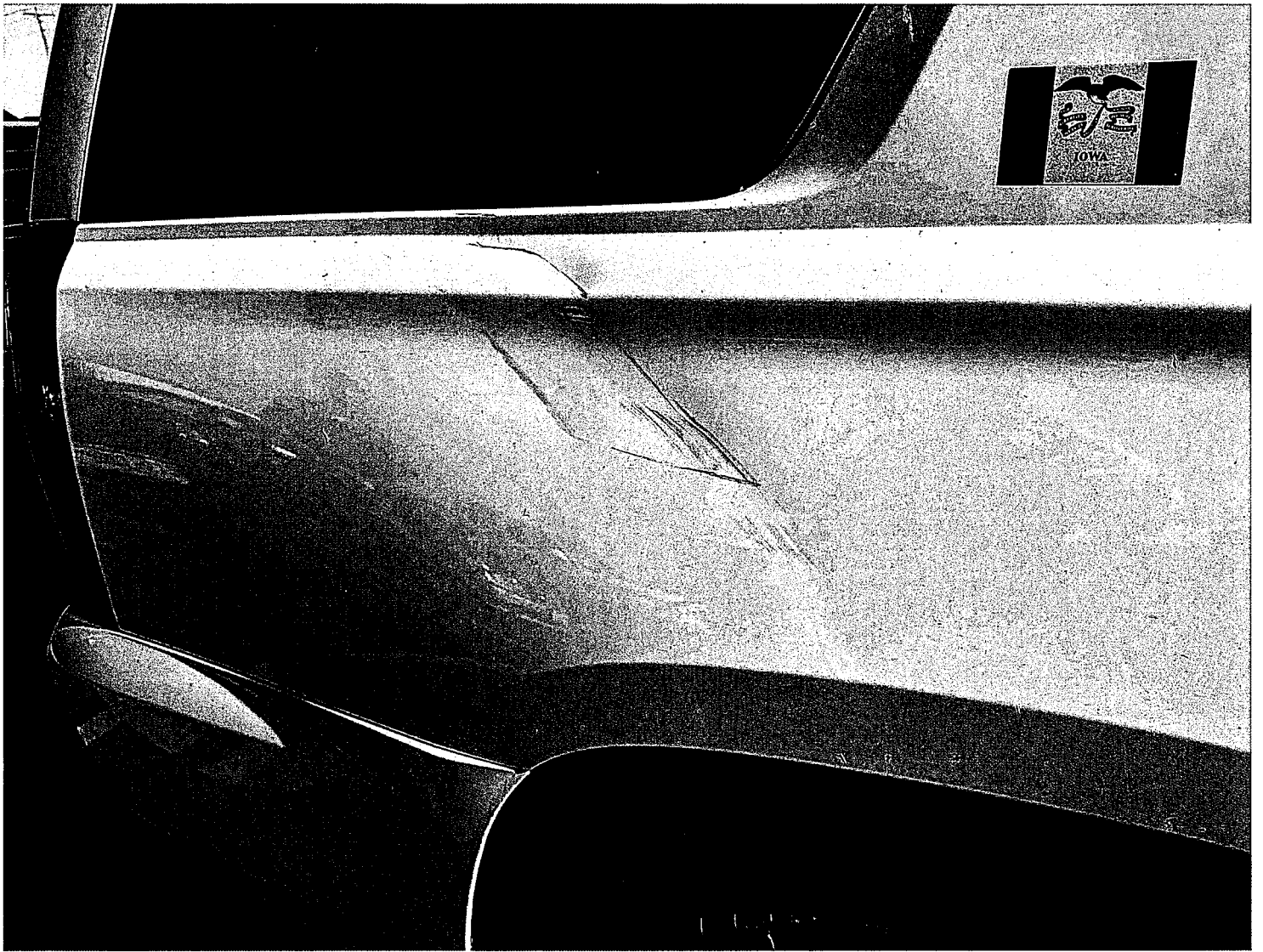
| | |
|--|------------------------------------|
| Witnesses: | N/A |
| Accident Location: (Street/Hwy) | 1140 220th St, Britt, IA |
| County: | Hancock County |
| Weather/Road Conditions: | Heavy rain, strong winds, tornadic |
| State Vehicle sustained damage while parked at Trooper Nelsons residence in Britt Iowa. Damage caused by flying debris caused by Storms throughout Iowa late afternoon 05-21-2024. | |
| Property Damage other than Vehicles: | None |
| Cost: | \$ |
| Citations Issued To: (List Charge(s) and Statute Code(s)) | |

| | |
|------------------------|--|
| Investigating Officer: | |
|------------------------|--|

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

| | | | |
|-------------------|--|--------|--|
| DL #: | | State: | |
| Vehicle Lic. # | | State: | |
| Driver's Name: | | | |
| Driver's Address: | | | |
| Owner's Name: | | | |

| | | | |
|---|----|--------------------------|--|
| Owner's Address: | | | |
| Owner's Phone: | | | |
| Insurance Info: (Carrier/Policy #/Phone) | | | |
| Veh Description: (Yr/Make/Model & Vin#) | | | |
| Damage: | \$ | Seat Belt: (Yes / No) | |
| Injured/Injuries: | | | |
| Occupants: (Other than driver) | | | |
| Occupant(s) Wearing Seat Belt: (Yes/No) | | | |







**NORTH IOWA COLLISION CENTER
INC.**

Serving your car, light & heavy duty truck, heavy
equipment & RV repair needs.
11201 265TH ST, CLEAR LAKE, IA 50428
Phone: (641) 421-8555
FAX: (641) 421-8558

Workfile ID: 4f968bc4
PartsShare: 7Xtv6G
Federal ID: 87-2591068
State ID: 1-17-020011
Resale Number: 1-17-020011
Federal EPA: IAR000007856

Preliminary Estimate

Customer: Iowa State Patrol

Written By: Scott Larson

Insured: Iowa State Patrol
Type of Loss:
Point of Impact: 16 Non-Collision

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Iowa State Patrol
4425 S Washington
Mason City, IA 50401
(111) 111-1111 Cell

Inspection Location:
NORTH IOWA COLLISION CENTER INC.
11201 265TH ST
CLEAR LAKE, IA 50428
Repair Facility
(641) 421-8555 Business

Insurance Company:

VEHICLE

2020 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Summit White

VIN: 1GNSKDEC2LR260646 Interior Color: Mileage In: 89,121 Vehicle Out:
License: 410 Exterior Color: Summit White Mileage Out:
State: IA Production Date: 2/2020 Condition: Excellent Job #: 410

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat
Power Passenger Seat

DECOR

Dual Mirrors
Privacy Glass

Console/Storage

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Climate Control
Dual Air Condition
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
CD Player
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags

Communications System

Hands Free Device
Positraction

SEATS

Cloth Seats
Reclining/Lounge Seats
3rd Row Seat

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Trailer Hitch
Trailer Package
Running Boards/Side Steps

Get live updates at www.carwise.com/e/4NbGZo

Preliminary Estimate

Customer: Iowa State Patrol

2020 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Summit White

| Line | Oper | Description | Part Number | Qty | Extended Price \$ | Labor | Paint |
|---------------------------------------|------|---|-------------|-----|-------------------|-------|-------|
| 1 FRONT BUMPER | | | | | | | |
| 2 | R&I | R&I bumper cover | | | | 1.2 | |
| 3 | # | R&I Push bar | | | | 1.0 | |
| 4 GRILLE | | | | | | | |
| 5 | R&I | Grille assy standard w/gold emblem | | | | 0.2 | |
| 6 RADIATOR SUPPORT | | | | | | | |
| 7 | R&I | Sight shield | | | | 0.2 | |
| 8 FENDER | | | | | | | |
| 9 | * | Rpr LT Fender Tahoe | | | | 2.5 | 2.2 |
| 10 | | Add for Clear Coat | | | | | 0.9 |
| 11 | # | Rpr Decal "STATE TROOPER" Remove & clean up adhesive | | | | 0.3 | |
| 12 | ** | Repl A/M Decal "STATE TROOPER" Application | | 1 | | 0.3 | |
| 13 | R&I | LT Fender liner Tahoe w/o Z71 pkg | | | | 0.3 | |
| 14 PILLARS, ROCKER & FLOOR | | | | | | | |
| 15 | R&I | LT Running board w/o sport pkg | | | | 1.0 | |
| 16 FRONT DOOR | | | | | | | |
| 17 | * | PDR LT Outer panel Tahoe & Yukon Note: PDR 3 nickel | | 1 | 90.00 T | | |
| 18 | | Repl LT Belt molding chrome | 84291967 | 1 | 165.62 | 0.3 | |
| 19 | | R&I LT R&I mirror | | | | 0.4 | |
| 20 | | R&I LT R&I trim panel | | | | 0.4 | |
| 21 REAR DOOR | | | | | | | |
| 22 | * | PDR LT Outer panel Tahoe & Yukon Note: PDR 2 nickel | | 1 | 90.00 T | | |
| 23 | | R&I LT R&I trim panel | | | | 0.4 | |
| 24 | * | Blnd RT Outer panel Tahoe & Yukon | | | | | 1.2 |
| 25 | | R&I RT Rear seal | | | | 0.2 | |
| 26 | | R&I RT Belt w'strip chrome | | | | 0.3 | |
| 27 | | R&I RT Handle, outside w/o chrome w/o passive | | | | 0.4 | |
| 28 | | R&I RT Water deflector | | | | 0.1 | |
| 29 | | R&I RT R&I trim panel | | | | 0.4 | |
| 30 QUARTER PANEL | | | | | | | |
| 31 | * | PDR LT Quarter panel Note: PDR 1 quarter | | 1 | 110.00 T | | |
| 32 | * | Rpr RT Quarter panel | | | | 7.5 | 3.1 |
| 33 | | Overlap Major Non-Adj. Panel | | | | | -0.2 |
| 34 | | Add for Clear Coat | | | | | 0.6 |
| 35 | ** | Repl A/M Mask for Primer Application | | 1 | 5.00 | 0.2 | |
| 36 | ** | Repl A/M Feather edge prime and | | 1 | 25.00 | 1.0 | |

Preliminary Estimate

Customer: Iowa State Patrol

2020 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Summit White

block

Note: Additional time required for feather block and prime for 2 charcter lines on this panel

| | | | | | | | | | |
|------------------------------------|------|------|--|----------|---|-----------------|-----|-------------|-------------|
| 37 | | R&I | RT Front molding chrome | | | | 0.2 | | |
| 38 | | R&I | RT Rear molding | | | | 0.4 | | |
| 39 | | R&I | RT Qtr glass GM w/privacy tint | | | | 2.0 | | |
| 40 | ** | Repl | A/M Urethane / Glass Kit | | 1 | 25.00 | | | |
| 41 | * | Rpr | RT Qtr glass GM - Polish out scratches | | | | 1.0 | | |
| 42 | # | Rpr | Decal "Iowa Flag" Remove & clean up adhesive | | | | 0.1 | | |
| 43 | # | Repl | Decal "Iowa Flag" Application | | 1 | | 0.1 | | |
| 44 | # | R&I | RT Roof mldg | | | | 0.3 | | |
| 45 LIFT GATE | | | | | | | | | |
| 46 | * | PDR | Lift gate (ALU) +25% | | 1 | 250.00 | T | | |
| | | | Note: PDR 6 quarter 25% Markup for aluminum panel | | | | | | |
| 47 | | R&I | Upper gate trim black | | | | | Incl. | |
| 48 | | R&I | Lower trim panel w/o power lift gate black | | | | | 0.6 | |
| 49 REAR LAMPS | | | | | | | | | |
| 50 | ** | Repl | A/M CAPA RT Combo lamp assy | 84467059 | 1 | 578.00 | | 0.3 | |
| 51 | ** | Repl | A/M CAPA LT Combo lamp assy | 84467058 | 1 | 578.00 | | 0.3 | |
| 52 REAR BUMPER | | | | | | | | | |
| 53 | | | O/H bumper assy | | | | | 2.4 | |
| 54 | * <> | Rpr | Bumper cover | | | | 4.5 | 3.0 | |
| 55 | | | Overlap Major Non-Adj. Panel | | | | | -0.2 | |
| 56 | | | Add for Clear Coat | | | | | 0.6 | |
| 57 | # | Rpr | Stripe tape - Remove & clean up of adhesive | | | | | 0.3 | |
| 58 | ** | Repl | A/M Stripe tape - Application | | 1 | | | 0.3 | |
| 59 VEHICLE DIAGNOSTICS | | | | | | | | | |
| 60 | * | Subl | Pre-repair scan +25% | | 1 | 123.63 | X m | | |
| 61 | # | Rpr | Pre Repair Scan Labor | | | | | 0.5 M | |
| 62 | * | Subl | Post-repair scan +25% | | 1 | 176.88 | X m | | |
| 63 | # | Rpr | Post Repair Scan Labor | | | | | 0.5 M | |
| 64 MISCELLANEOUS OPERATIONS | | | | | | | | | |
| 65 | ** | Repl | A/M Cover car/bag | | 1 | 10.00 | | 0.2 | |
| 66 | ** | Repl | A/M Corrosion Protection | | 1 | 10.00 | | 0.2 | |
| 67 | ** | Repl | A/M Cavity wax | | 1 | 15.00 | | 0.2 | |
| 68 | ** | Repl | A/M Flex Additive | | 1 | 5.00 | | | |
| SUBTOTALS | | | | | | 2,257.13 | | 33.0 | 11.2 |

NOTES

Prior Damage Notes:
Normal wear

Preliminary Estimate

Customer: Iowa State Patrol

2020 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection Summit White

ESTIMATE TOTALS

| Category | Basis | Rate | Cost \$ |
|--------------------|------------|---------------|-----------------|
| Parts | | | 1,416.62 |
| Body Labor | 32.0 hrs @ | \$ 70.00 /hr | 2,240.00 |
| Paint Labor | 11.2 hrs @ | \$ 125.00 /hr | 1,400.00 |
| Mechanical Labor | 1.0 hrs @ | \$ 75.00 /hr | 75.00 |
| Miscellaneous | | | 300.51 |
| PDR | | | 540.00 |
| Subtotal | | | 5,972.13 |
| Grand Total | | | 5,972.13 |

MyPriceLink Estimate ID / Quote ID:

1222916189185908736 / 136697649

We appreciate the opportunity to serve you!

We offer a Limited Lifetime Warranty. Please review the following in regards to the Limited Lifetime Warranty;

The Limited Lifetime Warranty applies for the lifetime that you own the vehicle repaired.

The Limited Lifetime Warranty is not transferable.

The Limited Lifetime Warranty is for Metalwork & Paintwork for the repairs specifically itemized on your final bill. The warranty is presented with the final bill at the time of delivery after repairs are completed.

Parts, Stripes & Decals are limited to a 1 year warranty unless a Manufacturers Warranty is less or more. Mechanical Repairs are limited to 1 year as well.

There may be certain circumstances that a warranty of any kind would not apply. Your Estimator should disclose this to you if a warranty would not apply.

SPECIFICALLY EXCLUDED: No Warranty expressed or implied for rust. This includes surface rust, rust through, and/or damage caused by rusting of interior or exterior panels. Rust work of any kind is not covered by warranty. Also excluded are paint chips, corrosion, nicks or any road damage.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.