

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

August 5, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$4,415.50, subject to an audit of actual invoices. On May 24, 2024, Vehicle #204 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3791
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

July 24, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #204 on May 24, 2024
Department of Administrative Services
Claim dated June 6, 2024
AOS Claim ID: 3791

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,415.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: June 6, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#204/Weather
Event Date	May 24, 2024
Summary	Vehicle 204 sustained hail damage. (282358)
Amount Requested	\$4,415.50 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



AOS - 3791

Risk, DAS <das.risk@iowa.gov>

Fwd: #204 Vehicle Damage

1 message

Risk, DAS <das.risk@iowa.gov>

Tue, May 28, 2024 at 8:18 AM

To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



----- Forwarded message -----

From: Hesse Chase <hesse@dps.state.ia.us>

Date: Sat, May 25, 2024 at 8:14 PM

Subject: #204 Vehicle Damage

To: vehicledamage <vehicledamage@dps.state.ia.us>, DAS.Risk@iowa.gov <DAS.Risk@iowa.gov>

Cc: Williams Matthew <mwilliam@dps.state.ia.us>, Kurtz Vincent <kurtz@dps.state.ia.us>

Good afternoon,

Trp. Achterhoff's #204 squad car sustained hail damage in the early morning hours on 5-24-24 while parked at his residence. Trp. Achterhoff will be securing a repair estimate early next week after the holiday weekend. We will forward this information as soon as we have it.

Respectfully,

Chase

Sergeant Chase Hesse ★499★

Assistant District Commander

Department of Public Safety

Iowa State Patrol District #6

503 W 44th Street

Spencer, Iowa 51301

Office: (712) 262-1424

Cell: (515) 204-5684

Email: hesse@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscareers.com/>



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----- Forwarded message -----

From: Achterhoff Ethan <achterho@dps.state.ia.us>

To: Hesse Chase <hesse@dps.state.ia.us>

Cc:

Bcc:

Date: Sun, 26 May 2024 01:03:02 +0000

Subject: Vehicle Damage Memo

Post 6 Supervision,

During the severe thunderstorms in the early hours of the 24th my patrol vehicle incurred some hail damage. I was out of town yesterday and it was difficult to see the damage in low light but there is definitely noticeable damage on the hood. I have attached pictures as well, and my vehicle mileage is 104785.

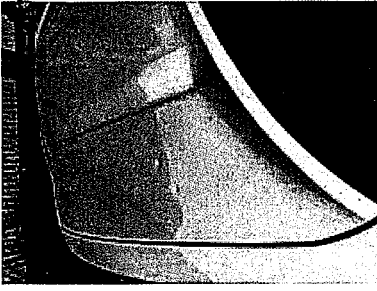
Respectfully,

Trooper Achterhoff

5 attachments



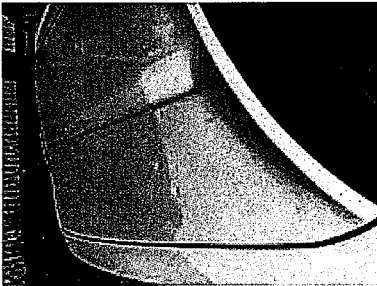
hail damage 1.jpg
2444K



hail damage 2.jpg
1595K



hail damage 1.jpg
2444K



hail damage 2.jpg
1595K

 **Vehicle Damage Memo.eml**
5534K

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024014056

Date: <small>(Month/Day/Year)</small>	05-24-24	Time: <small>(Time plus a.m./p.m.)</small>	0500 a.m.
Vehicle Plate #:	204	Vehicle Mileage:	104,705
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2020 Dodge Charger VIN# 2C3CDXKT9LH127514		
Assigned To:	Ethan Achterhoff	Badge #	204
Driven By:	Parked	Badge #	
Driver's Lic #:	419AF9457	Damage:	\$4,415.50
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	Not Towed
Towed To:	Not Towed	Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:	NONE
Accident Location: (Street/Hwy)	2305 240 th St. Milford, IA 51351
County:	Dickinson County
Weather/Road Conditions:	Wind/Hail/Thunderstorm
<p>Narrative: During the severe thunderstorms in the early hours of the 24th my patrol vehicle incurred some hail damage. I was out of town yesterday and it was difficult to see the damage in low light but there is definitely noticeable damage on the hood. I have attached pictures as well, and my vehicle mileage is 104785.</p> <p>Respectfully, Trooper Achterhoff</p>	
Property Damage other than Vehicles:	NONE
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	NONE

Investigating Officer:	Sgt. Chase Hesse #499
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

KEN BORTH AUTO BODY
 301 11th St SW, Spencer, IA 51301
 Office: (712) 262-7076
 Fax: (712) 262-7777
 dalekabrick@live.com
 Tax ID: 471534086

Estimate ID
 18744934
 Original

Owner
 State Of Iowa

Appraiser
 Dale Kabrick
 dalekabrick@live.com

Classification
 None

Loss Type Deductible
 Unknown Unknown

2020 Dodge Charger Police Fleet 4 Door Sedan 5.7L 8 Cyl Gas Injected 5 Speed Auto Trans AWD

License VIN Drivable Mitchell Service Code
 204 2C3CDXKT9LH127514 Unknown 911667

Options

Air Conditioning	All Wheel Drive	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Automatic Headlights
Auxiliary Input	Bluetooth Wireless Connectivity	Cloth Seat	Cruise Control	Daytime Running Lights
Driver-Front Air Bag	Dual A/C	Electric Defogger	Electronic Parking Aid	Electronic Stability Control
First Row Bucket Seat	Keyless Entry System	Leather Steering Wheel	Left-Curtain Air Bag	MP3 Player
Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Remote Mirror	Power Steering
Power Windows	Rear Bench Seat	Rearview Camera	Remote Decklid Or Tailgate Release	Second Row Side Airbag With Head Protection
Side Airbags	Smart Key System	Steering Wheel Mounted Audio Control	Tilt Steering Wheel	Tire Pressure Monitoring System
Traction Control/Electronic	Trip Computer			

State Of Iowa | 2020 Dodge Charger Police Fleet

Parts Profile Parts Profile Version
 N/A N/A

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Hood										
1	100559 Hood Panel (Alum)	Paintless Repair	Body	0.0*	1.6	Sublet			\$650.00*	
2	900510 Line Markup 25.0%								\$162.50	
3	900501 51-75 Quarter - Add For Aluminum									
4	102478 Hood Insulator	Remove / Install	Body	0.3r	0.3	Existing				
Front Fender										
5	101042 R Fender Panel	Paintless Repair	Body	0.0*#	1.3	Sublet			\$150.00*	

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
6	900501 1-5 Quarter									
7	101043 L Fender Panel	Paintless Repair	Body	0.0*#	1.3	Sublet			\$225.00*	
8	900501 6-15 Quarter									
Front Door										
9	101427 L Frt Door Repair Panel (HSS)	Paintless Repair	Body	0.0*#	7.0	Sublet			\$225.00*	
10	900501 6-15 Quarter									
11	101468 L Frt Upr Door Adhesive Moulding	Remove / Replace	Body	0.2	0.2	New	57010505AM	1	\$149.00	
Rear Door										
12	100733 L Rear Door Repair Panel (HSS)	Paintless Repair	Body	0.0*#	7.4	Sublet			\$225.00*	
13	900501 6-15 Quarter									
14	100740 L Rear Upr Door Adhesive Moulding	Remove / Replace	Body	0.2	0.2	New	57010507AN	1	\$183.00	
Roof										
15	101694 Roof Panel	Paintless Repair	Body	0.0*	19.0	Sublet			\$600.00*	
16	900501 31-50 Quarter									
17	101699 Roof Headliner	Remove / Install	Body	4.4#	4.4	Existing				
Quarter Panel										
18	100290 R Quarter Outer Panel	Paintless Repair	Body	0.0*#	17.2	Sublet			\$150.00*	
19	900501 1-5 Quarter									
20	100291 L Quarter Outer Panel	Paintless Repair	Body	0.0*#	17.7	Sublet			\$300.00*	
21	900501 16-30 Quarter									
Luggage Lid										
22	101797 Luggage Trim Panel	Remove / Install	Body	0.3	0.3	Existing				
23	103148 Luggage Lid Panel	Paintless Repair	Body	0.0*	1.8	Sublet			\$500.00*	
24	900501 31-50 Quarter									
Rear Lamps										
25	100462 R Rear Combination Lamp	Remove / Install	Body	0.6#	0.6	Existing				
26	100463 L Rear Combination Lamp	Remove / Install	Body	0.6#	0.6	Existing				
Special / Manual Entry										
27	900500 LH Roof Rail	Paintless Repair	Body*	0.0*	0.0	Sublet			\$400.00*	
28	900510 Line Markup 25.0%								\$100.00	
29	900501 16-03 Quarter - Add For Double Panel									

* Judgment Item C Included in Clear Coat Calculation
T Included in Two Tone Calculation A Included in Clear Coat and Two Tone Calculation
Labor Note Applies r CEG R&R Time Used for this Labor Operation
d Discontinued by Manufacturer [] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet Add'l Amount	Totals
Body Labor	6.6	\$60.00	\$3,425.00	\$3,821.00
Total Labor	6.6		\$3,425.00	\$3,821.00
			Taxable	\$0.00
			Tax 0.0000%	\$0.00
			Non-Taxable	\$3,821.00
			Pre-Tax Discount 0.00%	\$0.00
			Labor Total	\$3,821.00
Parts	Amount			Totals
Taxable Parts	\$0.00			\$0.00
			Parts Adjustments	\$262.50
			Tax 0.0000%	\$0.00
			Non-Taxable	\$332.00
			Pre-Tax Discount 0.00%	\$0.00
			Parts Total	\$594.50
Costs	Amount			Totals
Paint Materials	\$0.00			\$0.00
Shop Materials	\$0.00			\$0.00
Other Additional Costs	\$0.00			\$0.00
			Taxable	\$0.00
			Tax 0.0000%	\$0.00
			Non-Taxable	\$0.00
			Pre-Tax Discount 0.00%	\$0.00
			Costs Total	\$0.00
Gross Totals	Amount			Totals
Gross Total	\$4,415.50			\$4,415.50
			Taxable	\$0.00
			Tax	\$0.00
			Non-Taxable	\$4,415.50
			Pre-Tax Discount 0.00%	\$0.00
			Gross Total	\$4,415.50
Adjustments	Amount			Totals
Total Customer Responsibility				\$0.00
Net Estimate Total				\$4,415.50

Estimate Event Log

Job Created 6/4/2024 05:09 PM
Estimate Started 6/4/2024 05:35 PM
Estimate Printed 6/6/2024 12:38 PM
Estimate Committed Estimate Not Committed
Estimate Retrieval ID 1001609071