

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

August 5, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,733.50, subject to an audit of actual invoices. On May 24, 2024, Vehicle #464 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3790
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

July 24, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #464 on May 24, 2024
Department of Administrative Services
Claim dated June 3, 2024
AOS Claim ID: 3790

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,733.50, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Date: June 3, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#464/Hail
Event Date	May 24, 2024
Summary	Vehicle 464 sustained hail damage. (281775)
Amount Requested	\$3,733.50 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



Fwd: Vehicle Damage

1 message

Risk, DAS <das.risk@iowa.gov>

Tue, May 28, 2024 at 8:14 AM

To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



----- Forwarded message -----

From: **Kurtz Vincent** <kurtz@dps.state.ia.us>

Date: Fri, May 24, 2024 at 2:56 PM

Subject: Vehicle Damage

To: vehicledamage <vehicledamage@dps.state.ia.us>, Risk, DAS <das.risk@iowa.gov>

Cc: Williams Matthew <mwilliam@dps.state.ia.us>, Hesse Chase <hesse@dps.state.ia.us>

Good afternoon,

Lt. Williams #464 asked me to make this notification as his phone email is not working properly. The #464 squad car sustained hail damage in the early morning hours on 5-24-24 while parked at his residence. Lt. Williams will be securing a repair estimate early next week after the holiday weekend. We will forward this information as we have it.

Respectfully,

Vince

Sergeant Vince Kurtz ★495★

Iowa State Patrol District 6 HQ

503 West 44th Street

Spencer, IA 51301

712-262-1424 Office

www.dpscareers.com



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State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024013109

Date: <small>(Month/Day/Year)</small>	05/24/24	Time: <small>(Time plus a.m./p.m.)</small>	0330 a.m.
Vehicle Plate #:	464	Vehicle Mileage:	99127
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2016 DODGE CHARGER VIN # 2C3CDXKT6GH348123		
Assigned To:	Matthew Williams	Badge #	464
Driven By:	Matthew Williams	Badge #	464
Driver's Lic #:	850AA7691	Damage:	\$3733.50
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>		Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	NONE
Accident Location: (Street/Hwy)	92 Woodlyn Dr. Milford Ia 51351
County:	Dickinson
Weather/Road Conditions:	Rain/Hail
Narrative: During the early morning hours of May 24, 2024 Lt. Williams patrol vehicle sustained hail damage from a storm that past through the City of Milford.	
Property Damage other than Vehicles:	NONE
Cost:	\$NONE
Citations Issued To: (List Charge(s) and Statute Code(s))	NONE

Investigating Officer:	
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

KEN BORTH AUTO BODY
 301 11th St SW, Spencer, IA 51301
 Office: (712) 262-7076
 Fax: (712) 262-7777
 dalekabrick@live.com
 Tax ID: 471534086

Estimate ID
 18648081
 Original

Owner
 State Of Iowa
 (712) 260-9774 (Work)

Appraiser
 Dale Kabrick
 dalekabrick@live.com

Classification
 None

Loss Type Deductible
 Unknown Unknown

2016 Dodge Charger Police Fleet 4 Door Sedan 5.7L 8 Cyl Gas Injected 5 Speed Auto Trans AWD

License VIN Drivable Odometer
 464 2C3CDXKT6GH348123 Unknown 99255

Mitchell Service Code
 911667

Options

Air Conditioning	Air Suspension	All Wheel Drive	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)
Automatic Headlights	Auxiliary Input	Bluetooth Wireless Connectivity	Cloth Seat	Cruise Control
Daytime Running Lights	Driver-Front Air Bag	Dual A/C	Electric Defogger	Electronic Stability Control
First Row Bucket Seat	Keyless Entry System	Leather Steering Wheel	Left-Curtain Air Bag	MP3 Player
Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Remote Mirror	Power Steering
Power Windows	Rear Bench Seat	Remote Decklid Or Tailgate Release	Second Row Side Airbag With Head Protection	Side Airbags
Smart Key System	Steering Wheel Mounted Audio Control	Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic
Trip Computer				

State Of Iowa | 2016 Dodge Charger Police Fleet

Parts Profile Parts Profile Version
 N/A N/A

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Hood										
1	100559 Hood Panel (Alum)	Paintless Repair	Body	0.0*	1.6	Sublet			\$500.00*	
2	900510 Line Markup 25.0%								\$125.00	
3	900501 31-50 Quarter - Add For Aluminum									
4	102478 Hood Insulator	Remove / Install	Body	0.3r	0.3	Existing				

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Front Fender										
5	101042	R Fender Panel	Paintless Repair	Body	0.0*#	1.3	Sublet			\$150.00*
6	900501	1-5 Quarter								
Front Door										
7	101426	R Frt Door Repair Panel (HSS)	Paintless Repair	Body	0.0*#	7.0	Sublet			\$150.00*
8	900501	1-5 Quarter								
9	101427	L Frt Door Repair Panel (HSS)	Paintless Repair	Body	0.0*#	7.0	Sublet			\$150.00*
10	900501	1-5 Quarter								
11	101468	L Frt Updr Door Adhesive Moulding	Remove / Replace	Body	0.2	0.2	New	57010505AM	1	\$146.00
Rear Door										
12	100732	R Rear Door Repair Panel (HSS)	Paintless Repair	Body	0.0*#	7.4	Sublet			\$150.00*
13	900501	1-5 Quarter								
14	100733	L Rear Door Repair Panel (HSS)	Paintless Repair	Body	0.0*#	7.4	Sublet			\$225.00*
15	900501	6-15 Quarter								
16	100740	L Rear Updr Door Adhesive Moulding	Remove / Replace	Body	0.2	0.2	New	57010507AN	1	\$179.00
Roof										
17	101694	Roof Panel	Paintless Repair	Body	0.0*	19.0	Sublet			\$475.00*
18	900501	16-30 Quarter								
19	101699	Roof Headliner	Remove / Install	Body	4.4#	4.4	Existing			
Quarter Panel										
20	100290	R Quarter Outer Panel	Paintless Repair	Body	0.0*#	17.2	Sublet			\$225.00*
21	900501	6-15 Quarter								
22	100291	L Quarter Outer Panel	Paintless Repair	Body	0.0*#	17.7	Sublet			\$225.00*
23	900501	6-15 Quarter								
Luggage Lid										
24	101797	Luggage Trim Panel	Remove / Install	Body	0.3	0.3	Existing			
25	102185	Luggage Lid Panel	Paintless Repair	Body	0.0*	1.8	Sublet			\$300.00*
26	900501	6-15 Quarter								
Rear Lamps										
27	100462	R Rear Combination Lamp	Remove / Install	Body	0.6#	0.6	Existing			
28	100463	L Rear Combination Lamp	Remove / Install	Body	0.6#	0.6	Existing			
Special / Manual Entry										
29	900500	LH Roof Rail	Remove / Replace	Body*	0.0*	0.0	New		1	\$150.00*
30	900510	Line Markup 25.0%								\$37.50
31	900501	1-5 Quarter - Add For Double Panel								
32	900500	RH Roof Rail	Remove / Replace	Body*	0.0*	0.0	New		1	\$150.00*

LABOR

PART

Line #	Description	Operation Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
33 900501	1-5 Quarter - Add For Double Panel								

- * Judgment Item
- T Included in Two Tone Calculation
- # Labor Note Applies
- d Discontinued by Manufacturer

- C Included in Clear Coat Calculation
- A Included in Clear Coat and Two Tone Calculation
- r CEG R&R Time Used for this Labor Operation
- [] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet Add'l Amount	Totals
Body Labor	6.6	\$60.00	\$2,550.00	\$2,946.00
Total Labor	6.6		\$2,550.00	\$2,946.00
				Taxable \$0.00
				Tax 0.0000% \$0.00
				Non-Taxable \$2,946.00
				Pre-Tax Discount 0.00% \$0.00
Labor Total				\$2,946.00
Parts	Amount			
Taxable Parts	\$0.00			\$0.00
				Parts Adjustments \$162.50
				Tax 0.0000% \$0.00
				Non-Taxable \$625.00
				Pre-Tax Discount 0.00% \$0.00
Parts Total				\$787.50
Costs	Amount			
Paint Materials	\$0.00			\$0.00
Shop Materials	\$0.00			\$0.00
Other Additional Costs	\$0.00			\$0.00
				Taxable \$0.00
				Tax 0.0000% \$0.00
				Non-Taxable \$0.00
				Pre-Tax Discount 0.00% \$0.00
Costs Total				\$0.00
Gross Totals	Amount			
Gross Total	\$3,733.50			\$3,733.50
				Taxable \$0.00
				Tax \$0.00
				Non-Taxable \$3,733.50
				Pre-Tax Discount 0.00% \$0.00
Gross Total				\$3,733.50
Adjustments	Amount			
Total Customer Responsibility				\$0.00
			Net Estimate Total	\$3,733.50

Estimate Event Log

Job Created 5/29/2024 10:25 AM
Estimate Started 5/29/2024 10:26 AM
Estimate Printed 5/29/2024 11:10 AM
Estimate Committed Estimate Not Committed
Estimate Retrieval ID 1001514028