

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

July 6, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$9,624.17, subject to an audit of actual invoices. On April 23, 2026, Vehicle #105629 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4347
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006
Telephone (515) 281-5834

Rob Sand
Auditor of State

June 1, 2026

Kristi Onstot
Executive Council

Subject: Hail Damage to Vehicle #105629 on April 23, 2026
Department of Administrative Services
Claim dated May 1, 2026
AOS Claim ID: 4347

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$9,624.17, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Date: May 1, 2026

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#105629 / Hail
Event Date	April 23, 2026
Summary	Vehicle 105629 - sustained hail damage (Claim TBD)
Amount Requested	\$9,624.17 Total
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Program Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

Fwd: Hail Damage - Accident Report and Instructions

1 message

Risk, DAS <das.risk@iowa.gov>

Fri, Apr 24, 2026 at 2:04 PM

To: Tammy Hollingsworth <tammy.hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as the initial 24 hour notification for an AON claim. Vehicle 105629 sustained hail damage on 4/23/2026. I will forward all information as soon as it is received.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

----- Forwarded message -----

From: **Karkiainen, Christin** <christin.karkiainen@idob.state.ia.us>

Date: Fri, Apr 24, 2026 at 1:59 PM

Subject: Re: Hail Damage - Accident Report and Instructions

To: Risk, DAS <das.risk@iowa.gov>

Year, VIN, license, Make/model.

2026	1FAHP2D80FG154305	105629	Gray Equinox
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I will get the information to him and ask that he return it back, no later than mid-next week.

Thanks for your help!

Christin Karkiainen
Administrative Assistant II
Iowa Division of Banking

Iowa Department of Insurance and Financial Services
200 East Grand Avenue, Suite 300, Des Moines, Iowa 50309
515-650-1046 (Teams)

christin.karkiainen@idob.state.ia.us

iowa.gov/difs

idob.iowa.gov



**Department of Insurance
and Financial Services**

CONFIDENTIALITY NOTICE: This email message (including any attachments) may be confidential or protected by one or more of the following: the attorney-client privilege, attorney work product doctrine, or applicable laws. If you are not the intended recipient or have received this message in error, please: (1) do not read, print, copy, distribute or use it in any way; (2) permanently delete or destroy the message (including any attachments); and (3) notify the sender immediately by reply email or telephone. Any unintended transmission of this email message does not constitute a waiver of any applicable privilege or protection. Thank you.

On Fri, Apr 24, 2026 at 1:54 PM Risk, DAS <das.risk@iowa.gov> wrote:

Christin,

Attached is our DAS Fleet accident report - please complete this and return to me along with an estimate of the hail damage to the vehicle. [Here is a link to the map of our state contracted body shops for reference.](#)

I completely forgot to ask you while I had you on the phone - which vehicle was damaged (plate # or VIN)?

Let me know if you have any questions on this process - thank you!

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-8008 office

das.risk@iowa.gov

<https://das.iowa.gov>



**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.



Department of Administrative Services

Department of Administrative Services
DAS Fleet Services - Risk Management
510 East 12th Street
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
April 14, 2026	4:15pm	1
County	State	
Blackhawk	Iowa	

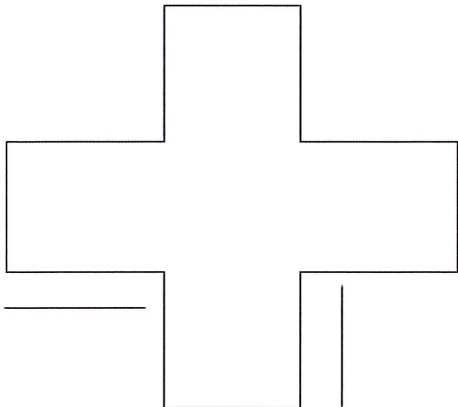
Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Skyler Kelly		200 E. Grand, Suite 300	
Driver's License No./State		City, State, Zip	
115AM9638 / IA		Des Moines, IA 50309	
Date of Birth	Department	Work Phone	Home Phone
07/14/2002	IDOB		
License Plate No.	VIN	Year, Make, Model	Current Mileage
105629	1FAHP2D80FG154305	2026 Gray Equinox, 6,616 miles	
Estimate (\$) of Damage		Description of Damage	
\$9,624.17		Hailstorm Damage	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Name	Address/Phone

Accident Diagram
Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.


Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.
If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-8008 or DAS.Risk@iowa.gov



WITHAM COLLISION CENTER

FORD-CHEVROLET-VW-KIA
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 234-4200

Workfile ID: 7c35813a
Federal ID: 42-1060951

Preliminary Estimate

Customer: State Of Iowa

Written By: Makenzie Simons

Insured: State Of Iowa
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
State Of Iowa
(563) 258-2343 Cell

Inspection Location:
WITHAM COLLISION CENTER
2033 LAPORTE RD
WATERLOO, IA 50702
Repair Facility
(319) 234-4200 Business

Insurance Company:

VEHICLE

2026 CHEV Equinox LT2 AWD 4D UTV 4-1.5L Turbocharged Gasoline Direct Injection

VIN: 3GNAXPEG3TL214607
License:
State: IA

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:

Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors

DECOR

Dual Mirrors
Privacy Glass
Console/Storage

CONVENIENCE

Air Conditioning
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Telescopic Wheel
Heated Steering Wheel
Navigation System
Backup Camera
Parking Sensors
Remote Starter

Intelligent Cruise

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection
Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags

Communications System

Hands Free Device
Xenon or L.E.D. Headlamps
Blind Spot Detection
Lane Departure Warning

SEATS

Cloth Seats
Bucket Seats
Heated Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

Get live updates at www.carwise.com/e/5mbzb2

Preliminary Estimate

Customer: State Of Iowa

2026 CHEV Equinox LT2 AWD 4D UTV 4-1.5L Turbocharged Gasoline Direct Injection

Line		Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rpr	Post Scan				0.5 M	
2	HOOD							
3		R&I	Insulator				0.3	
4	#	PDR	Hood +25%		1	1,665.00 T		
			Note: 150 QTR SIZED DENTS					
5	#		Oversized		3	150.00		
6	FENDER							
7		R&I	RT Wheelhouse liner				0.4	
8		R&I	LT Wheelhouse liner				0.4	
9	#	PDR	RT Frt Fender +25%		1	450.94 T		
			Note: 16-30 qtr sized dents					
10	#	PDR	LF Frt Fender +25%		1	450.94 T		
			Note: 16-30 qtr dents					
11		R&I	RT Wheel opng mldg				0.4	
12		R&I	LT Wheel opng mldg				0.4	
13	ROOF							
14		R&I	R&I headliner				3.4	
15	#	PDR	Roof +25%		1	2,081.25 T		
			Note: 200 qtr sized dents					
16	#		Oversized		5	250.00		
17	#	PDR	LF Roof Rail +25%		1	353.81 T		
			Note: 15 qtr sized					
18	#	PDR	RT Roof Rail +25%		1	353.81 T		
			Note: 15 qtr sized dents					
19	FRONT DOOR							
20		R&I	RT R&I trim panel				0.5	
21		R&I	LT R&I trim panel				0.5	
22		R&I	RT Belt molding LT				0.3	
23		R&I	LT Belt molding LT				0.3	
24	#	R&I	Decals				1.0	
25	#	PDR	LF Frt Door +25%		1	298.31 T		
			Note: 15 qtr sized dents					
26		R&I	RT Lower molding				0.3	
27	#	PDR	RT Frt Door +25%		1	298.31 T		
			Note: 15 qtr sized dents					
28		R&I	LT Lower molding				0.3	
29	#		Oversized		2	100.00		
30	REAR DOOR							
31		R&I	RT Belt molding LT				0.2	
32		R&I	LT Belt molding LT				0.2	
33	*	R&I	RT Lower molding				<u>0.3</u>	
34	*	R&I	LT Lower molding				<u>0.3</u>	
35		R&I	RT R&I trim panel				0.4	

Preliminary Estimate

Customer: State Of Iowa

2026 CHEV Equinox LT2 AWD 4D UTV 4-1.5L Turbocharged Gasoline Direct Injection

36		R&I	LT R&I trim panel				0.4
37	#	PDR	RT Rear Door +25%	1	298.31	T	
			Note: 15 qtr sized dents				
38	#		LF Rear Door +25%	1	298.31		
			Note: 15 qtr sized dents				
39	#		Oversized	2	100.00		
40	QUARTER PANEL						
41		R&I	RT Wheel opng mldg				0.3
42		R&I	LT Wheel opng mldg				0.3
43		R&I	RT Upper qtr trim				0.2
44		R&I	LT Upper qtr trim				0.2
45		R&I	RT Lower qtr trim				0.5
46		R&I	LT Lower qtr trim				0.5
47	#	PDR	LF Qtr Panel +25%	1	354.56	T	
			Note: 15 qtr sized				
48	#	PDR	RT Qtr Panel +25%	1	298.31	T	
			Note: 15 qtr sized				
49	#		Oversized	6	300.00		
50	LIFT GATE						
51		R&I	R&I spoiler				0.5
52		R&I	Lift gate glass GM				2.2
53	#	PDR	Lift Gate +25%	1	298.31	T	
			Note: 15 qtr sized				
54	REAR LAMPS						
55		R&I	RT Tail lamp assy				0.2
56		R&I	LT Tail lamp assy				0.2
57	MISCELLANEOUS OPERATIONS						
58	#		Hazardous waste removal	1	4.00	T	
SUBTOTALS					8,404.17		15.9
							0.0

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				1,198.31
Body Labor	15.4 hrs	@	\$ 75.00 /hr	1,155.00
Mechanical Labor	0.5 hrs	@	\$ 130.00 /hr	65.00
Miscellaneous				4.00
PDR				7,201.86
Subtotal				9,624.17
Grand Total				9,624.17
Deductible				0.00
CUSTOMER PAY				0.00
INSURANCE PAY				9,624.17

MyPriceLink Estimate ID / Quote ID:

1479475017702973440 /

Preliminary Estimate

Customer: State Of Iowa

2026 CHEV Equinox LT2 AWD 4D UTV 4-1.5L Turbocharged Gasoline Direct Injection

AUTHORIZED AND ACCEPTED: YOU ARE HEREBY AUTHORIZED TO MAKE THE ABOVE REPAIRS. I UNDERSTAND THAT PAYMENT IN FULL WILL BE DUE UPON RELEASE OF VEHICLE, INCLUDING ADDITIONAL SUPPLEMENTAL DAMAGE CHARGES, AND HEREBY GRANT YOU AND/YOUR EMPLOYEES, PERMISSION TO OPERATE THE CAR, TRUCK, OR VEHICLE HEREIN DESCRIBED ON STREETS, HIGHWAYS, OR ELSEWHERE FOR THE PURPOSE OF TESTING AND / OR INSPECTION. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON THE ABOVE CAR, TRUCK, OR VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO THE VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT, OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

AUTHORIZED BY:_____ DATE_____

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR VEHICLE. ANY WARRANTIES APPLICABLE TO THE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OV YOUR VEHICLE.

Customer: State Of Iowa

2026 CHEV Equinox LT2 AWD 4D UTV 4-1.5L Turbocharged Gasoline Direct Injection

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GV17, CCC Data Date 04/16/2026, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.