



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

July 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damage to Vehicle #2358 on April 17, 2025
Department of Administrative Services
Claim dated May 5, 2025
AOS Claim ID: 4036

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,495.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: May 5, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#2358 / Hail
Event Date	April 17, 2025
Summary	Vehicle 2358 - sustained hail damage (Claim # 306032)
Amount Requested	\$2,495.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,



Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

29C20 Notification - Vehicle 2358 on 4/17/2025

1 message

Risk, DAS <das.risk@iowa.gov>

Fri, Apr 18, 2025 at 9:10 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 2358 sustained hail damage on 4/17/2025. I will forward all information as soon as it is received.

Please note, we were notified of this via phone call only. I have not received emailed documentation as of today, 4/18/2025.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	04/18/24	Time	4:30 AM	No. of Vehicles	1
County	Floyd	State	Iowa		

Vehicle 1 (State vehicle)

Driver's Name	Jeff Hadley	Work Street Address	2900 4 th St SW
Driver's License No./State	757 Y 6173	City, State, Zip	Asen City IA 50401
Date of Birth	07/02/70	Department	Lottery
		Work Phone	515-608-0893
		Home Phone	641-330-4219
License Plate No.	799ZAI	VIN	5TDKZ3DC2LS082240
		Year, Make, Model	2020 Toyota Sienna
Estimate (\$) of Damage		Description of Damage	Hail

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name	Street Address
Driver's License No./State	City, State, Zip
Date of Birth	Work Phone
	Home Phone
	License Plate No.
Description of Damage	



Daniels Auto Collision
1205 Gilbert Street, Charles City, IA 50616
Office: (641) 220-3805
danielsautocollision@gmail.com
www.danielsautocollision.com
Tax ID: 262429960

Estimate ID
22930925
Original

Owner
State of Iowa

Appraiser
Jason Daniels
danielsautocollision@gmail.com

Classification
None

Loss Type
Unknown

Deductible
Unknown

2020 Toyota Sienna LE Van 119" WB 3.5L 6 Cyl Gas Injected Base FWD

VIN
5TDKZ3DC2LS082240

Drivable
Unknown

Mitchell Service Code
911308

Options

4 Doors	Air Conditioning	Alum/Alloy Wheels	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)
Auto Air Condition	Automatic Headlights	Auxiliary Input	Bluetooth Wireless Connectivity	CD Player
Cloth Seat	Cruise Control	Daytime Running Lights	Driver Seat With Power Lumbar Support	Driver-Front Air Bag
Dual A/C	Electric Defogger	Electronic Stability Control	First Row Bucket Seat	HD Radio
Heated Mirror	Interior Automatic Day/Night Or Electrochromatic Mirror	Keyless Entry System	Left-Curtain Air Bag	MP3 Player
Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Driver Sliding Door	Power Passenger Sliding Door
Power Remote Mirror	Power Steering	Power Windows	Privacy Glass	Rear Gate Wiper
Rear Heating, Ventilation & Air Conditioning	Rear Spoiler	Rearview Camera	Satellite Radio	Second Row Bucket Seat
Second Row Side Airbag With Head Protection	Side Airbags	Steering Wheel Mounted Audio Control	Third Door	Third Row Seat
Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic	Trip Computer	Universal Garage Door Opener

State of Iowa | 2020 Toyota Sienna LE

Parts Profile
Aftermarket

Parts Profile Version
2.0

			LABOR				PART				
Line #	Description		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Roof											
1	102603	Roof Headliner	Remove / Install	Body	5.5	5.5	Existing				
Additional Costs & Materials											
2	AUTO	Paint/Materials	Additional Cost							\$82.50	

Line #		Description	LABOR				PART				Tax
			Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	
3	AUTO	Hazardous Waste Disposal	Additional Cost							\$5.00*	
Additional Operations											
4	933066	Cover Car	Additional Operation	Refinish	0.0	0.0				\$20.00*	
5	933018	Mask For Overspray	Additional Operation	Refinish	1.5*	0.0				\$0.00	
Special / Manual Entry											
6	900500	Push to paint right roof rail	Paintless Repair	Body*	0.0*	0.0	Sublet			\$250.00*	
7	900500	Refinish Right roof rail	Refinish Only	Refinish*	1.5*	0.0	Existing				
8	900500	Push dents on both front fenders	Paintless Repair	Body*	0.0*	0.0	Sublet			\$350.00*	
9	900500	Push dents on roof skin	Paintless Repair	Body*	0.0*	0.0	Sublet			\$450.00*	
10	900500	Push left roof rail	Paintless Repair	Body*	0.0*	0.0	Sublet			\$250.00*	
11	900500	Push dents on all doors	Paintless Repair	Body*	0.0*	0.0	Sublet			\$450.00*	

* Judgment Item

T Included in Two Tone Calculation

Labor Note Applies

d Discontinued by Manufacturer

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount	Totals	
Body Labor	5.5	\$75.00	\$1,750.00		\$2,162.50	
Refinish Labor	3.0	\$75.00		\$20.00	\$245.00	
Total Labor	8.5		\$1,750.00		\$2,407.50	
					Taxable	\$0.00
					Tax 7.0000%	\$0.00
					Non-Taxable	\$2,407.50
					Pre-Tax Discount 0.00%	\$0.00
					Labor Total	\$2,407.50
Parts		Amount				
Taxable Parts		\$0.00				
						\$0.00
					Parts Adjustments	\$0.00
					Tax 7.0000%	\$0.00
					Non-Taxable	\$0.00
					Pre-Tax Discount 0.00%	\$0.00
					Parts Total	\$0.00
Costs		Amount				
Paint Materials		\$82.50				
Shop Materials		\$0.00				
Other Additional Costs		\$5.00				
						\$5.00
Paint Materials:					Taxable	\$0.00
- Refinish Units: 1.5 units					Tax 7.0000%	\$0.00
- Rate: \$55.00					Non-Taxable	\$87.50
- Rate Max: 99.9 units					Pre-Tax Discount 0.00%	\$0.00
- Additional Rate: \$0.00					Costs Total	\$87.50

Estimate Totals

Gross Totals		Amount	
Gross Total		\$2,495.00	\$2,495.00
		Taxable	\$0.00
		Tax	\$0.00
		Non-Taxable	\$2,495.00
		Pre-Tax Discount 0.00%	\$0.00
		Gross Total	\$2,495.00
Adjustments		Amount	
Total Customer Responsibility			\$0.00
Net Estimate Total			\$2,495.00

Estimate Event Log

Job Created	4/26/2025 06:38 AM
Estimate Started	4/26/2025 06:39 AM
Estimate Printed	5/2/2025 02:16 PM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1005728825