



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

July 14, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #2635 on April 22, 2025
Department of Administrative Services
Claim dated April 25, 2025
AOS Claim ID: 4048

The Department's request included a supplemental allocation request of \$3,815.91 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$3,815.91, which increases the allocation to \$10,561.11. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$ 10,561.11
Executive Council allocation (Revised)		\$ 10,561.11
Less:		
Previous payments	\$ 0.00	
This payment	<u>10,561.11</u>	
Total		<u>\$ 10,561.11</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend that reimbursement be made in the amount of \$10,561.11. This represents full and final payment on this allocation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: June 17, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4048
Vehicle / Event	#2635 / Deer
Event Date	April 22, 2025
Summary	Vehicle 2635 struck a deer (Claim 305234)
Amount Requested	\$10,561.11 Total

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

Drag here to set row groups

Bank Account

0800

Check / EFT

000001000090272

Issue Date

06/06/2025

Status

Paid

Record Date

06/06/2025

Amount

\$10,561.11

Transaction Code

AD

Transaction Dept

005

Transaction ID

ADC0606250000052139

Disbursement Type

Check

View per Page - 20 50 100

Page 1 of 1



SULLIVAN AUTO BODY
Your Trusted Repair Center
1400 S 5th Ave E, Newton, IA 50208
Phone: (641) 792-2006

Worktile ID: 87-21939
Federal ID: 1-5013852
Resale Number: 1-5013852
ben

Final Bill

RO Number: 43245

Customer: DEPARTMENT OF, Insurance: STATE OF IOWA, Adjuster: Phone: Claim: APDSOI0305234-00 1, Estimator: Ray Zepeda, Create Date: 4/22/2025, Loss Date: Deductible: (515) 442-3000

2025 FORD Transit Passenger Wagon T-350 XL Medium Roof 148" WB AWD 3D VAN 6-3.5L Flex Fuel Port/Direct Injection WHITE

VIN: 1FBAX9C80SKA03398 Interior Color: BLACK Mileage In: 1,736 Vehicle Out: 5/12/2025
License: 2635 Exterior Color: WHITE Mileage Out:
State: IA Production Date: 1/2025 Condition: Excellent Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		PARTS BEHIND PASSENGER SEAT						
2	E01		FRONT BUMPER & GRILLE						
3	E01	Remove/Replace	Lower cover carbon black w/o frt prk sensor	1	461.18	OEM	0.0	Body	
4	E01	Remove/Replace	LT Side cover w/o fog lamps	1	15.18	OEM	0.1	Body	
5	E01	Remove/Replace	Center cover	1	36.40	OEM			
6	E01	Remove/Replace	License bracket	1	45.72	OEM	0.2	Body	
7	E01	Remove/Replace	LT Mount bracket	1	68.13	OEM	0.0	Body	
8	E01	Remove/Replace	LT Side bracket	1	19.03	OEM	0.0	Body	
9	S01	Remove/Replace	Bumper cover primed NOTE: PART IS PRICE MATCHED OEM PART USED	1	515.00	A/M	1.1	Body	2.8
10	E01		Add for Clear Coat						1.1
11	S01	Remove/Replace	Grille w/o fog lamps NOTE: PART IS PRICE MATCHED OEM PART USED	1	348.00	A/M	0.0	Body	
12	S01	Remove/Replace	Reinf panel NOTE: PART IS PRICE MATCHED OEM PART USED	1	256.00	A/M	0.0	Body	
13	S01	Remove/Replace	Impact bar NOTE: PART IS PRICE MATCHED OEM PART USED	1	280.00	LKQ	1.0	Body	1.0
14	E01		FRONT LAMPS						
15	S01	Remove/Replace	LT Headlamp assy NOTE: PART IS PRICE MATCHED OEM PART USED	1	177.00	LKQ	0.2	Body	
16	E01		RADIATOR SUPPORT						
17	E01	Remove/Replace	LT Deflector shield	1	16.25	OEM			
18	E01	Remove/Replace	LT Lower bracket	1	28.40	OEM	0.2	Body	0.2
19	E01		Add for Clear Coat						0.1
20	S01	Remove/Replace	Mount panel	1	1,525.25	OEM	3.0	Body	1.8
21	E01		COOLING						
22	S01	Remove/Replace	Radiator	1	261.05	A/M	2.8	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



Remanur: 43245

Transit Passenger Wagon T-350 XL Medium Roof 148" WB AWD 3D VAN 6-3.5L Flex Fuel Port/Direct Injection WHITE

NOTE: PART IS PRICE MATCHED OEM PART USED									
23	S01	Remove/Replace	Fan & motor from 09/12/2024	1	446.95	OEM	1.5	Body	
24	E01		AIR CONDITIONER & HEATER						
25	E01	Remove/Replace	Condenser	1	217.13	A/M	0.6	Body	
26	E01	Remove/Replace	AC Service evacuate & recharge				1.4	Body	
27	E01	Remove/Replace	AC Service refrigerant recovery				0.4	Body	
28	E01	Remove/Replace	COOLANT	1	19.00	Other			
29	E01		FENDER						
30	S01	Remove/Replace	LT Fender	1	443.00	A/M	1.4	Body	2.0
NOTE: PART IS PRICE MATCHED OEM PART USED									
31	E01		Add for Clear Coat						0.8
32	E01		Add for Edging						0.5
33	E01		Add for Clear Coat						0.1
34	E01	Remove/Replace	LT Fender liner	1	14.60	OEM	0.0	Body	
35	S01	Remove/Replace	LT Wheel opng mldg	1	71.00	A/M	0.0	Body	
NOTE: PART IS PRICE MATCHED OEM PART USED									
36	E01	Remove/Replace	LT Shield	1	30.93	OEM	0.2	Body	
37	E01	Remove/Install	LT Upper molding single rear wheels				0.0	Body	
38	E01	Repair	LT Apron assy (UHS)				1.0	Body	0.8
39	S01		Overlap Minor Panel						(0.2)
40	S01	Repair	LT Inner fender				2.0	Body	1.2
41	S01		Overlap Major Non-Adj. Panel						(0.2)
42	S01		ELECTRICAL						
43	S01	Remove/Replace	Horn low pitch	1	52.50	OEM	0.2	Body	
44	E01		FRONT DOOR						
45	E01	Blend	LT Outer panel medium, high roof						1.2
46	E01	Remove/Install	LT Side molding				0.3	Body	
47	E01	Remove/Install	LT Wheel opng mldg				0.2	Body	
48	E01	Remove/Install	LT R&I mirror				0.3	Body	
49	E01	Remove/Install	LT Window channel medium, high roof				0.3	Body	
50	E01	Remove/Install	LT Moveable glass FORD medium, high roof				0.6	Body	
51	E01	Remove/Install	LT Fixed glass FORD medium, high roof				0.4	Body	
52	E01	Remove/Install	LT Handle, outside w/o passive entry				0.3	Body	
53	E01	Remove/Install	LT Lock cylinder				0.2	Body	
54	E01	Remove/Install	LT Door trim panel				0.5	Body	
55	E01	Repair	REMOVE DECAL				0.2	Body	
56	E01	Remove/Replace	CAR COVER FOR REFINISH	1	5.00	Other	0.2	Body	
57	E01	Remove/Replace	CORROSION PROTECTION	1	15.00	Other	0.2	Body	
58	E01	Repair	DE-NIB AND FINESSE				0.9	Body	
59	E01	Remove/Replace	FLEX	1	5.00	Other			
60	E01		FEATHER PRIME BLOCK						0.2
61	E01		PRE SCAN	1	50.00	Other	0.5	Mech	
62	E01		POST SCAN	1	50.00	Other	0.5	Mech	
63	E01	Remove/Replace	R-1234YF NEW FREON \$107.50 LBS	1	203.13	Other			

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Repair Number: 43245

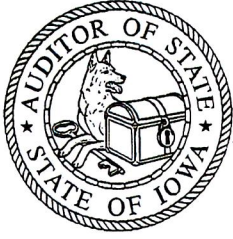
2025 Ford Transit Passenger Wagon T-350 XL Medium Roof 148" WB AWD 3D VAN 6-3.5L Flex Fuel Port/Direct Injection WHITE

64	E01	Refinish	TINT FOR COLOR MATCH					
65	E01		FINAL SAFETY INSPECTION				0.5	Body
66	S01		DIAGNOSE AND CLEAR WARNING LIGHTS AT DEALERSHIP	1	1,142.75	Other		

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts		228.53			7,047.11
Labor, Body			74.00	22.4	1,657.60
Labor, Refinish			74.00	13.9	1,028.60
Labor, Mechanical			105.00	1.0	105.00
Material, Paint					722.80
Subtotal					10,561.11
Sales Tax					0.00
Grand Total					10,561.11
Net Total					10,561.11

Estimate Version	Total \$
Original	6,528.78
Supplement S01	4,032.33

Insurance Total \$:	0.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	0.00
Customer Total \$:	10,561.11
Received from Customer \$:	0.00
Balance due from Customer \$:	10,561.11



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Rob Sand
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May 27, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #2635 on April 22, 2025
Department of Administrative Services
Claim dated April 25, 2025
AOS Claim ID: 4048

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,745.20, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management