



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

July 14, 2025

Kristi Onstot  
Executive Council  
LOCAL

Subject: Damages to Vehicle #1941 from Fallen Tree Branch on April 13, 2025  
Department of Administrative Services  
Claim dated April 15, 2025  
AOS Claim ID: 4025

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$ 4,348.87
Executive Council Allocation		\$ 5,881.38
Less:		
Previous payments	\$ 0.00	
This payment	<u>4,348.87</u>	
Total		<u>\$ 4,348.87</u>
Remaining Executive Council allocation		<u>\$ 1,532.51</u>

We recommend reimbursement be made in the amount of \$4,348.87. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: June 18, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	4025
Vehicle / Event	#1941 / Tree Damage
Event Date	April 13, 2025
Summary	Vehicle 1941 sustained tree damage (Claim 304524)
Amount Requested	<b>\$4,348.87 Total</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Manager  
[ryan.betts1@iowa.gov](mailto:ryan.betts1@iowa.gov)  
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100

<input type="checkbox"/>	Bank Account	Check / EFT	Issue Date	Status	Record Date	Amount	Transaction Code	Transaction Dept	Transaction ID	Disbursement Type
<input checked="" type="checkbox"/>	0100	000002000036372	05/15/2025	Paid	05/15/2025	\$4,348.87	EFT	005	ADC05152500000320748	EFT





# Stew Hansen

CHRYSLER ★ DODGE ★ JEEP ★ RAM

12103 Hickman Road • Des Moines, Iowa 50323

Service Department 515-331-2902

Collision Center 515-331-2904

www.stewhansens.com

## SERVICE HOURS

7:00 AM - 6:00 PM  
MON-FRI

7:00 AM - 3:30 PM  
SAT

## PARTS HOURS

7:30 AM - 6:00 PM  
MON-FRI

7:00 AM - 3:30 PM  
SAT

## COLLISION CENTER HOURS

7:30 AM - 6:00 PM  
MON-FRI

8:00 AM - NOON  
SAT

(( WE HEAR YOU ))

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When you provide a check as payment, you authorize us either to use your information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check.

CELL: 515-971-2658

Customer Number <b>2815121</b>	Name <b>CHELSEA GALLEGOS</b>	Age <b>6125</b>	Tab Number <b>139</b>	Invoice Date <b>05/12/25</b>	Invoice Number <b>C2CB774059</b>
State of Iowa <b>STATE OF IOWA</b>		License Number <b>17,793 /</b>		Stock Number	
Address <b>510 E 12TH ST DES MOINES, IA 50319-1934</b>		Vehicle Make/Model <b>22/FORD TRUCK/TRANSIT PASSENG/</b>		Delivery Date	
Email <b>publitz@dps.state.ia.us</b>		Vehicle ID Number <b>1 F D V U 4 X 8 0 N K A 2 9 6 3 3</b>		Delivery Mile	
Phone <b>319-440-9260</b>		FTE Number		Production Date	
Fax <b>515-779-4052</b>		FTE Number		Production Date <b>04/16/25</b>	
Comments		MO: 17793			

**JOB# 1 CHARGES-----**

**LABOR-----**

**J# 1 96CHZ BODY REPAIR GROUP TECH(S):5637 2223.80**

REPAIR PER ESTIMATE  
32.6

**SUBLET-----PO#-----VEND INV#-INV.DATE-DESCRIPTION-----**

172528	9554887	05/07/25	pre scan	9.00
172529	7202805	05/08/25	post scan	150.00
172557	793349	05/08/25	R&I W/S	278.00
<b>TOTAL - SUBLET</b>				<b>437.00</b>

**MISC-----CODE-----DESCRIPTION-----CONTROL NO-----**

N02	SHOP SUPPLIES - T			118.67
<b>TOTAL - MISC</b>				<b>118.67</b>

**JOB# 1 TOTALS-----**

LABOR	2223.80
SUBLET	437.00
MISC	118.67
<b>JOB# 1 JOURNAL PREFIX C2CB JOB# 1 TOTAL</b>	<b>2779.47</b>

**PERSONAL INFORMATION USE AND SHARING** The service department collects personal information including your name, address, phone number, email address, and your vehicle information for our everyday business purposes and also for marketing, such as to maintain your account, comply with federal, state and local laws, and market vehicle products and services to you. We share your personal information to our own affiliates for everyday business purposes and for their marketing. We may also share your personal information to nonaffiliated companies for their marketing purposes. Federal law gives consumers the right to limit some, but not all, personal information sharing and some states may provide you with additional rights to limit sharing. For questions about personal information sharing or to exercise your limited opt-out rights, please call 877-465-9545 or go to <http://www.kengarff.com/opt-out.htm>.

**JOB# 2 CHARGES-----**

**LABOR-----**

**J# 2 97CHZ BODY REFINISH GROUP TECH(S):543 5791 904.40**

REFINISH PER ESTIMATE  
13.3

**G.O.G. & SUPPLIES-----**

1.0	MATERIALS	@	665.000	/UNIT	665.00
<b>TOTAL - GOG</b>					<b>665.00</b>

**JOB# 2 TOTALS-----**

LABOR	904.40
G.O.G.	665.00
<b>JOB# 2 JOURNAL PREFIX C2RB JOB# 2 TOTAL</b>	<b>1569.40</b>

**COMMENTS-----**

Must owes balance





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**(( WE HEAR YOU ))**

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When you provide a check as payment, you authorize us either to use your information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check. **CELL: 515-971-2658**

2815121

CHELSEA GALLEGOS

6125

139

05/12/25

C2CB774059

STATE OF IOWA

510 E 12TH ST

DES MOINES, IA 50319-1934

publitz@dps.state.ia.us

17,793

22/FORD TRUCK/TRANSIT PASSENG/

1 F D V U 4 X 8 0 N K A 2 9 6 3 3

04/16/25

319-440-9260

515-779-4052

MO: 17793

TOTALS-----

\*\*\*\*\*  
 \* [ ] CASH [ ] CHECK CK NO. [ ] \*  
 \* [ ] VISA [ ] MASTERCARD [ ] DISCOVER \*  
 \* [ ] AMER XPRESS [ ] OTHER [ ] CHARGE \*  
 \*\*\*\*\*

TOTAL LABOR.... 3128.20  
 TOTAL PARTS.... 0.00  
 TOTAL SUBLET... 437.00  
 TOTAL G.O.G.... 665.00  
 TOTAL MISC CHG. 118.67  
 TOTAL MISC DISC 0.00  
 TOTAL TAX..... 0.00

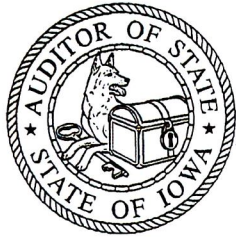
**TOTAL INVOICE \$ 4348.87**

THANK YOU FOR YOUR BUSINESS!!

CUSTOMER SIGNATURE

**PERSONAL INFORMATION USE AND SHARING** The service department collects personal information including your name, address, phone number, email address, and your vehicle information for our everyday business purposes and also for marketing, such as to maintain your account, comply with federal, state and local laws, and market vehicle products and services to you. We share your personal information to our own affiliates for everyday business purposes and for their marketing. We may also share your personal information to nonaffiliated companies for their marketing purposes. Federal law gives consumers the right to limit some, but not all, personal information sharing and some states may provide you with additional rights to limit sharing. For questions about personal information sharing or to exercise your limited opt-out rights, please call 877-465-9545 or go to <http://www.kengarff.com/opt-out.htm>.





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Rob Sand  
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May 27, 2025

Kristi Onstot  
Executive Council  
LOCAL

Subject: Damages to Vehicle #1941 from Fallen Tree Branch on April 13, 2025  
Department of Administrative Services  
Claim dated April 15, 2025  
AOS Claim ID: 4025

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,881.38 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management