



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

July 14, 2025

Kristi Onstot  
Executive Council  
L O C A L

Subject: Raccoon Damage to Vehicle #414 on June 6, 2025  
Department of Administrative Services  
Claim dated June 10, 2025  
AOS Claim ID: 4077

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,807.94, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Department of  
Administrative Services

KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: June 10, 2025

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#414 / Raccoon
Event Date	June 6, 2025
Summary	Vehicle 414 - struck a raccoon (Claim # 309389)
Amount Requested	\$2,807.94 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts  
DAS Fleet Risk Program Manager  
ryan.betts1@iowa.gov  
515-281-8008



Risk, DAS &lt;das.risk@iowa.gov&gt;

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**Fwd: Trooper Meislahn #414 vehicle damage 6/6/25**

1 message

**Risk, DAS** <das.risk@iowa.gov>

Mon, Jun 9, 2025 at 7:45 AM

To: Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;, TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;

Please accept this email as initial 24 hr notification for AON, vehicle 414 struck a racoon on 6/6/2025. I will forward all information as soon as it is received.

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>**Department of  
Administrative Services**

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

----- Forwarded message -----

From: **Dolf Ryan** <dolf@dps.state.ia.us>

Date: Fri, Jun 6, 2025 at 10:49 PM

Subject: Trooper Meislahn #414 vehicle damage 6/6/25

To: vehicledamage &lt;vehicledamage@dps.state.ia.us&gt;, Risk, DAS (das.risk@iowa.gov) &lt;das.risk@iowa.gov&gt;

Cc: Andreasen Jeremy &lt;andreasen@dps.state.ia.us&gt;, Morey Russell &lt;morey@dps.state.ia.us&gt;, Ellison Nichalus &lt;ellison@dps.state.ia.us&gt;

Trooper Meislahn struck a raccoon while on routine patrol on 06/06/25 and sustained minor vehicle damage to his front bumper. Vehicle damage report will be forthcoming.

**Sergeant Ryan Dolf ★361★**

Iowa State Patrol | District 13

Iowa Department of Public Safety

6/9/25, 7:45 AM

State of Iowa Mail - Fwd: Trooper Meislahn #414 vehicle damage 6/6/25

1300 S Grand Avenue, Suite #201

Mount Pleasant, Iowa 52641

Office: 319-385-8715

Fax: 319-385-2743

[dolf@dps.state.ia.us](mailto:dolf@dps.state.ia.us)

<https://dps.iowa.gov/>

<https://dpscareers.com>



## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

### STATE VEHICLE: (Mark if Act of Nature ☒ ) CASE #:

Date: (Month/Day/Year)	06/06/2025	Time: (Time plus a.m./p.m.)	10:35 PM
Vehicle Plate #:	414	Vehicle Mileage:	48,637
Vehicle Description: (Yr/Make/Model/ & Vin#)	2023 Dodge Durango VIN – 1C4SDJFT6PC676224		
Assigned To:	Trp. Meislahn	Badge #	414
Driven By:	Trp. Meislahn	Badge #	414
Driver's Lic #:	090FF2210	Damage:	\$
Vehicle Towed: (Yes / No)	No	Towed By:	N/A
Towed To:	N/A	Towing Cost:	N/A
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	None		
Occupants: (Other than driver)	None		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

### OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	WB Highway 34 @ Quince Avenue
County:	Jefferson
Weather/Road Conditions:	Clear, Dry, Roadway not lighted
At 2235 hours on 6/6/25, Trooper Meislahn was driving westbound on highway 34 in Jefferson County when a raccoon ran onto the roadway and collided with Trooper Meislahn's squad car causing damage to his front bumper. The squad car is drivable.	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	
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### VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



## MEMORANDUM

**TO:** Sgt. Dolf #361

**FROM:** Trooper Meislahn #414

**DATE:** 12:45

**SUBJECT:** Vehicle damage memo

At 2235 hours on 06/06/2025, I was driving WB in the left lane on Hwy 34 at Quince Ave in Jefferson county, when a raccoon ran north onto the roadway from the median. I attempted to steer right to avoid it, but it struck the lower, driver's side portion of the bumper area causing damage. I had 48,637 miles on my vehicle at the time.



## COPELAND AUTO BODY, INC.

Workfile ID: 5db4e779  
Federal ID: 42-1488559

estimates@copelandautobody.com  
506 E 2nd St, P.O. Box 109, Hedrick, IA 52563  
Phone: (641) 653-2140  
FAX: (641) 653-4301

### Preliminary Estimate

#### Customer: State Of IA

Written By: Brandon Petrehn

Insured: State Of IA  
Type of Loss:  
Point of Impact: 11 Left Front

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

#### Owner:

State Of IA  
301 E 7th St  
Des Moines, IA 50319  
(641) 414-1783 Cell

#### Inspection Location:

COPELAND AUTO BODY, INC.  
506 E 2nd St  
P.O. Box 109  
Hedrick, IA 52563  
Repair Facility  
(641) 653-2140 Business

#### Insurance Company:

Creative Risk

### VEHICLE

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Gray

VIN: 1C4SDJFT6PC676224	Interior Color: Black	Mileage In: 49,160	Vehicle Out:
License: 414	Exterior Color: Gray	Mileage Out:	
State: IA	Production Date: 8/2023	Condition: Good	Job #:

#### TRANSMISSION

Automatic Transmission  
4 Wheel Drive

#### POWER

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors  
Power Driver Seat

#### DECOR

Dual Mirrors  
Privacy Glass  
Console/Storage  
Overhead Console

#### CONVENIENCE

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls  
Rear Window Wiper  
Telescopic Wheel  
Climate Control  
Dual Air Condition  
Backup Camera  
Parking Sensors

#### RADIO

AM Radio  
FM Radio

Stereo  
Search/Seek  
Auxiliary Audio Connection  
Satellite Radio

#### SAFETY

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device  
Xenon or L.E.D. Headlamps  
Blind Spot Detection

#### SEATS

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

#### WHEELS

Styled Steel Wheels

#### PAINT

Clear Coat Paint

#### OTHER

Rear Spoiler  
California Emissions

#### TRUCK

Rear Step Bumper  
Trailer Hitch  
Trailer Package

Get live updates at [www.carwise.com/e/56Lq8p](http://www.carwise.com/e/56Lq8p)

## Preliminary Estimate

### Customer: State Of IA

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Gray

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	R&I Push Bumper Assy				1.8	
2	<b>FRONT BUMPER</b>						
3		O/H front bumper				3.1	
4	** <>	Repl A/M CAPA Bumper cover w/o prk aid	68510292AD	1	587.00	Incl.	3.0
5		Add for Clear Coat					1.2
6		Repl Air deflector w/o acnt color	6XQ40TZAA	1	211.00	Incl.	1.2
7		Overlap Major Non-Adj. Panel					-0.2
8		Add for Clear Coat					0.2
9		Repl LT Deflector shield	68299199AC	1	27.85	Incl.	
10		Repl LT Outer grille w/o fog lamps	68460455AB	1	41.45	Incl.	
11		Repl LT Bumper cover upper bracket	68533283AA	1	114.00	Incl.	
12		Repl RT Bumper cover upper bracket	68533282AA	1	114.00	Incl.	
13		Repl LT Air duct	68466313AB	1	46.35	0.1	
14	<b>FENDER</b>						
15	*	Repl LT Fender liner all	68504093AA	1	<u>66.54</u>	0.5	
16		Repl LT Fender liner rivet	6500911	2	25.60		
17	<b>VEHICLE DIAGNOSTICS</b>						
18	*	Pre-repair scan		1	<u>118.65</u> m	<u>0.5</u> M	
19	*	Post-repair scan		1	<u>141.50</u> m	<u>0.5</u> M	
20	<b>MISCELLANEOUS OPERATIONS</b>						
21	#	Subl Hazardous waste removal		1	4.00 T		
22	#	Color tint / color match		1			0.5
23	#	Repl Flex additive		1	6.00 T		
<b>SUBTOTALS</b>					<b>1,503.94</b>	<b>6.5</b>	<b>5.9</b>

### NOTES

Prior Damage Notes:  
None

## Preliminary Estimate

### Customer: State Of IA

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Gray

#### ESTIMATE TOTALS

Category	Basis			Rate	Cost \$
Parts					1,493.94
Body Labor	5.5 hrs	@		\$ 75.00 /hr	412.50
Paint Labor	5.9 hrs	@		\$ 135.00 /hr	796.50
Mechanical Labor	1.0 hrs	@		\$ 95.00 /hr	95.00
Miscellaneous					10.00
Subtotal					2,807.94
<b>Grand Total</b>					<b>2,807.94</b>
Deductible					0.00
<b>CUSTOMER PAY</b>					<b>0.00</b>
<b>INSURANCE PAY</b>					<b>2,807.94</b>

ATTENTION: WHEELS NEED TO BE RE-TORQUED WITHIN 100 MILES. FAILURE TO DO SO MAY RESULT IN FURTHER DAMAGE!

Warranty Disclosure: Our Warranty will include our Workmanship, including necessary refinishing for as long as you, the customer, own the vehicle. Guarantee corrective repairs will be provided at no additional cost. Warranty and workmanship guarantee may NOT include items such as normal wear and tear, prior damage, new damage or negligence.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

**Customer: State Of IA**

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Gray

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TG11, CCC Data Date 06/02/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

## Preliminary Estimate

### Customer: State Of IA

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Gray

### PARTS SUPPLIER LIST

Line	Supplier	Description	Price
4	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1000A49C A/M CAPA Bumper cover w/o prk aid Quote: 3010460808 Expires: 07/25/25	\$ 587.00
15	Karl Chrysler Dodge Jeep Ram 908 N 3rd Ave Marshalltown IA 50158	#68504093AA LT Fender liner all Quote: 7438152680 Expires: 07/09/25	\$ 66.54