



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

July 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Hail Damages to Vehicle #975 and Vehicle #476 on April 17, 2025
Department of Administrative Services
Claim dated June 20, 2025
AOS Claim ID: 4035

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request			\$ <u>9,673.77</u>
Executive Council Allocation			\$ 10,380.89
Less:			
Previous payments	\$	0.00	
This payment		<u>9,673.77</u>	
Total			\$ <u>9,673.77</u>
Remaining Executive Council allocation			\$ <u>707.12</u>

We recommend reimbursement be made in the amount of \$9,673.77. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: June 20, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Ryan Betts, DAS Fleet Risk Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	4035
Vehicle / Event	#476 & #975 / Hail Damage
Event Date	April 17, 2025
Summary	Vehicle 476 & 975 sustained hail damage (Claims 304921 & 304859)
Amount Requested	\$9,673.77 Total

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**. If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

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Bank Account



Check / EFT



Issue Date



Status



Record Date



Amount

Transaction Code

Transaction Dept

Transaction ID

Disbursement Type



0800

0000010000000009

05/01/2025

Paid

05/01/2025

\$1,966.55

AD

005

ADC05012500000462189

Check

#476

Mark's Auto Body, Inc.
132 East Short St. Solon, IA 52333
319-624-3553 Fax 319-624-2401

FINAL BILL for Repair Order Number: d606d108

Date 04/25/2025

- IOWA STATE PATROL
5400 16TH ST SW
CEDAR RAPIDS, IA 52404
Home -
Work 319-396-1944
Cell -
Customer PO#

2024 CHEV Tahoe
Commercial 4WD (Fleet)
Black 8-5.3L Gasoline Dire
Vin: 1GNSKLEDXRR338196
License: -
Mileage In: Out:

Completion Date :
Claim Number:
APDSOI0304921-001

Type	Operation	Part #	Description	Retail
Misc.			Hood	\$369.75
Misc.			RT Roof Rail	\$231.25
Misc.			LT Roof Rail	\$318.75
Misc.			Roof	\$382.50

DEPARTMENT	HOURS	TOTALS
Body	9.1 @ \$73.00	\$664.30
Labor Totals		\$664.30
Parts Total		\$1,302.25
Net Total		\$1,966.55
Sales Tax		\$0.00
Job Total		\$1,966.55

476



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Rob Sand
Auditor of State

May 27, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Hail Damages to Vehicle #476 on April 17, 2025
Department of Administrative Services
Claim dated April 22, 2025
AOS Claim ID: 4045

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,032.25 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management

Filters

Bank Account

External Disbursement ID

Disbursement Type

Transaction Code

Check / EFT

External Issue Date

Record Date

Transaction Dept

Issue Date

Status

Transaction ID

Apply

Reset

Grid Actions

1 - 1 of 1 Records

View per Page - 20 50 100



Bank Account

Check / EFT

Issue Date

Status

Record Date

Amount

Transaction Code

Transaction Dept

Transaction ID

Disbursement Type



0100

0000020000000010

05/01/2025

Paid

05/01/2025

\$7,707.22

EFT

005

ADC05012500000285188

EFT

975

All Makes Collision Center

524 23rd Ave
Council Bluffs, IA 51501
Phone (712) 256-3195

Invoice**No: 3084**

Scheduled In Date: 4/28/2025
Completed Date: 4/30/2025
Service Rep: Kortnie Getzschman
Page 1
PO No:

Name

state of iowa

Service Item

23 Chevrolet Tahoe Commercial 4 DR Wago
Lic: Unit#
VIN: 1GNSKLED3PR173833 Color:
Mileage In: Mileage Out:
Paint Code : _____

Insurance Information

Claim No:
Policy No:
Date of Loss:
Deductible: 0.0000

Insurance Company

Ext:

Insured

Claim # 304859
Ext:

Adjuster

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	32.0	100.00	3,200.00	7.00%	0.00	3,200.00
BL	Body Labor	70.5	55.00	3,877.50	7.00%	0.00	3,877.50
NP	NonTaxable Part			629.72	0.00%	0.00	629.72
ESTIMATE TOTALS				\$7,707.22		\$0.00	\$7,707.22
Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	32.0	100.00	3,200.00	7.00%	0.00	3,200.00
BL	Body Labor	70.5	55.00	3,877.50	7.00%	0.00	3,877.50
NP	NonTaxable Part			629.72	0.00%	0.00	629.72
INVOICE TOTALS				\$7,707.22		\$0.00	\$7,707.22

An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of costs incurred by in collecting amounts owed for repairs on the above vehicle. I also hereby make, constitute and appoint you and/or your employees as my true lawful attorney for me and in my name, place, and stead to ask, demand, collect, sign for and receive all such sums of money which are or shall be due owing, payable and belonging to me, or detained from me, related to the vehicle herein described. This includes full power and authority to sign my name to all checks, drafts, and/or negotiable instruments related to or arising out of work done by you and/or your employees on the above mentioned vehicle.

Signature: _____

Date: _____

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#975



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May 27, 2025

Kristi Onstot
Executive Council
LOCAL

Subject: Hail Damages to Vehicle #975 on April 17, 2025
Department of Administrative Services
Claim dated April 22, 2025
AOS Claim ID: 4035

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$8,348.64, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management