



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

July 14, 2025

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #2084 on May 6, 2025
Department of Administrative Services
Claim dated May 9, 2025
AOS Claim ID: 4070

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,620.45, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COUNOYER, LT. GOVERNOR

ADAM STEEN, DIRECTOR

Date: May 9, 2025

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#2084 / Deer
Event Date	May 6, 2025
Summary	Vehicle 2084 - struck a deer (Claim # TBD)
Amount Requested	\$2,620.45 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, & Repair Estimate

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
DAS Fleet Risk Manager
ryan.betts1@iowa.gov
515-281-8008



Risk, DAS <das.risk@iowa.gov>

2084 - Struck a deer 5/6/2025

1 message

Risk, DAS <das.risk@iowa.gov>

Wed, May 7, 2025 at 10:51 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 2084 struck a deer on 5/6/2025. I will forward all information as soon as it is received.

Note that this notification came in as a phone call only, no email documentation has been provided yet.

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

510 E 12th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>**Department of
Administrative Services**

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.



Department of Administrative Services

*Empowering People
Collaboration
Customer Service*

Department of Administrative Services
DAS Fleet Services- Risk Management
109 SE 13th St
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured ([per Iowa Code 321.262](#)).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use ([per Iowa Code 29C.20](#)).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
05/06/2025	2:15 pm	1
County	State	
Davis	Iowa	

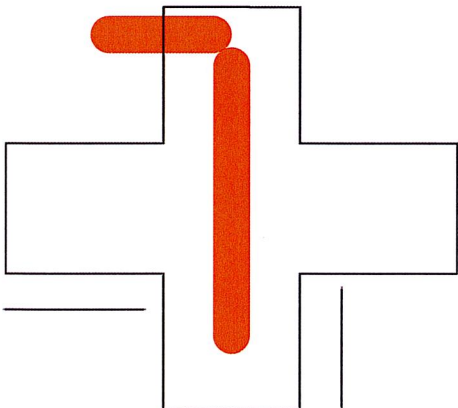
Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Chad Horn		12900 Kress Lane	
Driver's License No./State		City, State, Zip	
710ZZ3089 IA		Bloomfield, IA, 52537	
Date of Birth	Department	Work Phone	Home Phone
03/12/1971	Natural Resources	641-777-7805	
License Plate No.	VIN	Year, Make, Model	
2084	3GCUDAED0PG232692	2021 Chevrolet 1500 Silverado	
Estimate (\$) of Damage		Description of Damage	
		Hit a deer. 20-25 mph on gravel. damaged grille and hood.	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Name	Address/Phone

Accident Diagram
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>


Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.
If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-3162 of DAS.Risk@iowa.gov

Centerville Body Shop
1312 S 18th St, Centerville, IA 52544
Office: (641) 856-6328
Fax: (641) 856-6733
jerrychs@iowatelecom.net
EPA: IAD981721962 Tax ID: 271972063

Estimate ID
23109924
Original

Owner
State of Iowa DNR
Bloomfield, IA 52577
(641) 777-7805 (Mobile)

Appraiser
John Stewart
jerrychs@iowatelecom.net

IA License
1

Classification
None

Loss Type
Unknown

Deductible
Unknown

2023 Chevrolet 1500 Silverado Work Truck 4 Door Crew Cab 147" WB 6 Foot Bed 5.3L 8 Cyl Gas Injected Base 4WD

License
IA-2084

VIN
3GCUAED0PG232692

Drivable
Unknown

Odometer
37248

Mitchell Service Code
912618

Options

4 Wheel Drive	Air Conditioning	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Auxiliary Input
Bluetooth Wireless Connectivity	Daytime Running Lights	Driver-Front Air Bag	Electronic Stability Control	First Row Split Bench Seat
Keyless Entry System	Left-Curtain Air Bag	MP3 Player	Passenger-Front Air Bag	Power Door Locks
Power Steering	Power Windows	Rear Bench Seat	Rearview Camera	Second Row Side Airbag With Head Protection
Side Airbags	Smart Key System	Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic
Vinyl Seat				

State of Iowa DNR | 2023 Chevrolet 1500 Silverado Work Truck

Parts Profile
N/A

Parts Profile Version
N/A

		LABOR					PART			
Line #	Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Grille										
1	201466 Grille Assembly	Remove / Replace	Body	0.4#	0.4	New	84692656	1	\$836.05	Yes
2	AUTO Frt Upr Bumper Cover	Remove / Install	Body	0.5#	0.5					
Front Lamps										
3	202520 Headlamps	Check / Adjust	Body	0.4	0.4	Existing				

			LABOR				PART				
Line #	Description		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Hood											
4	201602	Hood Panel (Alum)	Remove / Replace	Body	1.1	1.1	Aftermarket Certified	GM1230475 C	1	\$924.00	Yes
5	AUTO	Hood Outside	Refinish Only	Refinish	3.1 C	3.1					
6	AUTO	Add For Hood Underside	Refinish Only	Refinish	1.5 C	1.5					
Additional Costs & Materials											
7	AUTO	Paint/Materials	Additional Cost							\$332.80	Yes
8	AUTO	Hazardous Waste Disposal	Additional Cost							\$4.00*	Yes
Additional Operations											
9	AUTO	Clear Coat	Additional Operation	Refinish	1.8	0.0				\$0.00	

* Judgment Item

T Included in Two Tone Calculation

Labor Note Applies

d Discontinued by Manufacturer

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[] Verify the part number and price before ordering

Parts Vendors

KEYSTONE KEYSIQ
810 SE CORP WOODS DR. STE. 120
ANKENY IA 50021
(800) 845-1515 (Work)
(515) 727-7857 (Work)

Line	Part #	Total Price
4	GM1230475C	\$924.00

Disclaimer: This estimate has been prepared based on the use of aftermarket crash parts supplied by a source other than the manufacturer of your motor vehicle. Any warranties applicable to these replacement parts are provided by the manufacturer or distributor of these parts rather than the manufacturer of your vehicle.

Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount	Totals
Body Labor	2.4	\$70.00			\$168.00
Refinish Labor	6.4	\$70.00			\$448.00
Total Labor	8.8				\$616.00
					Taxable \$616.00
					Tax 0.0000% \$0.00
					Non-Taxable \$0.00
					Pre-Tax Discount 0.00% \$0.00
					Labor Total \$616.00
Parts	Amount				
Taxable Parts	\$1,760.05				\$1,760.05

Estimate Totals

		Parts Adjustments	-\$92.40
		Tax 0.0000%	\$0.00
		Non-Taxable	\$0.00
		Pre-Tax Discount 0.00%	\$0.00
		Parts Total	\$1,667.65
Costs	Amount		
Paint Materials	\$332.80		\$332.80
Shop Materials	\$0.00		\$0.00
Other Additional Costs	\$4.00		\$4.00
Paint Materials:		Taxable	\$336.80
- Refinish Units: 6.4 units		Tax 0.0000%	\$0.00
- Rate: \$52.00		Non-Taxable	\$0.00
- Rate Max: 99.9 units		Pre-Tax Discount 0.00%	\$0.00
- Additional Rate: \$0.00		Costs Total	\$336.80
Gross Totals	Amount		
Gross Total	\$2,620.45		\$2,620.45
		Taxable	\$2,620.45
		Tax	\$0.00
		Non-Taxable	\$0.00
		Pre-Tax Discount 0.00%	\$0.00
		Gross Total	\$2,620.45
Adjustments	Amount		
Total Customer Responsibility			\$0.00
		Net Estimate Total	\$2,620.45

Note: Any hidden damage is open.

Disclaimer: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Estimate Event Log

Job Created	5/8/2025 11:21 AM
Estimate Started	5/8/2025 11:22 AM
Estimate Printed	5/8/2025 04:37 PM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1005899735