



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: October 5, 2021

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	2113
Vehicle / Event	# 2174/Pheasant
Event Date	April 23, 2021
Summary	Vehicle struck a pheasant.
Amount Requested	\$3,413.57-Final Amount

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager  
DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
515-725-2243

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2021	71286859	1	\$35.00	05/04/2021	05/14/2021	00003091427

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[Search](#) ▼ [Warrant Information](#)

Fiscal Year : 2021 Amount : \$35.00  
Warrant Number : 71286859 Vendor Customer : 00003091427  
Line Number : 1 Last Updated : 5/14/21

▼ [Issue Information](#)

Issued : 05/04/2021 Void : ☐  
Document ID : RISK00521123902 Duplicate : ☐  
Document Line Number : 1 Stop : ☐  
Line Amount : \$35.00  
Comments :

▼ [Redeemed Information](#)

Redeemed : 05/14/2021 Batch Number : 0000  
Redeemed Bank : 0000 Sequence Number : 00746  
Redeemed Fund : 0665  
Redeemed Department : 005

▼ [Fund Accounting](#)

Fund : 0665 Object : 2715 Dept Object :  
Sub Fund : Sub Object : Dept Revenue :  
Department : 005 Object Class :  
Unit : 5790 Revenue Source :  
Sub Unit : Sub Revenue Source :  
Appropriation : 0000 Revenue Source Class :  
BSA :  
Sub BSA :

▼ [Detail Accounting](#)

Location : Reporting : Major Program :  
Sub Location : Sub Reporting : Program :  
Activity : 2920 Task : Phase :  
Sub Activity : Sub Task : Program Period :  
Function : Task Order :  
Sub Function :

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Quality Claims Solutions

# Quality Claims Solutions

105 N Krohn Place

Sioux Falls, SD 57103

Phone: 877.237.3727

Fax: 866.371.2844

Federal Tax ID: 46-0461202

## INVOICE =

Attention/Adjuster: Deb Anderson

Company Name: DAS Fleet Services

Address: 109 SE 13th St  
Des Moines, IA 50319

Invoice No: APDSOI0219331-001-4122

Date: 04/30/2021 7:54 AM

Customer ID: IWAA

Claim Number: APDSOI0219331-001

Vehicle Owner: DAWN ANDERSON

Quantity	Description	Unit Price	Extended Amount
1	Technical Estimate Review	\$35.00	\$35.00

Item Total: \$35.00

Sales Tax: N/A


Invoice Total: \$35.00

# Warrants

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	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2021	71354917	1	\$3,378.57	06/10/2021	06/16/2021	00003044513

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## ▼Warrant Information

**Fiscal Year :** 2021 **Amount :** \$3,378.57  
**Warrant Number :** 71354917 **Vendor Customer :** 00003044513  
**Line Number :** 1 **Last Updated :** 6/16/21

## ▼Issue Information

**Issued :** 06/10/2021 **Void :** ☐  
**Document ID :** RISK00521161900 **Duplicate :** ☐  
**Document Line Number :** 1 **Stop :** ☐  
**Line Amount :** \$3,378.57  
**Comments :**

## ▼Redeemed Information

**Redeemed :** 06/16/2021 **Batch Number :** 0000  
**Redeemed Bank :** 0000 **Sequence Number :** 04124  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

## ▼Fund Accounting

**Fund :** 0665 **Object :** 2715 **Dept Object :**  
**Sub Fund :** **Sub Object :** **Dept Revenue :**  
**Department :** 005 **Object Class :**  
**Unit :** 5790 **Revenue Source :**  
**Sub Unit :** **Sub Revenue Source :**  
**Appropriation :** 0000 **Revenue Source Class :**  
**BSA :**  
**Sub BSA :**

## ▼Detail Accounting

**Location :** **Reporting :** **Major Program :**  
**Sub Location :** **Sub Reporting :** **Program :**  
**Activity :** 2920 **Task :** **Phase :**  
**Sub Activity :** **Sub Task :** **Program Period :**  
**Function :** **Task Order :**  
**Sub Function :**

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2001 East 6th Street, Sioux City, IA 51101  
Phone: (712) 222-1837  
FAX: (712) 277-8746

[illegible][illegible]

**RO Number: 24016**

Customer:	Insurance:	Adjuster:	Estimator:	Colby Hill
ANDERSON, DAWN	QUALITY CLAIMS SOLUTIONS	Phone:	Create Date:	4/27/2021
	File #:	Claim #:	APDSOIQ219331-00	
		1		
		Loss Date:	Vendor Customer:	
(712) 887-0456		Deductible:	Last Updated:	

2019 FORD Fusion S FWD 4D SED 4-2.5L Gasoline Sequential MPI white

VIN:	3FA6P0G71KR151723	Interior Color:	white	Mileage In:	23,432	Vehicle Out:	5/28/2021
License:	2174	Exterior Color:	white	Mileage Out:	2		
State:	IA	Production Date:	11/2018	Condition:	Good	Job #:	

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		<b>FRONT BUMPER &amp; GRILLE</b>						
2	E01	Remove/Replace	O/H front bumper				2.7	Body	
3	E01	Remove/Replace	Bumper cover w/o auto park w/o tow hook	1	675.95	OEM	0.0	Body	3.0
4	E01		Add for Clear Coat						1.2
5	E01	Remove/Install	RT Side trim w/o fog lamps, w/o SSV feature black w/o gloss				0.0	Body	
6	E01	Remove/Install	LT Side trim w/o fog lamps, w/o SSV feature black w/o gloss				0.0	Body	
7	E01	Remove/Install	RT Trim molding black				0.0	Body	
8	E01	Remove/Install	LT Trim molding black				0.0	Body	
9	E01	Remove/Install	Emblem				0.0	Body	
10	E01	Repair	Clean and Retape mldg(s)				0.2	Body	
11	E01	Remove/Install	License bracket				0.2	Body	
12	E01	Remove/Replace	Upper grille chrome w/o honeycomb	1	548.17	OEM	0.0	Body	
13	E01	Remove/Install	Lower grille black, w/o engine heater w/o gloss				0.0	Body	
14	E01		<b>FRONT LAMPS</b>						
15	E01	Remove/Replace	RT Headlamp assy w/o signature lamps	1	693.00	A/M	0.3	Body	
16	E01	Remove/Replace	Aim headlamps				0.5	Body	
17	E01	Remove/Replace	Flex Additive/Adhesion Promoter	1	8.50	Other			
18	E01		Hazardous waste removal	1	5.00	Other			
19	E01		<b>RADIATOR SUPPORT</b>						
20	E01	Remove/Replace	Shutter assembly	1	171.50	OEM	0.4	Body	
21	E01		<b>FENDER</b>						

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LTQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

6/2/2021 10:01:21 AM

# Final Bill

**RO Number: 24016**

2019 FORD Fusion S FWD 4D SED 4-2.5L Gasoline Sequential MPI white

22	E01	Repair	RT Fender				0.5	Body	2.0
23	E01		Overlap Major Non-Adj. Panel						(0.2)
24	E01		Add for Clear Coat						0.4
25	E01	Refinish	Deduct - Partial Paint; Full Clear						(0.3)
26	E01	Remove/Install	RT Upper molding bright/black				0.2	Body	
27	E01		<b>PILLARS, ROCKER &amp; FLOOR</b>						
28	E01	Remove/Install	RT Rocker molding (partial)				0.5	Body	
29	E01		<b>VEHICLE DIAGNOSTICS</b>						
30	E01	Sublet	Pre-repair scan	1	50.00	Sublet			
31	E01	Repair	Pre-scan labor				0.5	Mech	
32	E01	Sublet	Post-repair scan	1	119.95	Sublet			
33	E01	Repair	Post-scan labor				0.5	Mech	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					2,102.12
Sublet/Miscellaneous					169.95
Labor, Body			65.00	5.5	357.50
Labor, Refinish			65.00	6.1	396.50
Labor, Mechanical			78.00	1.0	78.00
Material, Paint					274.50
<b>Subtotal</b>					<b>3,378.57</b>
Sales Tax					0.00
<b>Grand Total</b>					<b>3,378.57</b>
<b>Net Total</b>					<b>3,378.57</b>

Estimate Version	Total \$
Original	3,378.57

Insurance Total \$:	3,378.57
Received from Insurance \$:	0.00
Balance due from Insurance \$:	3,378.57

Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

September 15, 2021

Victoria Newton  
Executive Council  
LOCAL

Subject: Vehicle #2174 Damaged due to Striking Pheasant on April 23, 2021  
Department of Administrative Services  
Claim dated May 12, 2021  
AOS Claim ID: 2113

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$2,615.49; however, the estimate includes estimate review costs of \$35.00. These costs are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. In addition, the estimate from the vendor includes sales tax of \$168.82. These amounts will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$2,411.67, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in cursive script that reads "Marlys K. Gaston".

Marlys K. Gaston, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services  
Linda Leto, Department of Management