



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

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December 13, 2021

Victoria Newton
Executive Council
LOCAL

Subject: Damages to Vehicle #2923 due to vandalism on December 5, 2020
Department of Administrative Services
Claim dated January 26, 2021
AOS Claim ID: 2062

The Department's request included a supplemental allocation request of \$35.00; however, the additional costs included a vendor invoice for vehicle damage inspection costs of \$35.00. These costs are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. These costs will be deducted from the Department's request. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request	\$	2,928.48
Excluded vehicle damage inspection costs		<u>(35.00)</u>
Revised request	\$	<u>2,893.48</u>
Executive Council Allocation	\$	2,893.48
Less:		
Previous payments	\$	0.00
This payment		<u>2,893.48</u>
Total		<u>\$ 2,893.48</u>
Remaining Executive Council allocation	\$	<u>0.00</u>

We recommend reimbursement be made in the amount of \$2,893.48. This represents full and final payment of the loss.

Sincerely,

Marlys K. Gaston, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services