



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

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December 13, 2021

Victoria Newton  
Executive Council  
LOCAL

Subject: Deer Damage to Vehicle #175 on June 3, 2020 & July 4, 2020  
Department of Public Safety – Iowa State Patrol  
Claim dated June 4, 2020 & July 16, 2020  
AOS Claim ID: 1951 and 1959

The Department's request included a supplemental allocation request of \$1,767.49; however, the additional costs included a vendor invoice for vehicle damage inspection costs of \$527.55. These costs are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. We recommend Executive Council approval of the supplemental allocation, net of these costs, for a total of \$1,239.94. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request	\$	10,456.67
Excluded vehicle damage inspection costs		<u>(527.55)</u>
Revised request	\$	<u>9,929.12</u>
Executive Council Allocation (Revised)	\$	9,929.12
Less:		
Previous payments	\$	0.00
This payment		<u>9,929.12</u>
Total	\$	<u>9,929.12</u>
Remaining Executive Council allocation	\$	<u>0.00</u>

As requested by the Department, we recommend reimbursement be made to the Department of Administrative Services in the amount of \$9,929.12. This represents full and final payment of the allocation.

Sincerely,

Marlys K. Gaston, CPA  
Deputy Auditor of State

cc: Lieutenant Bryan Guill, Iowa State Patrol, Department of Public Safety  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services