



Date: October 5, 2021

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

**Executive Council** 

From: Mariah Flowers, Fleet Manager

**DAS Fleet Services** 

Department of Administrative Services

### Re: REIMBURSEMENT REQUEST - 29C20 Claim

Claim #	2065
Vehicle / Event	# 1024/Theft
Event Date	March 2, 2021
Summary	Vehicle 1024 had the catalytic convertor stolen.
Amount Requested	\$6,457.99-Final Amount

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager

**DAS Fleet Services** 

Mariah.Flowers@iowa.gov

515-725-2243

#### Warrants

Menu

Fiscal Year	Warrant Number	Line Number L	Line Amount	Issued	Redeemed	Vendor Custome
✓ 2021	85208713	1	\$97.00	03/10/2021	03/15/2021	00002124336
First Prev Next	Last					
Search #	D.					
■Warrant Inform	ation		<del></del>			HASPL A
Fiscal Yea			Amount: \$9	97.00		
Warrant Number		Vendor C	Customer: 00			
Line Numbe			t Updated : 3/			
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	Issued: 03/10/26	021	Void	d : [		
Doc	ument ID : RISK00		Duplicate	e: 🗍		
Document Line			Stop	o : 🗍		
Line	Amount: \$97.00					
	omments :					
▼Redeemed Info	rmation					
	rmation deemed: 03/15/20	21	Batch Num	ber: 0992		
			Batch Num	L		
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## PERRY'S SERVICE, INC.

Towing ~ Auto Repair 2001 University Ave DES MOINES, IA 50311 Phone (515) 243-9273

# Road Service

1215K 5790

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190533

Not responsible for loss or damage to vehicle a case of fire, theft or any other cause beyond our control Thank You PRODUCT 2525

Menu

Fiscal Year	Warrant Numbe	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓ 2021	71161984	1	\$597.00	02/12/2021	1	00003099002
First Prev Next	Last					
Search #	D.					
<b>▼</b> Warrant Inform	ation					
Fiscal Yea	ar: 2021		Amount: \$5			
Warrant Number	er: 71161984	Vendo	r Customer : 00	003099002		
Line Number	er: 1	La	st Updated : 2/	12/21		
▼Issue Informati	<u>on</u>					
	Issued: 02/12/			d: [		
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Line	Amount : \$597.0	0				
Co	omments :					
▼Redeemed Info	rmation					
Re	deemed :		Batch Num	ber:		
Redeem	ed Bank :		Sequence Num	ber:		
Redeem	ed Fund :					
Redeemed Dep	artment :					
▼Fund Accountir						
Fund :			Object :	2715	Dept Object	
Sub Fund :			Sub Object :		Dept Revenu	e:
Department :			Object Class:			
Unit :	5790	Rev	venue Source :			
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Due upon receipt

INVOICE

INVOICE NUMBER	INVOICE DATE
776-0273345	02/08/2021

BILL TO	CLIENT CODE
Attn: DEB ANDERSON DAS FLEET SERVICES	DAS105001
109 SE 13TH ST	BUSINESS LINE / LOSS TYPE
DES MOINESIA 50139	HE - Medium Duty Truck

FOR INQUIRIES:

PDA Des Moines, IA #776

pdadesmoines@pdaorg.net (515) 222-1906

SUBMIT PAYMENT TO:

Property Damage Appraisers, Inc. 75-1160563 Dept #161, P.O. Box 1000

Memphis, TN 38148-0161

Please reference the invoice number and enclose a copy of the invoice on all payments.

INSURED	CLAIMANT	ASSIGNMENT DATE	PDA ASSIGNMENT :
STATE OF IOWA		02/08/2021	776-102-0012
CLAIM#	POLICY#	LOSS DATE	REFERENCE #
215699			

T&E: 4.40 hours @ \$130.00

Mileage: (20.00 miles) @ \$1.25

\$ 572.00 \$ 25.00

ACH Payment Info: Bank: First Horizon Bank ABA (US): 084000026 Bank Account: 220002525824 Email Remit Information to: achbackup@pdaorg.net

Click here to pay your invoice at PDAClientPortal.com

Same-Day Service, Guaranteed, PDA now offers expedited service for standard auto claims in select	markets.		
**WE HAVE CHANGED OUR BANK REMITTANCE INFORMATION AS NOTED ABOVE PLEASE UTILIZE OUR PORTAL FOR ALL OTHER ELECTRONIC PAYMENTS.**	TOTAL CHARGES:	597.00	
Terms: Professional fees due upon receipt. Interest accrues at 1% per month.	:		
Please include the invoice number on all payments.	INVOICE TOTAL:	\$ 597.00	

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	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Custor	ner
✓ 2021	85226411	1	\$5,763.99	03/31/2021	04/05/2021	00003024273	
irst Prev Next I	Last						
Search #	<b>b</b>						
Warrant Informa	ation					0.15	
Fiscal Yea	ar: 2021		Amount: \$5	,763.99			
Warrant Numbe	er: 85226411	Vendor (	Customer: 00	0003024273			
Line Numbe	er: 1	Last	t Updated : 4/	5/21			
✓ Issue Information	<u>on</u>						
	Issued: 03/31/20	021	Void	d : 🗌			
Docu	ument ID: RISK00	521090901	Duplicate	e : 🗌			
<b>Document Line</b>	Number : 1		Stop	o : 🗌			
Line	Amount: \$5,763.9	99					
Co	omments :						
▼Redeemed Info	rmation_						
Red	deemed: 04/05/20	21	Batch Num	ber: 0992			
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	ed Bank : 0022 ed Fund : 0665	Se	equence Num	ber: 00001			
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We treat you better.

3055 SE Delaware Ankeny, IA 50021 (515) 289-4949 1-800-373-3939 Fax (515) 289-4958



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0701 TETWS 926927 CELL: 515-631-8852 INVOICE DATE CUSTOMER NO 28958 ERNIE SIMON 1211 6953 03/03/21 FTWS926927 LABOR RATE LICENSE NO COLOR STOCK NO 109,869 1024 STATE OF IA DAS - FINANCE/FLEET YEAR / MAKE / MODEL DELIVERY DATE DELIVERY MILES HOOVER BUILDING 3RD FLOOR 12/FORD TRUCK/SUPER DUTY F-45/CREW C 1305 EAST WALNUT STREET VEHICLE I.D. NO.
1 F T 8 W 4 D T 2 C E B 8 5 3 7 9 SELLING DEALER NO PRODUCTION DATE DES MOINES, IA 50309 F. T. E. NO. P.O. NO. 215699 CAVANTHONGPHETISAPCONTACT: THONGPHET. CAVAN@IOWA.GOV 02/02/21 BUSINESS PHONE RESIDENCE PHONE COMMENTS 515-281-0887 515-725-5636 MO: 109873 LABOR & PARTS-----ENGINE DIESEL GROUP HOURS: 7.50 TECH(S):602 J# 1 54FAZ 1162.50 TECH# FINISH ACT TIME DESCRIPTION DATE START 602 03/03/21 12.60 12.60 0.00 0.00 FINISHED 0.00 7.50 0.00 7.50 **FINISHED** 602 03/03/21 TOTAL TECH TIME 0.00 7.50 C/S THAT THE TRUCK IS GOING INTO LIMP MODE PLEASE CHECK AND PARTS ON BACK ORDER, STOLEN EXHAUST SYSTEM VERIFIED CUSTOMER CONCERN FOUND NO EXHAUST AND CUT WIRES REPLACED DPF FILTER AND INSTALLED NEW PIGTAIL CONNECTORS WHERE MISSING REASSEMBLED CLEARED CODES PERFORMED DRIVE CYCLE RECHECKED OPERATION CHECKED OK AT THIS TIME. CLAIM # 926927-01 PARTS-----QTY--FP-NUMBER------U/PRICE WPT-984 JOB # 1 2 WIRE ASY Y 38.21 76.42 43.94 87.88 WPT-1205 WIRE ASY Y 22.61 22.61 41.11 41.11 JOB # 1 AL3Z-5J281-A INJECTOR ASY 180.95 180.95 208.09 208.09 1 JOB # 1 BC3Z-5A212-P EXTENSION -1 154.62 154.62 177.81 177.81 DOB # 1 BC3Z-5E241-A **GASKET Y** 6.20 12.40 7.13 14.26 DOB # 1 6 -W705443-S900 NUT Y 1.75 10.50 2.01 12.06 BC3Z-5A242-F **BRACKET Y** 64.85 74.58 64.85 74.58 SENSOR ASY Y DOB # 1 DPFE-21 72.37 72.37 83.23 83.23 BC3Z-5A242-M BRACKET Y JOB # 1 1 64.40 64.40 74.06 74.06 BC3Z-5A242-A BRACKET 49.05 DOB # 1 42.65 42.65 49.05 JOB # 1 FILTER ASY - Y 2829.00 CC3Z-5H270-A 2829.00 3230.85 3230.85 NOX MODULE Y 119.05 119.05 JOB # 1 BC3Z-5K202-D 136.91 136.91 SENSOR - NOX Y SENSOR - EXH Y BC3Z-9D378-G JOB # 1 220.00 220.00 253.00 253.00 DOB # 1 4 AC3Z-5J213-C 28.98 115.92 33.33 133.32 DAMPER ASY BC3Z-5G209-B 53.67 DOB # 1 1 53.67 61.72 61.72 -W712806-S900 BOLT Y JOB # 1 3.25 6.50 3.74 7.48 NUT - ADJUST Y JOB # 1 -W711402-S900 3.00 6.00 3.45 6.90 JOB # 1 BC3Z-5J232-E FILLER 59.50 59.50 68.43 68.43 WPT-1506 WIRE ASY 30.75 JOB # 1 26.74 26.74 1 30.75 CORE RETURN CC3Z-5H270-A DOB # 1 -150.00 150.00 150.00 -150.00 JOB # 1 COST TOTAL 3988.15 THE SELLING DEFLER MAKES NO WA HANTY OF MY KIND WHATSOEVER S TO THE MARCHANIBILITY OF THE PRODUCTS LISTED HEREON OR AS TO THEIR FITNESS FOR ANY PARTICULAR PURPOSE. ANY WARRANTY WHICH MAY EXIST IS AN AGREEMENT SOLELY BETWEEN THE MANUFACTURER AND THE JOB. # 1 TOTAL PARTS JOB # 1 TOTAL LABOR & PARTS 5763.99 COMMENTS----done R/O TAX 0.00 PURCHASER. R/O TOTALS ON BEHALF OF SERVICING DEALER, I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREON IS ACCURATE UNLESS OTHERWISE SHOWN. SERVICES DESCRIBED WERE PERFORMED AT NO CHARGE TO GWNER. THERE WAS NO INDICATION FROM THE APPEARANCE OF THE VEHICLE OR OTHERWISE THAT ANY PART REPAIRED OR REFACED UNDER THIS CLAIM HAD BEEN CONNECTED IN ANY WAY WITH ANY ACCIDENT, NEGLIGENCE OF MISUSE. RECORDS SUPPORTING THIS 5763.99 CLAIM#..... LABOR... SUB, LAB. SUB.PART PARTS... GOG.... MISC.... 0.00 926927-01 1162.50 4601.49 0.00 0.00 0.00 6745.90 REGISTROE OF MISUSE. RECORDS SUPPORTING THIS CLAIM ARE AVAILABLE FOR (1) YEAR FROM THE DATE OF PAYMENT NOTIFICATION AT THE SERVICING DEALER FOR INSPECTION BY REPRESENTATIVES OF FORD. CLAIM TOTALS 1162.50 4601.49 0.00 0.00 0.00 0.00 0.00 6745.90

[CONTINUED ON NEXT PAGE] 02:10pm

WARRANTY COPY-W

### We treat you better.

3055 SE Delaware Ankeny, IA 50021 (515) 289-4949 1-800-373-3939 Fax (515) 289-4958



0701IFTWS926927

CELL: 515-631-8852 CUSTOMER NO INVOICE DATE 28958 ERNIE SIMON 1211 6953 03/03/21 FTWS926927 LABOR RATE LICENSE NO COLOR STOCK NO. 1024 109,869 STATE OF IA DAS - FINANCE/FLEET YEAR / MAKE / MODEL DELIVERY DATE DELIVERY MILES HOOVER BUILDING 3RD FLOOR 12/FORD TRUCK/SUPER DUTY F-45/CREW C 1305 EAST WALNUT STREET SELLING DEALER NO PRODUCTION DATE DES MOINES, IA 50309 1 F T 8 W 4 D T 2 C E B 8 5 3 7 9 F.T.E.NO R O DATE P. O. NO. 215699 CAVANTHONGPHETISAPCONTACT: THONGPHET. CAVAN@IOWA.GOV 1 02/02/21 **BUSINESS PHONE** COMMENTS 515-281-0887 515-725-5636 MO: 109873

APPROVED BY SIGNATURE

DCS AUDIT SLIP-----

RO NUMBER: 926927 JOB NUMBER: 01

CLAIM TYPE: 61

CAUSAL PART FOUND FLAG: N

VIN: 1FT8W4DT2CEB85379

REPAIR DATE: 03/03/2021 Hold at Pre-Validation?

ODOMETER IN: 109869

OUT: 109873

OUT:

DISTANCE INDICATOR: M SPECIAL USE:

ENGINE HOURS IN:

CUSTOMER CONCERN CODE: A99

SERVICE WRITER ID: 002022951

0.00 0.00 CONDITION/DEFECT CODE: 82 LICENSE STATE: IA SUB CODE: OFC

PRE-DEFINED REPAIR: APPROVAL CODE 1: APPROVAL CODE 3:

DEALER PARTICIPATION:

CUSTOMER PARTICIPATION:

APPROVAL CODE 2:

MANUAL REVIEW REQUIRED:

APPROVAL CODE 4:

RECALL/ONP LABOR OP CODE:

REL DAMAGE INDICATOR:

REF RO/INVOICE NUMBER:

DISTANCE:

SERVICE PART DATE: APPEAL REASON CODE:

ESP/PROGRAM FRANCHISE VEHICLE:

DRIVER COMPANY NAME: STATE OF IOWA

DRIVER NAME/CARD ID#:

VEHICLE LICENSE: CEB85379 PO NUMBER: 215699

APPROVED AMOUNT:

7000.00

DAMAGE CODE:

CARRIER CODE:

DELIVERY DOCUMENT:

DELIVERY DATE:

LINE	PART NUMBER		CAUSAL	EXCLUDE	CORE		
NO.	PREFIX BAS/FINIS SUFFIX	QTY	PRICE PART	MARKUP	AMOUNT	INV	NO.
1	WPT-984						
	EXT. PART AMT WITH MARKUP:						
2	WPT-1205						
	EXT. PART AMT WITH MARKUP:						
3	AL3Z-5J281-A						
	EXT. PART AMT WITH MARKUP:						
4	BC3Z-5A212-P						
	EXT. PART AMT WITH MARKUP:						
5	BC3Z-5E241-A						
	EXT. PART AMT WITH MARKUP:						
6	-W705443-S900						
	EXT. PART AMT WITH MARKUP:						
7	BC3Z-5A242-F						
	EXT. PART AMT WITH MARKUP:						
8	DPFE-21	1.00	72.37		0.00		

THE SELLING DEALER MAKES NO WARRANTY OF ANY KIND WHATSOEVER AS TO THE MERCHANTABILITY OF THE PRODUCTS LISTED HEREON OR AS TO THEIR FITNESS FOR ANY PARTICULAR PURPOSE. ANY WARRANTY WHICH MAY EXIST IS AN AGREEMENT SOLELY BETWEEN THE MANUFACTURER AND THE PURCHASER.

ON BEHALF OF SERVICING DEALER, I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREON IS ACCURATE UNLESS OTHERWISE SHOWN. SERVICES DESCRIBED WERE PERFORMED AT NO CHARGE TO OWNER. THERE WAS NO INDICATION FROM THE APPEARANCE OF THE VEHICLE OR OTHERWISE THAT ANY PART REPAIRED OR REFACED UNDER THIS CLAIM HAD BEEN CONNECTED IN ANY WAY WITH ANY ACCIDENT, NEGLIGENCE OF MISUSE. RECORDS SUPPORTING THIS CLAIM ARE AVAILABLE FOR (1) YEAR FROM THE DATE OF PAYMENT NOTIFICATION AT THE SERVICING DEALER FOR INSPECTION BY REPRESENTATIVES OF FORD. INSPECTION BY REPRESENTATIVES OF FORD.

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WARRANTY COPY-W

[CONTINUED ON NEXT PAGE] 02:10pm

(SIGNED) DEALER, GENERAL MANAGER OF AUTHORIZED PERSON (DATE)

### We treat you better.

3055 SE Delaware Ankeny, IA 50021 



0701IFTWS926927

					: 515-631-885
28958	ERNIE SIMO	N 121	1 6953	03/03/21	FTWS926927
STATE OF IA DAS - FINANCE/FLEET	LABOR RATE	1024	109,869	COLOR	STOCK NO.
HOOVER BUILDING 3RD FLOOR 1305 EAST WALNUT STREET		UCK/SUPER DUTY	F-45/CREW C	DELIVERY DATE	DELIVERY MILES
DES MOINES, IA 50309	VEHICLE I.D. NO. 1 F T 8 W	4 D T 2 C E B	8 5 3 7 9	SELLING DEALER NO.	PRODUCTION DATE
CAVANTHONGPHETISAPCONTACT: THONGPHET.CAVAN@IOWA.GOV	F. T. E. NO	1 215		02/02/21	
## BUSINESS PHONE   515 - 725 - 5636	COMMENTS	·			MO: 109873
NO. CODE DAYS HOURS INVO	90.16 APPEAI 00 42.65 59.71 APPEAI 00 2679.00 3750.60 APPEAI 00 119.05 166.67 APPEAI 00 220.00 308.00 APPEAI 00 28.98 162.28 APPEAI 00 3.25 9.10 APPEAI 00 3.00 8.40 APPEAI 00 59.50 83.30 APPEAI 00 26.74 37.44 APPEAI	L: FLEET DISCOUN' Y 150. L: FLEET DISCOUN' Y 150. L: FLEET DISCOUN' O.I C: FLEET DISCOUN	00 T%:		
1 TAX 0 0.0  CUSTOMER COMMENTS  C/S THAT THE TRUCK IS GOING INTO LI ADVISE	MP MODE PLEASE	0.00 E CHECK AND			
TECH/APPEAL COMMENT PARTS ON BACK ORDER, STOLEN EXHAUST VERIFIED CUSTOMER CONCERN FOUND NO REPLACED DPF FILTER AND INSTALLED N WHERE MISSING REASSEMBLED CLEARED C CYCLE RECHECKED OPERATION CHECKED O	EXHAUST AND C EW PIGTAIL CON CODES PERFORMED	NNECTORS D DRIVE		OF ANY KIND WHA MERCHANTABILITY OF HEREON OR AS TO TI PARTICULAR PURPO WHICH MAY EXIST IS A	MAKES NO WARRANTY TSOEVER AS TO THE THE PRODUCTS LISTED HEIR FITNESS FOR ANY SE. ANY WARRANTY AN AGREEMENT SOLELY UFACTURER AND THE
DIAGNOSTIC CODES(Y/N)? N  TOTAL PARTS: TOTAL LABOR: TOTAL MISC EXPENSES: TOTAL REPAIR:	5583.40 1162.50 0.00 6745.90 INVOIC	E ********	******	THAT THE INFORMATION ACCURATE UNLESS OTHIN DESCRIBED WERE PERFO OWNER. THERE WAS NAPPEARANCE OF THE VEHICL PART REPAIRED OR REFACED IN ANY NEGLIGENCE OF MISUSE. CLAIM ARE AVAILABLE FOR	DEALER, I HEREBY CERTIFY I CONTAINED HEREON IS ERWISE SHOWN. SERVICES SPIMED AT NO CHARGE TO O INDICATION FROM THE LLE OR OTHERWISE THAT ANY LED UNDER THIS CLAIM HAD Y WAY WITH ANY ACCIDENT, RECORDS SUPPORTING THIS (1) YEAR FROM THE DATE OF THE SERVICING DEALER FOR TATUES OF FORD

Company ERAINTS(14E CC666668 Q (09/12) The Reynolds and

PAGE 3 OF 3

WARRANTY COPY-W

[ END OF INVOICE ] 02:10pm

(SIGNED) DEALER, GENERAL MANAGER OF AUTHORIZED PERSON (DATE)



### OFFICE OF AUDITOR OF STATE

STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

September 15, 2021

Victoria Newton Executive Council L O C A L

Subject: Catalytic Converter Stolen from Vehicle #1024 on January 21, 2021

Department of Administrative Services

Claim dated March 2, 2021

AOS Claim ID: 2065

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$7,342.19; however, the estimate includes vehicle damage inspection costs of \$597.00. These costs are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$6,745.19, subject to an audit of actual invoices.

Sincerely,

Marlys K. Gaston, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services
Linda Leto, Department of Management