



Date: October 8, 2021

To: Tammy Hollingsworth, Auditor of State

Victoria Newton, Treasurer of State

Executive Council

From: Mariah Flowers, Fleet Manager

DAS Fleet Services

Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Claim #	2123
Vehicle / Event	#105673 & 105681/Theft
Event Date	May 27, 2021
Summary	Vehicles had the catalytic converters stolen.
Amount Requested	\$5,327.25-Final Amount

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager

DAS Fleet Services

Mariah.Flowers@iowa.gov

515-725-2243

Warrants

Fiscal Year	Warrant Nu	mber	Line Number	Line Amount	Issued	Redeemed	Vendor Customer			
2022 7	71532577	1	1	\$2,430.98	09/28/2021	10/05/2021	00002088907			
irst Prev Next La	.ast						,			
Search #	,									
Warrant Informat	tion									
Fiscal Year				Amount: \$2	2,430.98					
Warrant Number	r: 71532577	7	Vendor Customer: 00002088907							
Line Number	r: 1		Las	t Updated : 10	0/6/21					
Issue Information	n			d management						
	Issued: 09	9/28/20	21	Void	d: [
	ment ID : R			Duplicate						
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Line A	Amount : \$2	2,430.9	3							
	mments :									
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Redeemed Inform	mation									
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Menu

Griffin Muffler & Brake Center, LLC

535 Avenue G

Fort Madison, IA. 52627

Phone: 319-372-2478 Fax: 319-372-1400

EXPERIENCE THE DIFFERENCE

INVOICE 35377

Org. Est. # 063169

INVOICE

Ref #: Claim#221164

Work Completed:

06/28/2021

Date: 06/28/2021

Iowa State Industries

2005 Ford - Pickup F350 Super Duty - 6.8L, V10 (415CI) VIN(Y)

Odometer In: 1

Fort Madison, IA 52627

VIN #: 1FTWF31Y2 5EB03641

Part Description / Number	Qty	Sale	Ext	Labor Description	Ext
OXYGEN SENSOR 15717	2.00	114.93	229.86	CATALYTIC CONVERTER - Remove & Replace - F250 Super Duty,F350 Super Duty,Gas	257.00
O2 SENSOR - Upstream 250-24302	2.00	114.93	229.86		
CATALYTIC CONVERTER 93103	1.00	1,714.26	1,714.26		

Org. Estimate 2,430.98 Revisions 0.00 Current Estimate 2,430.98 Labor: 257.00 Parts: 2,173.98

SubTotal:

2,430.98 0.00

Tax: Total:

2,430.98

\$2,430.98

Bal Due:

Vehicle Received: 6/28/2021

[Payments -]

www.griffinmuffler.com

Customer Number: 7135

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. NOT RESPONSIBLE FOR LOSS OR DAMAGE TO CARS OR ARTICLES LEFT IN CARS IN CASE OF FIRE, THEFT OR ANY OTHER CAUSE.

Signature

Date

Visit us on the web: www.griffinmuffler.com

Email Address: griffinmuffler@mchsi.com

Service Advisor : Kendrick, Katie, Tech : Mix, Brian

Warrants

Menu Warrant Number Fiscal Year Line Number **Line Amount** Issued Redeemed **Vendor Customer** 2022 71451784 1 \$2,826.27 08/09/2021 08/13/2021 00002088907 First Prev Next Last 46 Search ▼Warrant Information Fiscal Year: 2022 Amount: \$2,826.27 Vendor Customer: 00002088907 Warrant Number: 71451784 Line Number: 1 Last Updated: 8/13/21 ▼Issue Information Issued: 08/09/2021 Void: Duplicate : Document ID: RISK00522218902 Stop: Document Line Number: 1 Line Amount: \$2,826.27 Comments: ▼Redeemed Information Redeemed: 08/13/2021 Batch Number: 0000 Sequence Number: 03883 Redeemed Bank: 0000 Redeemed Fund: 0665 Redeemed Department: 005 Fund Accounting Fund: 0665 Object: 2715 Dept Object : Sub Fund: Sub Object: Dept Revenue: Department: 005 Object Class: Unit: 5790 Revenue Source: Sub Revenue Source: Sub Unit: Appropriation: 0000 Revenue Source Class: BSA: Sub BSA: ▼Detail Accounting Location: Reporting: Major Program: Sub Location: Sub Reporting: Program: Task: Activity: 2920 Phase: Sub Activity: Sub Task: Program Period: Function: Task Order: Sub Function:

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Griffin Muffler & Brake Center, LLC

535 Avenue G

Fort Madison, IA. 52627

Phone: 319-372-2478 Fax: 319-372-1400

EXPERIENCE THE DIFFERENCE

INVOICE 35237

Org. Est. # 063170

Invoice from History

Ref #: Claim 221162

Printed Date: 07/30/2021

Work Completed: 06/18/2021

Iowa State Industries

2013 Ford - E-350 Super Duty XL - 5.4L, V8 (330CI) VIN(L)

Lic #: 105681

Odometer In: 126042

Fort Madison, IA 52627

105/08/

VIN #: 1FBSS3BL3 DDA68940

		10090				
Part Description	/ Number	Qty	Sale	Ext	Labor Description	Ext
CATALYTIC CONVE	RTER	1.00	1,874.45	1,874.45	CATALYTIC CONVERTER - Remove & Replace - V8	385.50
O2 SENSOR - Down 250-24001	tsream,	2.00	114.93	229.86		
O2 SENSOR - UPST 250-25049	REAM	2.00	168.23	336.46		

Org. Estimate 2,533.02 Revisions 0.00 Current Estimate 2,533.02 Labor: 385.50 Parts: 2,440.77

SubTotal:

2,826.27

Tax: Total:

0.00 2,826.27

Bal Due:

\$2,826.27

www.griffinmuffler.com

Vehicle Received: 6/18/2021

[Payments -]

Customer Number: 7135

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. NOT RESPONSIBLE FOR LOSS OR DAMAGE TO CARS OR ARTICLES LEFT IN CARS IN CASE OF FIRE, THEFT OR ANY OTHER CAUSE.

Signature _

Visit us on the web: www.griffinmuffler.com

Email Address: griffinmuffler@mchsi.com

Menu

Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer		
✓ 2021	71354916	1	\$35.00	06/10/2021	06/18/2021	00003091427		
First Prev Next	Last							
Search #	D.							
▼Warrant Inform	ation							
Fiscal Yea			Amount: \$3	5.00				
Warrant Number	er: 71354916	Vendor	Vendor Customer: 00003091427					
Line Numbe	er: 1	Las	t Updated : 6/	18/21				
▼Issue Information	<u>on</u>				***************************************			
	Issued: 06/10/20		Voic	l: 🗌				
	ument ID: RISK005	521160901	Duplicate					
Document Line			Stop): []				
Line	Amount: \$35.00							
Co	omments :							
▼Redeemed Info	rmation							
Red	deemed: 06/18/202	21	Batch Numl	per: 0000				
Redeeme	ed Bank : 0000	S	equence Numl	per: 00604				
Redeeme	ed Fund: 0665							
Redeemed Depa	artment: 005							
▼Fund Accountin	9							
Fund :	0665		Object :	2715	Dept Object	t:		
Sub Fund:			Sub Object :		Dept Revenue	:		
Department :	005	C	Object Class :					
Unit :	5790	Reve	enue Source :					
Sub Unit :		Sub Reve	enue Source :					
Appropriation :	0000	Revenue S	ource Class :					
			BSA:					
			Sub BSA:					
▼Detail Accountin	<u>1</u> g				ANNA REPORTED BY ANNA PARTY.			
Location :		Report	ing :		Major Progr	ram :		
Sub Location :		Sub Report	ing :		Progr	am:		
Activity:	2920	Ta	ask:		Ph	ase:		
Sub Activity :		Sub Ta	ask:		Program Per	iod :		
Function :		Task Ord	der:					
Sub Function :								
Ton								

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Quality Claims Solutions

105 N Krohn Place Sioux Falls, SD 57103 Phone: 877.237.3727

Fax: 866.371.2844 Federal Tax ID: 46-0461202

=== INVOICE =

Attention/Adjuster: Deb Anderson

Company Name: DAS Fleet Services

Address:

109 SE 13th St

Des Moines, IA 50319

Invoice No:

APDSOI0221162-001-4136

Date:

06/9/2021 2:10 PM

Customer ID:

IWAA

Claim Number: APDSOI0221162-001

Vehicle Owner: STATE OF IOWA

Quantity	Description	Unit Price	Extended Amount
1	Technical Estimate Review	\$35.00	\$35.00

Item Total:

\$35.00

Sales Tax:

N/A

Invoice Total:

\$35.00

Menu

Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Custome	er T			
✓ 2021	71372069	1	\$35.00	06/23/2021	06/30/2021	00003091427				
First Prev Next			Ψ33.00	00/20/2021	00/30/2021	00000031427				
	F									
Search #	•									
<u> Warrant Inform</u>										
Fiscal Year: 2021 Amount: \$35.00										
Warrant Number			0003091427							
Line Numbe	er : 1	Last	t Updated : 6/	30/21						
▼Issue Information	<u>on</u>									
	Issued: 06/23/20	021	Void	d: 🗌						
Doc	ument ID : RISK005	521174900	Duplicate	e: 🗌						
Document Line	Number: 1		Stop	o : 🗌						
Line	Amount: \$35.00									
Co	omments :									
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	deemed: 06/30/202	21	Batch Numi	ber: nonn						
	ed Bank : 0000			Batch Number: 0000						
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		36	equence Num	ber: 00869						
	ed Fund: 0665	36	equence Num	ber: 00869						
Redeemed Dep	ed Fund : 0665 eartment : 005	56	equence Num	ber: 00869						
Redeemed Dep	ed Fund : 0665 partment : 005	36			Dent Object					
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Quality Claims Solutions

105 N Krohn Place Sioux Falls, SD 57103 Phone: 877.237.3727

Fax: 866.371.2844 Federal Tax ID: 46-0461202

== INVOICE =

Attention/Adjuster: Deb Anderson

Company Name:

DAS Fleet Services

Address:

109 SE 13th St

Des Moines, IA 50319

Invoice No:

APDSOI0221164-001-5144

Date:

06/22/2021 2:00 PM

Customer ID:

IWAA

Claim Number: APDSOI0221164-001

Vehicle Owner: STATE OF IOWA

Quantity	Description	Unit Price	Extended Amount
1	Technical Estimate Review	\$35.00	\$35.00

Item Total:

\$35.00

Sales Tax:

N/A

Invoice Total:

\$35.00



OFFICE OF AUDITOR OF STATE

STATE OF IOWA

Rob Sand Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

September 15, 2021

Victoria Newton Executive Council L O C A L

Subject: Catalytic Converters Stolen from Two Vehicles on May 27, 2021

Department of Administrative Services

Claim dated July 1, 2021 AOS Claim ID: 2123

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$4,784.97; however, the estimate includes estimate review costs of \$70.00. These costs are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$4,714.97, subject to an audit of actual invoices.

Sincerely,

Marlys K. Gaston, CPA Deputy Auditor of State

Marly Yaston

cc: Adam Steen, Director, Department of Administrative Services
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services
Linda Leto, Department of Management