



Department of
Administrative Services

Empowering People
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Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: October 8, 2021

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

Claim #	2021
Vehicle / Event	# 241/Deer
Event Date	September 10, 2020
Summary	Trooper #241 struck a deer. (210277)
Amount Requested	\$4,104.49-Final Amount

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Mariah Flowers, Fleet Manager
DAS Fleet Services
Mariah.Flowers@iowa.gov
515-725-2243



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand
Auditor of State

February 8, 2021

Victoria Newton
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #241 on September 11, 2020
Department of Public Safety – Iowa State Patrol
Claim dated October 29, 2020
AOS Claim ID: 2021

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Public Safety – Iowa State Patrol is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,870.29, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in cursive script that reads "Marlys K. Gaston".

Marlys K. Gaston, CPA
Deputy Auditor of State

cc: Lieutenant Richard Pierce, Iowa State Patrol, Department of Public Safety
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services
Linda Leto, Department of Management

Warrants

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	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	71398058	1	\$35.00	07/12/2021	07/21/2021	00003091427

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▼Warrant Information

Fiscal Year : 2022 Amount : \$35.00
 Warrant Number : 71398058 Vendor Customer : 00003091427
 Line Number : 1 Last Updated : 7/21/21

▼Issue Information

Issued : 07/12/2021 Void : ☐
 Document ID : RISK00521190903 Duplicate : ☐
 Document Line Number : 1 Stop : ☐
 Line Amount : \$35.00
 Comments :

▼Redeemed Information

Redeemed : 07/21/2021 Batch Number : 0000
 Redeemed Bank : 0000 Sequence Number : 01097
 Redeemed Fund : 0665
 Redeemed Department : 005

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : 005 Object Class :
 Unit : 5790 Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : 0000 Revenue Source Class :
 BSA :
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : 2920 Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

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241



Quality Claims Solutions

7405 S. Bitterroot Pl. #100
Sioux Falls, SD 57108
Phone: 877.237.3727
Fax: 866.371.2844
Federal Tax ID: 46-0461202

INVOICE =

Attention/Adjuster: Deb Anderson
Company Name: DAS Fleet Services
Address: 109 SE 13th St
Des Moines, IA 503190000

Invoice No: 210277V1
Date: 9/29/2020 11:15:05AM
Customer ID: IWAA
Claim Number: 210277V1
Vehicle Owner: STATE OF IOWA

Quantity	Description	Unit Price	Extended Amou
1.00	Technical Estimate Review	\$ 35.00	\$ 35.00

Item Total: \$ 35.00

Sales Tax: N/A

Invoice Total: \$ 35.00

Your Solution for Today's Claims

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	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2021	71181867	1	\$1,072.50	03/01/2021	03/09/2021	00003028866
	2021	71181867	2	\$1,111.80	03/01/2021	03/09/2021	00003028866
	2021	71181867	3	\$72.00	03/01/2021	03/09/2021	00003028866
	2021	71181867	4	\$1,813.19	03/01/2021	03/09/2021	00003028866

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▼Warrant Information

Fiscal Year : 2021 **Amount :** \$4,069.49
Warrant Number : 71181867 **Vendor Customer :** 00003028866
Line Number : 1 **Last Updated :** 3/9/21

▼Issue Information

Issued : 03/01/2021 **Void :** ☐
Document ID : RISK00521055904 **Duplicate :** ☐
Document Line Number : 1 **Stop :** ☐
Line Amount : \$1,072.50
Comments :

▼Redeemed Information

Redeemed : 03/09/2021 **Batch Number :** 0000
Redeemed Bank : 0000 **Sequence Number :** 05349
Redeemed Fund : 0665
Redeemed Department : 005

▼Fund Accounting

Fund : 0665 **Object :** 2715 **Dept Object :**
Sub Fund : **Sub Object :** **Dept Revenue :**
Department : 005 **Object Class :**
Unit : 5790 **Revenue Source :**
Sub Unit : **Sub Revenue Source :**
Appropriation : 0000 **Revenue Source Class :**
BSA :
Sub BSA :

▼Detail Accounting

Location : **Reporting :** **Major Program :**
Sub Location : **Sub Reporting :** **Program :**
Activity : 2920 **Task :** **Phase :**
Sub Activity : **Sub Task :** **Program Period :**
Function : **Task Order :**
Sub Function :

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11201 265TH ST, CLEAR LAKE, IA 50428

Phone: (641) 421-8555

FAX: (641) 421-8558

Workfile ID: d/90b2c8

PartsShare: 5XQvdJ

Federal ID: 26-1573911

Resale Number: 1-17-017868

Federal EPA: IAR000007856

Final Bill

RO Number: 20489

Customer:	Insurance:	Adjuster:	Estimator:	Scott Larson
Iowa State Patrol	QCS	Phone:	Create Date:	9/11/2020
4425 S Washington		Claim:		
Mason City, IA 50401		Loss Date:		
(111) 111-1111		Deductible:		

2016 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Silver

VIN: 2C3CDXKT3GH348130	Interior Color:	Mileage In: 120,111	Vehicle Out: 10/29/2020
License: 241	Exterior Color: Silver	Mileage Out:	
State:	Production Date: 9/2016	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		FRONT BUMPER						
2	E01	Remove/Install	R&I bumper cover				1.9	Body	
3	E01		FRONT LAMPS						
4	E01	Remove/Install	LT R&I headlamp assy				0.3	Body	
5	E01		FENDER						
6	E01	Remove/Replace	LT Fender	1	300.00	OEM	1.6	Body	2.0
7	E01		Add for Clear Coat						0.8
8	E01		Add for Edging						0.5
9	E01	Remove/Install	LT Fender liner 3.6L, 5.7L				0.0	Body	
10	E01		RESTRAINT SYSTEMS						
11	E01	Remove/Install	LT Side impact sens front door				0.2	Body	
12	S01		PILLARS, ROCKER & FLOOR						
13	S01	Remove/Replace	LT Rocker Molding	1	365.00	Other	0.8	Body	1.5
14	S01		Add for Clear Coat						0.3
15	S01	Remove/Replace	LT Rocker molding rivet	8	40.00	OEM			
16	E01		FRONT DOOR						
17	E01	Remove/Replace	LT Door shell (HSS)	1	834.00	OEM	5.7	Body	3.1
18	E01		Overlap Major Adj. Panel						(0.4)
19	E01		Add for Clear Coat						0.5
20	E01	Remove/Install	LT Belt w/strip				0.0	Body	
21	E01	Remove/Install	LT Handle, outside black				0.0	Body	
22	E01	Remove/Install	LT R&I trim panel				0.0	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 20489

2016 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Silver

23	E01	Remove/Install	LT Power mirror w/o heat, w/o memory, w/o blind spot blue				0.0	Body	
24	E01	Remove/Replace	LT Front w'strip	1	33.75	OEM	0.0	Body	
25	E01		REAR DOOR						
26	E01	Repair	LT Door shell (HSS)				2.0	Body	2.0
27	E01		Overlap Major Adj. Panel						(0.4)
28	E01		Add for Clear Coat						0.3
29	E01	Remove/Install	LT Belt w'strip				0.3	Body	
30	E01	Remove/Install	LT R&I trim panel				0.5	Body	
31	E01	Remove/Install	LT Handle, outside black				0.4	Body	
32	E01		VEHICLE DIAGNOSTICS						
33	E01	Sublet	Pre Repair Diagnostic Scan	1	119.95	Sublet			
34	E01	Remove/Replace	Pre-repair scan			OEM	0.5	Mech	
35	E01	Sublet	Post Repair Diagnostic Scan	1	50.00	Sublet			
36	E01	Remove/Replace	Post-repair scan			OEM	0.5	Mech	
37	E01		MISCELLANEOUS OPERATIONS						
38	E01	Remove/Replace	Cover car/bag			OEM	0.2	Body	
39	E01		Decal - Install				0.5	Body	
40	E01		Seam Sealer - Front Door	1	20.00	Other	0.5	Body	
41	E01	Remove/Replace	Corrosion Protection	1	5.00	A/M	0.1	Body	
42	E01	Repair	De-Nib & Polish				1.5	Body	
43	E01		Hazardous Waste	1	3.00	Other			

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					1,600.75
Sublet/Miscellaneous		42.49			212.44
Labor, Body			65.00	16.5	1,072.50
Labor, Refinish			109.00	10.2	1,111.80
Labor, Mechanical			72.00	1.0	72.00
Subtotal					4,069.49
Sales Tax					0.00
Grand Total					4,069.49
Net Total					4,069.49

Estimate Version	Total \$
Original	2,870.29
Supplement S01	1,199.20

Insurance Total \$:	4,069.49
Received from Insurance \$:	0.00
Balance due from Insurance \$:	4,069.49

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 20489

2016 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Silver

Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

MEMBERS OF COUNCIL

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Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

February 15, 2021

Mr. Luke Donahe
Office of the Treasurer
LOCAL

RE: Resolution for Funds

Dear Mr. Donahe:

The Executive Council, in a meeting held on this date, approved the Department of Public Safety's request for an emergency allocation in the amount of \$2,870.29, subject to audit of actual invoices. On September 11, 2020, State Patrol Vehicle #241 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton
Executive Secretary

cc: Lieutenant Richard Pierce, Iowa State Patrol, Department of Public Safety
Jacquie Holm-Smith, DAS Fleet Services and State Purchasing Card Program Manager,
Department of Administrative Services
Linda Leto, Department of Management

AOS Claim ID: 2021
TOS Job #: TBD
EC Agenda #: 21923