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HON. ROBY SMITH
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HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

October 5, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of $235.00, which increases the allocation to $2,541.90. On May 16, 2026, Vehicle #80 was damaged by hail. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4379
TOS Job # 3104

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

September 17, 2026

Kristi Onstot
Executive Council

Subject: Hail Damage to Vehicle #80 on May 16, 2026
Department of Administrative Services
Claim dated May 28, 2026
AOS Claim ID: 4379

The Department's request included a supplemental allocation request of $235.00 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of $235.00, which increases the allocation to $2,541.90. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		$ 2,541.90
Executive Council allocation (Revised)		$ 2,541.90
Less:		
Previous payments	$ 0.00	
This payment	2,541.90	
Total		$ 2,541.90
Remaining Executive Council allocation		$ 0.00

We recommend that reimbursement be made in the amount of $2,541.90. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services

Claim: 340477 as of 08/25/2026

Claim Number	DAS Vehicle Number	State Driver	Vehicle Agency	Loss Date	Status	Total Incurred
340477	80-676231	Keith Duenow		05/15/2026	Open	1,829.90

ADMIN Only Claim Status

Overall Claim Status	Closed	Total Loss Status	
Overall Claim Status Date	07/31/2026	Total Loss Status Date	
Overall Incident Status		Restitution Status	
Overall Incident Status Date		Restitution Status Date	
29C20 Status	Reimbursement Requested	Subrogation Status	
29C20 Status Date	08/25/2026	Subrogation Status Date	
Repair Status	Closed-Repaired	TORT Status	
Repair Status Date	07/31/2026	TORT Status Date	

ADMIN Only

Notification Date	07/12/2026 2:22 PM	Potential Tort?	No
Entry User	System Process	29C20 Claim?	Yes
Historical Claim?	Yes	Subrogation?	No
Group ID		Restitution?	No
		Total Loss?	No
Accident Type	Hail	SOI Driver at Fault?	No
Accident Type Description	Hail		
Object Struck		Driver's Agency	595-1 - Public Safety - Administrative Services
Object Struck Description		Driver's Agency Number	595
Contributing Circumstances		Driver's Agency Name	DPS
		Driver's Agency Email	jadams@dps.state.ia.us
Accident Description ADMIN	Hail	Vehicle's Agency	
		Vehicle's Agency Number	595
Incident Review Date		Vehicle's Agency Name	DPS
	Populating this field will send an alert to the Driver's Agency Fleet contact that an accident has occurred	Vehicle's Agency Email	jadams@dps.state.ia.us

Estimate Approvals

Add Estimate

Entry Date	Estimate Type	Initial Estimate Amount	Approved Estimate Amount	Body Shop Name	MA Number	CRS Claim?	
07/13/2026 5:48 PM	Initial Estimate	2,306.90	2,306.90	North Iowa Collision Center	21092D	Yes	✖
07/13/2026 5:51 PM	Supplemental Estimat...	235.00	235.00	North Iowa Collision Center	21092D	Yes	✖
		2,541.90	**2,541.90**				

ADMIN Only Invoicing

Repair Costs

Bodyshop Repair Amount	2,541.90
Towing Amount	
Storage Amount	
Other Amount	
Final Total	2,541.90

Triggers creation/email of Payment Request Cover Sheet (REP5)

Bodyshop Payment Date	07/31/2026
Bodyshop Name	North Iowa Collision Center
Bodyshop MA Number	21092D
Communication Preference	Email

ADMIN Only 29C20

Triggers Initial Notification to AOS from the Incident Form!!

Claim Type	Hail
AOS Notification Date	

Triggers Reimbursement Request to AOS (AON4-Standard or AON5-Total Loss)

Reimbursement Request Date	08/24/2026
Reimbursement Amount	2,541.90

Triggers Allocation Request to AOS (AON2)

Allocation Request Date	05/28/2026
Allocation Request Amount	2,306.90

Triggers 29C20 status update only (AON3)

AOS Recommendation date	07/06/2026
AOS Claim Number	4379

Requested

Triggers 29C20 Status update only (AON6)

Reimbursement Letter Received Date

Other Information

29C20 Notes

ADMIN Only Total Loss

Triggers ACV Request (TL1)

Total Loss NADA Amount

Total Loss ACV Request Date

Triggers Vehicle Prep email to DPS or Driver (TL2)

Is equipment teardown needed?

Vehicle Prep Request Date

Does the Vehicle have a GPS Unit?

Triggers Dispatch to Auction email (TL3)

Has the Inspection Report been completed?

Dispatched to Auction Date

Current Vehicle Location Name

Current Vehicle Location Address

Current Vehicle Location City

Current Vehicle Location State

Current Vehicle Location Zipcode

Current Vehicle Location Phone

Triggers tasks for any special handling (TL5)

Total Loss ACV Amount	0.00
Total Loss Salvage Amount	
Total Loss Vehicle Sold Date	

Other Information

Special Instructions

› Admin Only - Tort Claims

› Admin Only - Restitution

⌄ ADMIN Only Subrogation

Triggers Subrogation Request email to Insurance Company (SUB2)

Subrogation Request Date	
Total Subrogation Demand	0.00
Subrogation Vehicle Owner	
Subrogation Insurance	

Triggers Subrogation Acceptance email to Insurance Company (SUB3)

Subrogation Acceptance Date	
Subrogee Claim Number	
Accepted Subrogation amount	0.00

Other Information

Subrogation Notes

⌄ ADMIN Only CRS Info

CRS Claim Created

CRS Claim Created

CRS Department Name		CRS Claim Type	
CRS Claimants		CRS Fee	0.00
CRS Date of Loss		CRS Reviewed	
		CRS Review Notes	

Accident Details

Claim Number	340477	More than 1 driver involved?	
Claimant	Keith Duenow	More than 1 vehicle involved?	
Accident Date	05/15/2026	Accident Description Quick	
Accident Time		Accident Description Full	
Accident Street/Location			
Accident City		Click **Edit Collision Diagram** below to complete an a diagram of the accident.	
Accident State			
Accident Postal			
Accident County			
Incident Contact Email Address			
DSP Incident?			

State Driver Details

Driver's First Name	Keith	Driver's DoB	
Driver's Last Name	Duenow	Driver's Phone Number	
Drivers License Number			
Drivers License State			

Other Driver Details

Driver 2 First Name		Driver 2 DoB	
Driver 2 Last Name		Driver 2 Phone Number	
Driver 2 License Number		Driver 2 Email Address	
Driver 2 License State			

State Vehicle Details

Vehicle	1C4SDJFT3PC676231	Tow Required?	
DAS Vehicle Number	80-676231	Towed by what Company?	
Vehicle License Plate Number (if different than vehicle number)		Towed to where?	
		Vehicle Mileage	
VIN	1C4SDJFT3PC676231	Brief Description of Vehicle Damage	Hail
Vehicle Year	2023		
Vehicle Make	DODGE		
Vehicle Model	DURANGO		
Fund Source			

Other Vehicle Details

Vehicle 2 License Plate Number	
Vehicle 2 VIN	
Vehicle 2 Year	
Vehicle 2 Make	
Vehicle 2 Model	
Vehicle 2 Require Tow	
Vehicle 2 Towed by what Company?	
Vehicle 2 Towed to where?	
Vehicle 2 Mileage	
Vehicle 2 Description of Damage	

Other Vehicle Insurance Information

Insurance Company Name	
Address	
City	
State	
Zipcode	
Agent's Name	
Agent's Phone	
Agent's Email	
Policy #	

Conditions

Location Type

Weather Conditions

Light Conditions

Surface Conditions

Vision Obscured

Apparent Driver Conditions

Other Comments from Driver

Was anyone Injured?

Were you Injured?

Was anyone else injured?

Where there any Witnesses?

Were there any Witnesses?

If yes, were you able to collect their information?

If you weren't able to collect their information, why not?

Witness List

Was any Property Damaged other than the Vehicles listed above?

Was any property damaged

Attach photos or other incident related documents.

Upload File

File Name	Folder	Document Type	Description	
340477 - 80 Final Invoice.pdf	Invoices	Invoice - Bodyshop Final		✖
340477 - 80 Estimate.pdf	Estimates	Estimate - Supplemental		✖
Payment Request Cover Sheet.pdf	Invoices	Invoice - Payment Cover Sheet	Payment Request Cover Sheet	✖
4379 Request for Allocation Letter AOS-Signed.pdf	29C20	29C20 Allocation Letter from AOS		✖
Proof of Payment 340477.png	Proof of Payment	Proof of Payment - Bodyshop		✖

Key Workflow Contacts

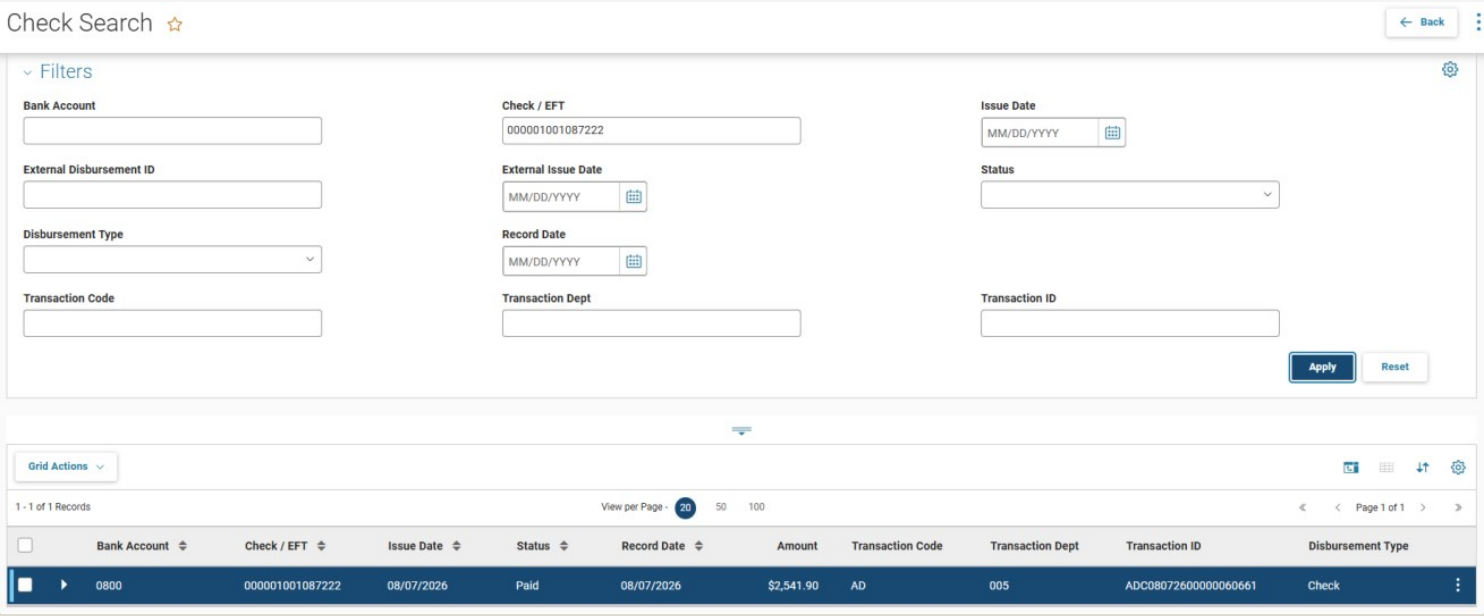
Fleet Admin MGR Contact	Fucaloro, Mariah
Fleet Admin Contact	Betts, Ryan
Fleet Finance Contact	Wear, Kyle
Fleet Inbox	Betts, Ryan
AOS 29C20 Contact	AOS,
TOS 29C20 Contact	ExecutiveCouncil@TOS.Iowa.Gov,
DPS Primary Contact	Adams, Jeannie
Fleet Salvage Dispatch Contact	Kieffer, Michelle
Fleet MA Contact	Rudawski, Michael
Finance Invoice Payment Contact	DAS, Finance
Environment	

Files

File	Description	Folder	Attached By	Attach Date	Size
Proof of Payment 340477.png		Proof of Payment	Ryan Betts	08/25/2026	72kb
4379 Request for Allocation Letter AOS-Signed.pdf		29C20	Ryan Betts	08/25/2026	147kb
Payment Request Cover Sheet.pdf	Payment Request Cover Sheet	Invoices	Ryan Betts	07/31/2026	134kb
340477 - 80 Estimate.pdf		Estimates	Ryan Betts	07/31/2026	535kb
340477 - 80 Final Invoice.pdf		Invoices	Ryan Betts	07/31/2026	184kb

Images

Proof of Payment 340477.png



NORTH IOWA COLLISION CENTER INC.

Serving your car, light & heavy duty truck, heavy equipment & RV repair needs.
11201 265TH ST, CLEAR LAKE, IA 50428
Phone: (641) 421-8555
FAX: (641) 421-8558

Workfile ID:	e36c2bd5
Federal ID:	87-2591068
Resale Number:	1-17-020011
Federal EPA:	IAR000007856

Final Bill

RO Number: 28765

Customer:	Insurance:	Adjuster:		Estimator:	Braden Byrnes
Iowa State Patrol		Phone:		Create Date:	5/19/2026
4425 S Washington		Claim:			
Mason City, IA 50401		Loss Date:			
(111) 111-1111		Deductible:			

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Baltic Gray Metallic

VIN:	1C4SDJFT3PC676231	Interior Color:	Black	Mileage In:		Vehicle Out:	6/11/2026
License:		Exterior Color:	Baltic Gray Metallic	Mileage Out:			
State:		Production Date:	8/2023	Condition:		Job #:	

Line	Ver	Operation	Description	Qty	Extended Price $	Part Type	Labor	Type	Paint
1	E01		**HOOD**						
2	E01	Remove/Install	R&I hood assy				0.8	Body	
3	E01	Remove/Install	Insulator				0.3	Body	
4	E01	PDR	Hood (ALU)	1	275.00	Other			
5	E01		**FENDER**						
6	E01	PDR	RT Fender	1	110.00	Other			
7	E01	Remove/Install	RT Fender liner all				0.5	Body	
8	E01	Remove/Replace	RT Fender liner rivet	2	10.50	OEM			
9	S01	PDR	LT Fender	1	125.00	Other			
10	E01		**ROOF**						
11	E01	PDR	Roof panel w/o sunroof	1	375.00	Other			
12	E01	Remove/Install	R&I headliner				3.5	Body	
13	E01		**PILLARS, ROCKER & FLOOR**						
14	E01	PDR	RT Aperture panel	1	110.00	Other			
15	E01		**REAR DOOR**						
16	E01	PDR	RT Door shell	1	110.00	Other			
17	E01	Remove/Install	RT R&I trim panel				0.4	Body	
18	S01	PDR	LT Door shell	1	110.00	Other			
19	E01		**QUARTER PANEL**						
20	E01	PDR	LT Quarter panel	1	110.00	Other			
21	E01	PDR	RT Quarter panel	1	110.00	Other			
22	E01		**LIFT GATE**						
23	E01	PDR	Lift gate w/SSV	1	110.00	Other			
24	E01	Remove/Install	Upper trim black				0.3	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 28765

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Baltic Gray Metallic

25	E01	Remove/Install	Lift gate trim black				0.5	Body
26	E01		**REAR LAMPS**					
27	E01	Remove/Install	RT Tail lamp assy				0.3	Body
28	E01	Remove/Install	LT Tail lamp assy				0.3	Body
29	E01		**VEHICLE DIAGNOSTICS**					
30	E01	Sublet	Pre-repair scan	1	118.65	Sublet		
31	E01	Repair	Pre Repair Scan Labor				0.5	Mech
32	E01	Sublet	Post-repair scan	1	141.50	Sublet		
33	E01	Repair	Post Repair Scan Labor				0.5	Mech
34	E01		**MISCELLANEOUS OPERATIONS**					
35	E01	Remove/Replace	Corrosion Protection	1	15.00	OEM	0.3	Body

Estimate Totals	Discount $	Markup $	Rate $	Total Hours	Total $
Parts					25.50
Sublet/Miscellaneous					260.15
Labor, Body			75.00	7.2	540.00
Labor, Mechanical			75.00	1.0	75.00
Miscellaneous		96.25			1,641.25
Subtotal					**2,541.90**
Sales Tax					0.00
Grand Total					**2,541.90**
Net Total					**2,541.90**

Estimate Version	Total $
Original	2,306.90
Supplement S01	235.00

Insurance Total $:	0.00
Received from Insurance $:	0.00
Balance due from Insurance $:	0.00
Customer Total $:	2,541.90
Received from Customer $:	0.00
Balance due from Customer $:	2,541.90

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834

July 8, 2026

Kristi Onstot
Executive Council

Subject: Hail Damage to Vehicle #80 on May 16, 2026
Department of Administrative Services
Claim dated May 28, 2026
AOS Claim ID: 4379

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of $2,306.90, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management