MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
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HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

October 5, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services ……...……..... $9,205.63
On July 27, 2026, Vehicle #478 was damaged by a deer collision. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim ID 4461
TOS Job # ____

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

September 23, 2026

Kristi Onstot
Executive Council

Subject: Deer Damage to Vehicle #478 on July 27, 2026
Department of Administrative Services
Claim dated July 27, 2026
AOS Claim ID: 4461

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		$ 9,205.63
Executive Council Allocation		$ 9,205.63
Less:		
Previous payments	$ 0.00	
This payment	9,205.63	
Total		$ 9,205.63
Remaining Executive Council allocation		$ 0.00

As requested by the Department, we recommend reimbursement be made to the Department of Administrative Services in the amount of $9,205.63. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services

Claim: C270017 as of 09/04/2026

Claim Number	DAS Vehicle Number	State Driver	Vehicle Agency	Loss Date	Status	Total Incurred
C270017	478-346850	Burn, Robert	Public Safety - Administrative Services	07/27/2026	Open	8,205.63

ADMIN Only Claim Status

Overall Claim Status:	Closed	Total Loss Status:	
Overall Claim Status Date:	08/06/2026	Total Loss Status Date:	
Overall Incident Status:	Closed-Claim Created	Restitution Status:	
Overall Incident Status Date:	07/29/2026	Restitution Status Date:	
29C20 Status:	Reimbursement Requested	Subrogation Status:	
29C20 Status Date:	09/04/2026	Subrogation Status Date:	
Repair Status:	Closed-Repaired	TORT Status:	
Repair Status Date:	08/06/2026	TORT Status Date:	

ADMIN Only

Notification Date:	07/29/2026 9:52 AM	Potential Tort?	No
Entry User:	Ryan Betts	29C20 Claim?	Yes
Historical Claim?	No	Subrogation?	No
Group ID:		Restitution?	No
		Total Loss?	No
Accident Type:	Animal	SOI Driver at Fault?	No
Accident Type Description:			
Object Struck:		Driver's Agency:	595-1 - Public Safety - Administrative Services
Object Struck Description:		Driver's Agency Number:	595
Contributing Circumstances:	✔ 01-None Apparent	Driver's Agency Name:	DPS
		Driver's Agency Email:	ryan.betts@das.iowa.gov
Accident Description ADMIN:	Deer	Vehicle's Agency:	595-1 - Public Safety - Administrative Services
		Vehicle's Agency Number:	595
Incident Review Date:	07/27/2026 Populating this field will send an alert to the Driver's Agency Fleet contact that an accident has occurred	Vehicle's Agency Name:	DPS
		Vehicle's Agency Email:	ryan.betts@das.iowa.gov

Estimate Approvals

Add Estimate

Entry Date	Estimate Type	Estimate Amount	Approved Estimate Amount	Body Shop Name	MA Number	CRS Claim?	
07/29/2026 9:52 AM	Initial Estimate	9,205.63	9,205.63	All Makes Collision	21089D	No	✖
		9,205.63	**9,205.63**				

ADMIN Only Invoicing

Repair Costs

Bodyshop Repair Amount:	9,205.63
Towing Amount:	
Storage Amount:	
Other Amount:	
Final Total:	9,205.63

Triggers creation/email of Payment Request Cover Sheet (REP5)

Bodyshop Payment Date:	08/06/2026
Bodyshop Name:	All Makes Collision
Bodyshop MA Number:	21089D
Communication Preference:	Email

ADMIN Only 29C20

Triggers Initial Notification to AOS from the Incident Form!!

Claim Type:	Deer
AOS Notification Date:	07/27/2026

Triggers Reimbursement Request to AOS (AON4-Standard or AON5-Total Loss)

Reimbursement Request Date:	09/04/2026
	9,205.63

Triggers Allocation Request to AOS (AON2)

Allocation Request Date: 07/29/2026

Allocation Request Amount: 9,205.63

Triggers 29C20 status update only (AON3)

AOS Recommendation date: 08/14/2026

AOS Claim Number: 4461

Reimbursement Amount Requested:

Triggers 29C20 Status update only (AON6)

Reimbursement Letter Received Date:

Other Information

29C20 Notes: 29C20 AON notification sent to AOS/TOS via email.

ADMIN Only Total Loss

Triggers ACV Request (TL1)

Total Loss NADA Amount:

Total Loss ACV Request Date:

Triggers Vehicle Prep email to DPS or Driver (TL2)

Is equipment teardown needed?

Vehicle Prep Request Date:

Does the Vehicle have a GPS Unit?

Triggers Dispatch to Auction email (TL3)

Has the Inspection Report been completed?

Dispatched to Auction Date:

Current Vehicle Location Name:

Current Vehicle Location Address:

Current Vehicle Location City:

Current Vehicle Location State:

Current Vehicle Location Zipcode:

Current Vehicle Location Phone:

Triggers tasks for any special handling (TL5)

Total Loss ACV Amount:

Total Loss Salvage Amount:

Total Loss Vehicle Sold Date:

Other Information

Special Instructions:

› Admin Only - Tort Claims

› Admin Only - Restitution

⌄ ADMIN Only Subrogation

Triggers Subrogation Request email to Insurance Company (SUB2)

Subrogation Request Date:

Total Subrogation Demand:

Subrogation Vehicle Owner:

Subrogation Insurance:

Triggers Subrogation Acceptance email to Insurance Company (SUB3)

Subrogation Acceptance Date:

Subrogee Claim Number:

Accepted Subrogation amount:

Other Information

Subrogation Notes:

ADMIN Only CRS Info

CRS Claim Created:		CRS Claim Created:	
CRS Department Name:		CRS Claim Type:	
CRS Claimants:		CRS Fee:	
CRS Date of Loss:		CRS Reviewed:	
		CRS Review Notes:	

Accident Details

Claim Number:	C270017	More than 1 driver involved?	No
Claimant:	Burn, Robert	More than 1 vehicle involved?	No
Accident Date:	07/27/2026	Accident Description Quick:	Deer
Accident Time:	6:15 AM	Accident Description Full:	Deer
Accident Street/Location:	Hwy 2		
Accident City:	Bedford		
Accident State:	Iowa		
Accident Postal:	50833		
Accident County:	Taylor		
Incident Contact Email Address:	ryan.betts@das.iowa.gov		
DSP Incident?			

Click **Edit Collision Diagram** below to complete an a diagram of the accident.

State Driver Details

Driver's First Name:	Robert	Driver's DoB:	01/01/1900
Driver's Last Name:	Burn	Driver's Phone Number:	(999) 999-9999
Drivers License Number:	994CC9878		
Drivers License State:	Iowa		

Other Driver Details

Driver 2 First Name:		Driver 2 DoB:	
Driver 2 Last Name:		Driver 2 Phone Number:	
Driver 2 License Number:		Driver 2 Email Address:	
Driver 2 License State:			

State Vehicle Details

Vehicle:	1GNSKLED3PR346850	Tow Required?	No
DAS Vehicle Number:	478-346850	Towed by what Company?	
Vehicle License Plate Number (if different than vehicle number)		Towed to where?	
		Vehicle Mileage:	100,738
VIN:	1GNSKLED3PR346850	Brief Description of Vehicle Damage:	Front right damage
Vehicle Year:	2023		
Vehicle Make:	CHEVROLET		
Vehicle Model:	TAHOE		
Fund Source:			

Other Vehicle Details

Vehicle 2 License Plate Number:	
Vehicle 2 VIN:	
Vehicle 2 Year:	
Vehicle 2 Make:	
Vehicle 2 Model:	
Vehicle 2 Require Tow:	
Vehicle 2 Towed by what Company?	
Vehicle 2 Towed to where?	

Other Vehicle Insurance Information

Insurance Company Name:	
Address:	
City:	
State:	
Zipcode:	
Agent's Name:	
Agent's Phone:	
Agent's Email:	

Vehicle 2 Mileage:	
Vehicle 2 Description of Damage:	
Policy #	

Conditions

Location Type:	07-Open Country (Rural)	Surface Conditions:	01-Dry
Weather Conditions:	01-Clear	Vision Obscured:	01-Not Obscured
Light Conditions:	03-Dawn	Apparent Driver Conditions:	01-Apparently Normal
		Other Comments from Driver:	

Was anyone Injured?

Were you Injured?	No
Was anyone else injured?	No

Where there any Witnesses?

Were there any Witnesses?	No
If yes, were you able to collect their information?	
If you weren't able to collect their information, why not?	

Witness List

Was any Property Damaged other than the Vehicles listed above?

Was any property damaged:	No

Attach photos or other incident related documents.

Upload File

File Name	Folder	Document Type	Description
202600176729 MARS.pdf	Accident Details	Police Accident Report	
478 EST.pdf	Estimates	Estimate - Initial	
#478 Damage Report 202600176729 .doc	Accident Details	Memos/Other Docs	
#478 Memo 202600176729.doc	Accident Details	Memos/Other Docs	
Pic 1.jpg	Accident Details	Accident Photos	
AON Initial Notification 2026-07-27.pdf	29C20	29C20 Initial Notification	
478 AON Notification Email.pdf	29C20	29C20 Initial Notification	
29C20 Allocation Request Summary - 2026-07-27.pdf	29C20	29C20 Allocation Request Summary	
29C20 Allocation Request Abstract.pdf	29C20	29C20 Allocation Request Summary	29C20 Allocation Request Abstract
C270017_QCSReview.pdf	Estimates	Estimate - Initial	
C270017 - 478 Final Invoice.pdf	Invoices	Invoice - Bodyshop Final	
Payment Request Cover Sheet.pdf	Invoices	Invoice - Payment Cover Sheet	Payment Request Cover Sheet
4461 Allocation Letter AOS-Signed.pdf	29C20	29C20 Allocation Letter from AOS	
C270017 Proof of Payment.png	Proof of Payment	Proof of Payment - Bodyshop	
29C20 Reimbursement Request Summary - 2026-07-27.pdf	29C20	29C20 Reimbursement Request Summary	

Key Workflow Contacts

Fleet Admin MGR Contact:	Fucaloro, Mariah
Fleet Admin Contact:	Betts, Ryan
Fleet Finance Contact:	Wear, Kyle

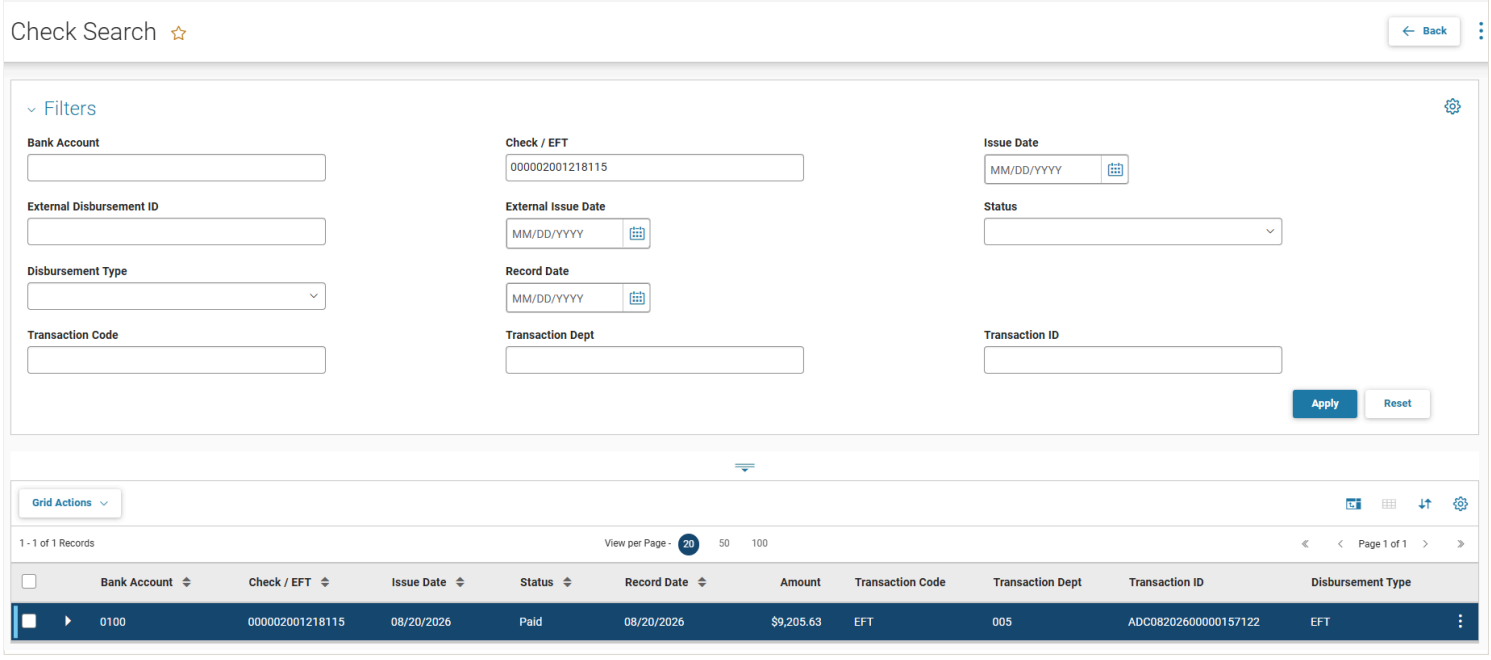
Fleet Inbox:	Betts, Ryan
AOS 29C20 Contact:	AOS,
TOS 29C20 Contact:	ExecutiveCouncil@TOS.Iowa.Gov,
DPS Primary Contact:	Adams, Jeannie
Fleet Salvage Dispatch Contact:	Kieffer, Michelle
Fleet MA Contact:	Rudawski, Michael
Finance Invoice Payment Contact:	DAS, Finance
Environment:	

Files

File	Description	Folder	Attached By	Attach Date	Size
29C20 Reimbursement Request Summary - 2026-07-27.pdf		29C20	Ryan Betts	09/04/2026	159kb
C270017 Proof of Payment.png		Proof of Payment	Ryan Betts	09/04/2026	73kb
4461 Allocation Letter AOS-Signed.pdf		29C20	Ryan Betts	08/19/2026	135kb
Payment Request Cover Sheet.pdf	Payment Request Cover Sheet	Invoices	Ryan Betts	08/06/2026	43kb
C270017 - 478 Final Invoice.pdf		Invoices	Ryan Betts	08/06/2026	250kb
C270017_QCSReview.pdf		Estimates	Ryan Betts	07/31/2026	385kb
29C20 Allocation Request Abstract.pdf	29C20 Allocation Request Abstract	29C20	Ryan Betts	07/29/2026	1896kb
29C20 Allocation Request Summary - 2026-07-27.pdf		29C20	Ryan Betts	07/29/2026	152kb
478 AON Notification Email.pdf		29C20	Ryan Betts	07/29/2026	268kb
AON Initial Notification 2026-07-27.pdf		29C20	Ryan Betts	07/29/2026	163kb
AON Initial Notification 2026-07-27.pdf		29C20	Ryan Betts	07/29/2026	163kb
Pic 1.jpg		Accident Details	Ryan Betts	07/29/2026	842kb
#478 Memo 202600176729.doc		Accident Details	Ryan Betts	07/29/2026	2210kb
#478 Memo 202600176729.doc		Accident Details	Ryan Betts	07/29/2026	2210kb
#478 Damage Report 202600176729 .doc		Accident Details	Ryan Betts	07/29/2026	74kb
#478 Damage Report 202600176729 .doc		Accident Details	Ryan Betts	07/29/2026	74kb
478 EST.pdf		Estimates	Ryan Betts	07/29/2026	806kb
478 EST.pdf		Estimates	Ryan Betts	07/29/2026	806kb
202600176729 MARS.pdf		Accident Details	Ryan Betts	07/29/2026	265kb
202600176729 MARS.pdf		Accident Details	Ryan Betts	07/29/2026	265kb

Images

C270017 Proof of Payment.png



All Makes Collision Center

524 23rd Ave
Council Bluffs, IA 51501

Phone (712) 256-3195

Invoice

No: 3844

Scheduled In Date: 8/6/2026
Completed Date: 8/6/2026
Service Rep: Kortnie Getzschman
Page 1
PO No:

Name

State of Iowa

Service Item

23 Chevrolet Tahoe Police 4 DR Wagon
Lic: Unit#
VIN: 1GNSKLED3PR346850 Color:
Mileage In: Mileage Out:
Paint Code : _____

Insurance Information

Claim No: 478
Policy No:
Date of Loss:
Deductible: 0.0000

Insurance Company

Ext:

Insured

Ext:

Adjuster

,

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	11.1	100.00	1,110.00	7.00%	0.00	1,110.00
BL	Body Labor	18.0	55.00	990.00	7.00%	0.00	990.00
NP	NonTaxable Part			7,105.63	0.00%	0.00	7,105.63
ESTIMATE TOTALS				**$9,205.63**		**$0.00**	**$9,205.63**

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	11.1	100.00	1,110.00	7.00%	0.00	1,110.00
BL	Body Labor	18.0	55.00	990.00	7.00%	0.00	990.00
NP	NonTaxable Part			7,105.63	0.00%	0.00	7,105.63
INVOICE TOTALS				**$9,205.63**		**$0.00**	**$9,205.63**

An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of costs incurred by in collecting amounts owed for repairs on the above vehicle. I also hereby make, constitute and appoint you and/or your employees as my true lawful attorney for me and in my name, place, and stead to ask, demand, collect, sign for and receive all such sums of money which are or shall be due owing, payable and belonging to me, or detained from me, related to the vehicle herein described. This includes full power and authority to sign my name to all checks, drafts, and/or negotiable instruments related to or arising out of work done by you and/or your employees on the above mentioned vehicle.

Signature: _____ Date: _____

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OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

August 14, 2026

Kristi Onstot
Executive Council

Subject: Deer Damage to Vehicle #478 on July 27, 2026
Department of Administrative Services
Claim dated July 27, 2026
AOS Claim ID: 4461

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of $9,205.63, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Beets, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management

IOWA | Department of Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

Date: September 4, 2026

To: AOS, Auditor of State
Executive Council, Treasurer of State

Re: REIMBURSEMENT REQUEST - 29C20

AOS Claim #	4461
DAS Claim #	C270017
Vehicle / Event	478-346850 / Deer
Event Date	07/27/2026 at 6:15 AM
Summary	Deer
Amount Requested	9,205.63

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you.

Ryan Betts
Fleet Services Risk Program Manager
Iowa Department of Administrative Services
510 E 12th Street, Des Moines, IA 50319
(515) 281-8008
das.risk@das.iowa.gov