MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

October 5, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of $3,771.94, subject to an audit of actual invoices. On August 7, 2026, Vehicle #1860 was damaged by severe weather. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4474
TOS Job # ____

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

September 17, 2026

Kristi Onstot
Executive Council

Subject: Severe Weather Damage to Vehicle #1860 on August 7, 2026
Department of Administrative Services
Claim dated August 10, 2026
AOS Claim ID: 4474

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of $3,771.94, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management

Claim: C270036 as of 08/21/2026

Claim Number	DAS Vehicle Number	State Driver	Vehicle Agency	Loss Date	Status	Total Incurred
C270036	1860-168003	Hund, Kathryn	Natural Resources - Parks	08/07/2026	Open	0.00

ADMIN Only Claim Status

Overall Claim Status	In Progress	Total Loss Status	
Overall Claim Status Date	08/21/2026	Total Loss Status Date	
Overall Incident Status	Closed-Claim Created	Restitution Status	
Overall Incident Status Date	08/21/2026	Restitution Status Date	
29C20 Status	Allocation Requested	Subrogation Status	
29C20 Status Date	08/21/2026	Subrogation Status Date	
Repair Status	Repairs in Progress	TORT Status	
Repair Status Date	08/21/2026	TORT Status Date	

ADMIN Only

Notification Date	08/21/2026 1:45 PM	Potential Tort?	No
Entry User	Ryan Betts	29C20 Claim?	Yes
Historical Claim?	No	Subrogation?	No
Group ID		Restitution?	No
		Total Loss?	No
Accident Type	Storm/Wind Damage	SOI Driver at Fault?	No
Accident Type Description			
Object Struck		Driver's Agency	542-9 - Natural Resources - Parks
Object Struck Description		Driver's Agency Number	542
Contributing Circumstances	✓ 01-None Apparent	Driver's Agency Name	DNR
		Driver's Agency Email	kim.bohlen@dnr.iowa.gov
Accident Description ADMIN	At about 4:15pm on 8/7/26 a severe thunderstorm, possible tornado or straight line winds of roughly 70mph ripped through Buchanan County hitting Independence, Winthrop, and Quasqueton hard. Cedar Rock sustained damage due to downed trees throughout the park. The State van was parked in the park parking lot near a tree. Park staff were seeking shelter in the park visitor center at the time of the storm with some park guests from out of the area. The van was unattended at the time it was struck, as staff and guests sought refuge in the basement of the visitor center. This tree was blown over by the winds and landed on the front portion of the van. There is visible damage in the form of dents, to the vans front quarter panel, the roof, and front bumper, as well as a missing windshield wiper and bent antenna, the driver side mirror was broken completely off. The windshield and all windows remained intact, without cracking or shattering.	Vehicle's Agency	542-9 - Natural Resources - Parks
		Vehicle's Agency Number	542
		Vehicle's Agency Name	DNR
		Vehicle's Agency Email	kim.bohlen@dnr.iowa.gov
Incident Review Date	08/10/2026 Populating this field will send an alert to the Driver's Agency Fleet contact that an accident has occurred		

Estimate Approvals

Add Estimate

Entry Date	Estimate Type	Estimate Amount	Approved Estimate Amount	Body Shop Name	MA Number	CRS Claim?	
08/21/2026 1:48 PM	Initial Estimate	3,771.94	3,771.94	Hilltop Motors - Independence,...		No	✖
		3,771.94	**3,771.94**				

ADMIN Only Invoicing

Repair Costs

Bodyshop Repair Amount	
Towing Amount	

Triggers creation/email of Payment Request Cover Sheet (REP5)

Bodyshop Payment Date	

Storage Amount
Other Amount
Final Total 0.00

Bodyshop Name
Bodyshop MA Number
Communication Preference

ADMIN Only 29C20

Triggers Initial Notification to AOS from the Incident Form!!

Claim Type Weather
AOS Notification Date 08/10/2026

Triggers Allocation Request to AOS (AON2)

Allocation Request Date 08/21/2026
Allocation Request Amount 3,771.94

Triggers 29C20 status update only (AON3)

AOS Recommendation date
AOS Claim Number

Triggers Reimbursement Request to AOS (AON4-Standard or AON5-Total Loss)

Reimbursement Request Date
Reimbursement Amount Requested

Triggers 29C20 Status update only (AON6)

Reimbursement Letter Received Date

Other Information

29C20 Notes

ADMIN Only Total Loss

Triggers ACV Request (TL1)

Total Loss NADA Amount
Total Loss ACV Request Date

Triggers Vehicle Prep email to DPS or Driver (TL2)

Is equipment teardown needed?
Vehicle Prep Request Date
Does the Vehicle have a GPS Unit?

Triggers Dispatch to Auction email (TL3)

Has the Inspection Report been completed?
Dispatched to Auction Date
Current Vehicle Location Name
Current Vehicle Location Address
Current Vehicle Location City
Current Vehicle Location State
Current Vehicle Location Zipcode
Current Vehicle Location Phone

Triggers tasks for any special handling (TL5)

Total Loss ACV Amount
Total Loss Salvage Amount
Total Loss Vehicle Sold Date

Other Information

Special Instructions

› Admin Only - Tort Claims

› Admin Only - Restitution

⌄ ADMIN Only Subrogation

Triggers Subrogation Request email to Insurance Company (SUB2)

Subrogation Request Date
Total Subrogation Demand
Subrogation Vehicle Owner
Subrogation Insurance

Other Information

Subrogation Notes

Triggers Subrogation Acceptance email to Insurance Company (SUB3)

Subrogation Acceptance Date	
Subrogee Claim Number	
Accepted Subrogation amount	

ADMIN Only CRS Info

CRS Claim Created		CRS Claim Created	
CRS Department Name		CRS Claim Type	
CRS Claimants		CRS Fee	
CRS Date of Loss		CRS Reviewed	
		CRS Review Notes	

Accident Details

Claim Number	C270036	More than 1 driver involved?	No
Claimant	Hund, Kathryn	More than 1 vehicle involved?	No
Accident Date	08/07/2026	Accident Description Quick	Severe Thunderstorm tree fell on State vehicle
Accident Time	4:30 PM	Accident Description Full	At about 4:15pm on 8/7/26 a severe thunderstorm, possible tornado or straight line winds of roughly 70mph ripped through Buchanan County hitting Independence, Winthrop, and Quasqueton hard. Cedar Rock sustained damage due to downed trees throughout the park. The State van was parked in the park parking lot near a tree. Park staff were seeking shelter in the park visitor center at the time of the storm with some park guests from out of the area. The van was unattended at the time it was struck, as staff and guests sought refuge in the basement of the visitor center. This tree was blown over by the winds and landed on the front portion of the van. There is visible damage in the form of dents, to the vans front quarter panel, the roof, and front bumper, as well as a missing windshield wiper and bent antenna, the driver side mirror was broken completely off. The windshield and all windows remained intact, without cracking or shattering.
Accident Street/Location	Cedar Rock State Park		
Accident City	INDEPENDENCE		
Accident State	Iowa		
Accident Postal	50644		
Accident County	Buchanan		
Incident Contact Email Address	kathryn.hund@dnr.iowa.gov		
DSP Incident?			

Click **Edit Collision Diagram** below to complete an a diagram of the accident.

State Driver Details

Driver's First Name	Kathryn	Driver's DoB	09/08/1986
Driver's Last Name	Hund	Driver's Phone Number	(319) 327-3730
Drivers License Number	796yy2580		
Drivers License State	Iowa		

Other Driver Details

Driver 2 First Name		Driver 2 DoB	
Driver 2 Last Name		Driver 2 Phone Number	
Driver 2 License Number		Driver 2 Email Address	
Driver 2 License State			

State Vehicle Details

Vehicle	1GAZGZFG0F1168003	Tow Required?	No
DAS Vehicle Number	1860-168003	Towed by what Company?	
Vehicle License Plate Number (if different than vehicle number)		Towed to where?	
VIN	1GAZGZFG0F1168003	Vehicle Mileage	9,411
Vehicle Year	2015	Brief Description of Vehicle Damage	The form will not let me complete the info on the left... DAS Vehicle Number: 1860-168003 Vehicle Lic Plate Number: 1860 VIN: 1GAZGZFG0F1168003 Year: 2015 Make: Chevrolet
Vehicle Make	CHEVROLET		
Vehicle Model	3500 EXPRESS		
Fund Source			

Model: 3500 Express

During a storm, high winds blew a mature linden tree onto an unattended State van parked in the visitor center lot while staff and guests sheltered in the basement.

Damage Details

Body & Roof: Dents on the front quarter panel, roof, and front bumper.

Exterior Components: Driver-side mirror broken off completely, antenna bent, and one windshield wiper missing.

Glass Condition: Windshield and all windows remain fully intact with no cracks or shattering.

Other Vehicle Details

Vehicle 2 License Plate Number	
Vehicle 2 VIN	
Vehicle 2 Year	
Vehicle 2 Make	
Vehicle 2 Model	
Vehicle 2 Require Tow	
Vehicle 2 Towed by what Company?	
Vehicle 2 Towed to where?	
Vehicle 2 Mileage	
Vehicle 2 Description of Damage	

Other Vehicle Insurance Information

Insurance Company Name	
Address	
City	
State	
Zipcode	
Agent's Name	
Agent's Phone	
Agent's Email	
Policy #	

Conditions

Location Type	08-Parking Lot/Private Property	Surface Conditions	02-Wet
Weather Conditions	08-Stong Wind	Vision Obscured	15-Other (Explain in Narrative)
Light Conditions	01-Daylight	Apparent Driver Conditions	12-Other (Explain in Narrative)
		Other Comments from Driver	Vehicle was parked at time of damage. Driver was seeking shelter from storm.

Was anyone Injured?

Were you Injured?	No
Was anyone else injured?	No

Where there any Witnesses?

Were there any Witnesses?	No
If yes, were you able to collect their information?	
If you weren't able to collect their information, why not?	

Witness List

Was any Property Damaged other than the Vehicles listed above?

Was any property damaged	No

Attach photos or other incident related documents.

Upload File

File Name	Folder	Document Type	Description

collision_diagram.png			collision_diagram.png
Tree on van at passenger side.HEIC	Other / Misc.	Other	
Tree on van 1.HEIC	Other / Misc.	Other	
Van dents and broken mirror.HEIC	Other / Misc.	Other	
Van from front after tree removed.HEIC	Other / Misc.	Other	
Van dent in quarter panel missing mirror and windshield wiper.HEIC	Other / Misc.	Other	
Tree on van from trunk.HEIC	Other / Misc.	Other	
AON Initial Notification 2026-07-27.pdf	29C20	29C20 Initial Notification	
IOWA DNR CR Hilltop Motors Inc Van Estimate 8 2026.pdf	Estimates	Estimate - Initial	
AON Initial Notification 2026-07-27.pdf	29C20	29C20 Initial Notification	
29C20 Allocation Request Summary - 2026-07-27.pdf	29C20	29C20 Allocation Request Summary	

Key Workflow Contacts

Fleet Admin MGR Contact	Fucaloro, Mariah
Fleet Admin Contact	Betts, Ryan
Fleet Finance Contact	Wear, Kyle
Fleet Inbox	Betts, Ryan
AOS 29C20 Contact	AOS,
TOS 29C20 Contact	ExecutiveCouncil@TOS.Iowa.Gov,
DPS Primary Contact	Adams, Jeannie
Fleet Salvage Dispatch Contact	Kieffer, Michelle
Fleet MA Contact	Rudawski, Michael
Finance Invoice Payment Contact	DAS, Finance
Environment	

Files

File	Description	Folder	Attached By	Attach Date	Size
29C20 Allocation Request Summary - 2026-07-27.pdf		29C20	Ryan Betts	08/21/2026	159kb
AON Initial Notification 2026-07-27.pdf		29C20	Ryan Betts	08/21/2026	171kb
IOWA DNR CR Hilltop Motors Inc Van Estimate 8 2026.pdf		Estimates	DAS Fleet Driver	08/19/2026	821kb
AON Initial Notification 2026-07-27.pdf		29C20	Mariah Fucaloro	08/10/2026	166kb
Tree on van from trunk.HEIC		Other / Misc.	Portal Incident Entry	08/08/2026	4975kb
Van dent in quarter panel missing mirror and windshield wiper.HEIC		Other / Misc.	Portal Incident Entry	08/08/2026	3363kb
Van from front after tree removed.HEIC		Other / Misc.	Portal Incident Entry	08/08/2026	5273kb
Van dents and broken mirror.HEIC		Other / Misc.	Portal Incident Entry	08/08/2026	4224kb
Tree on van 1.HEIC		Other / Misc.	Portal Incident Entry	08/08/2026	4356kb
Tree on van at passenger side.HEIC		Other / Misc.	Portal Incident Entry	08/08/2026	4284kb
collision_diagram.png	collision_diagram.png		Portal Incident Entry	08/08/2026	29kb

IOWA | Department of Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

Date: August 21, 2026

To: AOS, Auditor of State
Executive Council, Treasurer of State

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	1860-168003 / Storm/Wind Damage
Event Date:	08/07/2026 at 4:30 PM
Summary	At about 4:15pm on 8/7/26 a severe thunderstorm, possible tornado or straight line winds of roughly 70mph ripped through Buchanan County hitting Independence, Winthrop, and Quasqueton hard. Cedar Rock sustained damage due to downed trees throughout the park. The State van was parked in the park parking lot near a tree. Park staff were seeking shelter in the park visitor center at the time of the storm with some park guests from out of the area. The van was unattended at the time it was struck, as staff and guests sought refuge in the basement of the visitor center. This tree was blown over by the winds and landed on the front portion of the van. There is visible damage in the form of dents, to the vans front quarter panel, the roof, and front bumper, as well as a missing windshield wiper and bent antenna, the driver side mirror was broken completely off. The windshield and all windows remained intact, without cracking or shattering.
Amount Requested	3,771.94
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
Fleet Services Risk Program Manager
Iowa Department of Administrative Services
510 E 12th Street, Des Moines, IA 50319
Office Phone: (515) 281-8008
das.risk@das.iowa.gov

IOWA | Department of Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

Date: August 10, 2026

To: AOS, Auditor of State

Executive Council, Treasurer of State

Re: 29C20 Initial Notification

Vehicle / Event	1860-168003 / Weather
Event Date	8/7/2026 at 4:30 PM
Summary	At about 4:15pm on 8/7/26 a severe thunderstorm, possible tornado or straight line winds of roughly 70mph ripped through Buchanan County hitting Independence, Winthrop, and Quasqueton hard. Cedar Rock sustained damage due to downed trees throughout the park. The State van was parked in the park parking lot near a tree. Park staff were seeking shelter in the park visitor center at the time of the storm with some park guests from out of the area. The van was unattended at the time it was struck, as staff and guests sought refuge in the basement of the visitor center. This tree was blown over by the winds and landed on the front portion of the van. There is visible damage in the form of dents, to the vans front quarter panel, the roof, and front bumper, as well as a missing windshield wiper and bent antenna, the driver side mirror was broken completely off. The windshield and all windows remained intact, without cracking or shattering.
State Driver	Kathryn Hund

This document provides the initial 24 hour notification for an AON claim and provides the high level details provided in the initial report.

Additional details will be forthcoming from DAS Fleet Risk Management.

If you have any questions or concerns, please do not hesitate to contact me.

Thank you.

Ryan Betts
Fleet Services Risk Program Manager
Iowa Department of Administrative Services
510 E 12th Street, Des Moines, IA 50319
(515) 281-8008
das.risk@das.iowa.gov

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HILLTOP MOTORS INC
512 20TH AVE SW, INDEPENDENCE, IA 50644-9107
Office: (319) 334-2337
Fax: (319) 334-2337
hilltopmotors512@gmail.com

Estimate ID
29147683
Original

Owner
IOWA DNR (CEDAR ROCK)

Appraiser
ALLEN MAGSAMEN
hilltopmotor@indytel.com

Classification
None

Loss Type
Unknown

Deductible
Unknown

2015 Chevrolet 3500 Express LS Extended Pass Van 155" WB 6.0L 8 Cyl Gas Injected Base 2WD

License
1860

VIN
1GAZGZFG0F1168003

Drivable
Unknown

Odometer
1987

Mitchell Service Code
910007

Options

Air Conditioning	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Cruise Control	Daytime Running Lights
Driver-Front Air Bag	Electronic Stability Control	First Row Bucket Seat	Left-Curtain Air Bag	MP3 Player
Passenger-Front Air Bag	Power Door Locks	Power Steering	Power Windows	Privacy Glass
Rear Bench Seat	Rear Heating, Ventilation & Air Conditioning	Second Row Side Airbag With Head Protection	Side Airbags	Telematic Systems
Third Row Seat	Tilt Steering Wheel	Tire Pressure Monitoring System	Traction Control/Electronic	Trip Computer
Vinyl Seat				

IOWA DNR (CEDAR ROCK) | 2015 Chevrolet 3500 Express LS

Parts Profile
N/A

Parts Profile Version
N/A

				LABOR			PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Front Bumper											
1	000494	Frt Bumper Assy	Remove / Install	Body	0.6	0.6	Existing				
Grille											
2	002660	Grille Assy	Remove / Install	Body	0.4#	0.4	Existing				
Hood											
3	004022	Hood Panel	Repair	Body	5.0*#	0.9	Existing				
4	AUTO	Hood Outside	Refinish Only	Refinish	2.3 C	2.3	Existing				
Front Fender											

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			LABOR				PART				
Line #		Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
5	005397	L Fender Mudguard	Remove / Install	Body	0.2	0.2	Existing				
6	000787	L Fender Panel	Repair	Body	3.0*#	2.1	Existing				
7	AUTO	L Fender Outside	Refinish Only	Refinish	1.6 C	2.0	Existing				
Windshield											
8	005080	L Cowl Top Cover	Remove / Install	Body	0.3#	0.3	Existing				
9	002358	L W/Shield Wiper Blade Arm	Remove / Replace	Body	0.2#	0.2	New	84447096	1	$119.04	Yes
Front Door											
10	004475	L Frt Door Rear View Mirror	Remove / Replace	Body	0.3	0.3	New	[20838065]	1	$281.60	Yes
Roof											
11	003300	Adhesive Bonded Roof Panel	Repair	Body	6.0*#	14.4	Existing				
12	AUTO	Roof Panel Outside	Refinish Only	Refinish	7.0 C	7.2	Existing				
Rear Body											
13	001310	Upr Rear Body Applique	Remove / Install	Body	0.5r#	0.5	Existing				
Additional Costs & Materials											
14	AUTO	Paint/Materials	Additional Cost							$834.00	Yes
15	AUTO	Hazardous Waste Disposal	Additional Cost							$3.00*	Yes
Additional Operations											
16	AUTO	Clear Coat	Additional Operation	Refinish	2.5	0.0				$0.00	
17	933003	Tint Color	Additional Operation	Refinish	0.5*	0.0				$0.00	
18	933005	Restore Corrosion Protection	Additional Operation	Body	0.3*	0.0				$15.00*	
19	933018	Mask For Overspray	Additional Operation	Refinish	0.3*	0.0				$15.00*	
Special / Manual Entry											
20	900500	Wiper Blade	Remove / Replace	Body*	0.0*	0.0	New		1	$24.30*	Yes

* Judgment Item
T Included in Two Tone Calculation
Labor Note Applies
d Discontinued by Manufacturer
C Included in Clear Coat Calculation
A Included in Clear Coat and Two Tone Calculation
r CEG R&R Time Used for this Labor Operation
[ ] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet	Add'l Amount	Totals
Body Labor	16.8	$80.00		$15.00	$1,359.00
Refinish Labor	14.2	$80.00		$15.00	$1,151.00
Total Labor	31.0				$2,510.00

Taxable	$2,510.00
Tax 7.0000%	$175.70
Non-Taxable	$0.00
Pre-Tax Discount 0.00%	$0.00
Labor Total	$2,685.70

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Estimate Totals

Parts	Amount		
Taxable Parts	$424.94		$424.94
		Parts Adjustments	$0.00
		Tax 7.0000%	$29.75
		Non-Taxable	$0.00
		Pre-Tax Discount 0.00%	$0.00
		Parts Total	$454.69

Costs	Amount		
Paint Materials	$834.00		$834.00
Shop Materials	$0.00		$0.00
Other Additional Costs	$3.00		$3.00
Paint Materials:		Taxable	$837.00
- Refinish Units: 13.9 units		Tax 7.0000%	$58.59
- Rate: $60.00		Non-Taxable	$0.00
- Rate Max: 99.9 units		Pre-Tax Discount 0.00%	$0.00
- Additional Rate: $0.00		**Costs Total**	$895.59

Gross Totals	Amount		
Gross Total	$4,035.98		$4,035.98
		Taxable	$3,771.94
		Tax	$264.04
		Non-Taxable	$0.00
		Pre-Tax Discount 0.00%	$0.00
		Gross Total	$4,035.98

Adjustments	Amount	
Total Customer Responsibility		$0.00
	Net Estimate Total	$4,035.98

HILLTOP MOTORS INC. WILL WARRANTY ALL LABOR, WORKMANSHIP, AND

REFINISHING FOR UP TO ONE YEAR AFTER REPAIRS ARE COMPLETED.

Estimate Event Log

Job Created	8/13/2026 09:41 AM
Estimate Started	8/13/2026 09:43 AM
Estimate Printed	8/18/2026 07:15 PM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1011358299

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