MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

October 5, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services ……...……..... $3,185.45
On July 30, 2026, Vehicle #452 was damaged by a pheasant collision. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim ID 4466
TOS Job # ____

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

September 23, 2026

Kristi Onstot
Executive Council

Subject: Pheasant Damage to Vehicle #452 on July 30, 2026
Department of Administrative Services
Claim dated July 31, 2026
AOS Claim ID: 4466

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		$ 3,185.45
Executive Council Allocation		$ 3,185.45
Less:		
Previous payments	$ 0.00	
This payment	3,185.45	
Total		$ 3,185.45
Remaining Executive Council allocation		$ 0.00

As requested by the Department, we recommend reimbursement be made to the Department of Administrative Services in the amount of $3,185.45. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services

Claim: C270022 as of 09/18/2026

Claim Number	DAS Vehicle Number	State Driver	Vehicle Agency	Loss Date	Status	Total Incurred
C270022	452-153831	Ronnebaum, Wyatt	Public Safety - Administrative Services	07/30/2026	Open	4,185.45

ADMIN Only Claim Status

Overall Claim Status:	Closed	Total Loss Status:	
Overall Claim Status Date:	09/01/2026	Total Loss Status Date:	
Overall Incident Status:	Closed-Claim Created	Restitution Status:	
Overall Incident Status Date:	08/07/2026	Restitution Status Date:	
29C20 Status:	Reimbursement Requested	Subrogation Status:	
29C20 Status Date:	09/18/2026	Subrogation Status Date:	
Repair Status:	Closed-Repaired	TORT Status:	
Repair Status Date:	09/01/2026	TORT Status Date:	

ADMIN Only

Notification Date:	08/07/2026 9:22 AM	Potential Tort?	No
Entry User:	Mariah Fucaloro	29C20 Claim?	Yes
Historical Claim?	No	Subrogation?	No
Group ID:		Restitution?	No
		Total Loss?	No
Accident Type:	Animal	SOI Driver at Fault?	No
Accident Type Description:			
Object Struck:		Driver's Agency:	595-1 - Public Safety - Administrative Services
Object Struck Description:		Driver's Agency Number:	595
Contributing Circumstances:	✔ 01-None Apparent	Driver's Agency Name:	DPS
		Driver's Agency Email:	ryan.betts@das.iowa.gov
Accident Description ADMIN:	Pheasant	Vehicle's Agency:	595-1 - Public Safety - Administrative Services
		Vehicle's Agency Number:	595
Incident Review Date:	07/31/2026 Populating this field will send an alert to the Driver's Agency Fleet contact that an accident has occurred	Vehicle's Agency Name:	DPS
		Vehicle's Agency Email:	ryan.betts@das.iowa.gov

Estimate Approvals

+ Add Estimate

Entry Date	Estimate Type	Estimate Amount	Approved Estimate Amount	Body Shop Name	MA Number	CRS Claim?	
08/07/2026 9:29 AM	Initial Estimate	3,185.45	3,185.45	Avalon Body Shop		No	✖
		3,185.45	**3,185.45**				

ADMIN Only Invoicing

Repair Costs

Bodyshop Repair Amount:	3,185.45
Towing Amount:	
Storage Amount:	
Other Amount:	
Final Total:	3,185.45

Triggers creation/email of Payment Request Cover Sheet (REP5)

Bodyshop Payment Date:	09/01/2026
Bodyshop Name:	Avalon Body Shop
Bodyshop MA Number:	
Communication Preference:	Phone Call

ADMIN Only 29C20

Triggers Initial Notification to AOS from the Incident Form!!

Claim Type:	Other Animal
AOS Notification Date:	07/31/2026

Triggers Reimbursement Request to AOS (AON4-Standard or AON5-Total Loss)

Reimbursement Request Date:	09/18/2026
	3,185.45

Triggers Allocation Request to AOS (AON2)

Allocation Request Date: 08/07/2026

Allocation Request Amount: 3,185.45

Triggers 29C20 status update only (AON3)

AOS Recommendation date: 08/14/2026

AOS Claim Number: 4466

Reimbursement Amount Requested:

Triggers 29C20 Status update only (AON6)

Reimbursement Letter Received Date:

Other Information

29C20 Notes:

ADMIN Only Total Loss

Triggers ACV Request (TL1)

Total Loss NADA Amount:

Total Loss ACV Request Date:

Triggers Vehicle Prep email to DPS or Driver (TL2)

Is equipment teardown needed?

Vehicle Prep Request Date:

Does the Vehicle have a GPS Unit?

Triggers Dispatch to Auction email (TL3)

Has the Inspection Report been completed?

Dispatched to Auction Date:

Current Vehicle Location Name:

Current Vehicle Location Address:

Current Vehicle Location City:

Current Vehicle Location State:

Current Vehicle Location Zipcode:

Current Vehicle Location Phone:

Triggers tasks for any special handling (TL5)

Total Loss ACV Amount:

Total Loss Salvage Amount:

Total Loss Vehicle Sold Date:

Other Information

Special Instructions:

› Admin Only - Tort Claims

› Admin Only - Restitution

⌄ ADMIN Only Subrogation

Triggers Subrogation Request email to Insurance Company (SUB2)

Subrogation Request Date:

Total Subrogation Demand:

Subrogation Vehicle Owner:

Subrogation Insurance:

Triggers Subrogation Acceptance email to Insurance Company (SUB3)

Subrogation Acceptance Date:

Subrogee Claim Number:

Accepted Subrogation amount:

Other Information

Subrogation Notes:

ADMIN Only CRS Info

CRS Claim Created:		CRS Claim Created:	
CRS Department Name:		CRS Claim Type:	
CRS Claimants:		CRS Fee:	
CRS Date of Loss:		CRS Reviewed:	
		CRS Review Notes:	

Accident Details

Claim Number:	C270022	More than 1 driver involved?	No
Claimant:	Ronnebaum, Wyatt	More than 1 vehicle involved?	No
Accident Date:	07/30/2026	Accident Description Quick:	Pheasant
Accident Time:	7:24 PM	Accident Description Full:	Pheasant
Accident Street/Location:	HWY 187		
Accident City:	Masonville		
Accident State:	Iowa		
Accident Postal:	50654		
Accident County:	Buchanan		
Incident Contact Email Address:	jadams@dps.state.ia.us		
DSP Incident?			

Click **Edit Collision Diagram** below to complete an a diagram of the accident.

State Driver Details

Driver's First Name:	Wyatt	Driver's DoB:	01/01/1900
Driver's Last Name:	Ronnebaum	Driver's Phone Number:	(999) 999-9999
Drivers License Number:	459AF3931		
Drivers License State:	Iowa		

Other Driver Details

Driver 2 First Name:		Driver 2 DoB:	
Driver 2 Last Name:		Driver 2 Phone Number:	
Driver 2 License Number:		Driver 2 Email Address:	
Driver 2 License State:			

State Vehicle Details

Vehicle:	1C4SDJFT5RC153831	Tow Required?	No
DAS Vehicle Number:	452-153831	Towed by what Company?	
Vehicle License Plate Number (if different than vehicle number)		Towed to where?	
VIN:	1C4SDJFT5RC153831	Vehicle Mileage:	26,570
Vehicle Year:	2024	Brief Description of Vehicle Damage:	Dent in front-left area of hood.
Vehicle Make:	DODGE		
Vehicle Model:	DURANGO		
Fund Source:			

Other Vehicle Details

Vehicle 2 License Plate Number:	
Vehicle 2 VIN:	
Vehicle 2 Year:	
Vehicle 2 Make:	
Vehicle 2 Model:	
Vehicle 2 Require Tow:	
Vehicle 2 Towed by what Company?	
Vehicle 2 Towed to where?	

Other Vehicle Insurance Information

Insurance Company Name:	
Address:	
City:	
State:	
Zipcode:	
Agent's Name:	
Agent's Phone:	
Agent's Email:	

Vehicle 2 Mileage:	
Vehicle 2 Description of Damage:	
Policy #	

Conditions

Location Type:	07-Open Country (Rural)	Surface Conditions:	01-Dry
Weather Conditions:	02-Cloudy	Vision Obscured:	01-Not Obscured
Light Conditions:	01-Daylight	Apparent Driver Conditions:	01-Apparently Normal
		Other Comments from Driver:	

Was anyone Injured?

Were you Injured?	No
Was anyone else injured?	No

Where there any Witnesses?

Were there any Witnesses?	No
If yes, were you able to collect their information?	
If you weren't able to collect their information, why not?	

Witness List

Was any Property Damaged other than the Vehicles listed above?

Was any property damaged:	No

Attach photos or other incident related documents.

Upload File

File Name	Folder	Document Type	Description
IMG_0343.JPG	Accident Details	Accident Photos	
IMG_0342.JPG	Accident Details	Accident Photos	
452 Memo.docx	Accident Details	Memos/Other Docs	
452 7-30-26 State Vehicle Damage Rpt form .doc	Accident Details	Memos/Other Docs	
AON Initial Notification 2026-07-27.pdf	29C20	29C20 Initial Notification	
Trooper 452 Estimate.pdf	Estimates	Estimate - Initial	
29C20 Allocation Request Summary - 2026-07-27.pdf	29C20	29C20 Allocation Request Summary	
29C20 Allocation Request Abstract.pdf	29C20	29C20 Allocation Request Summary	29C20 Allocation Request Abstract
4466 Allocation Letter AOS-Signed.pdf	29C20	29C20 Allocation Letter from AOS	
C270022 Final Invoice.pdf	Invoices	Invoice - Bodyshop Final	
Payment Request Cover Sheet.pdf	Invoices	Invoice - Payment Cover Sheet	Payment Request Cover Sheet
C270022 Proof of Payment.png	Proof of Payment	Proof of Payment - Bodyshop	
29C20 Reimbursement Request Summary - 2026-07-27.pdf	29C20	29C20 Reimbursement Request Summary	

Key Workflow Contacts

Fleet Admin MGR Contact:	Fucaloro, Mariah
Fleet Admin Contact:	Betts, Ryan
Fleet Finance Contact:	Wear, Kyle
Fleet Inbox:	Betts, Ryan
AOS 29C20 Contact:	AOS,

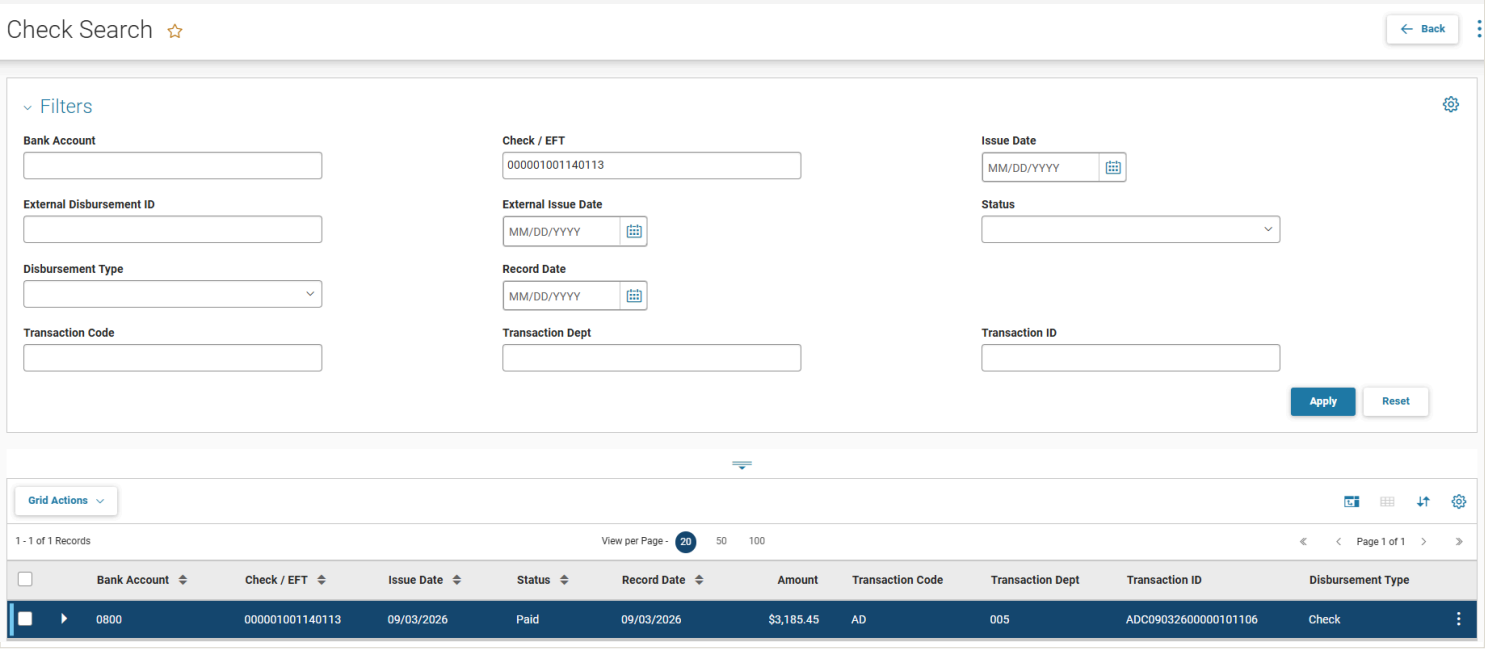
TOS 29C20 Contact:	ExecutiveCouncil@TOS.Iowa.Gov,
DPS Primary Contact:	Adams, Jeannie
Fleet Salvage Dispatch Contact:	Kieffer, Michelle
Fleet MA Contact:	Rudawski, Michael
Finance Invoice Payment Contact:	DAS, Finance
Environment:	

Files

File	Description	Folder	Attached By	Attach Date	Size
29C20 Reimbursement Request Summary - 2026-07-27.pdf		29C20	Ryan Betts	09/18/2026	159kb
C270022 Proof of Payment.png		Proof of Payment	Ryan Betts	09/18/2026	73kb
Payment Request Cover Sheet.pdf	Payment Request Cover Sheet	Invoices	Ryan Betts	09/01/2026	43kb
C270022 Final Invoice.pdf		Invoices	Ryan Betts	09/01/2026	163kb
4466 Allocation Letter AOS-Signed.pdf		29C20	Ryan Betts	08/19/2026	135kb
29C20 Allocation Request Abstract.pdf	29C20 Allocation Request Abstract	29C20	Mariah Fucaloro	08/07/2026	669kb
29C20 Allocation Request Summary - 2026-07-27.pdf		29C20	Mariah Fucaloro	08/07/2026	151kb
Trooper 452 Estimate.pdf		Estimates	Mariah Fucaloro	08/07/2026	172kb
AON Initial Notification 2026-07-27.pdf		29C20	Ryan Betts	07/31/2026	163kb
AON Initial Notification 2026-07-27.pdf		29C20	Ryan Betts	07/31/2026	163kb
452 7-30-26 State Vehicle Damage Rpt form .doc		Accident Details	Ryan Betts	07/31/2026	102kb
452 7-30-26 State Vehicle Damage Rpt form .doc		Accident Details	Ryan Betts	07/31/2026	102kb
452 Memo.docx		Accident Details	Ryan Betts	07/31/2026	22kb
452 Memo.docx		Accident Details	Ryan Betts	07/31/2026	22kb
IMG_0342.JPG		Accident Details	Ryan Betts	07/31/2026	2597kb
IMG_0343.JPG		Accident Details	Ryan Betts	07/31/2026	3102kb

Images

C270022 Proof of Payment.png



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

August 14, 2026

Kristi Onstot
Executive Council

Subject: Pheasant Damage to Vehicle #452 on July 30, 2026
Department of Administrative Services
Claim dated July 31, 2026
AOS Claim ID: 4466

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of $3,185.45, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management

AVALON BODY SHOP INC

Your A+ Shop avalonbs@yousq.net
20680 Route 3, DURANGO, IA 52039
Phone: (563) 552-1656
FAX: (563) 552-1658

Workfile ID: 53329ccc
Federal ID: 42-1360561

Final Bill

RO Number: 10779

Customer:	Insurance:	Adjuster:	Estimator: Kevin Wilgenbusch
DAS Fleet Services		Phone:	Create Date: 8/5/2026
		Claim:	
		Loss Date:	
(515) 281-3162		Deductible:	

2024 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver

VIN:	1C4SDJFT5RC153831	Interior Color:		Mileage In:	26,766	Vehicle Out:	
License:		Exterior Color:	Silver	Mileage Out:			
State:	IA	Production Date:	2/2024	Condition:		Job #:	452

Line	Ver	Operation	Description	Qty	Extended Price $	Part Type	Labor	Type	Paint
1	E01		**FRONT BUMPER**						
2	E01	Remove/Install	R&I bumper assy				1.4	Body	
3	E01	Remove/Install	R&I Sentina Push Bar				1.5	Body	
4	E01		**HOOD**						
5	E01	Remove/Replace	Hood (ALU)	1	1,100.00	OEM	1.9	Body	3.0
6	E01		Add for Clear Coat						1.2
7	E01		Add for Underside(Complete)						1.5
8	E01		**FENDER**						
9	E01	Blend	RT Fender						1.4
10	E01	Blend	LT Fender						1.4
11	E01	Remove/Install	RT Wheel flare w/o body color				0.3	Body	
12	E01	Remove/Install	LT Wheel flare w/o body color				0.3	Body	
13	E01	Remove/Install	R&I STATE TROOPER Decals				1.0	Body	
14	E01	Remove/Install	R&I Spot Light				0.5	Body	
15	E01	Sublet	Hazardous waste removal	1	6.00	Other			
16	E01	Remove/Replace	Pre- Scan	1	119.95	Other	0.5	Mech	
17	E01	Remove/Replace	Post Repair Scan	1	50.00	Other	0.5	Mech	
18	E01	Remove/Replace	Cover Car -- Prime/Paint	1	10.00	Other	0.3	Body	
19	E01		De-Nib and Finesse	1	10.00	Other	2.0	Body	
20	E01		Final Bill						

Estimate Totals	Discount $	Markup $	Rate $	Total Hours	Total $
Parts					1,279.95
Labor, Body			75.00	9.2	690.00
Labor, Refinish			75.00	8.5	637.50
Labor, Mechanical			120.00	1.0	120.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 10779

2024 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI Silver

Material, Paint	442.00
Miscellaneous	16.00
Subtotal	**3,185.45**
Sales Tax	0.00
Grand Total	**3,185.45**
Net Total	**3,185.45**

Estimate Version	Total $
Original	3,185.45

Insurance Total $:	3,185.45
Received from Insurance $:	0.00
Balance due from Insurance $:	3,185.45
Customer Total $:	0.00
Received from Customer $:	0.00
Balance due from Customer $:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Date: September 18, 2026

To: AOS, Auditor of State
Executive Council, Treasurer of State

Re: REIMBURSEMENT REQUEST - 29C20

AOS Claim #	4466
DAS Claim #	C270022
Vehicle / Event	452-153831 / Other Animal
Event Date	07/30/2026 at 7:24 PM
Summary	Pheasant
Amount Requested	3,185.45

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you.

Ryan Betts
Fleet Services Risk Program Manager
Iowa Department of Administrative Services
510 E 12th Street, Des Moines, IA 50319
(515) 281-8008
das.risk@das.iowa.gov