MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

October 5, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Board of Regents – University of Iowa request for an emergency allocation in the amount of $5,452.24, subject to an audit of actual invoices. On February 18, 2026, Trowbridge Hall at the University of Iowa had an HVAC failure and damaged filters. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents, State of Iowa
Keith Saunders, Associate Council and Facilities Coordinator
Camille Walters Gott, Risk Management Claims Manager, University of Iowa
Heather Hackbarth, Department of Management
Matt Bender, Department of Management

AOS Claim # 4442
TOS Job # ____

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

September 23, 2026

Kristi Onstot
Executive Council

Subject: Trowbridge Hall HVAC Failure and Damaged Filters on February 18, 2026
University of Iowa – Board of Regents
Claim dated April 9, 2026
AOS Claim ID: 4442

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the University of Iowa – Board of Regents is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of $5,452.24, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Camille Walters Gott, Risk Management Claims Manager, University of Iowa
Keith Saunders, Associate Council and Facilities Coordinator, Board of Regents
Debby Zumbach, Associate Vice President and Director, Business Services and Parking And Transportation, University of Iowa
Josey Bathke, Director of Risk Management, Insurance and Loss Prevention, University of Iowa
Heather Hackbarth, Department of Management

Business Services

Risk Management, Insurance and Loss Prevention

University of Iowa
202 Plaza Centre One
Iowa City, Iowa 52242-2501
319-335-0010
Fax 319-353-1893

September 1, 2026

Executive Council of Iowa
Office of Treasurer of State
State Capitol Building
Des Moines, IA 50319

Re: University of Iowa – Trowbridge Hall HVAC Failure and Damaged Filters (2/18/2026) – Preliminary Loss Report – AOS Claim #Unknown

Dear Executive Council,

On February 18, 2026, an air temperature controller failed in room B40 at Trowbridge Hall, located at 123 North Capitol Street, Iowa City, Iowa. Due to the failure, the humidity in Clean Room B40 increased to 100%, causing damage to HEPA filters in two hood vents.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds to replace the damaged filters. Our estimated damage is approximately **$5,452.24**. A Formal Loss Report will be provided with supporting invoice and payment documentation.

Please feel free to contact me with any questions.

Sincerely,

Camille Walters Gott

Camille Walters Gott
Risk Management Claims Manager

cc: Tammy Hollingsworth
Keith Saunders
Debby Zumbach
Josey Bathke

From: Walters Gott, Camille S
To: executivecouncil@tos.iowa.gov; Tammy Hollingsworth; Keith Saunders
Cc: Zumbach, Debby J; Bathke, Josey
Subject: University of Iowa Trowbridge Hall - Property Loss Notice
Date: Thursday, April 9, 2026 3:24:00 PM
Attachments: image001.png

Hello,

Risk Management was notified on 4/9/2026 of an incident at Trowbridge Hall, located at 123 North Capitol Street, Iowa City, Iowa. On 2/18/2026, building controls failed in clean room B40, causing the humidity to increase and damage HEPA filters on flow hood vents. We are investigating the incident and gathering information. Estimated damages could potentially exceed $5,000. Photos have been requested and will be provided when available.

A Preliminary Loss Report will be submitted when detailed damage estimates are available.

Please feel free to contact me with any questions or concerns.

Thank you,

Camille Walters Gott

Claims Manager, University of Iowa
Risk Management Insurance and Loss Prevention
202 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242
Office: 319-335-5357
https://riskmanagement.fo.uiowa.edu/

IOWA

Department of Risk Management
Insurance & Loss Prevention
125 S Dubuque St
202 Plaza Centre One (PCO)
Iowa City, IA 52242-2500
Phone 319-335-0010

General Fund Property 29C:20 Cost Estimate - Trowbridge Hall HVAC Failure, Damaged Filters

Building:	Trowbridge Hall	**Date of Loss:**	2/18/2026
Department:	College of Liberal Arts and Sciences (CLAS),	**Completed by:**	Camille Walters Gott
	Earth and Environmental Sciences	**UI Claim #:**	PR-22945-SUI
		AOS 29C:20 Claim #:	#Unknown

Category	Reference #	Vendor	PO	Voucher		Cost Estimate
Building	N/A	None			$	-
Building					$	-
				Building Estimate	**$**	**-**

Category	Reference #	Vendor	PO	Voucher		Cost Estimate
Equipment	1E Prelim	Nuaire Inc	N/A	P0556347	$	2,772.24
Equipment	2E Prelim	ENV Services	N/A	P0564588	$	2,680.00
				Equipment Estimate	**$**	**5,452.24**
				ESTIMATE TOTAL	**$**	**5,452.24**

NUAIRE, INC.
2100 FERNBROOK LANE
PLYMOUTH MN 55447
Telephone 800-328-3352
Fax 763-553-0459
www.nuaire.com
DUNS 59036632
Tax ID 41-0974188

Remit to *NEW REMIT TO ADDRESS*
NUAIRE, INC
2100 FERNBROOK LANE
PLYMOUTH MN 55447
AR@NUAIRE.COM

Invoice

10049759

Invoice Date: 04-03-2026

Bill To: UNIVERSITY OF IA
115 TROWBRIDGE HALL
IOWA CITY IA 52242

Ship To: UNIVERSITY OF IA
115 TROWBRIDGE HALL
IOWA CITY IA 52242

MATTHEW-WORTEL@UIOWA.EDU MATTHEW WORTEL 319-335-3992

Sales Order: SP0031105
Customer PO: 032726
Quote/Reference A: NU-156-624 90147040504
Sales Representative: Orloff, Jacqueline

Sold to BP: BP0002482
Payment Terms: Credit Card
Carrier: COM CARRIER
Delivery Terms: PPD & ADD ORIGIN

Line	Item / Description		Qty.	UoM	Price	Amount
1	A-980944-03	HEPA 24X60X6 WD FR BDPK NO/MTL	2.0000	ea	1025.0000	2050.00
3	NU-9701-01	PALLET CRATING/FILTERS	1.0000	ea	260.0000	260.00
2	FRT	SHIPPING & HANDLING	1.0000	ea	462.2400	462.24

Tracking Information
DAYTON 785382955

Subtotal:	2772.24
Sales Tax:	0.00
USD **Invoice Total:**	**2772.24**

SERVICE CHARGE OF 1.5% PER MONTH AFTER DUE DATE

ENV SERVICES
2880 Bergey Road, Suite K, Hatfield, PA 19440-1764
FEIN #23-3006268 1-800-345-6094
Invoice Inquiries: AR@envservices.com

PLEASE REMIT TO:
ENV SERVICES, INC.
P.O. BOX 37836
BALTIMORE, MD 21297-7836

INVOICE

INVOICE NO.	PAGE
502669	1
INVOICE DATE	
07/31/26	
CUSTOMER NUMBER	
IA0370-001	

DUNS 02-1240171
WE ACCEPT
VISA
MASTERCARD
AMERICAN EXPRESS

BILL TO
UNIVERSITY OF IOWA SEES
MATTHEW-WORTEL@UIOWA.EDU
115 TROWBRIDGE HALL

IOWA CITY, IA 52242

WORK SITE
UNIVERSITY OF IOWA SEES
B40 TROWBRIDGE HALL

IOWA CITY, IA 52242

ISO 17025 Accredited!
For Controlled Environment Testing & Calibration

PURCHASE ORDER NUMBER	TECH#	WORK DATE(S)	JOB #	QUOTE #
CREDIT CARD	6064	07/07/2026	164-377060	164-377060

QUANTITY	DESCRIPTION	U/M	UNIT PRICE	AMOUNT
	Per Quote: 164-377060-4 Work Order: 164-377060 ----------			
4.00	Labor & Installation of Repair Parts into SN: 90146040504 Replaced Customer supplied filters in unit.	HR	130.00	520.00
1.00	Biological Cabinet Tested SN: 90146040504 Unit Certified	EA	160.00	160.00
1.00	Hazardous Entry Fee	HR	180.00	180.00
14.00	Hourly Travel Rate	EA	130.00	1,820.00

Customer will be assessed a finance charge of 1.5% per month (18% APR) for any purchase which remains unpaid 25 days after due date.

TAXES AS APPLICABLE SHOULD BE PAID DIRECTLY TO THE APPROPRIATE TAXING AGENCY
FORM 101

WWW.ENVSERVICES.COM

EQUAL OPPORTUNITY EMPLOYER

SUBTOTAL
S & H
TAX
TOTAL
PAYMENT TERMS NET DAYS

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT

BILL TO

WORK SITE

REMIT TO:

ENV SERVICES, INC.
P.O. BOX 37836
BALTIMORE, MD 21297-7836

INVOICE #:
INVOICE AMT:
INVOICE DATE:
CUSTOMER #:

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ENV SERVICES
2880 Bergey Road, Suite K, Hatfield, PA 19440-1764
FEIN #23-3006268 1-800-345-6094
Invoice Inquiries: AR@envservices.com

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ENV SERVICES, INC.
P.O. BOX 37836
BALTIMORE, MD 21297-7836

INVOICE

INVOICE NO.	PAGE
502669	2
INVOICE DATE	
07/31/26	
CUSTOMER NUMBER	
IA0370-001	

BILL TO
UNIVERSITY OF IOWA SEES
MATTHEW-WORTEL@UIOWA.EDU
115 TROWBRIDGE HALL

IOWA CITY, IA 52242

WORK SITE
UNIVERSITY OF IOWA SEES
B40 TROWBRIDGE HALL

IOWA CITY, IA 52242

ISO 17025 Accredited!
For Controlled Environment Testing & Calibration

DUNS 02-1240171
WE ACCEPT
VISA
MASTERCARD
AMERICAN EXPRESS

PURCHASE ORDER NUMBER	TECH#	WORK DATE(S)	JOB #	QUOTE #
CREDIT CARD	6064	07/07/2026	164-377060	164-377060

QUANTITY	DESCRIPTION	U/M	UNIT PRICE	AMOUNT
	Full Travel			

Customer will be assessed a finance charge of 1.5% per month (18% APR) for any purchase which remains unpaid 25 days after due date.

TAXES AS APPLICABLE SHOULD BE PAID DIRECTLY TO THE APPROPRIATE TAXING AGENCY
FORM 101

WWW.ENVSERVICES.COM

EQUAL OPPORTUNITY EMPLOYER

SUBTOTAL	2,680.00
S & H	.00
TAX	.00
TOTAL	2,680.00

PAYMENT TERMS NET CC DAYS

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT

BILL TO UNIVERSITY OF IOWA SEES

WORK SITE UNIVERSITY OF IOWA SEES

REMIT TO:

ENV SERVICES, INC.
P.O. BOX 37836
BALTIMORE, MD 21297-7836

INVOICE #:	502669
INVOICE AMT:	2,680.00
INVOICE DATE:	07/31/26
CUSTOMER #:	IA0370

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