MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

October 5, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of $4,506.45, subject to an audit of actual invoices. On September 10, 2026, Vehicle #211 was damaged by a deer collision. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4508
TOS Job # ____

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

September 23, 2026

Kristi Onstot
Executive Council

Subject: Deer Damage to Vehicle #211 on September 10, 2026
Department of Administrative Services
Claim dated September 10, 2026
AOS Claim ID: 4508

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of $4,506.45, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management

Claim: C270054 as of 09/15/2026

Claim Number	DAS Vehicle Number	State Driver	Vehicle Agency	Loss Date	Status	Total Incurred
C270054	211-676872	Wilgenbusch, Mandy	Public Safety - ISP	09/10/2026	Open	0.00

ADMIN Only Claim Status

Overall Claim Status:	In Progress	Total Loss Status:	
Overall Claim Status Date:	09/15/2026	Total Loss Status Date:	
Overall Incident Status:	Closed-Claim Created	Restitution Status:	
Overall Incident Status Date:	09/15/2026	Restitution Status Date:	
29C20 Status:	Allocation Requested	Subrogation Status:	
29C20 Status Date:	09/15/2026	Subrogation Status Date:	
Repair Status:	Repairs in Progress	TORT Status:	
Repair Status Date:	09/15/2026	TORT Status Date:	

ADMIN Only

Notification Date:	09/15/2026 8:09 AM	Potential Tort?	No
Entry User:	Ryan Betts	29C20 Claim?	Yes
Historical Claim?	No	Subrogation?	No
Group ID:		Restitution?	No
		Total Loss?	No
Accident Type:	Animal	SOI Driver at Fault?	No
Accident Type Description:			
Object Struck:		Driver's Agency:	595-4 - Public Safety - ISP
Object Struck Description:		Driver's Agency Number:	595
Contributing Circumstances:	✔ 01-None Apparent	Driver's Agency Name:	DPS
		Driver's Agency Email:	jadams@dps.state.ia.us
Accident Description ADMIN:	Deer	Vehicle's Agency:	595-4 - Public Safety - ISP
		Vehicle's Agency Number:	595
Incident Review Date:	09/10/2026 Populating this field will send an alert to the Driver's Agency Fleet contact that an accident has occurred	Vehicle's Agency Name:	DPS
		Vehicle's Agency Email:	jadams@dps.state.ia.us

Estimate Approvals

Add Estimate

Entry Date	Estimate Type	Estimate Amount	Approved Estimate Amount	Body Shop Name	MA Number	CRS Claim?	
09/15/2026 8:28 AM	Initial Estimate	4,506.45	4,506.45	Wittrock Motor Company	21087D	No	✖
		4,506.45	**4,506.45**				

ADMIN Only Invoicing

Repair Costs

Bodyshop Repair Amount:	
Towing Amount:	
Storage Amount:	
Other Amount:	
Final Total:	0.00

Triggers creation/email of Payment Request Cover Sheet (REP5)

Bodyshop Payment Date:	
Bodyshop Name:	
Bodyshop MA Number:	
Communication Preference:	

ADMIN Only 29C20

Triggers Initial Notification to AOS from the Incident Form!!

Claim Type:	Deer
AOS Notification Date:	09/10/2026

Triggers Reimbursement Request to AOS (AON4-Standard or AON5-Total Loss)

Reimbursement Request Date:	

Triggers Allocation Request to AOS (AON2)

Allocation Request Date: 09/15/2026

Allocation Request Amount: 4,506.45

Triggers 29C20 status update only (AON3)

AOS Recommendation date:

AOS Claim Number:

Reimbursement Amount Requested:

Triggers 29C20 Status update only (AON6)

Reimbursement Letter Received Date:

Other Information

29C20 Notes:

ADMIN Only Total Loss

Triggers ACV Request (TL1)

Total Loss NADA Amount:

Total Loss ACV Request Date:

Triggers Vehicle Prep email to DPS or Driver (TL2)

Is equipment teardown needed?

Vehicle Prep Request Date:

Does the Vehicle have a GPS Unit?

Triggers Dispatch to Auction email (TL3)

Has the Inspection Report been completed?

Dispatched to Auction Date:

Current Vehicle Location Name:

Current Vehicle Location Address:

Current Vehicle Location City:

Current Vehicle Location State:

Current Vehicle Location Zipcode:

Current Vehicle Location Phone:

Triggers tasks for any special handling (TL5)

Total Loss ACV Amount:

Total Loss Salvage Amount:

Total Loss Vehicle Sold Date:

Other Information

Special Instructions:

› Admin Only - Tort Claims

› Admin Only - Restitution

⌄ ADMIN Only Subrogation

Triggers Subrogation Request email to Insurance Company (SUB2)

Subrogation Request Date:

Total Subrogation Demand:

Subrogation Vehicle Owner:

Subrogation Insurance:

Triggers Subrogation Acceptance email to Insurance Company (SUB3)

Subrogation Acceptance Date:

Subrogee Claim Number:

Accepted Subrogation amount:

Other Information

Subrogation Notes:

ADMIN Only CRS Info

CRS Claim Created:		CRS Claim Created:	
CRS Department Name:		CRS Claim Type:	
CRS Claimants:		CRS Fee:	
CRS Date of Loss:		CRS Reviewed:	
		CRS Review Notes:	

Accident Details

Claim Number:	C270054	More than 1 driver involved?	No
Claimant:	Wilgenbusch, Mandy	More than 1 vehicle involved?	No
Accident Date:	09/10/2026	Accident Description Quick:	Deer
Accident Time:	6:40 AM	Accident Description Full:	Deer
Accident Street/Location:	Wagon Road & Teek Avenue		
Accident City:	Panora		
Accident State:	Iowa		
Accident Postal:	50216		
Accident County:	Guthrie		
Incident Contact Email Address:			
DSP Incident?	Yes		

Click **Edit Collision Diagram** below to complete an a diagram of the accident.

State Driver Details

Driver's First Name:	Mandy	Driver's DoB:	01/01/1900
Driver's Last Name:	Wilgenbusch	Driver's Phone Number:	(999) 999-9999
Drivers License Number:	382ae3977		
Drivers License State:	Iowa		

Other Driver Details

Driver 2 First Name:		Driver 2 DoB:	
Driver 2 Last Name:		Driver 2 Phone Number:	
Driver 2 License Number:		Driver 2 Email Address:	
Driver 2 License State:			

State Vehicle Details

Vehicle:	1C4SDJFT8PC676872	Tow Required?	No
DAS Vehicle Number:	211-676872	Towed by what Company?	
Vehicle License Plate Number (if different than vehicle number)		Towed to where?	
		Vehicle Mileage:	90,799
VIN:	1C4SDJFT8PC676872	Brief Description of Vehicle Damage:	Damage to front bumper and push bar.
Vehicle Year:	2023		
Vehicle Make:	DODGE		
Vehicle Model:	DURANGO		
Fund Source:			

Other Vehicle Details

Vehicle 2 License Plate Number:		**Other Vehicle Insurance Information**	
Vehicle 2 VIN:		Insurance Company Name:	
Vehicle 2 Year:		Address:	
Vehicle 2 Make:		City:	
Vehicle 2 Model:		State:	
Vehicle 2 Require Tow:		Zipcode:	
Vehicle 2 Towed by what Company?		Agent's Name:	
		Agent's Phone:	
Vehicle 2 Towed to where?		Agent's Email:	

Vehicle 2 Mileage:		Policy #	
Vehicle 2 Description of Damage:			

Conditions

Location Type:	07-Open Country (Rural)	Surface Conditions:	01-Dry
Weather Conditions:	01-Clear	Vision Obscured:	01-Not Obscured
Light Conditions:	03-Dawn	Apparent Driver Conditions:	01-Apparently Normal
		Other Comments from Driver:	

Was anyone Injured?

Were you Injured?	No
Was anyone else injured?	No

Where there any Witnesses?

Were there any Witnesses?	No
If yes, were you able to collect their information?	
If you weren't able to collect their information, why not?	

Witness List

Was any Property Damaged other than the Vehicles listed above?

Was any property damaged:	No

Attach photos or other incident related documents.

Upload File

File Name	Folder	Document Type	Description
DAS Fleet - State Vehicle Accident Details.pdf	Other / Misc.	Memos/Other Docs	DAS Fleet - State Vehicle Accident Details
AON Initial Notification 2026-07-27.pdf	29C20	29C20 Initial Notification	
Wilgenbusch Deer Damage Report 9.11.26.doc	Accident Details	Memos/Other Docs	
IMG_0477.JPG	Accident Details	Accident Photos	
IMG_0475.JPG	Accident Details	Accident Photos	
IMG_0478.JPG	Accident Details	Accident Photos	
IOWA DEPARTMENT OF PUBLIC SAFETY.pdf	Estimates	Estimate - Initial	
29C20 Allocation Request Summary - 2026-07-27.pdf	29C20	29C20 Allocation Request Summary	

Key Workflow Contacts

Fleet Admin MGR Contact:	Fucaloro, Mariah
Fleet Admin Contact:	Betts, Ryan
Fleet Finance Contact:	Wear, Kyle
Fleet Inbox:	Betts, Ryan
AOS 29C20 Contact:	AOS,
TOS 29C20 Contact:	ExecutiveCouncil@TOS.Iowa.Gov,
DPS Primary Contact:	Adams, Jeannie
Fleet Salvage Dispatch Contact:	Kieffer, Michelle
Fleet MA Contact:	Rudawski, Michael
	DAS, Finance

Finance Invoice Payment

Contact:

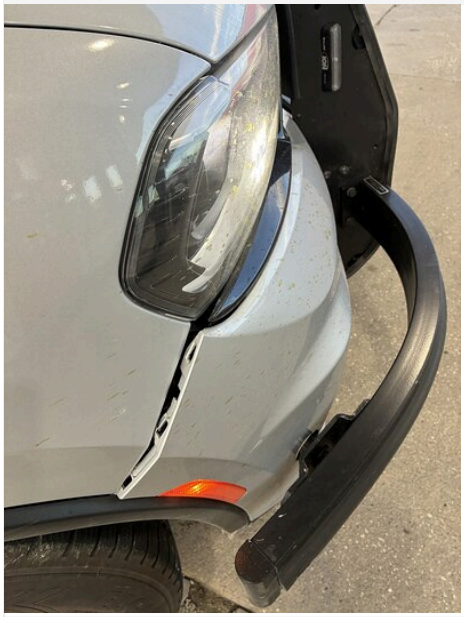
Environment:

Files

File	Description	Folder	Attached By	Attach Date	Size
29C20 Allocation Request Summary - 2026-07-27.pdf		29C20	Ryan Betts	09/15/2026	157kb
IOWA DEPARTMENT OF PUBLIC SAFETY.pdf		Estimates	Ryan Betts	09/15/2026	161kb
IOWA DEPARTMENT OF PUBLIC SAFETY.pdf		Estimates	Ryan Betts	09/15/2026	161kb
IMG_0478.JPG		Accident Details	Ryan Betts	09/11/2026	4792kb
IMG_0475.JPG		Accident Details	Ryan Betts	09/11/2026	5784kb
IMG_0477.JPG		Accident Details	Ryan Betts	09/11/2026	4941kb
Wilgenbusch Deer Damage Report 9.11.26.doc		Accident Details	Ryan Betts	09/11/2026	90kb
AON Initial Notification 2026-07-27.pdf		29C20	Ryan Betts	09/10/2026	167kb
DAS Fleet - State Vehicle Accident Details.pdf	DAS Fleet - State Vehicle Accident Details	Other / Misc.	Ryan Betts	09/10/2026	188kb

Images

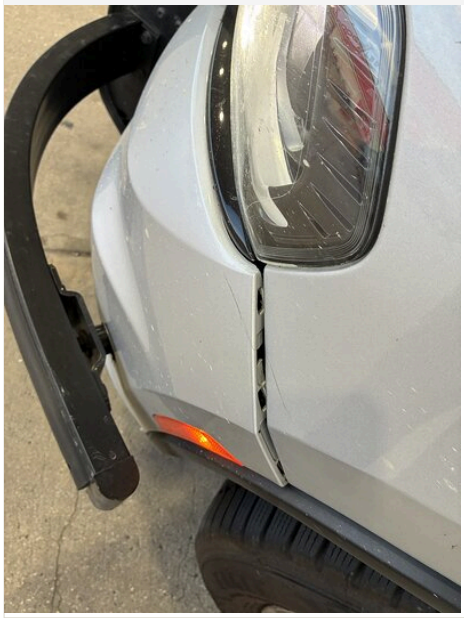
IMG_0477.JPG



IMG_0475.JPG



IMG_0478.JPG





WITTROCK MOTOR COMPANY

BODYSHOP@WITTROCKMOTORS.COM
1019 Hwy 30 West, PO Box 396, Carroll, IA 51401
Phone: (712) 792-9234
FAX: (712) 792-4434

Workfile ID: 4f1042fa
Federal ID: 42-1431870
State ID: 1-14-007142

Preliminary Estimate

Customer: IOWA DEPARTMENT OF PUBLIC SAFETY **Job Number:**

Written By: JOEL PIETIG

Insured:	IOWA DEPARTMENT OF PUBLIC SAFETY	Policy #:		Claim #:	
Type of Loss:		Date of Loss:		Days to Repair:	0
Point of Impact:	12 Front				

Owner:
IOWA DEPARTMENT OF PUBLIC SAFETY

Inspection Location:
WITTROCK MOTOR COMPANY
1019 Hwy 30 West
PO Box 396
Carroll, IA 51401
Repair Facility
(712) 792-9234 Business

Insurance Company:

VEHICLE

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI SILVER

VIN:	1C4SDJFT8PC676872	Interior Color:		Mileage In:	91,187	Vehicle Out:	
License:	211	Exterior Color:	SILVER	Mileage Out:			
State:	IA	Production Date:	11/2023	Condition:	Good	Job #:	

TRANSMISSION
Automatic Transmission
4 Wheel Drive

POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR
Dual Mirrors
Privacy Glass
Console/Storage
Overhead Console

CONVENIENCE
Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Climate Control
Backup Camera
Parking Sensors

RADIO
AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection
Satellite Radio

SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device
Xenon or L.E.D. Headlamps
Blind Spot Detection

SEATS
Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS
Styled Steel Wheels

PAINT
Clear Coat Paint

OTHER
Rear Spoiler
California Emissions

TRUCK
Rear Step Bumper
Trailer Hitch
Trailering Package

Get live updates at www.carwise.com/e/5sc6X5

Customer: IOWA DEPARTMENT OF PUBLIC SAFETY **Job Number:**

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI SILVER

Line		Oper	Description	Part Number	Qty	Extended Price $	Labor	Paint
1	**INFORMATION LABELS**							
2		Repl	Emission label 5.7 liter all	68568146AA	1	6.95	0.2	
3	**FRONT BUMPER**							
4			O/H bumper assy				3.7	
5	* <>	Rpr	Bumper cover w/o prk aid				4.0	3.0
6			Add for Clear Coat					1.2
7	**HOOD**							
8	**	Repl	A/M CAPA Hood (ALU)	55369453AF	1	723.90	1.9	3.0
9			Overlap Major Non-Adj. Panel					-0.2
10			Add for Clear Coat					0.6
11			Add for Underside(Complete)					1.5
12			Add for Clear Coat					0.3
13	**FENDER**							
14		R&I	RT Wheel flare w/o body color				0.3	
15		R&I	LT Wheel flare w/o body color				0.3	
16		Repl	RT Fender liner rivet	6513822AA	2	10.50		
17		Repl	LT Fender liner rivet	6513822AA	2	10.50		
18	**VEHICLE DIAGNOSTICS**							
19	*	Subl	Pre-repair scan		1	80.00 T m		
20	*	Subl	Post-repair scan		1	80.00 T m		
21	#	Subl	Hazardous waste removal		1	4.00 T		
22	#		Color tint / color match		1			1.0
23	#	Rpr	Color sand and buff				1.0	
24	#	Repl	Corrosion protection		1	10.00 T		
25	#	Repl	Flex additive		1	8.00 T		
26	#	Repl	WHELEN ION =GRILLE GUARD	BK2019DUR21	1	1,179.00	3.5	
				SUBTOTALS		**2,112.85**	**14.9**	**10.4**

ESTIMATE TOTALS

Category	Basis		Rate	Cost $
Parts				1,930.85
Body Labor	14.9 hrs	@	$ 72.00 /hr	1,072.80
Paint Labor	10.4 hrs	@	$ 72.00 /hr	748.80
Paint Supplies	10.4 hrs	@	$ 55.00 /hr	572.00
Miscellaneous				182.00
Subtotal				4,506.45
Grand Total				**4,506.45**

Customer: IOWA DEPARTMENT OF PUBLIC SAFETY **Job Number:**

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI SILVER

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TG11, CCC Data Date 09/09/2026, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:
m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:
D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:
Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

Customer: IOWA DEPARTMENT OF PUBLIC SAFETY **Job Number:**

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI SILVER

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:
BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Customer: IOWA DEPARTMENT OF PUBLIC SAFETY **Job Number:**

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI SILVER

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
8	Keystone, Inc	#CH1230286PP	$ 723.90
	810 SE CORPORATE WOODS DR, SUITE 120	A/M CAPA Hood (ALU)	
	ANKENY IA 50021	Quote: 3621378204	
	(515) 727-7857	Expires: 09/21/26	

IOWA | Department of Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

Date: September 15, 2026

To: AOS, Auditor of State
Executive Council, Treasurer of State

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	211-676872 / Animal
Event Date:	09/10/2026 at 6:40 AM
Summary	Deer
Amount Requested	4,506.45
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Ryan Betts
Fleet Services Risk Program Manager
Iowa Department of Administrative Services
510 E 12th Street, Des Moines, IA 50319
Office Phone: (515) 281-8008
das.risk@das.iowa.gov