MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

October 5, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services ……...……..... $3,315.40
On July 11, 2026, Vehicle #141 was damaged by a deer collision. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim ID 4436
TOS Job # ____

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

September 23, 2026

Kristi Onstot
Executive Council

Subject: Deer Damage to Vehicle #141 on July 11, 2026
Department of Public Safety – Iowa State Patrol
Claim dated July 13, 2026
AOS Claim ID: 4436

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		$ 3,315.40
Executive Council Allocation		$ 3,315.40
Less:		
Previous payments	$ 0.00	
This payment	3,315.40	
Total		$ 3,315.40
Remaining Executive Council allocation		$ 0.00

As requested by the Department, we recommend reimbursement be made to the Department of Administrative Services in the amount of $3,315.40. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Lieutenant Richard Pierce, Iowa State Patrol, Department of Public Safety
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services

Claim: C270007 as of 09/04/2026

Claim Number	DAS Vehicle Number	State Driver	Vehicle Agency	Loss Date	Status	Total Incurred
C270007	141-676211	Leffler, Kevin	Public Safety - Administrative Services	07/11/2026	Open	2,315.40

ADMIN Only Claim Status

Overall Claim Status:	Closed	Total Loss Status:	
Overall Claim Status Date:	08/14/2026	Total Loss Status Date:	
Overall Incident Status:	Closed-Claim Created	Restitution Status:	
Overall Incident Status Date:	07/24/2026	Restitution Status Date:	
29C20 Status:	Reimbursement Requested	Subrogation Status:	
29C20 Status Date:	09/04/2026	Subrogation Status Date:	
Repair Status:	Closed-Repaired	TORT Status:	
Repair Status Date:	08/14/2026	TORT Status Date:	

ADMIN Only

Notification Date:	07/24/2026 2:26 PM	Potential Tort?	No
Entry User:	Ryan Betts	29C20 Claim?	Yes
Historical Claim?	No	Subrogation?	No
Group ID:		Restitution?	No
		Total Loss?	No
Accident Type:	Animal	SOI Driver at Fault?	No
Accident Type Description:			
Object Struck:		Driver's Agency:	595-1 - Public Safety - Administrative Services
Object Struck Description:		Driver's Agency Number:	595
Contributing Circumstances:	✔ 01-None Apparent	Driver's Agency Name:	DPS
		Driver's Agency Email:	ryan.betts@das.iowa.gov
Accident Description ADMIN:	Deer	Vehicle's Agency:	595-1 - Public Safety - Administrative Services
		Vehicle's Agency Number:	595
Incident Review Date:	07/24/2026 Populating this field will send an alert to the Driver's Agency Fleet contact that an accident has occurred	Vehicle's Agency Name:	DPS
		Vehicle's Agency Email:	ryan.betts@das.iowa.gov

Estimate Approvals

Add Estimate

Entry Date	Estimate Type	Estimate Amount	Approved Estimate Amount	Body Shop Name	MA Number	CRS Claim?	
07/24/2026 2:27 PM	Initial Estimate	3,315.40	3,315.40	Wittrock Motor Company	21087D	No	✖
		3,315.40	**3,315.40**				

ADMIN Only Invoicing

Repair Costs

Bodyshop Repair Amount:	3,315.40
Towing Amount:	
Storage Amount:	
Other Amount:	
Final Total:	3,315.40

Triggers creation/email of Payment Request Cover Sheet (REP5)

Bodyshop Payment Date:	08/14/2026
Bodyshop Name:	Wittrock Motor Company
Bodyshop MA Number:	21087D
Communication Preference:	Email

ADMIN Only 29C20

Triggers Initial Notification to AOS from the Incident Form!!

Claim Type:	Deer
AOS Notification Date:	07/15/2026

Triggers Reimbursement Request to AOS (AON4-Standard or AON5-Total Loss)

Reimbursement Request Date:	09/04/2026
	3,315.40

Triggers Allocation Request to AOS (AON2)

Allocation Request Date: 07/29/2026

Allocation Request Amount: 3,315.40

Triggers 29C20 status update only (AON3)

AOS Recommendation date: 08/14/2026

AOS Claim Number: 4436

Reimbursement Amount Requested:

Triggers 29C20 Status update only (AON6)

Reimbursement Letter Received Date:

Other Information

29C20 Notes: 29c20 initial notification sent via email prior to origami implementation.

ADMIN Only Total Loss

Triggers ACV Request (TL1)

Total Loss NADA Amount:

Total Loss ACV Request Date:

Triggers Vehicle Prep email to DPS or Driver (TL2)

Is equipment teardown needed?

Vehicle Prep Request Date:

Does the Vehicle have a GPS Unit?

Triggers Dispatch to Auction email (TL3)

Has the Inspection Report been completed?

Dispatched to Auction Date:

Current Vehicle Location Name:

Current Vehicle Location Address:

Current Vehicle Location City:

Current Vehicle Location State:

Current Vehicle Location Zipcode:

Current Vehicle Location Phone:

Triggers tasks for any special handling (TL5)

Total Loss ACV Amount:

Total Loss Salvage Amount:

Total Loss Vehicle Sold Date:

Other Information

Special Instructions:

› Admin Only - Tort Claims

› Admin Only - Restitution

⌄ ADMIN Only Subrogation

Triggers Subrogation Request email to Insurance Company (SUB2)

Subrogation Request Date:

Total Subrogation Demand:

Subrogation Vehicle Owner:

Subrogation Insurance:

Triggers Subrogation Acceptance email to Insurance Company (SUB3)

Subrogation Acceptance Date:

Subrogee Claim Number:

Accepted Subrogation amount:

Other Information

Subrogation Notes:

ADMIN Only CRS Info

CRS Claim Created:		CRS Claim Created:	
CRS Department Name:		CRS Claim Type:	
CRS Claimants:		CRS Fee:	
CRS Date of Loss:		CRS Reviewed:	
		CRS Review Notes:	

Accident Details

Claim Number:	C270007	More than 1 driver involved?	No
Claimant:	Leffler, Kevin	More than 1 vehicle involved?	No
Accident Date:	07/11/2026	Accident Description Quick:	Deer
Accident Time:	12:58 AM	Accident Description Full:	Deer
Accident Street/Location:	300th Street		
Accident City:	Carroll		
Accident State:	Iowa		
Accident Postal:	51401		
Accident County:	Carroll		
Incident Contact Email Address:	ryan.betts@das.iowa.gov		
DSP Incident?			

Click **Edit Collision Diagram** below to complete an a diagram of the accident.

State Driver Details

Driver's First Name:	Kevin	Driver's DoB:	01/01/1900
Driver's Last Name:	Leffler	Driver's Phone Number:	(999) 999-9999
Drivers License Number:	788YY3692		
Drivers License State:	Iowa		

Other Driver Details

Driver 2 First Name:		Driver 2 DoB:	
Driver 2 Last Name:		Driver 2 Phone Number:	
Driver 2 License Number:		Driver 2 Email Address:	
Driver 2 License State:			

State Vehicle Details

Vehicle:	1C4SDJFT8PC676211	Tow Required?	No
DAS Vehicle Number:	141-676211	Towed by what Company?	
Vehicle License Plate Number (if different than vehicle number)		Towed to where?	
		Vehicle Mileage:	43,846
VIN:	1C4SDJFT8PC676211	Brief Description of Vehicle Damage:	Damage to passenger side of vehicle - deer ran into patrol vehicle.
Vehicle Year:	2023		
Vehicle Make:	DODGE		
Vehicle Model:	DURANGO		
Fund Source:			

Other Vehicle Details

Vehicle 2 License Plate Number:		**Other Vehicle Insurance Information**	
Vehicle 2 VIN:		Insurance Company Name:	
Vehicle 2 Year:		Address:	
Vehicle 2 Make:		City:	
Vehicle 2 Model:		State:	
Vehicle 2 Require Tow:		Zipcode:	
Vehicle 2 Towed by what Company?		Agent's Name:	
		Agent's Phone:	
Vehicle 2 Towed to where?		Agent's Email:	

Vehicle 2 Mileage:	
Vehicle 2 Description of Damage:	
Policy #	

Conditions

Location Type:	07-Open Country (Rural)	Surface Conditions:	01-Dry
Weather Conditions:	01-Clear	Vision Obscured:	01-Not Obscured
Light Conditions:	05-Darkness-Roadway Not Lighted	Apparent Driver Conditions:	01-Apparently Normal
		Other Comments from Driver:	

Was anyone Injured?

Were you Injured?	No
Was anyone else injured?	No

Where there any Witnesses?

Were there any Witnesses?	No
If yes, were you able to collect their information?	
If you weren't able to collect their information, why not?	

Witness List

Was any Property Damaged other than the Vehicles listed above?

Was any property damaged:	No

Attach photos or other incident related documents.

Upload File

File Name	Folder	Document Type	Description
141 MEMO 7_11_26 Deer.doc	Accident Details	Memos/Other Docs	
MARS_Unit_Report-202600165463.pdf	Accident Details	Police Accident Report	
State Vehicle Damage Form #141 7_11_26.doc	Accident Details	Memos/Other Docs	
Estimate 141 7_11_26 Deer.pdf	Estimates	Estimate - Initial	
141 AON Notification.pdf	29C20	29C20 Initial Notification	
29C20 Allocation Request Summary - 2026-07-27.pdf	29C20	29C20 Allocation Request Summary	
29C20 Allocation Request Abstract.pdf	29C20	29C20 Allocation Request Summary	29C20 Allocation Request Abstract
Image (373).BMP	Invoices	Invoice - Bodyshop Final	
Payment Request Cover Sheet.pdf	Invoices	Invoice - Payment Cover Sheet	Payment Request Cover Sheet
4436 Allocation Letter AOS-Signed (1).pdf	29C20	29C20 Allocation Letter from AOS	
C270007 Proof of Payment.png	Proof of Payment	Proof of Payment - Bodyshop	
29C20 Reimbursement Request Summary - 2026-07-27.pdf	29C20	29C20 Reimbursement Request Summary	

Key Workflow Contacts

Fleet Admin MGR Contact:	Fucaloro, Mariah
Fleet Admin Contact:	Betts, Ryan
Fleet Finance Contact:	Wear, Kyle
Fleet Inbox:	Betts, Ryan
AOS 29C20 Contact:	AOS,
TOS 29C20 Contact:	ExecutiveCouncil@TOS.Iowa.Gov,

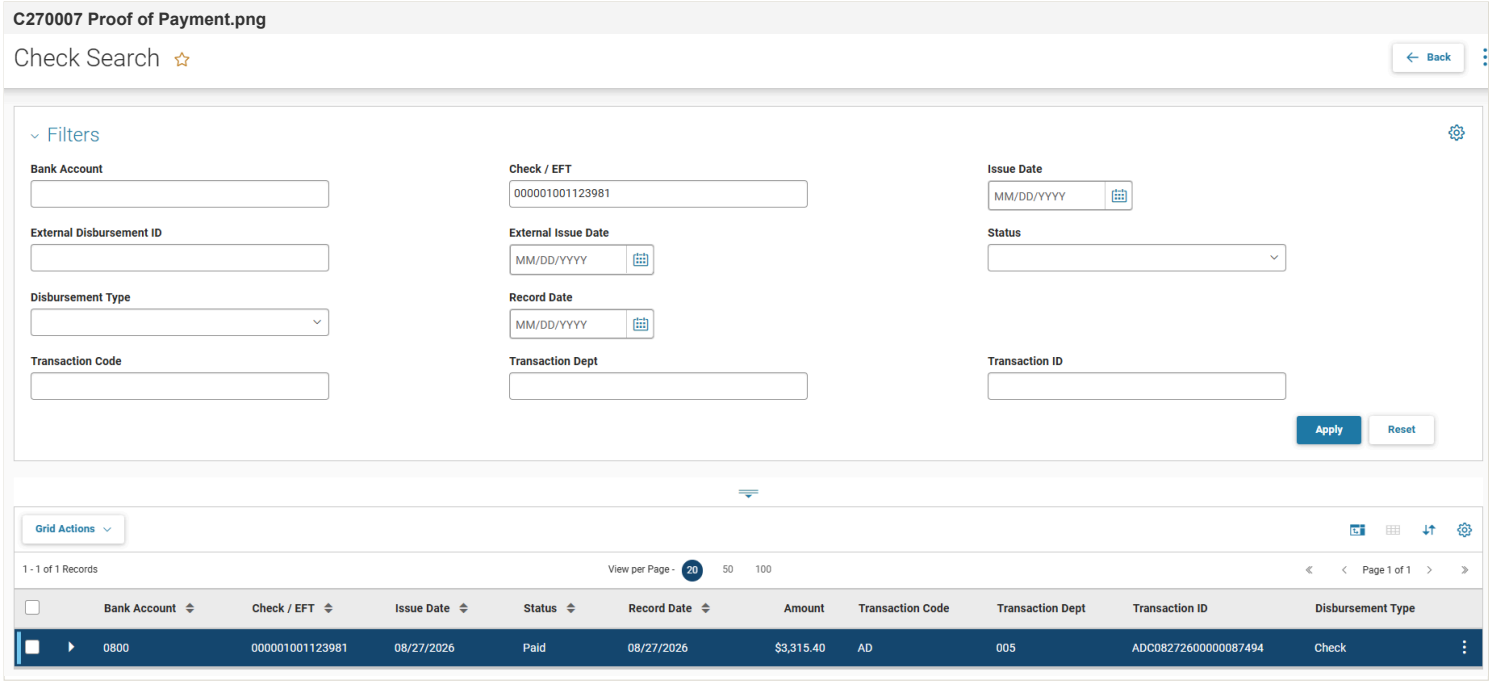
DPS Primary Contact:	**Adams, Jeannie**
Fleet Salvage Dispatch Contact:	**Kieffer, Michelle**
Fleet MA Contact:	**Rudawski, Michael**
Finance Invoice Payment Contact:	**DAS, Finance**
Environment:	

Files

File	Description	Folder	Attached By	Attach Date	Size
29C20 Reimbursement Request Summary - 2026-07-27.pdf		29C20	Ryan Betts	09/04/2026	159kb
C270007 Proof of Payment.png		Proof of Payment	Ryan Betts	09/04/2026	74kb
4436 Allocation Letter AOS-Signed (1).pdf		29C20	Ryan Betts	08/19/2026	135kb
Payment Request Cover Sheet.pdf	Payment Request Cover Sheet	Invoices	Mariah Fucaloro	08/14/2026	43kb
Image (373).BMP		Invoices	Mariah Fucaloro	08/14/2026	2106kb
29C20 Allocation Request Abstract.pdf	29C20 Allocation Request Abstract	29C20	Ryan Betts	07/29/2026	885kb
29C20 Allocation Request Summary - 2026-07-27.pdf		29C20	Ryan Betts	07/29/2026	152kb
141 AON Notification.pdf		29C20	Ryan Betts	07/29/2026	214kb
Estimate 141 7_11_26 Deer.pdf		Estimates	Ryan Betts	07/24/2026	159kb
Estimate 141 7_11_26 Deer.pdf		Estimates	Ryan Betts	07/24/2026	159kb
State Vehicle Damage Form #141 7_11_26.doc		Accident Details	Ryan Betts	07/24/2026	110kb
State Vehicle Damage Form #141 7_11_26.doc		Accident Details	Ryan Betts	07/24/2026	110kb
MARS_Unit_Report-202600165463.pdf		Accident Details	Ryan Betts	07/24/2026	149kb
MARS_Unit_Report-202600165463.pdf		Accident Details	Ryan Betts	07/24/2026	149kb
141 MEMO 7_11_26 Deer.doc		Accident Details	Ryan Betts	07/24/2026	59kb
141 MEMO 7_11_26 Deer.doc		Accident Details	Ryan Betts	07/24/2026	59kb

Images

C270007 Proof of Payment.png



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

August 14, 2026

Kristi Onstot
Executive Council

Subject: Deer Damage to Vehicle #141 on July 11, 2026
Department of Public Safety – Iowa State Patrol
Claim dated July 13, 2026
AOS Claim ID: 4436

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Public Safety – Iowa State Patrol is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of $3,315.40, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Lieutenant Richard Pierce, Iowa State Patrol, Department of Public Safety
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management

Date: September 4, 2026

To: AOS, Auditor of State
Executive Council, Treasurer of State

Re: REIMBURSEMENT REQUEST - 29C20

AOS Claim #	4436
DAS Claim #	C270007
Vehicle / Event	141-676211 / Deer
Event Date	07/11/2026 at 12:58 AM
Summary	Deer
Amount Requested	3,315.40

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you.

Ryan Betts
Fleet Services Risk Program Manager
Iowa Department of Administrative Services
510 E 12th Street, Des Moines, IA 50319
(515) 281-8008
das.risk@das.iowa.gov

WITTROCK MOTOR COMPANY
CHRYSLER DODGE Jeep RAM

1019 Hwy 30 West P.O. Box 396 Carroll, IA 51401
Phone: (712) 792-9234 Fax (712) 792-4434
Toll Free: 1-800-792-9234
service@wittrockmotors.com
www.wittrockmotors.com

SO # 270683

SERVICE ORDER
CUSTOMER COPY

Printed 08/14/2026 2:42:27 PM **User** 535 **Page** 1

Customer No	23323	**Advisor**	JOEL PIETIG	**Promised**	07/27/2026 5:30 PM
		Shop	BS	**Opened**	07/27/2026 2:10 PM
STATE OF IOWA		**Priority**	10	**Cashiered**	
301 E 7TH ST					
DES MOINES, IA 50319					
Home	(712) 830-2762 **Bus** (515) 314-4132				
Cell	(402) 953-7079 **Today**				
Email	motorpool@iowa.gov				
Term Charge					

Tag#
Location
PO #

License	**Odom In**	**Odom Out**	**In Service Date**	**Stock No**
141	44156	44158		
Year	**Make**	**Model**	**Model Number**	**Color**
2023	DODGE	DURANGO		SILV MET
Vehicle ID No		**Selling Dealer**	**Extended Warranty**	**Delivery Date**
1C4SDJFT8PC676211				
Engine			**Fleet #**	

Request	**Description**	**Job**	**CSR**	**Status**
BODY	NEW RH REAIR DOOR SHELL, BLEND RH QUARTER, REPAIR RH FRT DOOR	1	535	Original

Labor	**Description**	**Type**	**Amount**
BODY	NEW RH REAIR DOOR SHELL, BLEND RH QUARTER, REPAIR RH FRT DOOR	CPBS	999.60
BODY	PRE/POST SCAN	CPBS	160.00

Part	**Description**	**Shp**	**Bin**	**Type**	**Price**	**Amount**
55369482AC	PANEL REAR DOOR OUTER REPAIR	1		CBSRO	744.00	744.00

Rate	68.00	Parts Total	744.00
Technician	521 - QUINCY OHL	Labor Total	1,159.60
		Request Sub-total	**1,903.60**

Request	**Description**	**Job**	**CSR**	**Status**
REFINISH	REFINISH AS PER ESTIMATE	2	535	Original

Labor	**Description**	**Type**	**Amount**
REFINISH	REFINISH AS PER ESTIMATE	CPBS	761.60
PNT	PAINT & MATERIALS	CBPNT	500.00
HARWA	RIVET	CBMISCT	51.20
HAZ	HAZARDOUS WASTE DISPOSAL	CBHAZ	4.00
CC	CAR COVER	CBMISCT	10.00
RP	RUSTPROOFING	CBMISCT	10.00
DS	DOOR SKIN KIT	CBMISCT	75.00

Rate	68.00	Labor Total	1,411.80
Technician	388 - DAN 535 - JOEL PIETIG	**Request Sub-total**	**1,411.80**

Final Invoice

Lic 141 = Claim #C270007

Labor	1,921.20
Parts	744.00
SALES TAX ON DEDUCTIBLE	0.00
Misc	650.20
Supplies	0.00
Sub-Total	**3,315.40**
Tax	0.00
Total Invoice	**3,315.40**

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express of implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X_____

CUSTOMER SIGNATURE