MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

October 5, 2026

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of $273.05, which increases the allocation to $2,401.35. On June 23, 2026, Vehicle #62 was damaged by a badger collision. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Kyle Wear, DAS Fleet Chief Financial Officer
Ryan Betts, Fleet Services Risk Program Manager
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 4404
TOS Job # 3140

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834
www.auditor.iowa.gov

Rob Sand
Auditor of State

September 23, 2026

Kristi Onstot
Executive Council

Subject: Damages to Vehicle #62 Due to Hitting a Badger on June 23, 2026
Department of Administrative Services
Claim dated July 9, 2026
AOS Claim ID: 4404

The Department's request included a supplemental allocation request of $273.05 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of $273.05, which increases the allocation to $2,401.35. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		$ 2,401.35
Executive Council allocation (Revised)		$ 2,401.35
Less:		
Previous payments	$ 0.00	
This payment	2,401.35	
Total		$ 2,401.35
Remaining Executive Council allocation		$ 0.00

We recommend that reimbursement be made in the amount of $2,401.35. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services

Claim: 344969 as of 09/18/2026

Claim Number	DAS Vehicle Number	State Driver	Vehicle Agency	Loss Date	Status	Total Incurred
344969	62-644687	Sam Magana		06/22/2026	Open	1,689.35

ADMIN Only Claim Status

Overall Claim Status:	Closed	Total Loss Status:	
Overall Claim Status Date:	09/09/2026	Total Loss Status Date:	
Overall Incident Status:		Restitution Status:	
Overall Incident Status Date:		Restitution Status Date:	
29C20 Status:	Reimbursement Requested	Subrogation Status:	
29C20 Status Date:	09/18/2026	Subrogation Status Date:	
Repair Status:	Closed-Repaired	TORT Status:	
Repair Status Date:	09/09/2026	TORT Status Date:	

ADMIN Only

Notification Date:	07/12/2026 2:22 PM	Potential Tort?	No
Entry User:	System Process	29C20 Claim?	Yes
Historical Claim?	Yes	Subrogation?	No
Group ID:		Restitution?	No
		Total Loss?	No
Accident Type:	Animal	SOI Driver at Fault?	No
Accident Type Description:	Animal		
Object Struck:		Driver's Agency:	595-1 - Public Safety - Administrative Services
Object Struck Description:		Driver's Agency Number:	595
Contributing Circumstances:		Driver's Agency Name:	DPS
		Driver's Agency Email:	jadams@dps.state.ia.us
Accident Description ADMIN:	Badger	Vehicle's Agency:	
		Vehicle's Agency Number:	595
Incident Review Date:		Vehicle's Agency Name:	DPS
	Populating this field will send an alert to the Driver's Agency Fleet contact that an accident has occurred	Vehicle's Agency Email:	jadams@dps.state.ia.us

Estimate Approvals

Add Estimate

Entry Date	Estimate Type	Initial Estimate Amount	Approved Estimate Amount	Body Shop Name	MA Number	CRS Claim?	
07/13/2026 5:48 PM	Initial Estimate	2,128.30	1,974.30	Craft Auto Body		Yes	✖
09/03/2026 8:21 AM	Supplemental Estimat...	427.05	427.05	Other		Yes	✖
		2,555.35	**2,401.35**				

ADMIN Only Invoicing

Repair Costs

Bodyshop Repair Amount:	2,401.35
Towing Amount:	
Storage Amount:	
Other Amount:	
Final Total:	2,401.35

Triggers creation/email of Payment Request Cover Sheet (REP5)

Bodyshop Payment Date:	09/09/2026
Bodyshop Name:	Craft Auto Body (non-contract)
Bodyshop MA Number:	
Communication Preference:	Phone Call

ADMIN Only 29C20

Triggers Initial Notification to AOS from the Incident Form!!

Claim Type:	Animal

Triggers Reimbursement Request to AOS (AON4-Standard or AON5-Total Loss)

Reimbursement Request Date:	09/18/2026

AOS Notification Date:

Triggers Allocation Request to AOS (AON2)

Allocation Request Date: 07/09/2206

Allocation Request Amount: 2,128.30

Triggers 29C20 status update only (AON3)

AOS Recommendation date: 07/23/2026

AOS Claim Number: 4404

Reimbursement Amount Requested: 2,401.35

Triggers 29C20 Status update only (AON6)

Reimbursement Letter Received Date:

Other Information

29C20 Notes:

ADMIN Only Total Loss

Triggers ACV Request (TL1)

Total Loss NADA Amount:

Total Loss ACV Request Date:

Triggers Vehicle Prep email to DPS or Driver (TL2)

Is equipment teardown needed?

Vehicle Prep Request Date:

Does the Vehicle have a GPS Unit?

Triggers Dispatch to Auction email (TL3)

Has the Inspection Report been completed?

Dispatched to Auction Date:

Current Vehicle Location Name:

Current Vehicle Location Address:

Current Vehicle Location City:

Current Vehicle Location State:

Current Vehicle Location Zipcode:

Current Vehicle Location Phone:

Triggers tasks for any special handling (TL5)

Total Loss ACV Amount: 0.00

Total Loss Salvage Amount:

Total Loss Vehicle Sold Date:

Other Information

Special Instructions:

› Admin Only - Tort Claims

› Admin Only - Restitution

⌄ ADMIN Only Subrogation

Triggers Subrogation Request email to Insurance Company (SUB2)

Subrogation Request Date:

Total Subrogation Demand: 0.00

Subrogation Vehicle Owner:

Subrogation Insurance:

Triggers Subrogation Acceptance email to Insurance Company (SUB3)

Subrogation Acceptance Date:

Subrogee Claim Number:

Accepted Subrogation amount: 0.00

Other Information

Subrogation Notes:

ADMIN Only CRS Info

CRS Claim Created:
CRS Department Name:
CRS Claimants:
CRS Date of Loss:

CRS Claim Created:
CRS Claim Type:
CRS Fee: 0.00
CRS Reviewed:
CRS Review Notes:

Accident Details

Claim Number: 344969
Claimant: Sam Magana
Accident Date: 06/22/2026
Accident Time:
Accident Street/Location:
Accident City:
Accident State:
Accident Postal:
Accident County:
Incident Contact Email Address:
DSP Incident?

More than 1 driver involved?
More than 1 vehicle involved?
Accident Description Quick:
Accident Description Full:

Click **Edit Collision Diagram** below to complete an a diagram of the accident.

State Driver Details

Driver's First Name: Sam
Driver's Last Name: Magana
Drivers License Number:
Drivers License State:

Driver's DoB:
Driver's Phone Number:

Other Driver Details

Driver 2 First Name:
Driver 2 Last Name:
Driver 2 License Number:
Driver 2 License State:

Driver 2 DoB:
Driver 2 Phone Number:
Driver 2 Email Address:

State Vehicle Details

Vehicle: 2C3CDXKG0MH644687
DAS Vehicle Number: 62-644687
Vehicle License Plate Number (if different than vehicle number)
VIN: 2C3CDXKG0MH644687
Vehicle Year: 2021
Vehicle Make: DODGE
Vehicle Model: CHARGER
Fund Source:

Tow Required? No
Towed by what Company?
Towed to where?
Vehicle Mileage:
Brief Description of Vehicle Damage: Badger

Other Vehicle Details

Vehicle 2 License Plate Number:
Vehicle 2 VIN:
Vehicle 2 Year:
Vehicle 2 Make:
Vehicle 2 Model:
Vehicle 2 Require Tow:
Vehicle 2 Towed by what Company?
Vehicle 2 Towed to where?

Other Vehicle Insurance Information

Insurance Company Name:
Address:
City:
State:
Zipcode:
Agent's Name:
Agent's Phone:
Agent's Email:

Vehicle 2 Mileage:
Vehicle 2 Description of Damage:
Policy #

Conditions

Location Type:
Weather Conditions:
Light Conditions:
Surface Conditions:
Vision Obscured:
Apparent Driver Conditions:
Other Comments from Driver:

Was anyone Injured?

Were you Injured?
Was anyone else injured?

Where there any Witnesses?

Were there any Witnesses?
If yes, were you able to collect their information?
If you weren't able to collect their information, why not?

Witness List

Was any Property Damaged other than the Vehicles listed above?

Was any property damaged:

Attach photos or other incident related documents.

Upload File

File Name	Folder	Document Type	Description	
APDSOI0344969-001_QCSReview_SUPP1.pdf	Estimates	Estimate - Supplemental		✖
344969 - 62 Final Invoice.pdf	Invoices	Invoice - Bodyshop Final		✖
Payment Request Cover Sheet.pdf	Invoices	Invoice - Payment Cover Sheet	Payment Request Cover Sheet	✖
344969 Proof of Payment.png	Proof of Payment	Proof of Payment - Bodyshop		✖
4404 Allocation Request Letter AOS-Signed.pdf	29C20	29C20 Allocation Letter from AOS		✖
29C20 Reimbursement Request Summary - 2026-07-27.pdf	29C20	29C20 Reimbursement Request Summary		✖

Key Workflow Contacts

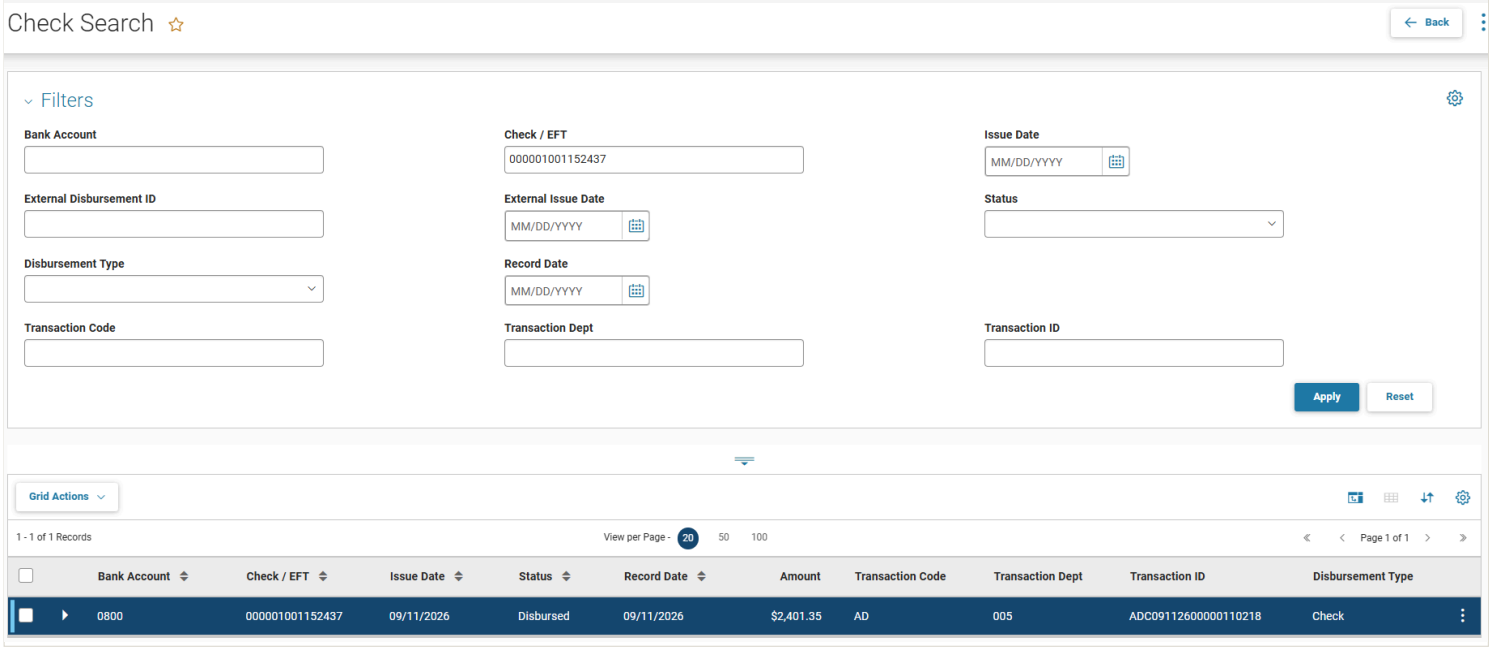
Fleet Admin MGR Contact:	Fucaloro, Mariah
Fleet Admin Contact:	Betts, Ryan
Fleet Finance Contact:	Wear, Kyle
Fleet Inbox:	Betts, Ryan
AOS 29C20 Contact:	AOS,
TOS 29C20 Contact:	ExecutiveCouncil@TOS.Iowa.Gov,
DPS Primary Contact:	Adams, Jeannie
Fleet Salvage Dispatch Contact:	Kieffer, Michelle
Fleet MA Contact:	Rudawski, Michael
Finance Invoice Payment Contact:	DAS, Finance
Environment:	

Files

File	Description	Folder	Attached By	Attach Date	Size
29C20 Reimbursement Request Summary - 2026-07-27.pdf		29C20	Ryan Betts	09/18/2026	159kb
4404 Allocation Request Letter AOS-Signed.pdf		29C20	Ryan Betts	09/18/2026	127kb
344969 Proof of Payment.png		Proof of Payment	Ryan Betts	09/18/2026	74kb
Payment Request Cover Sheet.pdf	Payment Request Cover Sheet	Invoices	Ryan Betts	09/09/2026	43kb
344969 - 62 Final Invoice.pdf		Invoices	Ryan Betts	09/09/2026	102kb
APDSOI0344969-001_QCSReview_SUPP1.pdf		Estimates	Ryan Betts	09/03/2026	611kb

Images

344969 Proof of Payment.png





Craft Auto Body Inc.

524 Chambers St, Sioux City, IA 51101
Phone: (712) 258-4086
FAX: (712) 258-4866

Workfile ID: b759a2e8
Federal ID: 46-1606758

Final Bill

RO Number: 35559

Customer:		Insurance:		Adjuster:	
Iowa State Patrol		QUALITY CLAIMS SOLUTIONS		Phone:	
				Claim:	APDSOI0344969-001
				Loss Date:	
				Deductible:	
Estimator:	Drake Craft				
Create Date:	7/9/2026				

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN:	2C3CDXKG0MH644687	Interior Color:		Mileage In:	Vehicle Out:
License:		Exterior Color:		Mileage Out:	
State:	IA	Production Date:		Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price $	Part Type	Labor	Type	Paint
1	E01		car 62						
2	E01		**FRONT BUMPER & GRILLE**						
3	E01	Remove/Replace	O/H front bumper				3.4	Body	
4	E01	Remove/Replace	Bumper cover	1	578.00	A/M	0.0	Body	3.4
5	E01		Add for Clear Coat						1.4
6	E01	Refinish	2 tone black						1.4
7	E01	Remove/Replace	LT Air duct	1	76.30	OEM	0.0	Body	
8	E01	Remove/Install	Push bar				3.0	Body	
9	S01	Remove/Replace	LT Bumper bracket	1	46.05	OEM	0.1	Body	
10	S01		**FENDER**						
11	S01	Remove/Replace	LT Fender liner 3.6, 5.7 liter	1	175.00	A/M	0.3	Body	
12	S01		**ENGINE**						
13	S01	Remove/Replace	Resonator	1	152.00	OEM	0.2	Mech	
14	E01		**MISCELLANEOUS OPERATIONS**						
15	E01		Hazardous waste removal	1	3.00	Other			

Estimate Totals	Discount $	Markup $	Rate $	Total Hours	Total $
Parts					1,030.35
Labor, Body			75.00	6.8	510.00
Labor, Refinish			75.00	6.2	465.00
Labor, Mechanical			120.00	0.2	24.00
Material, Paint					372.00
Subtotal					**2,401.35**
Sales Tax					0.00
Grand Total					**2,401.35**

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 35559

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Net Total	**2,401.35**

Estimate Version	**Total $**
Original	1,974.30
Supplement S01	427.05

Insurance Total $:	2,401.35
Received from Insurance $:	0.00
Balance due from Insurance $:	2,401.35
Customer Total $:	0.00
Received from Customer $:	0.00
Balance due from Customer $:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0006

Telephone (515) 281-5834

July 23, 2026

Kristi Onstot
Executive Council

Subject: Damages to Vehicle #62 Due to Hitting a Badger on June 23, 2026
Department of Administrative Services
Claim dated July 9, 2026
AOS Claim ID: 4404

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of $2,128.30, subject to an audit of actual invoices.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Kyle Wear, Fleet Services CFO, Department of Administrative Services
Ryan Betts, Fleet Services Risk Program Manager, Department of Administrative Services
Heather Hackbarth, Department of Management

Date: September 18, 2026

To: AOS, Auditor of State
Executive Council, Treasurer of State

Re: REIMBURSEMENT REQUEST - 29C20

AOS Claim #	4404
DAS Claim #	344969
Vehicle / Event	62-644687 / Animal
Event Date	06/22/2026 at
Summary	Badger
Amount Requested	2,401.35

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you.

Ryan Betts
Fleet Services Risk Program Manager
Iowa Department of Administrative Services
510 E 12th Street, Des Moines, IA 50319
(515) 281-8008
das.risk@das.iowa.gov