



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

September 3, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services.....\$2,004.15
On April 23, 2024, Vehicle #153 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment, \$8.00 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3735
TOS Job # 2682



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

August 16, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #153 on April 23, 2024
Department of Administrative Services
Claim dated June 24, 2024
AOS Claim ID: 3735

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request			\$	<u>2,004.15</u>
Executive Council Allocation			\$	2,012.15
Less:				
Previous payments	\$	0.00		
This payment		<u>2,004.15</u>		
Total			\$	<u>2,004.15</u>
Remaining Executive Council allocation			\$	<u>8.00</u>

We recommend reimbursement be made in the amount of \$2,004.15. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: August 2, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3735
Vehicle / Event	#153/Animal
Event Date	April 23, 2024
Summary	Vehicle 153 struck a deer. (279508)
Amount Requested	\$2,004.15 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$2,004.15	Warrant Number 73162702
Vendor Customer 00003112780	Line Number 1	Last Updated 07/29/2024 07:45 PM

Issue Information

Issued 07/29/2024 12:00 AM	Void No	Transaction ID RISK00525207002
Duplicate No	Transaction Line Number 1	Stop No
Line Amount \$466.20	Comments	

Redeemed Information

Redeemed -	Batch Number -	Redeemed Bank -
Sequence Number -	Redeemed Fund -	Redeemed Department -

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

▶ Show More

Warrants

EditCancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$2,004.15	Warrant Number 73162702
Vendor Customer 00003112780	Line Number 2	Last Updated 07/29/2024 07:45 PM

Issue Information

Issued 07/29/2024 12:00 AM	Void No	Transaction ID RISK00525207002
Duplicate No	Transaction Line Number 2	Stop No
Line Amount \$80.00	Comments	

Redeemed Information

Redeemed -	Batch Number -	Redeemed Bank -
Sequence Number -	Redeemed Fund -	Redeemed Department -

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

▶ Show More

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year	Amount	Warrant Number
2024	\$2,004.15	73162702
Vendor Customer	Line Number	Last Updated
00003112780	3	07/29/2024 07:45 PM

Issue Information

Issued	Void	Transaction ID
07/29/2024 12:00 AM	No	RISK00525207002
Duplicate	Transaction Line Number	Stop
No	3	No
Line Amount	Comments	
\$647.90		

Redeemed Information

Redeemed	Batch Number	Redeemed Bank
-	-	-
Sequence Number	Redeemed Fund	Redeemed Department
-	-	-

COA

Fund	Object	Dept Object
0665	2715	-
Sub Fund	Sub Object	Dept Revenue
-	-	-
Department	Unit	Sub Unit
005	5790	-
Object Class	Revenue Source	Sub Revenue Source
-	-	-
Appropriation	Revenue Source Class	BSA
0000	-	-
Sub BSA		
-		

[▶ Show More](#)

Warrants

* Required fields

Warrant Information

Fiscal Year	Amount	Warrant Number
2024	\$2,004.15	73162702
Vendor Customer	Line Number	Last Updated
00003112780	4	07/29/2024 07:45 PM

Issue Information

Issued	Void	Transaction ID
07/29/2024 12:00 AM	No	RISK00525207002
Duplicate	Transaction Line Number	Stop
No	4	No
Line Amount	Comments	
\$810.05		

Redeemed Information

Redeemed	Batch Number	Redeemed Bank
-	-	-
Sequence Number	Redeemed Fund	Redeemed Department
-	-	-

COA

Fund	Object	Dept Object
0665	2715	-
Sub Fund	Sub Object	Dept Revenue
-	-	-
Department	Unit	Sub Unit
005	5790	-
Object Class	Revenue Source	Sub Revenue Source
-	-	-
Appropriation	Revenue Source Class	BSA
0000	-	-
Sub BSA		
-		

[▶ Show More](#)

Karl Chevrolet of Stuart

Your Dealer for Life
324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250
Phone: (515) 523-8201

Workfile ID: 24b94849
PartsShare: 7V9gpJ
Federal ID: 82-1627153

Final Bill

RO Number: 93140

Customer:	Insurance:	Adjuster:	JESSICA	Estimator:	Caitlin Mielk
STATE OF IOWA - ISP UNIT	STATE OF IOWA	Phone:		Create Date:	4/24/2024
		Claim:	279508		
		Loss Date:			
(515) 979-3166		Deductible:			

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI BRONZE GRANITE

VIN: 2C3CDXKT5LH130460	Interior Color: BLACK	Mileage In: 122,135	Vehicle Out: 5/21/2024
License: 153	Exterior Color: BRONZE GRANITE	Mileage Out:	
State: IA	Production Date: 2/2020	Condition:	Job #: 4355

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		FRONT BUMPER & GRILLE						
2	E01	Overhaul	O/H bumper assy			OEM	3.4	Body	
3	E01	Repair	Bumper cover				3.0	Body	3.4
4	E01		Add for Clear Coat						1.4
5	E01	Refinish	Feather edge, prime and block						0.5
6	E01	Remove/Install	push gaurd				1.0	Body	
7	E01	Remove/Replace	Flex additive	1	8.00	A/M			
8	E01	Refinish	Color tint						0.5
9	E01	Refinish	De-Nib Sand and buff - 20% first / 10%						0.4
10	E01		Pre Repair Scan- Per OEM Guideline				0.5	Mech	
11	E01	Sublet	Hazardous waste removal	1	5.00	Sublet			
12	E01		Post Repair Scan- Per OEM Guideline				0.5	Mech	
13	S01		SERVICE INVOICE	1	797.45	Other			

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts	(0.40)				805.05
Labor, Body			63.00	7.4	466.20
Labor, Refinish			104.50	6.2	647.90
Labor, Mechanical			80.00	1.0	80.00
Miscellaneous					5.00
Subtotal					2,004.15
Sales Tax					0.00
Grand Total					2,004.15
Net Total					2,004.15

Estimate Version	Total \$
Original	1,367.15

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Final Bill

RO Number: 93140

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI BRONZE GRANITE

Supplement S01	637.00
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Insurance Total \$:	2,004.15
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Received from Insurance \$:	0.00
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Balance due from Insurance \$:	2,004.15
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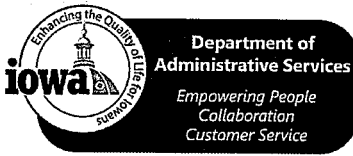
Customer Total \$:	0.00
--------------------	------

Received from Customer \$:	0.00
----------------------------	------

Balance due from Customer \$:	0.00
-------------------------------	------

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

7/24/2024 5:01:39 PM



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: June 24, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#153/Animal
Event Date	April 23, 2024
Summary	Vehicle 153 struck a deer. (279508)
Amount Requested	\$2,012.15 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink, appearing to read "Karl Bubser".

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162

29C20

Risk, DAS <das.risk@iowa.gov>
Draft

Wed, Apr 24, 2024 at 3:24 PM

Please accept this email as initial 24 hr notification for AON, vehicle 153 struck a deer on 4/23/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>

AOS # 3735

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024009987

Date: <small>(Month/Day/Year)</small>	04/23/2024	Time: <small>(Time plus a.m./p.m.)</small>	4:09 AM
Vehicle Plate #:	153	Vehicle Mileage:	121454
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2020 Dodge Charger Police AWD – Vin# 2C3CDXKT5LH130460		
Assigned To:	Trp. Loest	Badge #	153
Driven By:	Trp. Loest	Badge #	153
Driver's Lic #:	091AA9029	Damage:	\$1187.05
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$ N/A
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	1		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	N/A
Accident Location: (Street/Hwy)	Interstate 80 eastbound 103.7mm
County:	Dallas
Weather/Road Conditions:	No weather – road conditions normal
Received damage from striking deer carcass in roadway.	
Property Damage other than Vehicles:	None
Cost:	\$N/A
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	
------------------------	--

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

Preliminary Supplement 1 with Summary

RO Number: 93140

Written By: Caitlin Mielk
 Adjuster: HACKBARTH, JESSICA

Insured: STATE OF IOWA - ISP UNIT #153	Policy #:	Claim #:
Type of Loss:	Date of Loss:	Days to Repair: 3
Point of Impact:		

Owner: STATE OF IOWA - ISP UNIT #153 (515) 979-3166 Business	Inspection Location: Karl Chevrolet of Stuart 324 sw 8th st Exit 93 and I-80 Stuart, IA 50250 Repair Facility (515) 523-8201 Business	Insurance Company: STATE OF IOWA
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VEHICLE

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI BRONZE GRANITE

VIN: 2C3CDXKT5LH130460	Interior Color: BLACK	Mileage In: 122,135	Vehicle Out: 5/21/2024
License: 153	Exterior Color: BRONZE GRANITE	Mileage Out:	
State: IA	Production Date: 2/2020	Condition:	Job #: 4355

TRANSMISSION

Automatic Transmission
 4 Wheel Drive

POWER

Power Steering
 Power Brakes
 Power Windows
 Power Locks
 Power Mirrors
 Power Driver Seat

DECOR

Dual Mirrors
 Tinted Glass
 Overhead Console

CONVENIENCE

Air Conditioning
 Intermittent Wipers
 Tilt Wheel
 Cruise Control
 Rear Defogger
 Keyless Entry
 Message Center
 Steering Wheel Touch Controls
 Telescopic Wheel

RADIO

Climate Control
 Backup Camera
 Parking Sensors

AM Radio

FM Radio
 Stereo
 Search/Seek
 Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
 Passenger Air Bag
 Anti-Lock Brakes (4)
 4 Wheel Disc Brakes
 Front Side Impact Air Bags
 Head/Curtain Air Bags
 Hands Free Device

SEATS

Cloth Seats
 Bucket Seats
 Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
 Stability Control
 California Emissions
 Power Trunk/Liftgate

Preliminary Supplement 1 with Summary

RO Number: 93140

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI BRONZE GRANITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2		O/H bumper assy				3.4	
3	* <>	Rpr Bumper cover				<u>3.0</u>	3.4
4		Add for Clear Coat					1.4
5	#	Refn Feather edge, prime and block					0.5
6	#	R&I push gaurd				1.0	
7	**	Repl A/M Flex additive -5%		1	7.60		
8	#	Refn Color tint					0.5
9	#	Refn De-Nib Sand and buff - 20% first / 10%					0.4
10	#	Pre Repair Scan- Per OEM Guideline		1		0.5 M	
11	#	Subl Hazardous waste removal		1	5.00 X		
12	#	Post Repair Scan- Per OEM Guideline		1		0.5 M	
13	# S01	SERVICE INVOICE		1	805.45		
SUBTOTALS					818.05	8.4	6.2

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			813.05
Body Labor	7.4 hrs @	\$ 63.00 /hr	466.20
Paint Labor	6.2 hrs @	\$ 104.50 /hr	647.90
Mechanical Labor	1.0 hrs @	\$ 80.00 /hr	80.00
Miscellaneous			5.00
Subtotal			2,012.15
Grand Total			2,012.15
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			2,012.15



MEMORANDUM

TO: Lieutenant Struecker #304

FROM: Trooper Loest #153

DATE: 04/23/2024

SUBJECT: Patrol Car Damage, Deer Carcass Debris In Roadway

On April 23, 2024, at approximately 4:09 AM, I was traveling eastbound on Interstate 80 near the 103.7MM when I came across a vehicle involved in a car accident with a deer. The vehicle was over a crest of a hill on the inside shoulder of the roadway. Due to the abruptness of meeting the vehicle, I proceeded to move over to the right hand lane to take the 104 exit to turn around and check on the vehicle and its occupants. As I proceeded to change lanes, the remnants of the deer carcass were still covered completely the roadway and I unintentionally struck them. I got out of my vehicle and assessed it for damage. Some minor damage was located on my front lower bumper (small crack towards the center of the lower fascia) and also knocking loose a plastic skid plate cover towards the back center of my patrol car. I advised Des Moines State Radio of the accident and the possible damage to my squad car. I proceeded to handle the accident and assist the occupants involved in the car-deer accident. My vehicle mileage at the time was 121,454.

Thank you,
Trooper Loest #153

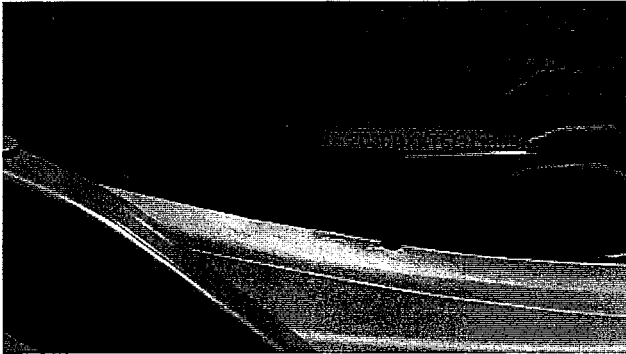
Karl Chevrolet of Stuart

324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250

Phone: (515) 523-8201

Image Report

Owner:	STATE OF IOWA -	Insurance:	STATE OF IOWA	Estimator:	Caitlin Mielk	Vehicle Out:	5/21/2024
RO Number:	93140	Claim Number:					
Year:	2020	Color:	BRONZE GRANITE	License Plate:	153	Production Date:	2/2020
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	122,135
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT5LH130460	Condition:	



4/24/2024
Comments:



4/24/2024
Comments:



4/24/2024
Comments:



4/24/2024
Comments:



4/24/2024
Comments:



4/24/2024
Comments:

Karl Chevrolet of Stuart

324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250

Phone: (515) 523-8201

Image Report

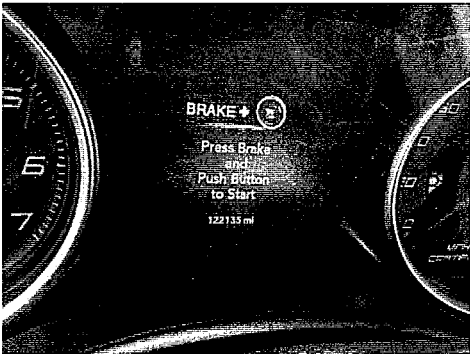
Owner:	STATE OF IOWA -	Insurance:	STATE OF IOWA	Estimator:	Caitlin Mielk	Vehicle Out:	5/21/2024
RO Number:	93140	Claim Number:					
Year:	2020	Color:	BRONZE GRANITE	License Plate:	153	Production Date:	2/2020
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	122,135
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT5LH130460	Condition:	



4/24/2024
Comments:



4/24/2024
Comments:



4/24/2024
Comments: