



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

September 3, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services.....\$3,396.40
On May 23, 2024, Vehicle #395 was damaged by a storm. Request was to cover repair costs.

This represents full and final payment, \$267.90 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3788
TOS Job # 2637



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

August 16, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Storm Damage to Vehicle #395 on May 23, 2024
Department of Administrative Services
Claim dated June 3, 2024
AOS Claim ID: 3788

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$	<u>3,396.40</u>
Executive Council Allocation		\$	3,664.30
Less:			
Previous payments	\$	0.00	
This payment		<u>3,396.40</u>	
Total			\$ <u>3,396.40</u>
Remaining Executive Council allocation		\$	<u>267.90</u>

We recommend reimbursement be made in the amount of \$3,396.40. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Handwritten signature of Brian R. Brustkern.

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Date: July 18, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services


Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3788
Vehicle / Event	#395/Weather
Event Date	May 23, 2024
Summary	Vehicle 395 sustained storm damage. (282033)
Amount Requested	\$3,396.40 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,


Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$3,396.40	Warrant Number 73147816
Vendor Customer 00002124546	Line Number 1	Last Updated 07/12/2024 08:26 PM

Issue Information

Issued 07/12/2024 12:00 AM	Void No	Transaction ID RISK00525193001
Duplicate No	Transaction Line Number 1	Stop No
Line Amount \$496.40	Comments	

Redeemed Information

Redeemed -	Batch Number -	Redeemed Bank -
Sequence Number -	Redeemed Fund -	Redeemed Department -

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

▶ Show More

Warrants

[Edit](#)[Cancel](#)

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$3,396.40	Warrant Number 73147816
Vendor Customer 00002124546	Line Number 2	Last Updated 07/12/2024 08:26 PM

Issue Information

Issued 07/12/2024 12:00 AM	Void No	Transaction ID RISK00525193001
Duplicate No	Transaction Line Number 2	Stop No
Line Amount \$2,900.00	Comments	

Redeemed Information

Redeemed -	Batch Number -	Redeemed Bank -
Sequence Number -	Redeemed Fund -	Redeemed Department -

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

[▶ Show More](#)

395
282033

F & M BODY SHOP INC
 fandmbodyshop@yahoo.com
 901 S DIVISION ST, CRESTON, IA 50801
 Phone: (641) 782-5115

Workfile ID: 848c4789
 PartsShare: 7Y37MK
 Federal ID: 42-1489289

Final Bill

RO Number: 1309

Customer: Iowa State Patrol(395), . Insurance: Adjuster: Estimator: Jeff Wynn
 Phone: Create Date: 5/30/2024
 Claim: APDSOI0282033-00
 1-7697
 Loss Date:
 Deductible:

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

VIN: 1C4SDJFT2PC676222 Interior Color: Mileage In: Vehicle Out:
 License: Exterior Color: Mileage Out:
 State: IA Production Date: Condition: Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		HOOD						
2	E01	PDR	HOOD	1	625.00	Other			
3	E01	Remove/Install	R&I hood assy				0.8	Body	
4	E01	Remove/Install	Insulator				0.3	Body	
5	E01		FENDER						
6	E01	PDR	RT Fender	1	155.00	Other			
7	E01	PDR	LT Fender	1	155.00	Other			
8	E01	Remove/Install	RT Fender liner all				0.5	Body	
9	E01	Remove/Install	LT Fender liner all				0.5	Body	
10	E01	PDR	R RAIL(25% GLUE PULL)	1	185.00	Other			
11	E01	PDR	3 OVERSIZE@\$40	1	120.00	Other			
12	E01		ELECTRICAL						
13	E01	Remove/Install	Antenna w/o body color w/o satellite				0.3	Body	
14	E01		ROOF						
15	E01	PDR	Roof panel w/o sunroof	1	1,500.00	Other			
16	E01	Remove/Install	R&I headliner				3.5	Body	
17	E01		QUARTER PANEL						
18	E01	PDR	RT Quarter panel	1	155.00	Other			
19	E01		REAR LAMPS						
20	E01	Remove/Install	RT Tail lamp assy				0.3	Body	
21	E01	Remove/Replace	Corrosion protection	1	5.00	Other	0.1	Body	
22	E01	Remove/Install	LIGHT BAR				1.0	Body	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Labor, Body			68.00	7.3	496.40
Miscellaneous					2,900.00
Subtotal					3,396.40

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Final Bill

RD Number: 1309

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Sales Tax	0.00
Grand Total	3,396.40
Net Total	3,396.40

Estimate Version	Total \$
Original	3,396.40

Insurance Total \$:	3,396.40
Received from Insurance \$:	0.00
Balance due from Insurance \$:	3,396.40
Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



Date: June 3, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

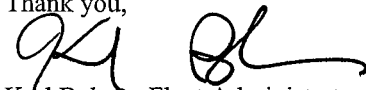
From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#395/Weather
Event Date	May 23, 2024
Summary	Vehicle 395 sustained storm damage. (282033)
Amount Requested	\$3,664.30 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,


Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



29C20

Risk, DAS <das.risk@iowa.gov>

Fri, May 24, 2024 at 10:03 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 395 sustained storm damage on 5/23/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2020015292

Date: <small>(Month/Day/Year)</small>	May 25 2024	Time: 03:00 am <small>(Time plus a.m./p.m.)</small>		
Vehicle Plate #:	395	Vehicle Mileage: 13066		
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2023 Dodge Durango 1c4sdjft2pc676222			
Assigned To:	Trp. T. Clark	Badge #395		
Driven By:	Trp. T. Clark	Badge #395		
Driver's Lic #:	823ZZ3191	Damage:		\$3664.30
Vehicle Towed: <small>(Yes / No)</small>	no	Towed By:		
Towed To:		Towing Cost:		\$
Seat Belt: <small>(Yes / No)</small>	NA	Type of Vehicle: <small>(Marked/Semi Marked/Unmarked)</small>	Marked	
Injured/Injuries:	NONE			
Occupants: <small>(Other than driver)</small>	NA			

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)			
County:	Decatur		
Weather/Road Conditions:	Hailstorm		
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt Allen Anderson
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VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			

Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

Estimate

RO Number:

Customer:	Insurance:	Adjuster:	Estimator:	Jeff Wynn
Iowa State Patrol(395), .		Phone:	Create Date:	5/30/2024
		Claim:		
		Loss Date:		
		Deductible:		

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

VIN: 1C4SDJFT2PC676222	Interior Color:	Mileage In:	Vehicle Out:
License:	Exterior Color:	Mileage Out:	
State: IA	Production Date:	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		HOOD						
2	E01	PDR	Hood (ALU)(25%ALUMINUIM)	1	625.00	Other			
3	E01	Remove/Install	R&I hood assy				0.8	Body	
4	E01	Remove/Install	Insulator				0.3	Body	
5	E01		FENDER						
6	E01	PDR	RT Fender	1	155.00	Other			
7	E01	PDR	LT Fender	1	155.00	Other			
8	E01	Remove/Install	RT Fender liner all				0.5	Body	
9	E01	Remove/Install	LT Fender liner all				0.5	Body	
10	E01	PDR	R RAIL(25% GLUE PULL)	1	185.00	Other			
11	E01	PDR	3 OVERSIZE @\$50	1	150.00	Other			
12	E01		ELECTRICAL						
13	E01	Remove/Install	Antenna w/o body color w/o satellite				0.3	Body	
14	E01		ROOF						
15	E01	PDR	Roof panel w/o sunroof	1	1,500.00	Other			
16	E01	Remove/Install	R&I headliner				3.5	Body	
17	E01		QUARTER PANEL						
18	E01	PDR	RT Quarter panel	1	155.00	Other			
19	E01		REAR LAMPS						
20	E01	Remove/Install	RT Tail lamp assy				0.3	Body	
21	E01	Remove/Replace	Corrosion protection	1	20.00	Other	0.4	Body	
22	E01	Remove/Install	LIGHT BAR				1.0	Body	

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Labor, Body			68.00	7.6	516.80
Miscellaneous		202.50			3,147.50
Subtotal					3,664.30

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Estimate

RÖ Number:

2023 DODG Durango Pursuit AWD (Fleet) 4D UTV 8-5.7L Gasoline Sequential MPI

Sales Tax	0.00
Grand Total	3,664.30
Net Total	3,664.30

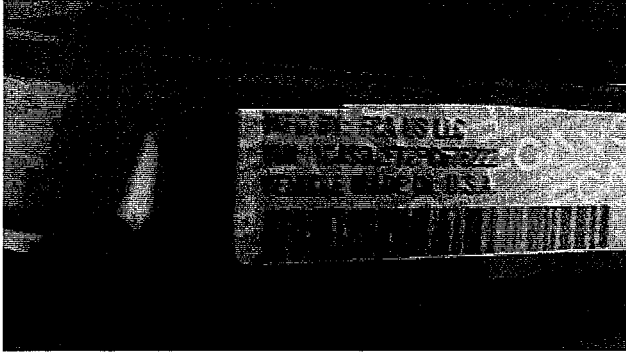
Estimate Version	Total \$
Original	3,664.30

Insurance Total \$:	3,664.30
Received from Insurance \$:	0.00
Balance due from Insurance \$:	3,664.30
Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

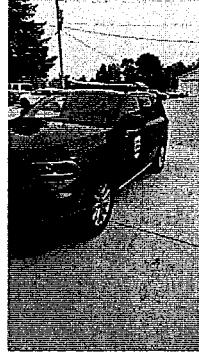
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Image Report

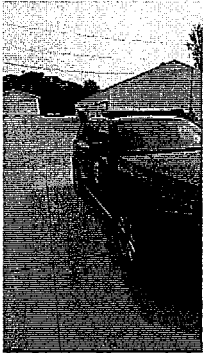
Owner:	Iowa State	Insurance:		Estimator:	Jeff Wynn	Vehicle Out:
RO Number:		Claim Number:				
Year:	2023	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D UTV	State:	IA	Mileage In:
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT2PC676222	Condition:



5/30/2024
 Comments:



5/30/2024
 Comments:



5/30/2024
 Comments:



5/30/2024
 Comments:



5/30/2024
 Comments:



5/30/2024
 Comments:

Image Report

Owner:	Iowa State	Insurance:	Estimator:	Jeff Wynn	Vehicle Out:	
RO Number:		Claim Number:				
Year:	2023	Color:	License Plate:		Production Date:	
Make:	DODG	Body Style:	4D UTV	State:	IA	Mileage In:
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT2PC676222	Condition:



5/30/2024
Comments:



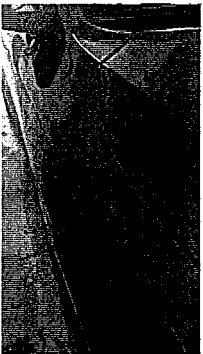
5/30/2024
Comments:



5/30/2024
Comments:



5/30/2024
Comments:



5/30/2024
Comments:



5/30/2024
Comments:

Image Report

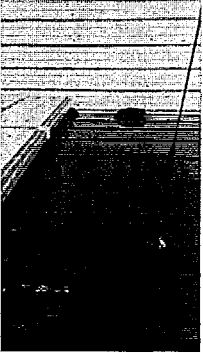
Owner:	Iowa State	Insurance:		Estimator:	Jeff Wynn	Vehicle Out:
RO Number:		Claim Number:				
Year:	2023	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D UTV	State:	IA	Mileage In:
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT2PC676222	Condition:



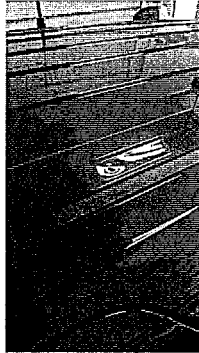
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Comments:



5/30/2024
Comments:



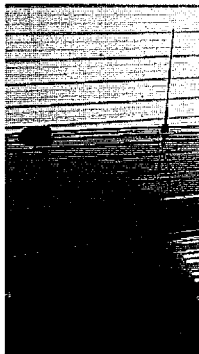
5/30/2024
Comments:



5/30/2024
Comments:



5/30/2024
Comments:



5/30/2024
Comments:

Image Report

Owner:	Iowa State	Insurance:		Estimator:	Jeff Wynn	Vehicle Out:
RO Number:		Claim Number:				
Year:	2023	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D UTV	State:	IA	Mileage In:
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT2PC676222	Condition:



5/30/2024
Comments:



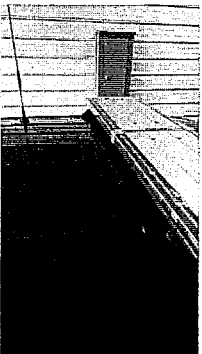
5/30/2024
Comments:



5/30/2024
Comments:



5/30/2024
Comments:



5/30/2024
Comments:

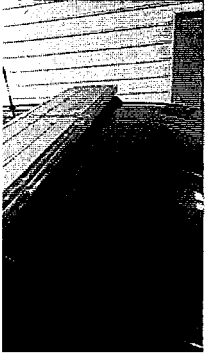


5/30/2024
Comments:

F & M BODY SHOP INC
901 S DIVISION ST, CRESTON, IA 50801
Phone: (641) 782-5115

Image Report

Owner:	Iowa State	Insurance:		Estimator:	Jeff Wynn	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2023	Color:		License Plate:		Production Date:	
Make:	DODG	Body Style:	4D UTV	State:	IA	Mileage In:	
Model:	Durango Pursuit A...	Engine:	8-5.7L Gasoline S...	VIN:	1C4SDJFT2PC676222	Condition:	



5/30/2024
Comments: